



Southeastern Regional Planning and Economic Development District

SOUTHEASTERN MASSACHUSETTS METROPOLITAN PLANNING ORGANIZATION (SMMPO)

TITLE VI PROGRAM

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

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Federal Disclaimer, Title VI and Nondiscrimination Notice of Rights of Beneficiaries, Spanish and Portuguese Requests for Translation

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The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) through the Southeastern Regional Planning and Economic Development District (SRPEDD) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of **race, color, or national origin** (including **limited English proficiency**), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of **age, sex, and disability**. These protected categories are contemplated within SRPEDD's Title VI Programs consistent with federal interpretation and administration. Additionally, SRPEDD provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

Individuals seeking additional information or wishing to file a Title VI/Nondiscrimination complaint may contact the SRPEDD Title VI/Nondiscrimination Coordinator at the contact information below. All such complaints must be received, in writing, within 180 days of the alleged discriminatory occurrence. Assistance will be provided to individuals unable to provide the complaint form in writing.

Massachusetts Public Accommodation Law (M.G.L. c 272 §§92a, 98, 98a) and Executive Order 526 section 4 also prohibit discrimination in public accommodations based on religion, creed, class, race, color, denomination, sex, sexual orientation, nationality, disability, sexual orientation, gender identity and expression, and veteran's status, and SRPEDD and the SMMPO assures compliance with these laws. Public Accommodation Law concerns can be brought to SRPEDD's Title VI/Nondiscrimination Coordinator.

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The SMMPO is equally committed to implementing federal Executive Order 12898, entitled "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations." In this capacity, the SMMPO identifies and addresses disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. The SMMPO carries out this responsibility by involving minority and low income individuals in the transportation process and considering their transportation needs in the development and review of the SMMPO's transportation plans, programs and projects.

Para solicitar una traducción de este documento al Español, por favor llame **508-824-1367**.

Para solicitar uma tradução deste documento para o Português, por favor ligue **508-824-1367**.



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Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014



Southeastern Regional Planning and Economic Development District

Introduction, Policy Statement, and FHWA Assurances for Title VI and Other
Nondiscrimination Statutes and Regulations

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

Introduction, Policy Statement, and FHWA Assurances for Title VI and Other Nondiscrimination Statutes and Regulations

--Introduction

Southeastern Regional Planning and Economic Development District (SRPEDD) is the Regional Planning Agency for 27 cities and towns in Southeastern Massachusetts. It also serves as primary and technical support staff to the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO). The SMMPO is responsible for transportation policy and federal resource allocation decisions in the region. This Title VI Program is part of the SMMPO's commitment to exclude no person from the participation in or the benefits of any activity or program.

--Title VI Nondiscrimination Policy Statement

The SMMPO, through SRPEDD, operates its programs, services and activities in compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and all related statutes and regulations. Title VI prohibits discrimination on the grounds of race, color, national origin, as well as on the grounds of age, gender or disability. Additionally, related federal and / or state laws provide similar protections on the basis of a person's religion, sexual orientation, veteran's status and other protected characteristics and requires that no one be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity or service receiving federal assistance.

SRPEDD also ensures that every effort will be made to prevent the discrimination of low-income and minority populations in any of its programs or activities in accordance with Executive Order 12898, 3 C.F.R. 859 (1995) entitled "Federal Actions to Address Environmental Justice in Minority Populations and in Low-Income Populations."

In addition, the SMMPO also assures every effort will be made to provide meaningful access to persons that have Limited English Proficiency (LEP), in accordance with Executive Order 13166 3 C.F.R. 289 (2001), Improving Access to Services for Persons with Limited English Proficiency.

The SMMPO's Title VI Plan applies to all of its programs, activities and services, regardless of funding source, under these Authorities:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
2. Federal-Aid Highway Act of 1973 (23 U.S.C. §324 *et seq.*), (prohibits discrimination on the basis of sex);

3. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
4. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. §794 *et seq.*), as amended, (prohibits discrimination on the basis of disability);
5. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. §12101 *et seq.*), (prohibits discrimination on the basis of disability);
6. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, 42 U.S.C. §4601;
7. The National Environmental Policy Act of 1969, 42 U.S.C. § 4321;
8. 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
9. 49 C.F.R. Part 27 (entitled *Nondiscrimination On The Basis Of Disability In Programs Or Activities Receiving Federal Financial Assistance*);
10. 49 C.F.R. Part 28 (entitled *Enforcement Of Nondiscrimination On The Basis Of Handicap In Programs Or Activities Conducted By The Department Of Transportation*);
11. 49 C.F.R. Part 37 (entitled *Transportation Services For Individuals With Disabilities (ADA)*);
12. 23 C.F.R. Part 200 (FHWA's Title VI/Nondiscrimination Regulation);
13. 28 C.F.R. Part 35 (entitled *Discrimination On The Basis Of Disability In State And Local Government Services*);
14. 28 C.F.R. Part 50.3 (DOJ Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964).

--FHWA Assurances

The SMMPO, as a Sub-Recipient of federal assistance, hereby agrees that, as a condition to receiving any Federal financial assistance from the United States Department of Transportation (USDOT), Federal Highway Administration (FHWA), from the Massachusetts Department of Transportation (MassDOT) (Recipient), it is subject to and must comply with the Statutory/Regulatory Authorities and requirements detailed in this document.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended to the recipients by the Department of Transportation under the Federal Highway Program and is binding on it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal Highway Programs. Signed FHWA Assurances are attached as Appendix A.



Southeastern Regional Planning and Economic Development District

Organization and Staff Responsibilities

Complaint Dispositions Procedures

Process to Identify / Eliminate Discrimination

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

Organization and Staff Responsibilities

SRPEDD is the primary and technical support staff to the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO). The SMMPO is represented by the Secretary of Transportation and Chief Executive Officer of MassDOT, the Administrator of MassDOT's Highway Division, the Administrators of the two Regional Transit Authorities, the chairman of SRPEDD's Commission, the mayors from each of region's four cities and four members of Boards of Selectmen within the SRPEDD region elected by the SRPEDD Commission. SRPEDD is governed by a Commission that consists of appointed local officials and citizens. SRPEDD's staff organization and hierarchy consists of an Executive Director, several department managers, including a Transportation Planning Manager supervising the Title VI Coordinator. The Title VI Coordinator is responsible for the oversight of the Title VI Plan, including monitoring, compliance and training of staff.

Complaint Dispositions Procedures

The SMMPOs Complaint Process defines the steps necessary to file a Title VI complaint, including assistance provided and time limitations. It also includes the steps to follow to notify the proper authorities for jurisdictional determination and the process for an investigation and possible resolution. This document includes instructions on how to obtain further information presented in three languages, as well as how to find electronic (on our website) and paper Complaint Forms, also presented in three languages. The SMMPO's Complaint Process and Complaint Forms in English, as well as in Portuguese and Spanish are attached as Appendix B.

Process to Identify / Eliminate Discrimination

SRPEDD developed and maintains a demographic profile of the metropolitan planning area that maps population density by tracts / block groups from the U.s Census. This data is also used to identify and map low income, minority and Limited English Proficiency (LEP) populations, as well as identifying older populations and households with zero vehicles, youth and persons with disabilities. These populations are mapped with fixed route bus service and Transportation Improvement Program (TIP) projects for highway and transit planning purposes. These maps are attached as Appendix C.



Southeastern Regional Planning and Economic Development District

Process to Resolve Deficiencies Identified by MassDOT
Notice of Nondiscrimination Rights and Protections to Beneficiaries
Complaint Procedures
Internal Monitoring Efforts
The Public Participation Program
The LEP Plan

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

Process to Resolve Deficiencies Identified by MassDOT / Notice of Nondiscrimination Rights & Protections to Beneficiaries / Complaint Procedures / Internal Monitoring Efforts / The Public Participation Program / The LEP Plan

The SMMPO's efforts to ensure the principles of nondiscrimination are evident in its Title VI Program, as well as in its Public Participation Program (PPP) and LEP Plan. These efforts overlap each other and become more interconnected and unified as we endeavor to be inclusive in our activities and programs. These documents and plans are flexible and evolving as they continue to grow and adapt to the populations and neighborhoods in our region. This Title VI Program submittal is part of our commitment to exclude no person from the participation in or the benefits of any activity or program.

In the review of the SMMPO's last submittal, the Office of Diversity and Civil Rights (ODCR) made recommendations to SRPEDD's Title VI activities that have been specifically addressed as follows.

--Demonstrate commitment in organizational documents.

SRPEDD has amended its by-laws to include specific Title VI language. These changes were presented to the SRPEDD Commission and approved on March 26, 2014. A copy of the revised SRPEDD by-laws is attached as Appendix D. The revisions are underlined in the document.

--Notify the public of rights under Title VI and related nondiscrimination provisions.

The Notice of Nondiscrimination Rights and Protections to Beneficiaries is physically posted in several places in the SRPEDD office, including in the front foyer, in both public meeting / conference rooms and inside the rear entrance. The Notice of Nondiscrimination Rights and Protections to Beneficiaries is attached as Appendix E.

As of October 2013 SRPEDD has a completely revised website which includes a static link at the bottom of each page that brings the user directly to SRPEDD's Title VI Compliance page. A screen shot of the home page of the website (www.srpedd.org) is attached as Appendix F.

The Notice of Nondiscrimination Rights and Protections to Beneficiaries is clearly displayed on the Title VI Compliance page and links are provided to these translated versions of the Notice of Nondiscrimination Rights. A screen shot of the Title VI Compliance page from SRPEDD's website is attached as Appendix G. Links are also provided to the SMMPO's Title VI Complaint Process and Complaint Forms, as well as to the translated versions of these vital documents. (See

Appendix B.) These are all located in the same location as their English counterparts on the website and are all available without the use of third party software.

The Notice of Nondiscrimination Rights and Protections to Beneficiaries has been incorporated into the complaint procedures and is also included in public meeting notices. A public meeting notice is attached as Appendix H.

--Revise complaint processes and notices to accurately depict federal and state nondiscrimination provisions.

The SMMPO's Complaint Process has been updated. Language has been added that reflects an immediate notification of MassDOT's Office of Diversity and Civil Rights (ODCR) upon receipt of the complaint. Language was added to make clear the availability of assistance to complainants who are unable to produce and submit a written complaint on their own. Language was added that makes clear where to find copies of complaint forms on the website, as well as offers of translation in Portuguese and Spanish. SRPEDD's website now enables access to the SMMPO's Complaint Process document and Complaint Forms through simple navigation from any page and without the use of third party software. The SMMPO's Complaint Process had been translated into Spanish and Portuguese and complaint forms in three languages have also been included at the end of the Complaint Process document.

--Ensure capacity to transact business with individuals with Limited English Proficiency.

SRPEDD's LEP plan was updated and identifies the LEP population by language region wide, as well as listing a variety of methods to reach those with Limited English Proficiency. The LEP Plan is attached as Appendix I. SRPEDD includes offers of translation on each document produced, as well as on all meeting notices. (See Appendix H.) SRPEDD's four-factor analysis delineates the LEP populations within each eligible language group as a sum over the entire region and identifies the languages for which its vital documents should be translated. This table will be moved to the forefront of our LEP Plan.

SRPEDD is also planning to offer abbreviated versions of our larger documents which can then be translated upon request. The SRPEDD website includes the 'Google Translate' feature and website translation counts have been delineated by language. A copy of Google language analytics results is attached as Appendix J. SRPEDD staff includes members fluent or proficient in Portuguese, Chinese, French and Tagalog.

--Ensure adoption and implementation of principles of MassDOT Public Participation Plan, Language Access Plan and Accessible Meeting Policy.

Although SRPEDD's Public Participation Program (PPP) is a fluid document and will be completely updated in the coming year, the staff always goes above and beyond what is contained in the document. As part of our internal monitoring, our PPP, as well as our Title VI practices identify both EJ and Title VI, including LEP populations to ensure effective participation. Our Public Participation Program document is undergoing revisions to update important information and to place additional emphasis on the principle of Title VI. This document will not be released for public comment until next year. An in-house working Draft of SRPEDD's PPP is attached as Appendix K.

As part of its Public Participation Program, SRPEDD continually improves and expands on its public outreach methods. The Joint Transportation Planning Group (JTPG) meetings are open to the public and our extensive mailing list of over 500 contacts includes minority, community leaders and neighborhood groups. (See Appendix P.) Some of these public outreach methods include public meetings, open houses, legal ads, mailings, the SRPEDD newsletter, flyers, brochures, surveys, and staff presence, often including information stands, at local and community events. Additional methods include interviews and articles in local newspapers and magazines and press releases, including news outlets serving minority, low-income and LEP populations. Brochures and flyers are translated for distribution among LEP populations and printed in larger font for distribution in older populations. A detailed list of staff public outreach is attached as Appendix L.

As part of our LEP Plan, SRPEDD's website provides Google Translate as its translation tool for users and website translation counts have been delineated by language by Google Analytics. The website includes bilingual meeting notices and offers of translation on the calendar page. The website's calendar page is attached as Appendix M. SRPEDD regularly identifies in-house language resources among its staff. SRPEDD is also in the process of providing abbreviated versions or executive summaries of larger documents which can then be translated upon request.

Translated copies of vital documents are available on our website in the same location as their English counterparts and are accessible without the use of third party software. In addition, SRPEDD has taken the initiative to provide written translations of non-vital yet important outreach documents. These documents include surveys, various meeting notices and pamphlets on pedestrian safety and are distributed to the public on a regular basis. As stated in our LEP Plan, surveys and educational materials are a valid means in which to make contact and engage with persons with Limited English Proficiency. This practice also informs, as well as invites participation with a population that are often intimidated by any type of bureaucracy

and would otherwise not seek out this information. A sampling of these translated outreach documents are attached as Appendix M.

SRPEDD includes offers of reasonable accommodation and language assistance on all meeting notices and also include the contact information to request these. Meetings are held at accessible venues and on transit routes. (See Appendix H). SRPEDD is in the process of purchasing assistive listening devices for meetings. SRPEDD is a “Mass Relay Friendly” organization and staff was trained on how to accept relay calls. This service enables conversations through relay operators to and from individuals who are deaf, hard of hearing, deaf-blind or have difficulty speaking. By dialing 711 a call may also be placed to these individuals.

--Document Title VI activities, such as outreach and implementation of Public Participation Plan and Language Access Protocols. Target outreach to entire community and all interested stakeholders.

Public outreach is accomplished in a myriad of ways, including holding and attending meetings, phone calls, e-mails, surveys and comment sheets, legal ads and press releases, articles in local newspapers and magazines and on-site visits. Staff recently focused two outreach programs specifically towards an older population and a younger population. The first program provided pedestrian safety tips for older adults that were conducted at various housing complexes. The second developed a coloring book for school age children on walking and biking safely. A copy of the Power Point presentation for the older adult pedestrian safety program and a sample page from the coloring book are attached as Appendix N.

SRPEDD offers an array of methods and manners in which to receive public comments which include but are not limited to comments offered in person, by phone or fax, by e-mail or by submitting comment sheets in writing. Audio recordings of meetings are made to capture oral comments. SRPEDD also distributes an electronic newsletter via e-mail several times per year to our contact list that includes articles and photos informing interested parties of current projects and events. Attached as Appendix O are a sample of TIP legal ads, written comment sheets, as well as a local weekly newspaper article and a copy of the SRPEDD newsletter.

SRPEDD maintains an extensive mailing list of over 500 contacts, including not-for-profit organizations, LEP and Title VI organizations/populations such as the Immigrants Assistance Center, the NAACP, the Organization Maya K’iche, the Latino Coalition and the Mashpee Wampanoag Tribe to name but a few. This comprehensive mailing list is attached as Appendix P. SRPEDD also maintains a log of all Title VI related activities. The Log of Title VI Activities is attached as Appendix Q.

--Engage in training on Title VI principles on public participation and language access.

SRPEDD staff meetings have been held with the sole purpose to inform and train staff in Title VI principles and other related issues. These meetings included a general overview of Title VI and Environmental Justice; the required Title VI language for documents and meeting notices; and the suggested proper terminology to use for people with disabilities and disability issues. Available on a shared 'Office' Drive for staff access are reference materials such as Title VI language for documents and for meeting notices; proper ADA terminology; contact information for written translation and interpretive services for meetings; and reference guides on the Language Line service for phone translation services and on the 711 relay service for persons with hearing and speech impairment. A sample of these in-house reference materials are attached as Appendix R.

Staff had also been instructed on how to access CommBuys and the Supplier Diversity Office website to utilize Minority and Women owned businesses whenever possible. SRPEDD recently contracted with SHI Corporation for software needs. SHI is the largest Minority and Woman-owned Business Enterprise (MWBE) in the United States.

--Incorporate principles of Title VI into project selection process / criteria.

SRPEDD developed and maintains a demographic profile of the metropolitan planning area that maps population density by tract / block group from the U.S. Census. This data is also used to identify and map low income, minority and Limited English Proficiency (LEP) populations, as well as older populations and households with zero vehicles, youth and persons with disabilities. These populations are mapped with fixed route bus service and Transportation Improvement Program (TIP) projects for transit and highway planning purposes. (See Appendix C.)

All transportation projects under consideration for inclusion in the Transportation Improvement Program undergo a stringent evaluation / ranking process that includes the location of the project within these mapped areas, as well as impacts on any demographic tract included therein. As part of this Evaluation Criteria, extra emphasis of importance is assigned to projects that will have an impact on any of these identified areas. Each project is reviewed to estimate the impact on, or sensitivity to each of the criteria categories: Community Impact & Support, Maintenance & Infrastructure, Safety & Security, Mobility / Congestion, Livability / Sustainability, and Environmental & Climate Change.

The Evaluation Criteria is undergoing revisions to place additional emphasis on Title VI. Specifically within the "Community Effects and Support" category every project is rated on the

effectiveness to ensure the principles of Title VI which states that no person shall, on the ground of race, color, or national origin, as well as age, gender and disability be excluded from participation in, denied benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

This category also rates how a project considers principles of Environmental Justice as defined by the U.S. Department of Transportation:

- Avoid, minimize, or mitigate disproportionately high and adverse human health or environmental effects, including social and economic effects, on minority and low-income populations (minority area are evaluated by census tracts, low income areas and LEP areas are evaluated by ACS data tracks; if the category exceeds the average than the track is considered either a minority, low-income, or LEP area);
- Ensure the full and fair participation by all potentially affected communities in the transportation decision-making process; and,
- Prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority, low-income or LEP populations.

A project can obtain up to 15 points in this category. A project could also lose up to 12 points for having a negative impact on, or not considering, Environmental Justice or Title VI populations in the planning and public outreach process. This process is part of a project's development from conception through design and implementation. SRPEDD will ensure that the input and feedback from all people will be considered in the development of SMMPO planning documents and activities. This project evaluation criterion is reviewed and revised every year as part of the TIP process. A copy of the Draft Transportation Evaluation Criteria and Worksheet are attached as Appendix S.



Southeastern Regional Planning and Economic Development District

FTA Specific Requirements

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

FTA Requirements

The SMMPO, as a designated recipient, sub allocates funds to direct recipients, the Southeastern Regional Transit Authority (SRTA) and the Greater Attleboro Taunton Regional Transit Authority (GATRA) in a manner that does not discriminate on the basis of race, color or national origin. The SMMPO has no oversight responsibilities for direct recipients. The SMMPO does, however, have reporting requirements as a designated recipient. As part of that, there are submittal requirements that include the following:

--A Title VI Notice to the Public and a list of locations where the notice is posted.

The Notice of Nondiscrimination Rights and Protections to Beneficiaries is attached as Appendix E. The notice is physically posted in the SRPEDD office in the front foyer, the rear entrance and in both meeting rooms.

--Title VI Complaint Procedures and Title VI Complaint Forms and a list of transit related Title VI investigations, complaints and lawsuits.

The SMMPO's Title VI Complaint Process and Complaint Forms are attached as Appendix B. The SMMPO has received no transit related Title VI complaints or subsequent investigations, or lawsuits to this date.

--A Public Participation Plan, including information about outreach methods to engage minority and LEP populations, as well as a summary of outreach efforts made.

The SMMPO's Draft Public Participation Program is attached as Appendix K. A full revision will be completed in the coming year. A detailed list of public outreach efforts is attached as Appendix L. A detailed mailing list of over 500 contacts, including not-for-profit organizations and LEP and Title VI organizations such as the Immigrants Assistance Center, the NAACP, the Organization Maya K'iche, the Latino Coalition and the Mashpee Wampanoag Tribe to name a few, is attached as Appendix P.

--A Language Assistance Plan.

The SMMPO's LEP Plan is attached as Appendix I.

--A copy of board meeting minutes...showing appropriate governing entity ...responsible for policy decisions reviewed and approved the Title VI program.

The draft minutes of the SMMPO meeting held on May 13, 2014 are attached as Appendix T. SMMPO members were given ample time to review the draft Title VI Program submittal prior to the meeting and a brief presentation on the Program and submittal was given during the meeting. The approval of the Title VI program is item number 8 in the minutes.

--A Demographic profile of the region, procedure by which the mobility needs of minority populations are identified and considered within the planning process, demographic maps that show the impacts of the distribution of State and Federal funds in the aggregate for public transportation projects and analysis of the MPO's transportation system investments that identifies and addresses any disparate impacts.

The demographics of the SMMPO's region are identified and mapped utilizing GIS data. These identified and mapped demographics include Minority and Low-Income, LEP populations, older adults, youths, persons with disabilities and households with zero vehicles. These populations are mapped with fixed route bus service and Transportation Improvement Program (TIP) projects for highway and transit planning purposes. These maps are used to identify areas that may be affected or that are underserved by a transportation project and to ensure that those areas with the greatest need for transit are served. These maps are attached as Appendix C.

For service analyses, key destinations such as employment centers, medical facilities, shopping plazas, public housing, intermodal facilities, colleges and human service agencies are mapped in the service area. Any considered change in fares or any change in a route greater than 25% of the total in route miles requires an equity analysis. SRPEDD staff completed a Fare Equity Analysis for SRTA in 2012.

Barring significant changes in the transit system, SRPEDD conducts a Title VI comprehensive analysis for GATRA at least once every three years and assists SRTA with mapping and other technical support for their update. SRPEDD regularly evaluates the consistency of quality of service among minority and non-minority Census tracts to ensure that there are no disparate impacts to low-income or minority areas.

Transportation projects under consideration for inclusion in the Transportation Improvement Program also undergo a stringent evaluation / ranking process that includes the location of a project within these mapped areas and any potential impacts to any demographic tract included therein. Every aspect of a project is rated and discussed among the entire transportation staff. The identification of any negative impacts to these areas will decrease the ranking score while the identification of positive impacts will increase the ranking score. Specifically within the "Community Impact and Support" category every project is rated on how well it seeks to ensure the principles of Title VI especially in regard to public outreach. This category also rates how a project considers principles of Environmental Justice as defined by the U.S. Department of Transportation.

Within the “Livability / Sustainable Effects” category a project may garner additional points if it improves multi-modal access to, from or within an identified Title VI or Environmental Justice area.

Staff will delay the progression of any project through the TIP process to address any potential negative impact, however minor. Regular and thorough staff reviews ensure that TIP investments result in no disparate impacts to low-income or minority areas.

This project evaluation criterion is reviewed and revised every year as part of the TIP process. A copy of the Draft Transportation Evaluation Criteria and Worksheet are attached as Appendix S. The revised language referring to Title VI is highlighted in red.

Appendices List

Appendix A – Signed FHWA Assurances

Appendix B – SMMPO’s Complaint Process and Complaint Forms in English, Portuguese & Spanish

Appendix C - Demographic maps - Population Density, Minority & Low-income, LEP, 60+ years, Households with Zero Vehicles, Youth and Persons with Disabilities.

Appendix D – Revised SRPEDD by-laws

Appendix E - Notice of Nondiscrimination Rights and Protections to Beneficiaries in English, Portuguese & Spanish

Appendix F - SRPEDD Website Home Page

Appendix G - SRPEDD Website Title VI Compliance Page

Appendix H - CSA Meeting Notice

Appendix I – The SMMPO’s LEP Plan

Appendix J - Google Analytics Language Results

Appendix K - SMMPO’s Draft Public Participation Program

Appendix L – Detailed List of Staff Public Outreach

Appendix M– Translated Outreach Docs

SRPEDD website calendar page with translations

Pedestrian Safety Brochure

Pedestrian Safety Brochure in Portuguese

Pedestrian Safety Brochure in Spanish

South Coast rail Meeting Notice in Portuguese

SRTA Passenger Survey

SRTA Passenger Survey in Portuguese

SRTA Passenger Survey in Spanish

SRTA New Fare Notice
SRTA New Fare Notice in Portuguese
SRTA New Fare Notice in Spanish
Wait For the Walk Poster
Wait For the Walk Poster in Portuguese
Wait For the Walk Poster in Spanish

Appendix N – Targeted Outreach

Power Point Pedestrian Safety Tips for Older Adults
Sample Page of Coloring Book on Bicycle Safety

Appendix O – Additional Public Outreach & Comment Opportunities

CSA Public Meeting Comment Sheets (6)
Regional T-Plan Written Comment Sheets (4)
TIP Amendment Legal Ad
Draft TIP & Draft UPWP Legal Ad
The SRPEDD Newsletter
'Neighborhood News' article

Appendix P - The Current Contact / EJ list

Appendix Q – Log of Title VI activities with Technical Standards for Web Accessibility

Appendix R – In House Reference Materials

711 Reference guide
Proper terms for ADA persons and issues
Title VI language for Meeting Notices
Title VI language for documents
Language Line reference guide
Positive ADA Words

Appendix S – Draft Transportation Evaluation Criteria & Worksheet

Appendix T- Draft May 13, 2014 SMMPO Meeting Minutes



Southeastern Regional Planning and Economic Development District

Appendix A – Signed FHWA Assurances

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

Federal Highway Administration Assurances for Title VI and Other Nondiscrimination Statutes and Regulations

A

TITLE VI/NONDISCRIMINATION AGREEMENT AND RECIPIENT ASSURANCES

The **Commonwealth of Massachusetts' Department of Transportation** (hereinafter referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the United States Department of Transportation (USDOT), Federal Highway Administration, it is subject to and must comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324*et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. §794 *et seq.*), as amended, (prohibits discrimination on the basis of disability);
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. §6101 *et seq.*), (prohibits discrimination on the basis of age);
- Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 *et seq.*), (prohibits discrimination on the basis of disability);
- 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 49 C.F.R. Part 27 (entitled *Nondiscrimination On The Basis Of Disability In Programs Or Activities Receiving Federal Financial Assistance*);
- 49 C.F.R. Part 28 (entitled *Enforcement Of Nondiscrimination On The Basis Of Handicap In Programs Or Activities Conducted By The Department Of Transportation*);
- 49 C.F.R. Part 37 (entitled *Transportation Services For Individuals With Disabilities (ADA)*);
- 23 C.F.R. Part 200(FHWA's Title VI/Nondiscrimination Regulation);
- 28 C.F.R. Part 35 (entitled *Discrimination On The Basis Of Disability In State And Local Government Services*);
- 28 C.F.R. Part 50.3 (DOJ Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory cites are hereinafter referred to as the "Acts." The preceding regulatory cites are hereinafter referred to as the "Regulations."

Although not applicable to Recipients directly, there are certain Executive Orders and relevant guidance that direct action by Federal agencies regarding their federally assisted programs and activities to which compliance is required by Recipients to ensure Federal agencies carry out their responsibilities. Executive Order 12898, 3 C.F.R. 859 (1995), entitled "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations", emphasizes that Federal agencies should utilize existing laws to achieve Environmental Justice, in particular Title VI, to ensure nondiscrimination against minority populations. Recipients should be aware that certain Title VI matters raise Environmental Justice concerns and FHWA

Federal Highway Administration Assurances for Title VI and Other Nondiscrimination Statutes and Regulations

intends that all Recipients evaluate and revise existing procedures (as appropriate) to address and implement Environmental Justice considerations. See the following FHWA website for more information and facts about Environmental Justice:

<http://www.fhwa.dot.gov/environment/ejustice/facts/index.htm>.

Additionally, Executive Order 13166, 3 C.F.R. 289 (2001) on Limited-English-Proficiency, according to the U.S. Department of Justice in its Policy Guidance Document dated August 16, 2000 (65 Fed. Reg. at 50123), clarifies the responsibilities associated with the “*application of Title VI’s prohibition on national origin discrimination when information is provided only in English to persons with limited English proficiency.*” When receiving Federal funds Recipients are expected to conduct a four-factor analysis to prevent discrimination based on National Origin. (See also U.S. DOT’s “*Policy Guidance Concerning Recipients’ Responsibilities to Limited English Proficient (LEP) Persons,*” dated December 14, 2005, (70 Fed. Reg. at 74087 to 74100); the Guidance is a useful resource when performing a Four-Factor Analysis).

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, policy, memoranda, and/or guidance, Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that

“No person in the United States shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity,” for which the Recipient receives Federal financial assistance from the USDOT, including the Federal Highway Administration.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Nondiscrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973) by restoring the broad, institution wide scope, and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is federally-assisted.

Additionally, the Recipient may not discriminate in the selection and retention of contractors, including without limitation, retaining contractors whose services are for, or incidental to, construction, planning, research, highway safety, engineering, property management, realty, fee contracts, and other commitments with persons for services and expenses incidental to the acquisition of rights-of-way.

Federal-aid contractors may not discriminate in their selection and retention of first-tier subcontractors and first-tier subcontractors may not discriminate in their selection and retention of second-tier subcontractors, who participate in Federal-aid highway construction, acquisition of rights-of-way, and related projects, including those who supply materials and lease equipment.

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The Recipient may not discriminate against eligible persons in making relocation payments and in providing relocation advisory assistance where highway rights-of-way acquisitions necessitate relocation(s).

The Recipient may not discriminate by preventing Title VI/Nondiscrimination populations from accessing and utilizing facilities and services provided for public accommodations (i.e., eating, sleeping, rest, recreation, and vehicle servicing) constructed on, over, or under the rights-of-way of federally assisted highways.

The Recipient, its sub-recipients, contractors, subcontractors, and other persons subject to this Agreement may not discriminate in their employment practices in connection with highway construction projects or other projects assisted by the Federal Highway Administration.

The Recipient shall develop and implement a Public Participation Plan in a manner that ensures the identification of Title VI/Nondiscrimination population(s), affords the population(s) opportunities to comment, and provides an atmosphere where all comments are promptly addressed with regard to the location and design of highway construction projects. Additionally, the Recipient shall not locate, design, or construct a highway in such a manner as to deny access to, and use thereof, to any persons on the basis of race, color, national origin, sex, age, or disability.

More specifically and without limiting the above general Assurance, the Recipient agrees with and gives, the following Assurance with respect to its federally-assisted highway program, as follows:

1. The Recipient agrees that each "program" and each "facility" as defined in §§21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Acts and the Regulations;
2. The Recipient shall insert the following notification in all solicitations for bids and Requests For Proposals for work or material subject to the Acts and the Regulations made in connection with all **Federal Highway Programs** and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The Massachusetts Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4), other Nondiscrimination requirements (The Federal-Aid Highway Act of 1973, The Age Discrimination Act of 1975, Section 504 of the Rehabilitation Act of 1973, and Americans with Disabilities Act of 1990), and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement will be awarded without discrimination on the ground of race, color, national origin, sex, age, or disability.";

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3. The Recipient shall insert the clauses of "Appendix A" of this Assurance in every contract or agreement subject to the Acts and the Regulations;
4. The Recipient shall insert the clauses of "Appendix B" of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures or improvements thereon or interest therein to a Recipient;
5. The Recipient shall insert the following language in all Federal-Aid Agreements entered into with the FHWA:

*"The Commonwealth of Massachusetts, acting through its Department of Transportation (Recipient) **HEREBY AGREES THAT**, as a condition to receiving Federal financial assistance from the United States Department Of Transportation, Federal Highway Administration, it is subject to and shall comply with Title VI of the Civil Rights Act of 1964 and additional Nondiscrimination requirements as detailed in the **FHWA Assurances for Title VI and Other Nondiscrimination Statutes and Regulations** document."*

6. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance shall extend to the entire facility and facilities operated in connection therewith;
7. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance shall extend to rights to space on, over or under such property;
8. That the Recipient shall "include the appropriate clauses set forth in Appendix C and Appendix D" of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable Project or Program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable Project or Program.
9. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the Assurance obligates the Recipient or any transferee for the longer of the following periods:
 - a. The period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or

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- b. The period during which the Recipient retains ownership or possession of the property.
10. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance; and
11. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the Department of Transportation under the Federal Highway Program and is binding on it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the **Federal Highway Programs**. The person or persons whose signature appears below are authorized to sign this assurance on behalf of the Recipient.

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION



(Secretary/CEO)

DATED

11/15/13

Federal Highway Administration Assurances for Title VI and Other Nondiscrimination Statutes and Regulations

TITLE VI/NONDISCRIMINATION AGREEMENT AND SUB-RECIPIENT ASSURANCES

The Southeastern Regional Planning and Economic Development District [Grantee] (hereinafter referred to as the "Sub-Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the United States Department of Transportation (USDOT), Federal Highway Administration, from the Massachusetts Department of Transportation (Recipient), it is subject to and must comply with the Statutory/Regulatory Authorities and requirements detailed in this document.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the Department of Transportation under the Federal Highway Program and is binding on it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the **Federal Highway Programs**. The person or persons whose signature appears below are authorized to sign this assurance on behalf of the Sub-Recipient.

(Name of Grantee) Southeastern Regional Planning & Economic Development District



(Signature of Grantee CEO)

DATED

May 23, 2014

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APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Acts and the Regulations relative to Nondiscrimination in federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, sex, age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers a program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Nondiscrimination on the grounds of race, color, national origin, sex, age, or disability.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Acts, the Regulations and directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such Acts, Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the Recipient or the FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient shall impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

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- Withholding of payments to the contractor under the contract until the contractor complies; and/or
 - Cancellation, termination, or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs 1 through 6 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Recipient to enter into such litigation to protect the interests of the Recipient and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Federal Highway Administration Assurances for Title VI and Other Nondiscrimination Statutes and Regulations

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

APPENDIX B

The following clauses shall be included in deeds effecting or recording the transfer of real property, structures or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the (Name of Recipient) will accept title to the lands and maintain the project constructed thereon, in accordance with (Name of Appropriate Legislative Authority), the Regulations for the Administration of **Federal Highway Programs** and the policies and procedures prescribed by the Federal Highway Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the (Name of Recipient) all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

TO HAVE AND TO HOLD said lands and interests therein unto (Name of Recipient) and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the (Name of Recipient), its successors and assigns.

The (Name of Recipient), in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over or under such lands hereby conveyed [,] [and]* (2) that the (Name of Recipient) shall use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and that above described land and facilities shall thereon revert to and

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vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.*

***Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI and related Nondiscrimination laws.**

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CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE FEDERAL HIGHWAY PROGRAMS

APPENDIX C

The following clauses shall be included in deeds, licenses, leases, permits, or similar instruments entered into by the (Name of Recipient) pursuant to the provisions of Assurance 8(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) set forth in the Title VI/Nondiscrimination Assurance agreement
 2. No person on the grounds of race, color, national origin, sex, age, or disability shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Nondiscrimination covenants, (Name of Recipient) shall have the right to terminate the lease, license, permit, etc. and to re-enter and repossess said lands and facilities thereon, and hold the same as if the lease, license, permit, etc. had never been made or issued.
- C. With respect to a deed, in the event of breach of any of the above nondiscrimination covenants, the (Name of Recipient) shall have the right to re-enter the lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the (Name of Recipient) and its assigns.

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CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE FEDERAL HIGHWAY PROGRAM

APPENDIX D

The following clauses shall be included in deeds, licenses, permits, or similar instruments entered into by (Name of Recipient) pursuant to the provisions of Assurance 8(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add "as a covenant running with the land") that (1) no person on the ground of race, color, national origin, sex, age, or disability shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of race, color, national origin, sex, age, or disability shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in the Title VI/Nondiscrimination Assurance agreement.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Nondiscrimination covenants, (Name of Recipient) shall have the right to terminate the (license, permit, etc., as appropriate) and to re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above nondiscrimination covenants, (Name of Recipient) shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of (Name of Recipient) and its assigns.*

***Reverter clause and related language to be used only when it is determined that such a clause is necessary to effectuate the purpose of Title VI and related Nondiscrimination laws.**



Southeastern Regional Planning and Economic Development District

Appendix B – Complaint Process and Complaint Forms in English, Portuguese and Spanish

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

**Southeastern Massachusetts
Metropolitan Planning Organization (SMMPO)**

Nondiscrimination / Title VI Complaint Process

The SMMPO through the Southeastern Regional Planning and Economic Development District (SRPEDD) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of **race, color, or national origin** (including **limited English proficiency**), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of **age, sex, and disability**. These protected categories are contemplated within SRPEDD's Title VI Programs consistent with federal interpretation and administration. Additionally, SRPEDD provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

SRPEDD also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 §§ 92a, 98, 98a, prohibiting making any distinction, discrimination, or restriction in admission to or treatment in a place of public accommodation based on **race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry**. Likewise, SRPEDD complies with the Governor's Executive Order 526, section 4 requiring all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on **race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status** (including Vietnam-era veterans), or **background**.

As a sub-recipient of the Massachusetts Department of Transportation (MassDOT), the SMMPO has adopted a Nondiscrimination / Title VI complaint procedure as part of its Title VI Program.

The purpose of the SMMPO's Nondiscrimination / Title VI Program is also to consider minority and low income populations to prevent the denial, reduction or delay of benefits, to ensure full and fair participation by affected populations in transportation decisions, and to ensure that policies and programs of the SMMPO should avoid disproportionately negative effects on minority and low income populations.

Any person who believes that he or she, individually or as a member of any specific class of persons, has been subjected to discrimination by the SMMPO's programs or activities on the basis of any of the above, may file a complaint.

Filing of Complaints

Complainants, or their representative, may file a written complaint with the SMMPO's Title VI Coordinator at any time within one hundred and eighty (180) days from the date of the alleged discriminatory act. **Assistance will be provided to individuals unable to provide the complaint form in writing.**

Lilia Cabral, Title VI Coordinator
 SRPEDD
 88 Broadway
 Taunton, MA 02780
 508 824-1367

Complaints shall state the name and address of the person and, if applicable, the name of the representative filing on behalf of the complainant, the name and address of the entity alleged to have committed the act of discrimination, and shall set forth the particulars of that action and contain such other information as shall be required by the Title VI Specialist.

All complaints will include the following information:

- Name, address, and phone number of the Complainant;
- Name, address, phone number and relationship of Representative to Complainant, (if applicable);
- Basis of complaint (i.e., race, color, national origin, age, sex or disability);
- Date of alleged discriminatory act(s);
- Date complaint received by the SMMPO; and
- A statement of the complaint, including specific details, relevant facts and documentation.

Complaint Forms can be found on SRPEDD's website (www.srpedd.org) by clicking on the static link at the bottom of the home page and also at the end of this document.

Processing of Complaints

Immediately following the receipt of a complaint, the SMMPO's Title VI Coordinator and/or the Transportation Planning Manager will advise MassDOT's Office of Diversity and Civil Rights (ODCR) of receipt of the allegation(s). ODCR will make a jurisdictional determination and assign the obligation to conduct an investigation and issue findings.

Within ten (10) calendar days, the SMMPO's Title VI Coordinator will acknowledge receipt of the allegation(s), inform the Complainant of ODCR's jurisdictional determination, of any additional action taken or proposed action to process the allegation(s), and advise the Complainant of other avenues of redress available.

Within sixty (60) calendar days, the party determined to be responsible will conduct and complete an investigation of the allegation(s). The purpose of an investigation is to determine whether there is a reason to believe that failure to comply with Title VI of the Civil Rights Act of 1964 has occurred. In

addition, the SMMPO's Title VI Specialist will render a recommendation for action in a report of findings to the SRPEDD Transportation Planning Manager, who is staff to the SMMPO.

Within ninety (90) calendar days, the SRPEDD Transportation Planning Manager or the party determined to be responsible will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to an appeal before the SMMPO at their next meeting. The Complainant may file a formal complaint with MassDOT's Civil Rights Director, if they are dissatisfied with the final decision rendered by the SMMPO.

The SMMPO's Title VI Coordinator will maintain a log of all complaints received by the MPO.

Resolution

If a probable cause of a discriminatory practice based on race, color, national origin, age, sex or disability is found to exist, the SMMPO shall endeavor to eliminate said practice by means of a Remedial Action Plan. The Remedial Plan shall include: a list of all corrective actions accepted by the agency; description of how the corrective action will be implemented; and a written assurance that the agency will implement the accepted corrective action in the manner discussed in the plan.

Where attempts to resolve the complaint fail, the complainant shall be notified in writing of his or her right to submit the complaint to the Federal Transit Administration or the Secretary of Transportation as cited in Circular FTA C 4702.1 Chapter VII – Title VI Discrimination Complaints.

Any person, who believes his/her Title VI protection has been violated, may file a complaint with the SMMPO. If this information is needed in another language, please contact the SRPEDD Title VI Coordinator at 508 824-1367.

Complaint Forms can be found on SRPEDD's website (www.srpedd.org) by clicking on the static link at the bottom of the home page and also at the end of this document.

Qualquer pessoa que achar que seus direitos decorrentes do Capítulo VI tenham sido infringidos poderá protocolar uma queixa à SMMPO. Caso esta informação seja necessária em outro idioma, favor contar o Coordenador em Título VI do SRPEDD pelo telefone 508 824-1367.

Formas de reclamação pode ser encontrada no site da SRPEDD (www.srpedd.org) clicando no link estático na parte inferior da página inicial e também no final deste documento.

Cualquier persona, que crea que su protección de Título VI ha sido violada, podrá llenar una querella con el SMMPO. Si esta información es necesaria en otro idioma, favor de contactar al Coordinador de Título VI SPPEDD al 508 824-1367.

Formularios de Querellas pueden ser encontrados en el sitio web de SRPEDD (www.srpedd.org) haciendo un clic en el enlace en la parte de abajo de la página principal y también al finalizar este documento.

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)
Nondiscrimination / Title VI Complaint Form

Complainant

Name: _____

Address: _____
(Street address) (City) (State) (Zip Code)

Tel. Number: (____)_____ Date of Alleged Incident _____

Representative of Complainant (If applicable)

Name: _____ Tel. Number: (____)_____

Address: _____
(Street address) (City) (State) (Zip Code)

You feel you were discriminated on the basis of:

☐ Race ☐ Color ☐ National Origin ☐ Age ☐ Sex ☐ Disability

Please explain your complaint. Include as many specific details as possible, including the dates, times, witnesses and any other information you feel would be helpful. You may attach any other written material that pertains to your complaint.

(Signature)

(Date)

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)
Procedimento de Queixa segundo o Título VI (Portuguese)

Nome

Queixoso: _____

Endereço: _____
(Logradouro) (Cidade) (Estado) (código postal)

Telefone: _(____)_____ Data do suposto incidente: _____

Representante do queixoso (Se for o caso)

Nome: _____ Telefone: (____) _____

Endereço: _____
(Logradouro) (Cidade) (Estado) (código postal)

Você se sentiu discriminado com base em:

☐ Raça ☐ Cor ☐ Nacionalidade (idioma) ☐ Idade ☐ Sexo ☐ Incapacidade

Explique a sua queixa, incluindo o máximo de detalhes específicos, tais como nomes, data e hora, testemunhas e qualquer outra informação que voce acredite poder ser útil. Pode anexar qualquer outra documentação que corrobore a sua queixa.

(Assinatura)

(Data)

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)
Formulario de queja Titulo VI (Spanish)

Nombre

Demandante: _____

Direccion: _____
(Dirección domicilio) (Ciudad) (Estado) (Código postal)

Numero de telefono: (____) _____ Fecha del supuesto incidente: _____

Representante del demandante (si es applicable)

Nombre: _____ Numero de telefono: (____) _____

Direccion: _____
(Dirección domicilio) (Ciudad) (Estado) (Código postal)

Usted cree que se le discrimino a causa de:

☐ Raza ☐ Color ☐ Origen nacional (Idioma) ☐ Edad ☐ Sexo ☐ Discapacidad

Por favor exponga su queja. Incluya tantos detalles específicos como sea posible, como nombres, fechas, horas, testigos y cualquier otra información que crea puede ser útil. Puede adjuntar cualquier otro material escrito concerniente a su queja.

(Firma)

(Fecha)

Sudeste de Massachusetts
Organização de Planejamento Metropolitano (SMMPO)

Não Discriminação / Título VI Processo de Reclamação

O SMMPO através do Planejamento Regional Sudeste e Distrito Desenvolvimento Econômico (SRPEDD) realiza seus programas, serviços e atividades em conformidade com as leis federais de não discriminação, incluindo o Título VI da Lei dos Direitos Civis de 1964 (Título VI), a Lei de Restauração dos Direitos Civis de 1987, e os estatutos e regulamentos relacionados. O Título VI proíbe discriminação em programas que recebem assistência do governo federal, e exige que nenhuma pessoa nos Estados Unidos da América deverá, por motivo de **raça, cor** ou **origem nacional** (incluindo **proficiência limitada em inglês**), ser excluída de participar, ser negada benefícios, ou de outro modo ser sujeitada à discriminação em qualquer programa ou atividade que receba assistência federal. Leis federais de não-discriminação relacionadas, administradas pela Administração Federal de Rodovias, pela Administração Federal de Trânsito, ou por ambas, proíbem a discriminação baseada em **idade, sexo** e **deficiência**. Essas categorias protegidas são contempladas dentro dos programas Título VI do SRPEDD's, consistente com a interpretação e administração federal. Além disso, o SRPEDD fornece um acesso significativo aos seus programas, serviços e atividades a indivíduos com proficiência limitada em inglês, em conformidade com as políticas do Departamento de Transporte dos EUA e orientação da Ordem Executiva federal 13166.

O SRPEDD também está em conformidade com a Lei de Acomodação Pública de Massachusetts, M.G.L. c 272 §§ 92a, 98, 98a, que proíbe que se faça qualquer distinção, discriminação ou restrição na admissão ou tratamento em um lugar de acomodação pública, com base em **raça, cor, credo religioso, origem nacional, sexo, orientação sexual, deficiência** ou **antepassados**. Da mesma maneira, o SRPEDD está em conformidade com a Ordem Executiva 526, seção 4 do Governador, que exige que todos os programas, atividades e serviços prestados, executados, licenciados, alugados, financiados, regulados ou contratados pelo estado deverão ser conduzidos sem discriminação ilegal baseada em **raça, cor, idade, sexo, etnia, orientação sexual, identidade de gênero ou de expressão, religião, credo, antepassados, origem nacional, deficiência, veterano de guerra** (incluindo veteranos da guerra do Vietnã) ou **antecedentes**.

Como destinatário do Departamento de Transporte de Massachusetts (MassDOT), o SMMPO adotou um procedimento de reclamação da Não-Discriminação / Título VI, como parte de seu Programa de Título VI.

A intenção do Processo da Não-Discriminação / Título VI do SMMPO é também para considerar a minoria, de baixa renda e populações LEP para impedir a recusa, redução ou atraso de benefícios, para assegurar a participação plena e justa por populações afetadas nas decisões de transporte, e para garantir que as políticas e programas da SMMPO deve evitar efeitos desproporcionalmente negativos na minoria, de baixa renda e populações LEP.

Qualquer pessoa que acredita que ele ou ela, individualmente ou como membro de uma classe específica de pessoas, tem sido alvo de discriminação por programas ou atividades da SMMPO com base em alguma das situações acima, pode apresentar uma queixa.

Apresentação de Queixas

Reclamantes, ou o seu representante, podem apresentar uma queixa escrita com o Coordenador do Título VI do SMMPO a qualquer momento dentro de cento e oitenta (180) dias a partir da data do ato de discriminação. **Assistência será fornecido a indivíduos incapazes de fornecer o formulário de queixa escrita.**

Lilia Cabral, O Coordenador do Título VI SRPEDD 88 Broadway Taunton, MA 02780 508 824-1367
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Queixas devem declarar o nome e endereço da pessoa e, se aplicável, o nome do representante em nome do reclamante, o nome e o endereço da entidade acusada de ter cometido o alegado ato de discriminação, e estabelecerá as particularidades de ação e todas as outras informações que será exigida pelo o Especialista em Title VI.

Todas as queixas irá incluir as seguintes informações:

- Nome, endereço e número de telefone do Reclamante;
- Nome, endereço, número de telefone e relacionamento do Representante do Reclamante, (se aplicável);
- Base de queixa (raça, cor, nacionalidade, idade, sexo ou deficiência);
- Data do alegado ato(s) de discriminação;
- Data que a queixa for recebida pelo SMMPO; e
- Uma declaração da queixa, incluindo detalhes específicos, fatos relevantes e documentação.

Formas de queixa podem ser encontradas no site do SRPEDD (www.srpedd.org) clicando no link estático na parte inferior da página do site e também o fim deste documento.

Processamento de Reclamações

Imediatamente após de receber uma queixa , o Coordenador do Título VI do SMMPO e / ou o Gerente de Planejamento de Transportes irá aconselhá- Gabinete do MassDOT de Diversidade e Direitos Civis (ODCR) do recebimento da queixa(s).ODCR fará uma determinação jurisdicional e atribuir a obrigação de conduzir uma investigação e emitir conclusões.

Dentro de dez (10) dias , o Coordenador do Título VI do SMMPO vai acusar a recepção da alegação (s), informa o Reclamante da determinação jurisdicional de ODCR , de qualquer ação adicional adotadas ou propostas de ação para processar a alegação(s), e aconselhar o Reclamante de outras vias de recurso possíveis .

Dentro de sessenta (60) dias, o partido determinado a ser responsável irá realizar e concluir uma investigação da alegação(s). O objetivo da investigação é para determinar se existe uma razão para acreditar que o não cumprimento com o Título VI da Lei dos Direitos Civis de 1964 tenha acontecido. Além disso, o Especialista em Título VI da SMMPO tornará uma recomendação para a ação em um relatório de conclusões ao Gerente de Planejamento de Transportes do SRPEDD, que é pessoal para o SMMPO.

Dentro de noventa (90) dias o Gerente de Planejamento de Transportes do SRPEDD ou o partido determinado a ser responsável irá notificar o Reclamante , a decisão final escrita, incluindo a disposição proposta do assunto. A notificação irá informar o reclamante de sua / seu direito de recurso para o SMMPO na sua próxima reunião. O Reclamante pode apresentar uma queixa formal com o Diretor de Direitos Civis do MassDOT,se eles estão insatisfeitos com a decisão final proferida pelo SMMPO .

O Coordenador do Título VI do SMMPO manterá um registro de todas as queixas recebidas pelo MPO.

Resolução

Se uma causa provável de uma prática discriminatória de raça, cor, nacionalidade, idade, sexo ou deficiência se verifique a existência , o SMMPO envidarão esforços para eliminar a prática por meio de um Plano de Ação Corretiva . O Plano de Ação Corretiva deve incluir: uma lista de todas as ações corretivas aceitado pelo a agência; descrição de como a ação corretiva será implementado; e garantias escritas de que a agência irá implementar a ação corretiva que foi aceitado da forma descrita no plano.

Onde tentativas de resolver a queixa falham , o reclamante deve ser notificado , por escrito, o seu direito de apresentar queixa à Administração Federal de Trânsito ou o Secretário de

Transportes , conforme citado na Circular FTA C 4.702,1 Capítulo VII - Reclamações Título VI discriminação.

Qualquer pessoa, que acredita que seu / sua proteção Título VI foi violado, pode apresentar uma queixa junto da SMMPO . Se esta informação é necessária em outro idioma, por favor entre em contato com o Coordenador do Título VI do SMMPO no número 508 824-1367. Formas de reclamação pode ser encontrada no site do SRPEDD (www.srpedd.org) clicando no link estático na parte inferior da página do site e também o fim deste documento.

**Southeastern Massachusetts
Organización de Planificación Metropolitana (SMMPO)**

Proceso de Querella de Título VI / No Discriminatorio

El SMMPO a través del Distrito de Desarrollo Económico y Planificación Regional del Sureste (SRPEDD) opera sus programas, servicios y actividades en cumplimiento con las leyes federales de no discriminación incluyendo Título VI de la Ley de Derechos Civiles de 1964 (Título VI), la Ley de Restauración de Derechos Civiles de 1987 y estatutos y regulaciones relacionadas. Título VI prohíbe la discriminación en programas de asistencia federal y requiere el que ninguna persona en los Estados Unidos de América, ya sea fundados en **raza, color, origen o nacionalidad** (incluyendo personas con **limitación en fluidez en inglés**), el ser excluidos de participar en, ser denegados de beneficio, o ser sujetos a discriminación bajo cualquier programa o actividad recibiendo asistencia o ayuda federal. Leyes federales relacionadas a la no discriminación dirigidas por la Administración Federal de Carreteras, la Administración Federal de Transito u ambas, prohíben discriminación a base de **edad, sexo y discapacidad**. Estas categorías protegidas son contempladas dentro de los Programas de Título VI SRPEDD consistentes con la interpretación y administración federal. Además, SRPEDD provee acceso significativo a sus programas, servicios y actividades a individuos con limitada fluidez en inglés, en cumplimiento con la póliza del Departamento de los EE.UU. de transportación y bajo la dirección federal Ejecutiva 13166.

El SRPEDD también cumple con la Ley de Acomodación Pública de Massachusetts , M.G.L. c 272 §§ 92a, 98, 98a, prohibiendo el hacer distinción, discriminación o restricción en admitir o dar tratamiento en un lugar de acomodación publica basada en **raza, color, credo religioso, origen o nacionalidad, sexo, orientación sexual, discapacidad o ancestro**. Así también, el SRPEDD cumple con la Orden Ejecutiva del Gobernador 526, sección 4 requiriendo así que todos los programas, actividades, servicios provistos, llevados a cabo, licenciados, certificados, financiado, regulado o contratado por el estado debe de ser conducido sin discriminación basado en **raza, color, edad, sexo, etnicidad, orientación sexual, identidad sexual o expresión, religión, credo, ancestro, nacionalidad de origen, discapacidad, estatus de veterano** (incluyendo los veteranos de la era de Vietnam) o **su trasfondo**.

Como un destinatario del Departamento de Transportación de Massachusetts (MassDOT), el SMMPO ha adoptado un procedimiento de querella de Título VI/ No discriminatorio como parte del Programa de Título VI.

El propósito del proceso de Título VI/SMMPO No discriminatorio es también el considerar a la minoría, bajo ingreso y la población de LEP para prevenir denegación, reducción o retraso de beneficios, asegurar una participación completa y justa por grupos afectados en decisiones de transportación y asegurar que las pólizas y programas del SMMPO deberían de evitar efectos negativos desproporcionados en los grupos de minoría, bajo ingreso y poblaciones de LEP.

Cualquier persona que crea que él o ella ya sea individualmente o como un miembro de cualquier clase específica de persona ha sido sujeto a discriminación por los programas o actividades de SMMPO en base a cualquiera de los mencionados anteriormente, puede presentar una querella.

Presentando una Querella

Querellantes o sus representantes, pueden llenar una querella por escrito con el coordinador de SMMPO Título VI en cualquier momento dentro de ciento ocho (108) días de la fecha del alegado acto discriminatorio. **Se le proveerá de asistencia o ayuda a individuos que no son capaces de proveer su querella de forma escrita.**

Lilia Cabral, Title VI Coordinator SRPEDD 88 Broadway Taunton, MA 02780 508 824-1367
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La querella debe de incluir el nombre y la dirección de la persona y si es aplicable o pertinente el nombre del representativo llenándolo por el querellante, el nombre y la dirección de la entidad que allegadamente ha cometido el acto de discriminación y deberá de describir la situación e incluir cualquier otra información que le sea así pedida de parte del Especialista de Título VI.

Todas las querellas incluirán la siguiente información:

- Nombre, dirección y número de teléfono del querellante;
- Nombre, dirección, número de teléfono y relación del representado o querellante, (si aplica);
- Base para la querella (i.e., raza, color, nacionalidad de origen, edad, sexo o discapacidad);
- Fecha del alegado acto discriminatorio;
- Fecha en que la querella fue recibida por el SMMPO;
- Y una declaración de querella, incluyendo detalles específicos, factores relevantes y documentación.

Los formularios de querellas pueden ser encontrados en el sitio web de SRPEDD

(www.srpedd.org) haz un clic en el enlace en la parte de abajo de la página principal y también al finalizar este documento.

Procesamiento de Querellas

Inmediatamente después de recibir la querella, el coordinador del SMMPO Título VI y/o el Director de Planificación de transportación notificara a la oficina de Derechos Civiles y Diversidad (ODCR) de MassDOT el recibo de una alegación(es). La ODCR hará una determinación de jurisdicción y asignará la obligación de llevar a cabo una investigación y reportar los hallazgos.

Dentro de diez (10) días laborables, el coordinador de SMMPO de Título VI dará fe del recibo de la(s) alegación(es), informará de la Querella de la determinación de jurisdicción de la ODCR, de cualquier acción tomada o propondrá una acción a tomar para procesar la(s) alegación(es) e informar al querellante de otras formas de rectificación o enmienda disponibles.

Dentro de sesenta (60) días laborables, la parte determinada a ser responsable conducirá y completará la investigación de la(s) alegación(es). El propósito de una investigación es el de determinar si hay una razón para creer que hubo incumplimiento de La Ley de Título VI de Derechos Civiles de 1964. Además, el especialista de SMMPO de Título VI dará una recomendación de la acción en un informe de los hallazgos al Director de Planificación de Transporte SRPEDD, el cual es personal del SMMPO.

Dentro de noventa (90) días laborables, el Director de Transportación y Planificación SRPEDD o la parte determinada como responsable notificará al querellante por escrito de la decisión final, incluyendo la disposición propuesta en cuanto a la situación presentada. La notificación le asesorará al querellante de sus derechos a una apelación ante el SMMPO en su próxima reunión. El querellante llenará una querella formal con el Director de Derechos Civiles de MassDOT, si es que no están satisfechos con la decisión final rendida por el SMMPO.

El Coordinador de SMMPO Título VI mantendrá un registro de todas las querellas recibidas por el MPO.

Resolución

Si una causa probable de una práctica discriminatoria basada en raza, color, nacionalidad u origen, edad, sexo o discapacidad es encontrada como existente el SMMPO deberá de esforzarse en eliminar ese tipo de práctica por medio de un Plan de Acción Remedial. El plan remedial deberá de incluir: un listado de todas las acciones correctivas aceptadas por la agencia; descripción de cómo esta acción correctiva será implementada; y una promesa por escrito de que la agencia implementara la acción correctiva aceptada en la manera discutida en el plan.

En los casos de intentos de llegar a una resolución de querellas, el querellante será notificado por escrito de sus derechos y se someterá la queja a la Administración de Transito Federal o al Secretario de Transportación citado así en el FTA C 4702.1 Chapter VII – Querellas de Discriminación de Título VI.

Cualquier persona, que crea que su protección de Título VI ha sido violada, podrá llenar una querella con el SMMPO. Si esta información es necesaria en otro idioma, favor de contactar al Coordinador de Título VI SPEDD al 508 824-1367.

Formularios de Querellas pueden ser encontrados en el sitio web de SRPEDD (www.srpedd.org) haciendo un clic en el enlace en la parte de abajo de la página principal y también al finalizar este documento.

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)
Formulario de queja Titulo VI

Nombre

Demandante: _____

Direccion: _____
(Dirección domicilio) (Ciudad) (Estado) (Código postal)

Numero de telefono:(____)_____ Fecha del supuesto incidente: _____

Representante del demandante (si es applicable)

Nombre: _____ Numero de telefono: (____) _____

Direccion: _____
(Dirección domicilio) (Ciudad) (Estado) (Código postal)

Usted cree que se le discrimino a causa de:

☐ Raza ☐ Color ☐ Origen nacional (Idioma) ☐ Edad ☐ Sexo ☐ Discapacidad

Por favor exponga su queja. Incluya tantos detalles específicos como sea posible, como nombres, fechas, horas, testigos y cualquier otra información que crea puede ser útil. Puede adjuntar cualquier otro material escrito concerniente asu queja.

(Ferma)

(Fecha)

Name: _____

Tel. Number: (____)_____ Date of Alleged Incident_____

Name: _____ Tel. Number: (____) _____

You feel you were discriminated on the basis of:

Please explain your complaint. Include as many specific details as possible, including the dates, times, witnesses and any other information you feel would be helpful. You may attach any other written material that pertains to your complaint.

[illegible]

(Date)

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)
Procedimento de Queixa segundo o Título VI

Nome

Queixoso: _____

Endereço: _____

(Logradouro)

(Cidade)

(Estado)

(código postal)

Telefone: _(____)_____ Data do suposto incidente: _____

Representante do queixoso (Se for o caso)

Nome: _____ Telefone: (____) _____

Endereço: _____

(Logradouro)

(Cidade)

(Estado)

(código postal)

Você se sentiu discriminado com base em:

☐ Raça ☐ Cor ☐ Nacionalidade (idioma) ☐ Idade ☐ Sexo ☐ Incapacidade

Explique a sua queixa, incluindo o máximo de detalhes específicos, tais como nomes, data e hora, testemunhas e qualquer outra informação que voce acredite poder ser útil. Pode anexar qualquer outra documentação que corrobore a sua queixa.

(Assinatura)

(Data)

(Fecha)



Southeastern Regional Planning and Economic Development District

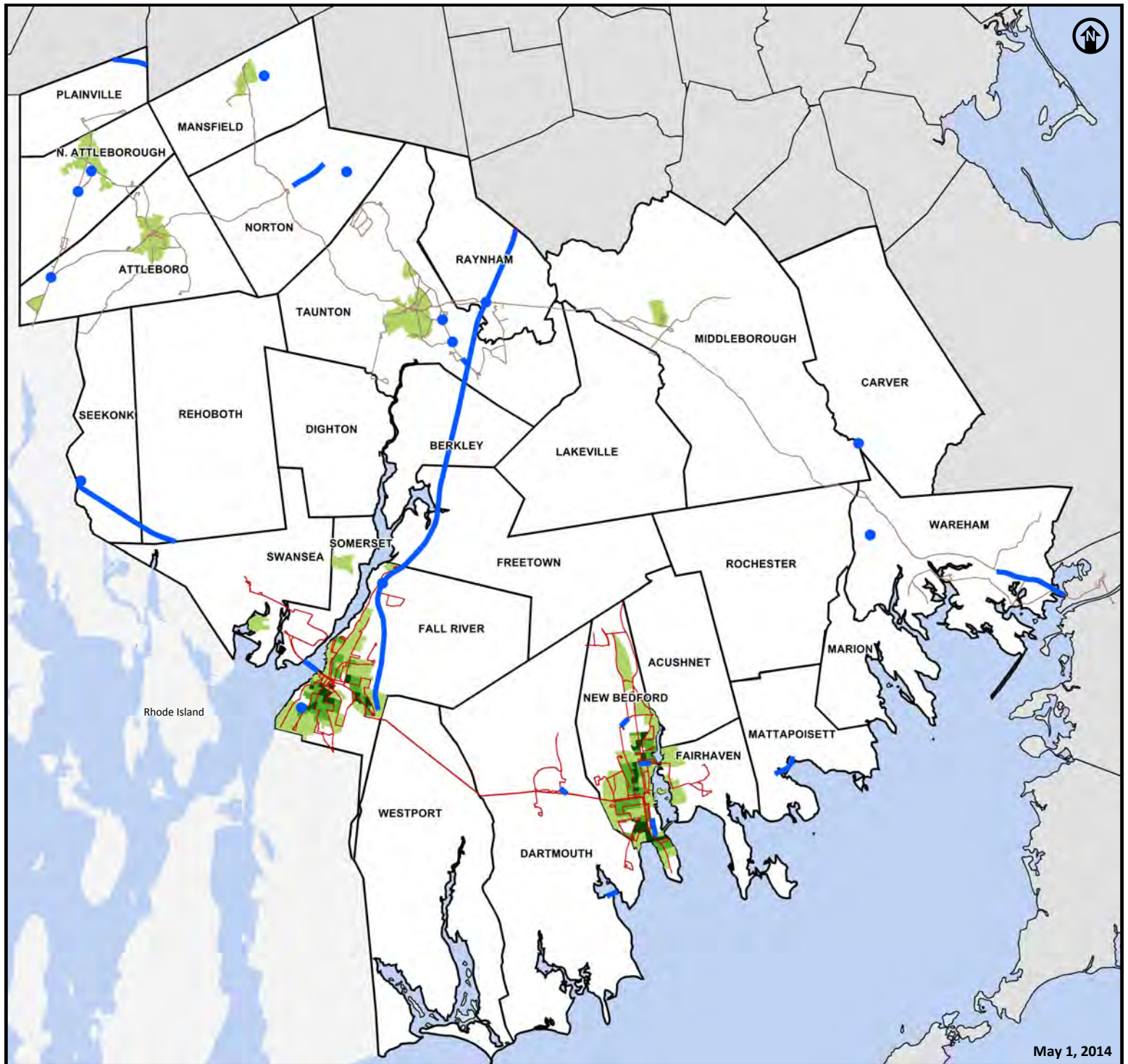
Appendix C – Demographic Maps

- Population Density,
- Minority & Low-Income
- Limited English Proficiency (LEP),
- 60 + Years of Age
- Households with Zero Vehicles,
- Youth
- Persons with Disabilities

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

SRPEDD Population Density with Draft TIP Projects













May 1, 2014


Legend

SRPEDD Population Density

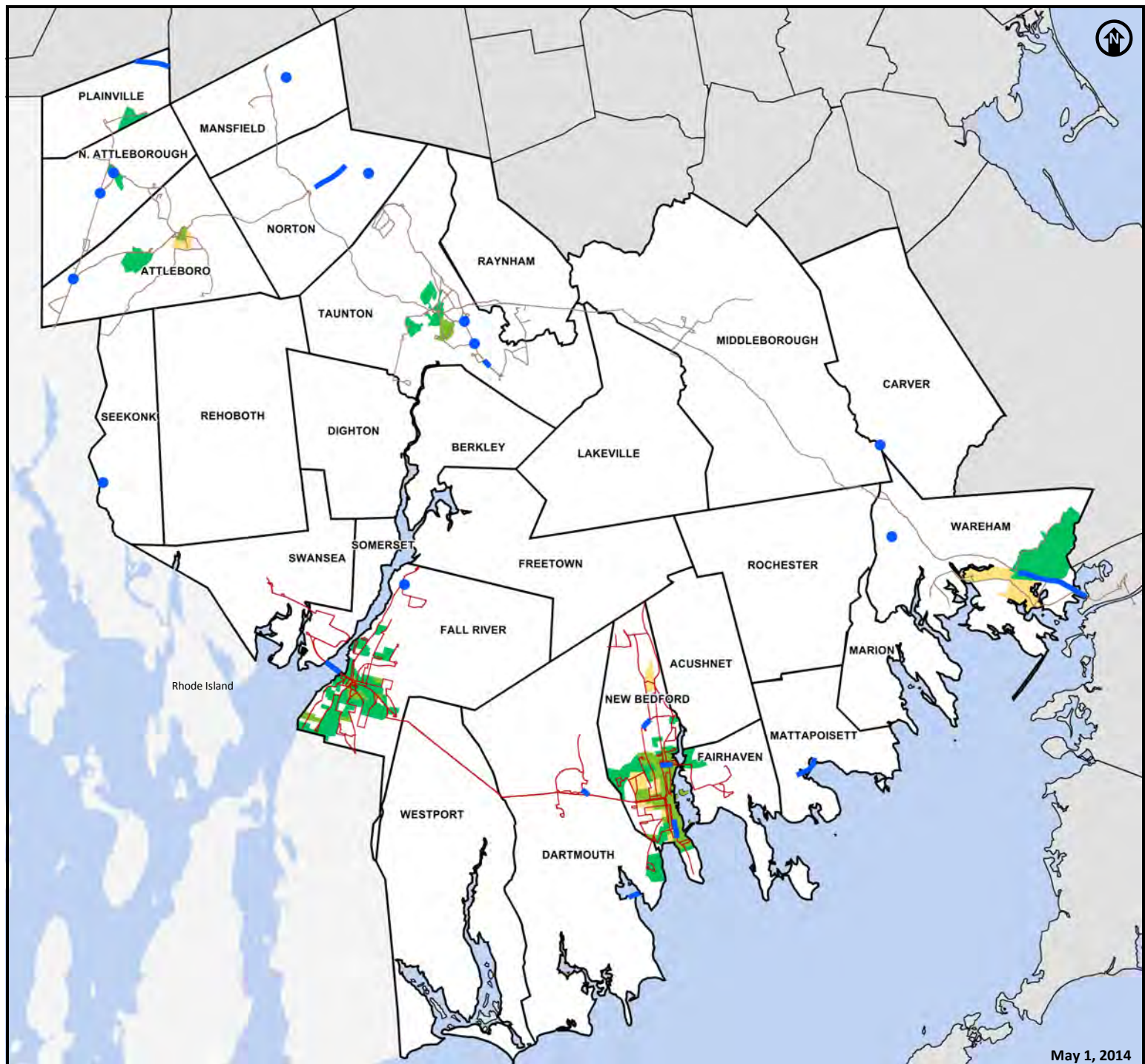
Population density is determined by using the 2010 block groups and dividing the population by the land area.

	Community Boundaries		Population Density
	SRPEDD Communities		3,999 and below
	GATRA Bus Routes		4,000 to 10,499
	SRTA Bus Routes		10,500 to 18,999
	Draft 2015-2018		19,000 and above
	TIP Projects		

0 3 6 9



SRPEDD Minority and Low Income with Draft TIP Projects ^c



SRPEDD Environmental Justice Criteria:

Environmental Justice (EJ) populations are determined by identifying minority Census 2010 block groups and low income 2005-2009 ACS block groups that meet any of the following criteria:

Income: Median household income is equal to or less than \$36,048.

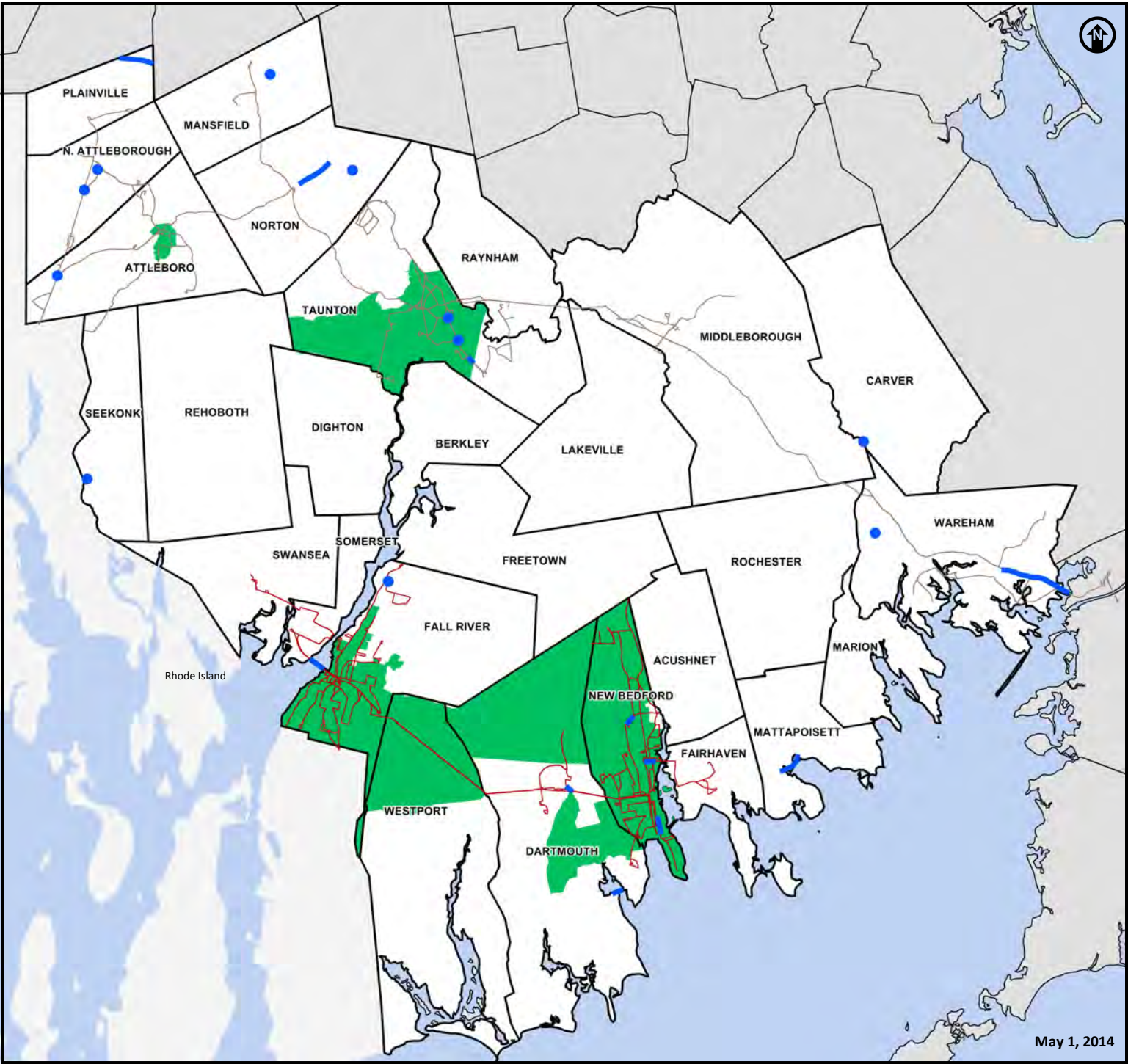
Minority: 25% or more of residents identify as a race other than white.

Legend

- Draft 2015-2018 TIP Projects
- GATRA Bus Routes
- SRTA Bus Routes
- Community Boundaries
- SRPEDD Communities
- Low Income
- Minority



SRPEDD Limited English Proficiency with Draft TIP Projects ^c



SRPEDD Environmental Justice Criteria:

Environmental Justice (EJ) populations are determined by identifying limited English proficiency 2005-2009 ACS tracts that meet any of the following criteria:

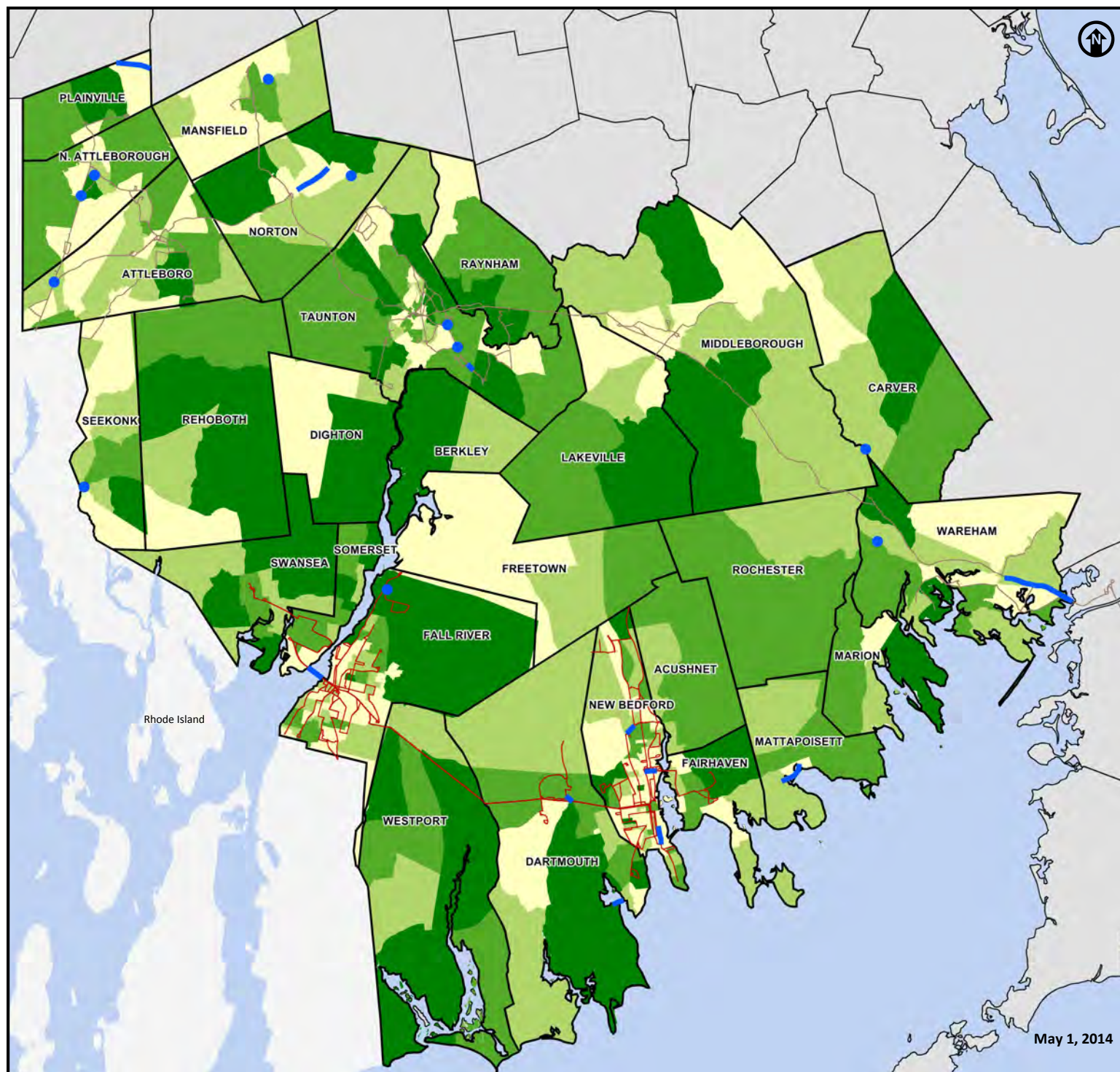
Percent LEP is equal to or greater than the SRPEDD regional average of 7.61%

Legend

- Draft 2015-2018 TIP Projects
- GATRA Bus Routes
- SRTA Bus Routes
- Community Boundaries
- SRPEDD Communities
- Limited English Proficiency



SRPEDD Age 60 and Above with Draft TIP Projects














May 1, 2014

Legend

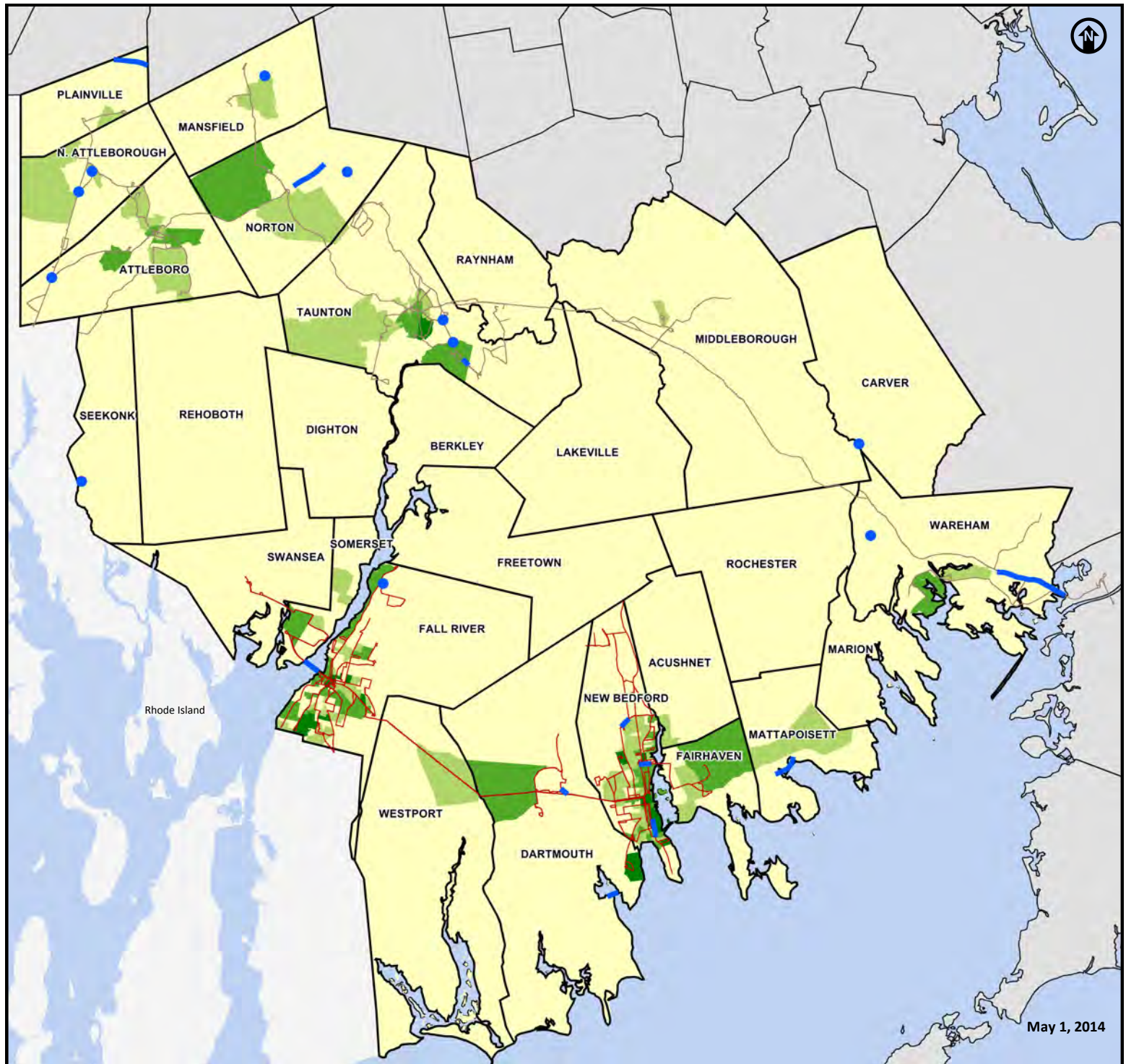
SRPEDD Population Age 60 and Above

Population Age 60 and above are determined by using the 2005-2009 ACS block groups and summing all ages that are greater than 60.

	Community Boundaries		Persons Age 60 +
	SRPEDD Communities		199 and below
	GATRA Bus Routes		200 to 299
	SRTA Bus Routes		300 to 499
	Draft 2015-2018		500 and above
	TIP Projects		

0 3 6 9

SRPEDD Occupied Housing Units with No Vehicle



Legend

SRPEDD Occupied Housing Units with No Vehicle

Occupied housing units with no vehicle are determined by using the 2005-2009 ACS block groups that are categorized as having no vehicle.

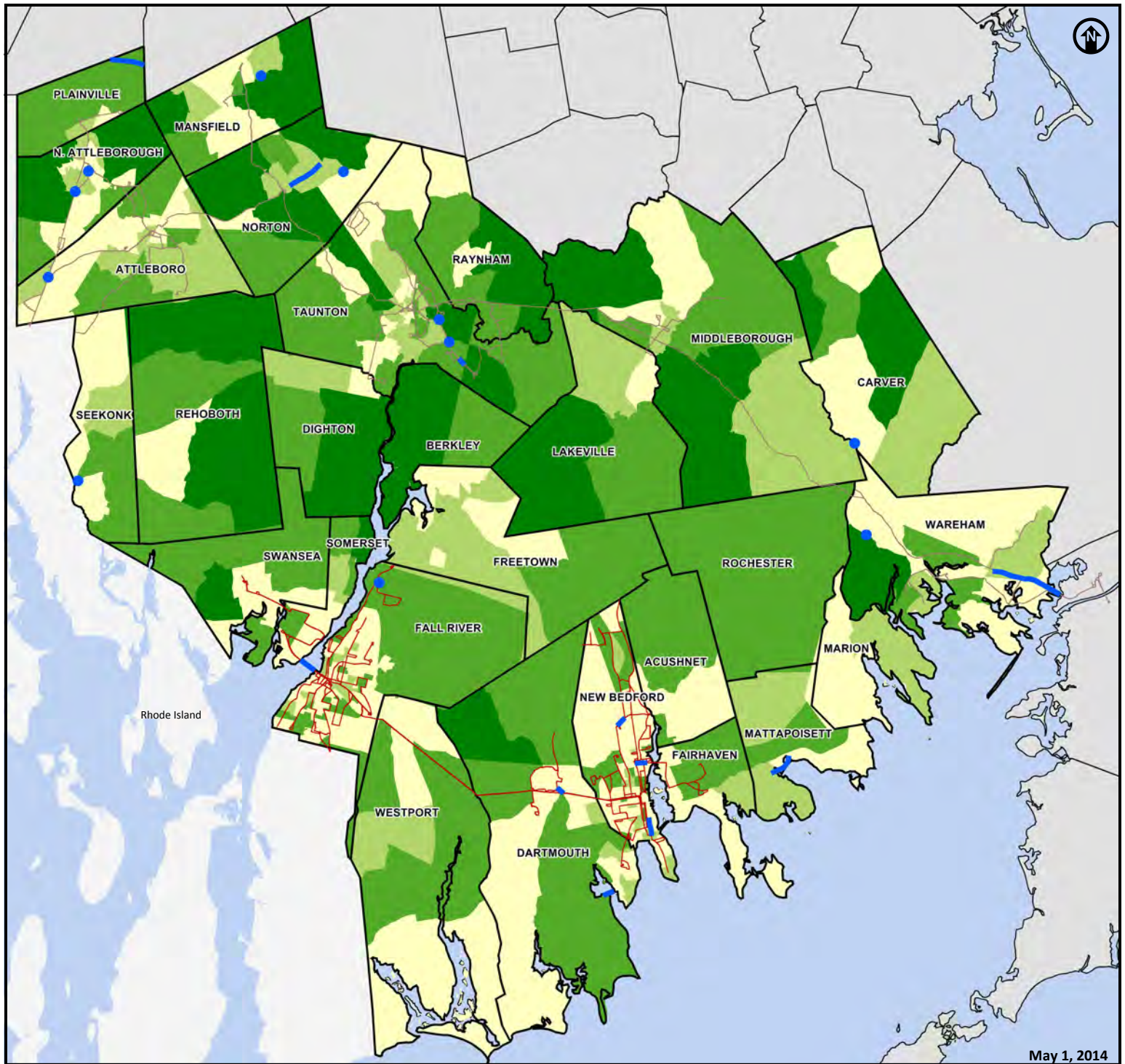
- Community Boundaries
- SRPEDD Communities
- GATRA Bus Routes
- SRTA Bus Routes
- Draft 2015-2018
- TIP Projects

Occupied Housing Units with No Vehicle

- 49 and below
- 50 to 99
- 100 to 199
- 200 and above

0 3 6 9












SRPEDD Ages 5 to 17 with Draft TIP Projects



Legend

SRPEDD Population Ages 5 to 17

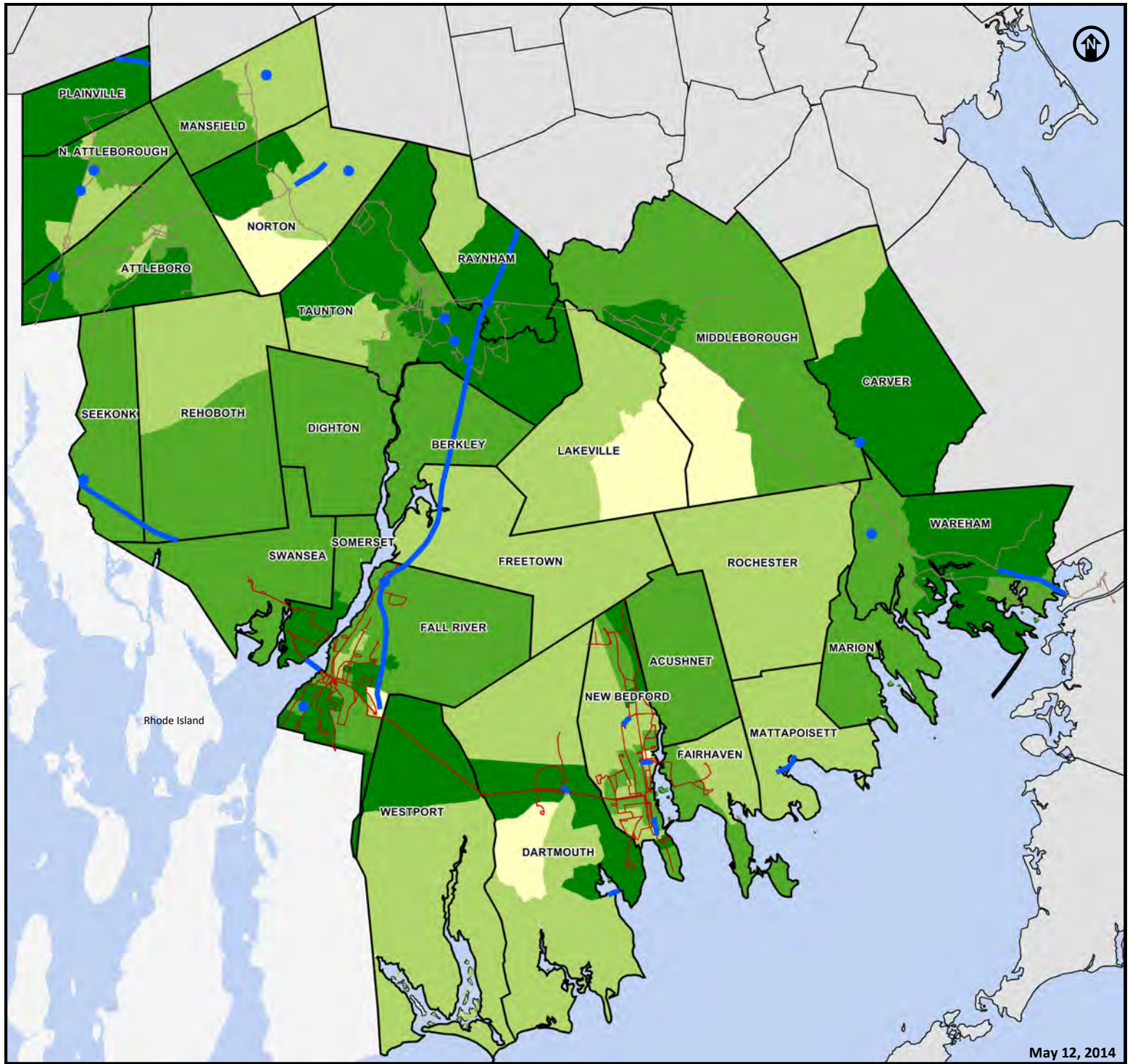
Population Ages 5 to 17 are determined by using the 2005-2009 ACS block groups and summing all ages from 5 to 17.

- | | | | |
|---|----------------------|---|-------------------------|
|  | Community Boundaries |  | Persons Age 60 + |
|  | SRPEDD Communities |  | 199 and below |
|  | GATRA Bus Routes |  | 200 to 299 |
|  | SRTA Bus Routes |  | 300 to 499 |
|  | Draft 2015-2018 |  | 500 and above |
|  | TIP Projects | | |

0 3 6 9












SRPEDD Persons with Disabilities with Draft TIP Projects



Legend

SRPEDD Persons with Disabilities

Persons with Disabilities are determined by using the 2008-2012 ACS tracts and mapping the total disabled in each tract.

	Community Boundaries	Persons with Disabilities
	SRPEDD Communities	 299 and below
	GATRA Bus Routes	 300 to 499
	SRTA Bus Routes	 500 to 799
	Draft 2015-2018 TIP Projects	 800 and above





Southeastern Regional Planning and Economic Development District

Appendix D – SRPEDD by-laws

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

SRPEDD BY-LAWS

(Proposed Amendments March 26, 2014)

PREAMBLE: These by-laws, adopted under the provisions of Massachusetts General Laws, Chapter 40B, Sections 9 to 19, define the Rules and Procedures for the activities of the Southeastern Regional Planning and Economic Development Commission as the governing body of the Southeastern Regional Planning and Economic Development District.

DEFINITION: The word "Commission" where appearing in these by-laws shall be construed to mean the Southeastern Regional Planning and Economic Development Commission. The word "District" wherever appearing in these by-laws shall mean a public body politic and corporate development known as the Southeastern Regional Planning and Economic Development District.

1. **PURPOSE:** The Southeastern Regional Planning and Economic Development District is a public body politic and corporate whose purpose shall be to foster economic growth and alleviate distress within the geographic boundaries of the District, and in general to perform and execute the powers and duties set forth in General Laws, Chapter 40B, Section 14. The further purpose of this Commission shall be to prepare studies and plans designed to promote, with the greatest efficiency and economy, the coordinated and orderly development and economic growth of the Region and the general welfare and prosperity of its citizens.
2. **OFFICES, SEAL AND FISCAL YEAR**
 - a. The Commission shall establish principal offices within the District boundaries.
 - b. The seal of the District shall consist of a flat-faced die with its name, acronym, identifying mark, symbol, or appellation, and the year 1968 engraved on its face.
 - c. The Commission's fiscal year shall terminate on the 30th day of June of each year.
3. **THE COMMISSION, POWERS, MEMBERSHIP, AND MEETINGS**
 - a. The Commission shall manage the business and property of the District and shall have and exercise all powers and duties of the District except such as are reserved to others by these by-laws, or by law, and except such as it delegates to others.

The Commission will perform and execute these powers and duties in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), and in compliance with related federal nondiscrimination laws administrated by the Federal Highway Administration, and the Federal Transit Administration that prohibit discrimination based on race, color, or national origin (including limited English proficiency) or on the basis of age, sex, and disability. The Commission will also act while complying with the Massachusetts Public Accommodation Law, M.G.L. c 272 §§ 92a, 98, 98a, prohibiting making any

distinction, discrimination, or restriction in admission to or treatment in a place of public accommodation based on race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry. The Commission also complies with the Governor's Executive Order 526, section 4 requiring all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background.

- b. Commission Membership: (Members may be added or excluded as provided by law.)

Acushnet	Fall River	New Bedford	Seekonk
Attleboro	Freetown	No.Attleborough	Somerset
Berkley	Lakeville	Norton	Swansea
Carver	Mansfield	Plainville	Taunton
Dartmouth	Marion	Raynham	Wareham
Dighton	Mattapoisett	Rehoboth	Westport
Fairhaven	Middleborough	Rochester	

- c. At-Large Commissioners

- i. The Commission may be increased by a total of six members who shall be representative of low-income and minority groups, and resident within the district area from which appointed. Such Commissioners shall be representatives of qualified community groups, shall be selected, if such persons are then available, from persons who have been nominated as provided by district policy, and appointed annually by the Chairman with the approval of the Executive Committee. Such Commissioners shall be At-Large Commissioners.
- ii. Minorities shall be those defined by EDA Directive 7.06 dated 6.1.71, entitled "Minority Representative and Employment Requirements for Development District Organizations, County and Multi-County Planning Organizations, and OEDP Committees" and amendments thereto.
- iii. Nomination Process- Annually prior to the annual meeting, or whenever there is a vacancy in the position of At-Large Commissioner in any district area, the Commission shall notify qualified community groups of record that the process to nominate a new Commissioner may be initiated by any qualified community group within that area, by written application to the SRPEDD Commission. Appointments to fill vacancies will be for the balance of the unexpired term.

The nomination of an At-Large Commissioner shall be an open and participatory process conducted by a community group designated by the

Commission, and in compliance with policy guidelines of the Commission.

For the purpose of this section qualified community groups shall be organizations, associations, or bodies which are established on or before July 1 of the previous fiscal year. A community group shall be defined as one of the following:

- 1) A legal non-profit corporation or association whose members are minority and/or low-income.
- 2) The governing body or advisory board of a public agency whose goals whose participants are minority or low-income people.

d. Meetings of the Commission

- i. Each Commission member shall have sent to his address of record with the Commission at least seven (7) days advance written notice of each meeting. The notice shall state the place, day, hour, and purpose of each meeting. Additional items may be added at a meeting by affirmative action of 2/3 of those present and voting. The agenda and related material will be sent at least five (5) days prior to the meeting.
- ii. Except as provided otherwise in these by-laws regular meetings of the Commission shall be held at 7:00 p.m. in the months of February, April, June, and October at dates and locations designated by the Chairman with the approval of the Officers.
- iii. The annual meeting of the Commission shall be held prior to the end of the fiscal year.
- iv. The October meeting shall be held for the purpose of determining the assessment upon the cities and towns within the district for the following fiscal year.
- v. Special meetings if the Commission may be called by the Chairman and shall be called by him upon written application to the Chairman by a member from each of at least four (4) member communities. In addition, in any special situation which four of the Officers shall certify in writing as an emergency, special meetings of the Commission may be called by the Chairman, or any other of the Officers, on the two days notice. In such special emergency situations, said notice may consist of verbal contact in person or by telephone message accepted at the Commissioner's address of record. At such special or emergency meetings only matter directly connected may be considered or acted upon. Written certification of such emergency signed by the petitioners or by the Officers shall be read as the call of the meeting and shall be filed with the Secretary as part of the records and minutes of the meeting.

e. Conduct of Meeting

- i. Meetings of the Commission and committees shall be conducted in accordance with Robert's Rules of Order Revised, except as otherwise provided in these by-laws in Section 6e and 6f. One-third of the total number of duly qualified Commission members of record shall constitute a quorum at a meeting of the Commission and a majority of a quorum shall be competent to act, except where otherwise provided by the law or by these by-laws. The quorum shall be determined and announced at the start of each Commission Meeting. A roll call vote may be ordered upon the request of six (6) members of the Commission standing. This does not preclude the Chairman from calling for such a vote providing there is no challenge.
- ii. A majority vote of a quorum of the Commission shall be competent to approve, revise or rescind any action of the Executive Committee.
- iii. A quorum of a committee shall be a majority of the qualified membership.

4. OFFICERS

- a. The Officers of the Commission who shall be members thereof shall consist of Chairman, Vice-Chairman, Secretary, Treasurer, and Assistant Treasurer. The immediate Past-Chairman shall be an Officer ex-officio.
- b. All Officers, members of the Executive Committee, or of any committee which regardless of title performs the function of an Executive Committee, shall be elected annually at the annual meeting of the Commission, and shall hold such office until their successors are duly qualified.

In the event a vacancy occurs prior to the annual meeting, such vacancy shall be filled by an election held for the purpose at the next Commission meeting. The necessity of such election shall be included in the notice for the meeting.

- c. Chairman - The Chairman shall preside at all meetings of the Commission and the Executive Committee, and subject to the control of the Commission he/she shall have general care and direction of the affairs of the Southeastern Regional Planning and Economic Development District. He/she shall present to the membership of the Commission at its annual meeting an accurate and complete report of the operations of the District for the preceding year. The Chairman, with the approval of the Commission, shall execute all official documents for and on behalf of the Commission. The Chairman may designate the Vice-Chairman or the Assistant Treasurer to perform the duties of Secretary in the absence or incapacity of the Secretary, with the title of Acting Secretary.

The Chairman shall be a member ex-officio of all committees except the Advisory Committee, established under Section 13 of Chapter 40B of the General Laws, and the Nominating Committee or such committee which shall be charged with

the duties of making nominations for the election of Officers and members of the Executive Committee.

- d. Vice-Chairman - The Vice-Chairman shall carry out all duties assigned to him/her by the Chairman. The Vice-Chairman shall assume the duties and responsibilities of the Chairman when the Chairman is absent, incapacitated or otherwise unable to perform the duties of the office. Under such conditions, the Vice-Chairman shall be designated as the Acting Chairman. The Vice-Chairman may be designated by the Chairman to perform the duties of Secretary in the absence or incapacity of the Secretary, with the title of Acting Secretary.

The Chairman may designate the Vice-Chairman to act in his/her behalf as the chairman of special committees, and may require the Vice-Chairman to carry out necessary duties including the appointment of such committees. The Vice-Chairman shall, if requested by the Chairman, work with and advise the Executive Director on municipal contracts.

- e. Secretary - The Secretary shall be custodian of the seal of the Commission and all books and records of the Commission with the exception of those dealing with fiscal affairs of the Commission. He/she shall be responsible for the taking of the minutes of the meetings of the Commission and the Executive Committee and shall record all votes of said meeting in books to be kept for said purpose.
- f. Treasurer - The Treasurer shall be custodian of the funds of the District in such banks or trust companies as the Executive Committee may designate. He/she shall keep accurate books of account, which shall always be open to inspection by any member of the Commission at the office of the Commission upon giving reasonable notice; and he/she shall present to the membership of the Commission, at the annual meeting, a report of the financial status of the district and the activities of the preceding year. The Treasurer shall execute all checks and drafts in payment for the expenses of the District, upon warrants for such payment approved by majority vote of the Commission or by majority vote of the Executive Committee, or by majority vote of the Finance Committee as provided elsewhere in these by-laws. He/she shall be given bond for the faithful performance of his/her duties, having such surety in such sum and upon such conditions as may be determined by the Executive Committee. Said bond shall have as surety a surety company authorized to transact business in Massachusetts, and any expenses incurred thereby shall be borne by the Commission when required by law.
- g. Assistant Treasurer - The Assistant Treasurer shall carry out all the duties assigned to him/her by the Treasurer. The Assistant Treasurer shall assume duties and responsibilities of the Treasurer when the Treasurer is absent, incapacitated, or otherwise unable to perform the duties of the office. The Assistant Treasurer shall be bonded in the same amount and in the same manner as the Treasurer. The Assistant Treasurer may be designated by the Chairman to perform the duties

of Secretary in the absence or incapacity of the Secretary, with the title of Acting Secretary.

5. ADVISORY COMMITTEE (Note: Advisory Committee is inactive)

- a. The Commission shall appoint to the Advisory Committee, established under Section 13 of said Chapter 40B, the appropriate number of Commission appointees, and their replacements, as provided by law. When directed by the Commission, the Executive Director shall formulate and refer to the Advisory Committee problems, issues, and policies for its deliberation and advice.
- b. All motions and resolutions recommended for action to the Commission through former prior action of the Advisory Committee shall be formally placed on the floor by a motion of two Commission members designated by the presiding officer, and discussion of the motion shall proceed with full participation of the Advisory Committee. The Commission may adopt rules and procedures for the referral of problems, issues and policies for deliberation by the Advisory Committee.

6. EXECUTIVE COMMITTEE

- a. For the purpose of providing continuous direction of the affairs of the District, there shall be constituted an Executive Committee as provided in Section 15 of Chapter 40B of the General Laws.
- b. The following powers of the Commission are delegated to the Executive Committee on a temporary and limited basis only and shall not be fully effective until approved by separate and specific votes of the Commission.
 - i. The adoption of or changes to comprehensive plans and comprehensive economic development programs and recommendations for physical, social, and economic improvement of the District.
 - ii. The power to adopt or to change the work program and its implementations.
 - iii. The adoption of temporary committee policies.
- c. The following powers of the Commission are retained by the Commission and may not be exercised by the Executive Committee:
 - i. The power to appoint members and to consider recommendations of the Advisory Committee.
 - ii. The power to adopt or change the annual budget and to determine assessments upon cities and towns within the District.
 - iii. The power to hire and to remove the Executive Director.
 - iv. The authorization of debt in anticipation of revenue.
 - v. Approval of changes in District boundaries.

- vi. The election of Officers and members of the Executive Committee.
 - vii. The adoption of and amendments to the By-laws.
- d. The Executive Committee shall have the following composition:
- i. The officers of the commission, who shall serve as the officers of the executive committee;
 - ii. Four members of the commission who shall be elected by a majority vote of the commission and who shall be selectmen or designees of selectmen;
 - iii. Four members of the commission who shall be elected by a majority vote of the commission and who shall be representatives of the planning boards; and
 - iv. The mayor or city manager or his/her designee of each city serving as a member of the commission.
 - v. A member of the Commission, who shall be a member of a board of selectmen or a designee of a board of selectmen, elected by the majority vote of the Commission to represent each redevelopment area within the District not represented on the Executive Committee by a mayor, a selectman or a designee of a mayor or a board of selectman.
- e. By majority vote, the Executive Committee may exercise the general powers of the Commission, not specifically reserved by Chapter 40B of the General Laws, in the name of and on behalf of the Commission. Such action may include the approval of warrants for the payment of expenses of the District by the Treasurer or Assistant Treasurer.
- f. By majority vote, the Executive Committee may identify approval or disapproval of plans for the development of the District as actions of the Executive Committee. Such actions shall be consistent with adopted policies of the Commission. Upon approval by majority vote of the Commission, the report of such actions taken by the Executive Committee shall have the full effect of a Commission vote.
- g. A written report of any and all actions taken by the Executive Committee shall be mailed to each member of the Commission.
- h. For the purpose of assisting the Executive Committee in the consideration of matters brought before the Commission, the Executive Committee may direct the Chairman to appoint special advisory committees to review such matters and to make recommendations for Commission action. Such committees shall include not less than three Commission members.
- i. The Executive Committee shall meet as necessary as determined by the Chairman. An Executive Committee meeting may be convened to conduct business at any meeting called for the Commission at which there is no quorum of the Commission present.

7. EXECUTIVE DIRECTOR

- a. The Executive Director, on behalf of and with the approval of the Commission, shall employ and appoint all other employees of the District, including temporary or part-time personnel.
- b. Technical advisory committees as may be needed to assist the District staff may be appointed by the Executive Director and shall not be deemed a part of the formal committee structure.
- c. The Executive Director shall be bonded in the same manner as the Treasurer, in such amount as the Executive Committee shall require.

8. AMENDMENT OF THE BY-LAWS

- a. These by-laws may be altered or amended by a vote of two-thirds (2/3) of those present and voting at a meeting of the Commission duly called for this purpose, the notice of which contains this purpose among its agenda.

9. FINANCE COMMITTEE

- a. There shall be a Finance Committee consisting of the Treasurer, Assistant Treasurer and three members of the Commission who shall be appointed by the Commission Chairman, and who shall serve until their successors are duly qualified.
- b. The Finance Committee shall be responsible for the implementation of the fiscal policies of the District, and shall be authorized by vote of the Commission or the Executive Committee.

10. SOUTHEASTERN MASSACHUSETTS METROPOLITAN PLANNING ORGANIZATION (SMMPO): Procedure for Electing Board of Selectmen Representatives: The following procedures shall be conducted in full compliance with Title VI and all related federal and state laws ensuring non discrimination, inclusivity, outreach and the removal of barriers in all SMMPO activities.

- a. The Southeastern Massachusetts MPO consists of thirteen members representing the following:
 - i. Secretary of the Executive Office of Transportation and Construction
 - ii. Commissioner of the Massachusetts Highway Department
 - iii. Chairman of Southeastern Regional Planning and Economic Development District (SRPEDD)

- iv. Administrator of the Southeastern Regional Transit Authority (SRTA)
- v. Administrator of the Greater Attleboro Taunton Regional Transit Authority (GATRA)
- vi. Mayors of Attleboro, Fall River, New Bedford and Taunton
- vii. Members of four Boards of Selectmen in the SRPEDD Region to be elected by the SRPEDD Commission.

In accordance with the Memorandum of Understanding (MOU) relating to the comprehensive, continuing and cooperative transportation planning process, the SRPEDD Commission is authorized to elect the four representatives of Boards of Selectmen utilizing the procedure described below.

- b. Term of Office: Two representatives shall be elected each year for two-year terms. Elections shall be held annually in the month of May or June.
- c. Solicitation of Nominees: Annually in the month of April, the SRPEDD Commission shall send notices to the Board of Selectmen and SRPEDD Commissioners of each of its member towns. The purpose and role of the MPO and a description of the election process shall accompany the notice. Each member of every local Board of Selectmen shall be offered an opportunity to nominate themselves as a candidate for election to the MPO. Nominations shall be returned to SRPEDD within four weeks of the date they are distributed.
- d. Election of Selectmen Representatives: Nominations shall be referred to the SRPEDD Commission for a vote at a regularly scheduled meeting of the Commission in the month of May or June. All names and towns of the interested selectmen shall be printed on a paper ballot. Nominees will be invited to attend and speak at the meeting of the SRPEDD Commission when the vote is taken.
- e. Designees: Members of Boards of Selectmen elected to the MPO may send a designee, who is directly responsible and accountable to the Selectmen, to a meeting in their place, but the designee may vote only with written and signed authorization from the elected MPO member.
- f. Vacancies: Should a selectmen's position fall vacant between annual elections, any member town may nominate, and the SRPEDD Commission may elect, a candidate to fill the vacancy until the following election.



Southeastern Regional Planning and Economic Development District

Appendix E – Notice of Nondiscrimination Rights & Protections to Beneficiaries in English, Portuguese and Spanish

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

Notice of Nondiscrimination Rights and Protections to Beneficiaries

Federal "Title VI/Nondiscrimination" Protections

The Southeastern Regional Planning and Economic Development District (SRPEDD) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of **race, color, or national origin** (including **limited English proficiency**), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of **age, sex, and disability**. These protected categories are contemplated within SRPEDD's Title VI Programs consistent with federal interpretation and administration. Additionally, SRPEDD provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

State Nondiscrimination Protections

SRPEDD also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 §§ 92a, 98, 98a, prohibiting making any distinction, discrimination, or restriction in admission to or treatment in a place of public accommodation based on **race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry**. Likewise, SRPEDD complies with the Governor's Executive Order 526, section 4 requiring all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on **race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status** (including Vietnam-era veterans), or **background**.

Additional Information

To request additional information regarding Title VI and related federal and state nondiscrimination obligations, please contact:

Lilia Cabral, Title VI Coordinator
SRPEDD
88 Broadway
Taunton, MA 02780
508 824-1367
lcabral@srpedd.org

Complaint Filing

To file a complaint alleging a violation of Title VI or related federal nondiscrimination law, contact the Title VI Specialist (above) within 180 days of the alleged discriminatory conduct.

To file a complaint alleging a violation of the state's Public Accommodation Law, contact the Massachusetts Commission Against Discrimination within 300 days of the alleged discriminatory conduct at:

Massachusetts Commission Against Discrimination (MCAD)
One Ashburton Place, 6th Floor
Boston, MA 02109
617-994-6000
TTY: 617-994-6196

Translation

English: If this information is needed in another language, please contact the SRPEDD Title VI Coordinator at 508 824-1367.

Portuguese: Caso esta informação seja necessária em outro idioma, favor contar o Coordenador em Título VI do SRPEDD pelo telefone 508 824-1367

Spanish: Si necesita esta información en otro idioma, por favor contacte el coordinador del SRPEDD del Título VI al 508 824-1367

Aviso de Direitos de Não Discriminação e Proteções aos Beneficiários

Proteções Federais “Título VI/Não Discriminação”

O Planejamento Regional a Sudeste e Distrito de Desenvolvimento Econômico (SRPEDD) realiza seus programas, serviços e atividades em conformidade com as leis federais de não discriminação, incluindo o Título VI da Lei dos Direitos Civis de 1964 (Título VI), a Lei de Restauração dos Direitos Civis de 1987, e os estatutos e regulamentos relacionados. O Título VI proíbe discriminação em programas que recebem assistência do governo federal, e exige que nenhuma pessoa nos Estados Unidos da América deverá, por motivo de **raça, cor** ou **origem nacional** (incluindo **proficiência limitada em inglês**), ser excluída de participar, ser negada benefícios, ou de outro modo ser sujeitada à discriminação em qualquer programa ou atividade que receba assistência federal. Leis federais de não-discriminação relacionadas, administradas pela Administração Federal de Rodovias, pela Administração Federal de Trânsito, ou por ambas, proíbem a discriminação baseada em **idade, sexo** e **deficiência**. Essas categorias protegidas são contempladas dentro dos programas Título VI do SRPEDD's, consistente com a interpretação e administração federal. Além disso, o SRPEDD fornece um acesso significativo aos seus programas, serviços e atividades a indivíduos com proficiência limitada em inglês, em conformidade com as políticas do Departamento de Transporte dos EUA e orientação da Ordem Executiva federal 13166.

Proteções de Não Discriminação do Estado

O SRPEDD também está em conformidade com a Lei de Acomodação Pública de Massachusetts, M.G.L. c 272 §§ 92a, 98, 98a, que proíbe que se faça qualquer distinção, discriminação ou restrição na admissão ou tratamento em um lugar de acomodação pública, com base em **raça, cor, credo religioso, origem nacional, sexo, orientação sexual, deficiência** ou **antepassados**. Da mesma maneira, o SRPEDD está em conformidade com a Ordem Executiva 526, seção 4 do Governador, que exige que todos os programas, atividades e serviços prestados, executados, licenciados, alugados, financiados, regulados ou contratados pelo estado deverão ser conduzidos sem discriminação ilegal baseada em **raça, cor, idade, sexo, etnia, orientação sexual, identidade de gênero** ou de

expressão, religião, credo, antepassados, origem nacional, deficiência, veterano de guerra (incluindo ^{E-Port} veteranos da guerra do Vietnã) ou **antecedentes**.

Informação Adicional

Para solicitar informações adicionais sobre o Título VI e as obrigações federais e estaduais relacionadas a não discriminação, favor contatar:

O Coordenador do Título VI
SRPEDD
88Broadway
Taunton, MA 02780
508 824-1367
lcabral@srpedd.org

Para Apresentar uma Queixa

Para registrar uma queixa com alegações de violação do Título VI, ou leis federais relacionadas à não discriminação, contatar o Especialista em Título VI (acima) dentro de 180 da alegada ocorrência da conduta discriminatória.

Para registrar uma queixa alegando a violação da Lei de Acomodação Pública de Massachusetts, contatar a Comissão Contra Discriminação de Massachusetts dentro de 300 dias da alegada ocorrência da conduta discriminatória, contate-nos:

Comissão Contra a Discriminação de Massachusetts(MCAD)
One Ashburton Place, 6th Floor
Boston, MA 02109
617-994-6000
TTY: 617-994-6196

Aviso sobre derechos y protecciones contra la discriminación para beneficiarios

Protecciones federales del “Título VI/No discriminación”

Planificación Regional del Sudeste y Distrito de Desarrollo Económico (SRPEDD) lleva a cabo sus programas, servicios y actividades de conformidad con las leyes federales contra la discriminación, incluido el Título VI de la Ley de Derechos Civiles de 1964 (Título VI), la Ley de Reinstauración de los Derechos Civiles de 1987, así como otras leyes y normas relacionadas. El Título VI prohíbe la discriminación en los programas subvencionados por el gobierno federal y establece que ninguna persona en los Estados Unidos de América debe ser excluida, por motivos de **raza, color u origen nacional** (incluido el **dominio limitado de la lengua inglesa**), de la participación ni de los beneficios de ningún programa o actividad que reciba subvenciones federales, ni debe ser sometida de ningún otro modo a discriminación en ninguno de dichos eventos. Las leyes federales relacionadas contra la discriminación que son gestionadas por la Administración Federal de Carreteras, la Administración Federal de Tránsito o por ambas prohíben la discriminación por motivos de **edad, sexo y discapacidad**. Estas categorías protegidas están contempladas en los programas del Título VI del SRPEDD en coherencia con la interpretación y la administración federales. Además, el SRPEDD ofrece un acceso significativo a sus programas, servicios y actividades a personas con un dominio limitado de la lengua inglesa, de conformidad con la política y el consejo del Departamento de Transporte de los Estados Unidos sobre el Decreto federal 13166.

Protecciones estatales contra la discriminación

El SRPEDD también cumple la Ley de Alojamiento Público de Massachusetts, M.G.L. c 272 §§ 92a, 98, 98a, que prohíbe cualquier distinción, discriminación o restricción en la admisión o el tratamiento en un lugar de alojamiento público por motivos de **raza, color, credo, origen nacional, sexo, orientación sexual, discapacidad o ascendencia**. Del mismo modo, el SRPEDD cumple el Decreto del Gobernador 526, sección 4, que exige que todos los programas, actividades y servicios proporcionados, ejecutados, autorizados, fletados, financiados, regulados o contratados por el estado deben llevarse a cabo sin discriminación ilegal por motivos de **raza, color, edad, sexo, etnia, orientación sexual, identidad o expresión sexual, religión, credo, ascendencia, origen nacional, discapacidad, condición de veterano** (incluidos los veteranos de la época de Vietnam) o **antecedentes**.

Información adicional

Para solicitar información adicional sobre el Título VI y las obligaciones federales y estatales relacionadas contra la discriminación, por favor, póngase en contacto con:

Coordinador do Título VI
SRPEDD
88 Broadway
Taunton, MA 02780
508 824-1367
lcabral@srpedd.org

Presentación de reclamaciones

Para presentar una reclamación afirmando que se ha producido una violación del Título VI o de una ley federal relacionada contra la discriminación, por favor, póngase en contacto con el Especialista en el Título VI (arriba) en un plazo de 180 días desde la conducta discriminatoria denunciada.

Para presentar una reclamación afirmando que se ha producido una violación de la Ley de Alojamiento Público del estado, por favor, póngase en contacto con la Comisión de Massachusetts Contra la Discriminación en un plazo de 300 días desde la conducta discriminatoria denunciada en:

Massachusetts Commission Against Discrimination (MCAD)
One Ashburton Place, 6th Floor
Boston, MA 02109
617-994-6000
TTY: 617-994-6196



Southeastern Regional Planning and Economic Development District

Appendix F- SRPEDD Website Home Page

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

Southeastern Regional Planning and Economic Development District

SRPEDD



Planning for the future



Resource Library



Calendar



Commissioners & Committees



What We Do

WHAT'S NEW AT SRPEDD

SAVE THE DATE: SRPEDD 2014 Annual Meeting
May 28, 2014 • [Learn more.](#)

Meeting to Explore New Energy Opportunities • [Learn more.](#)

FFY13 Federal Obligation Report for Southeastern MA MPO (2013) • [Learn more.](#)

Public Comment Period & Meeting Announcement for FY14 Proposed TIP Amendment 2 • [Learn more.](#)

SRPEDD Annual Awards: Request for Nominations • [Learn more.](#)

FY14 Municipal Assistance Notification and Request Form • [Learn more.](#)

SRPEDD SPOTLIGHT



== **SRPEDD's Current Feature Story: the Community Priority Area 5-Year Update.**
Click here for more information.



Southeastern Regional Planning and Economic Development District

Appendix G- SRPEDD Website Title VI Compliance Page

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

Constant Contact : Home

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Southeastern Regional Plan

www.srpedd.org/title-vi-compliance

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SRPEDD



Southeastern Regional Planning and Economic Development District

Title VI Compliance

COMPREHENSIVE PLANNING & HOUSING

ECONOMIC DEVELOPMENT

ENVIRONMENT

GAMING

HOMELAND SECURITY

MUNICIPAL PARTNERSHIPS

SOUTH COAST RAIL

TECHNICAL ASSISTANCE

TRANSPORTATION

CURRENT WORK PROGRAMS

MPO

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JTPG

TIP

FY14 TIP Proposed Amendment 2

Endorsed FY14-17 TIP Amendment 1

FY14-17 TIP Amendment 3 Information

GATRA & SRTA Planning

Bicycle & Pedestrian Planning

Bicycle Parking

Safety Management

Pavement Management

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Traffic Count Program

Traffic Counts & Maps By Town

Traffic Counts By Route

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Public Participation Program

Title VI Compliance

PLANS AND PROJECTS

Regional Transportation Plan

Signalized Intersections Map

Top 100 Crash Locations Map

SRTA & GATRA Service Area Maps

Notice of Nondiscrimination Rights and Protections to Beneficiaries

Federal "Title VI/Nondiscrimination" Protections

The Southeastern Regional Planning and Economic Development District (SRPEDD) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of race, color, or national origin (including limited English proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of age, sex, and disability. These protected categories are contemplated within SRPEDD's Title VI Programs consistent with federal interpretation and administration. Additionally, SRPEDD provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

State Nondiscrimination Protections

SRPEDD also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 § 92a, 98, 98a, prohibiting making any distinction, discrimination, or restriction in admission to or treatment in a place of public accommodation based on race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry. Likewise, SRPEDD complies with the Governor's Executive Order 526, section 4 requiring all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background.

Additional Information

To request additional information regarding Title VI and related federal and state

Federal "Title VI/Nondiscrimination" Protections

start

Inbox - Microsoft Ou...

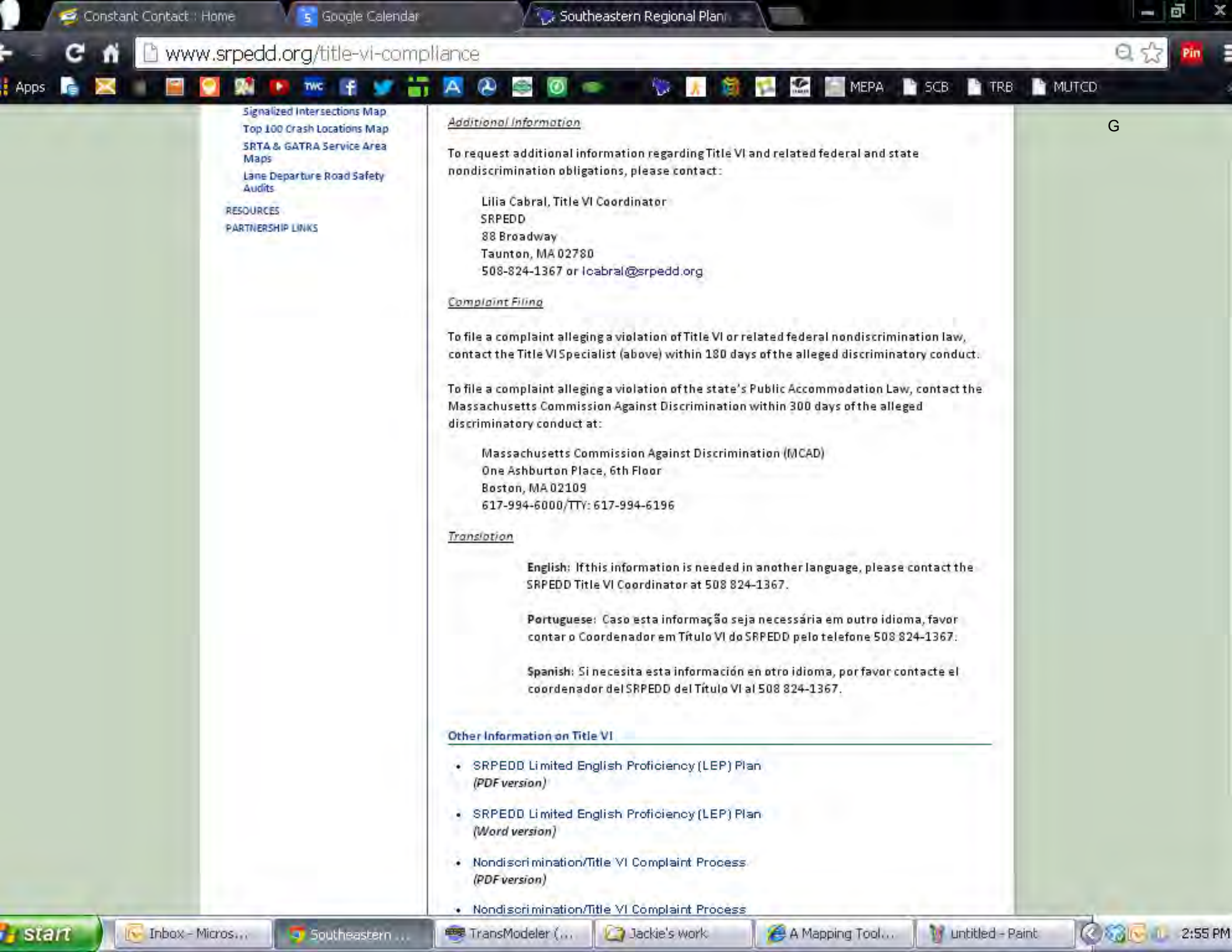
Southeastern Regio...

TransModeler (Licen...

Jackie's work

A Mapping Tool That...

2:54 PM



[Signalized Intersections Map](#)
[Top 100 Crash Locations Map](#)
[SRTA & GATRA Service Area Maps](#)
[Lane Departure Road Safety Audits](#)

[RESOURCES](#)

[PARTNERSHIP LINKS](#)

Additional Information

To request additional information regarding Title VI and related federal and state nondiscrimination obligations, please contact:

Lilia Cabral, Title VI Coordinator
SRPEDD
88 Broadway
Taunton, MA 02780
508-824-1367 or lcabral@srpedd.org

Complaint Filing

To file a complaint alleging a violation of Title VI or related federal nondiscrimination law, contact the Title VI Specialist (above) within 180 days of the alleged discriminatory conduct.

To file a complaint alleging a violation of the state's Public Accommodation Law, contact the Massachusetts Commission Against Discrimination within 300 days of the alleged discriminatory conduct at:

Massachusetts Commission Against Discrimination (MCAD)
One Ashburton Place, 6th Floor
Boston, MA 02109
617-994-6000/TTY: 617-994-6196

Translation

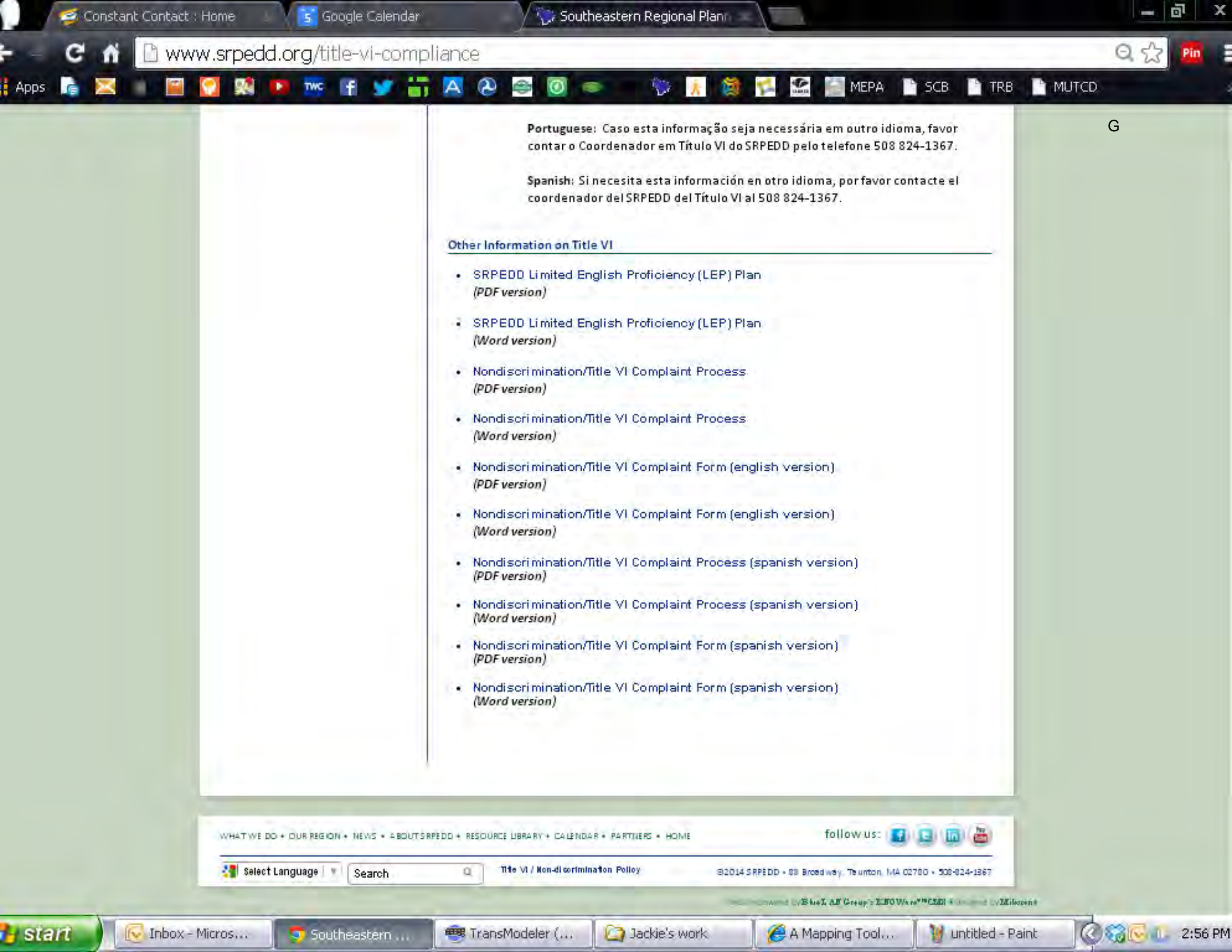
English: If this information is needed in another language, please contact the SRPEDD Title VI Coordinator at 508 824-1367.

Portuguese: Caso esta informação seja necessária em outro idioma, favor contar o Coordenador em Título VI do SRPEDD pelo telefone 508 824-1367.

Spanish: Si necesita esta información en otro idioma, por favor contacte el coordinador del SRPEDD del Título VI al 508 824-1367.

Other Information on Title VI

- [SRPEDD Limited English Proficiency \(LEP\) Plan \(PDF version\)](#)
- [SRPEDD Limited English Proficiency \(LEP\) Plan \(Word version\)](#)
- [Nondiscrimination/Title VI Complaint Process \(PDF version\)](#)
- [Nondiscrimination/Title VI Complaint Process](#)



Portuguese: Caso esta informação seja necessária em outro idioma, favor contar o Coordenador em Título VI do SRPEDD pelo telefone 508 824-1367.

Spanish: Si necesita esta información en otro idioma, por favor contacte el coordinador del SRPEDD del Título VI al 508 824-1367.

Other Information on Title VI

- [SRPEDD Limited English Proficiency \(LEP\) Plan \(PDF version\)](#)
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- [Nondiscrimination/Title VI Complaint Process \(Word version\)](#)
- [Nondiscrimination/Title VI Complaint Form \(english version\) \(PDF version\)](#)
- [Nondiscrimination/Title VI Complaint Form \(english version\) \(Word version\)](#)
- [Nondiscrimination/Title VI Complaint Process \(spanish version\) \(PDF version\)](#)
- [Nondiscrimination/Title VI Complaint Process \(spanish version\) \(Word version\)](#)
- [Nondiscrimination/Title VI Complaint Form \(spanish version\) \(PDF version\)](#)
- [Nondiscrimination/Title VI Complaint Form \(spanish version\) \(Word version\)](#)



Southeastern Regional Planning and Economic Development District

Appendix H – CSA Meeting Notice

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014



Public Meeting

Reunión Pública*

Reunião Pública*

Comprehensive Service Assessment

SRTA is reviewing existing bus routes as part of their Comprehensive Service Assessment

The public meetings will be:

Tuesday, April 8, 2014 at 4:00-6:00 PM

New Bedford City Hall—Room 314

133 William Street, New Bedford

One block from the SRTA terminal

Wednesday, April 9, 2014 at 4:00-6:00 PM

Fall River Public Library—The Meeting Room

104 North Main Street, Fall River

On SRTA Route #2 North Main

If you cannot attend you may send your feedback to SRTA:

info@srtabus.com or 700 Pleasant St, Suite 320, New Bedford, MA 02740

*SI USTED DECEA TRADUCIR ESTO EN ESPAÑOL, POR FAVOR LLAME 508-999-5211 mrivera@srtabus.com

*SE VOCÊ PREFERIR ESTO TRADUZIDO EM PORTUGUÊS, POR FAVOR LIGUE 508-999-5211 mrivera@srtabus.com

This location is accessible to people with disabilities and on a public transit route. Upon request, every effort will be made to provide accommodation or language assistance. Please contact SRPEDD's Title VI Coordinator by phone (508 824-1367), fax (508 823-1803), or by email lcabral@srpedd.org. Requests should be made as soon as possible prior to the meeting.

Title VI Notice of Nondiscrimination: The SMMPO, through SRPEDD, complies with Title VI of the Civil Rights Act of 1964 and related federal and state statutes and regulations. It is the policy of SRPEDD to ensure that no person or group of persons shall on the grounds of Title VI protected categories, including race, color, national origin, or under additional federal and state protected categories including sex, age, disability, sexual orientation, gender identity or expression, religion, creed, ancestry, veteran's status (including Vietnam-era veterans), or background, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity administered by SRPEDD. To request additional information about this commitment, or to file a complaint under Title VI or a related nondiscrimination provision, please contact SRPEDD's Title VI Coordinator at (508) 824-1367 or at lcabral@srpedd.org.

English: If this information is needed in another language, please contact the SRPEDD Title VI Coordinator at 508 824-1367.

Portuguese: Caso esta informação seja necessária em outro idioma, favor contar o Coordenador em Título VI do SRPEDD pelo telefone 508 824-1367

Spanish: Si necesita esta información en otro idioma, por favor contacte el coordinador del SRPEDD del Título VI al 508 824-1367



Southeastern Regional Planning and Economic Development District

Appendix I – SMMPO Limited English Proficiency Plan

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

Southeastern Massachusetts Metropolitan Planning Organization Limited English Proficiency Plan



**Prepared by
SRPEDD
88 Broadway
Taunton, MA 02780**

Administration:

Jonathan Henry, SRPEDD Chair

Stephen C. Smith, Executive Director

Paul L. Mission, Transportation Planning Manager

Transportation & Transit Staff

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Lisa Estrela-Pedro, Director of Highway Planning

Shayne Trimbell, Director of Transit Planning

Jennifer Chaves, Principal Transportation Planner

Jacqueline L. Schmidt, Senior Transportation Planner

Angela Azevedo, Transportation Planner/Mobility Management Coordinator

Guoqiang Li, Senior Transportation Planner

Luis deOliveira, Transportation Planning Technician

Federal Disclaimer, Title VI and Nondiscrimination Notice of Rights of Beneficiaries, Spanish and Portuguese Requests for Translation

The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code through Massachusetts Department of Transportation contract 69625. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) through the Southeastern Regional Planning and Economic Development District (SRPEDD) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of **race, color, or national origin** (including **limited English proficiency**), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of **age, sex, and disability**. These protected categories are contemplated within SRPEDD's Title VI Programs consistent with federal interpretation and administration. Additionally, SRPEDD provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

Individuals seeking additional information or wishing to file a Title VI/Nondiscrimination complaint may contact the SRPEDD Title VI/Nondiscrimination Coordinator at the contact

information below. All such complaints must be received, in writing, within 180 days of the alleged discriminatory occurrence. Assistance will be provided to individuals unable to provide the complaint form in writing.

Massachusetts Public Accommodation Law (M.G.L. c 272 §§92a, 98, 98a) and Executive Order 526 section 4 also prohibit discrimination in public accommodations based on religion, creed, class, race, color, denomination, sex, sexual orientation, nationality, disability, sexual orientation, gender identity and expression, and veteran's status, and SRPEDD and the SMMPO assures compliance with these laws. Public Accommodation Law concerns can be brought to SRPEDD's Title VI/Nondiscrimination Coordinator.

Lilia Cabral, Title VI/Nondiscrimination Coordinator
 88 Broadway
 Taunton, MA 02780
 Phone: (508) 824-1367
 Fax: (508) 823-1803
 Email: info@srpedd.org
 Web: <http://srpedd.org>

The SMMPO is equally committed to implementing federal Executive Order 12898, entitled "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations." In this capacity, the SMMPO identifies and addresses disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. The SMMPO carries out this responsibility by involving minority and low income individuals in the transportation process and considering their transportation needs in the development and review of the SMMPO's transportation plans, programs and projects.

Para solicitar una traducción de este documento al Español, por favor llame **508-824-1367**.

Para solicitar uma tradução deste documento para o Português, por favor ligue **508-824-1367**.

Introduction

The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) is responsible for transportation policy and federal resource allocation decisions in the region. The Southeastern Regional Planning and Economic Development District (SRPEDD) is a Regional Planning Agency serving 27 cities and towns in southeastern Massachusetts and SRPEDD serves as the primary technical and support staff to the SMMPO.

The SMMPO is responsible for maintaining a comprehensive, cooperative, and continuing (3C) planning process for the region. This planning process guides the allocation of federal and state funding for transportation projects, programs and activities.

Section 601 of Title VI of the Civil Rights Act of 1964, 42 U.S.C. Section 2000d, *et seq.* states: ***“No person in the United States shall on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to, discrimination under any program or activity receiving federal financial assistance.”*** This includes any person who is not proficient in the English language.

A **Limited English Proficient (LEP)** person is a person who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. On August 11, 2000, President Clinton issued Executive Order 13166, titled “Improving Access to Services by Persons with Limited English Proficiency.” Executive Order 13166 requires federal agencies to assess and address the needs of otherwise eligible persons seeking access to federally conducted programs and activities who, due to limited English proficiency, cannot fully and equally participate in or benefit from those programs and activities. Executive Order 13166 applies to all federal agencies and all programs and operations of entities that receive funding from the federal government, including Metropolitan Planning Organizations.

According to the Policy Guidance Document issued by the Assistant Attorney General for Civil Rights (DOJ LEP Guidance, 65 FR at 50124) each federal department or agency is to ***“take reasonable steps to ensure ‘meaningful’ access [to LEP individuals] to the information and services they provide.”*** DOJ LEP Guidance goes on to provide what constitutes reasonable steps to ensure meaningful access will be contingent on a number of factors.

These factors to be considered are:

- 1.) the number or proportion of LEP persons in the eligible service population;
- 2.) the frequency with which LEP individuals come in contact with the program;
- 3.) the importance of the service provided by the program; and
- 4.) the resources available to the agency.

The DOJ LEP Guidance explains that the identification of “reasonable steps” to provide oral and written services in languages other than English is to be determined on a case-by-case basis through a balancing of all the four factors stated above.

The LEP Factors

The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) developed this Limited English Proficiency (LEP) Plan to help identify reasonable steps, based on the four factors stated above, to provide language assistance for LEP persons seeking meaningful access to SMMPO programs, benefits, services and information as required by Executive Order 13166.

The first factor to consider is “the number or proportion of LEP persons in the eligible service population.” The SMMPO region consists of 27 cities and towns in southeastern Massachusetts including Acushnet, Attleboro, Berkley, Carver, Dartmouth, Dighton, Fairhaven, Fall River, Freetown, Lakeville, Mansfield, Marion, Mattapoissett, Middleborough, New Bedford, North Attleboro, Norton, Plainville, Raynham, Rehoboth, Rochester, Seekonk, Somerset, Swansea, Taunton, Wareham and Westport. (See map displayed below.)



According to the 2005-2009 ACS data, an average of 7.6% of persons in the SRPEDD region have a limited ability to read, speak, write, or understand English. The Table displayed on the next page illustrates this and delineates it by language. The two languages spoken most often in the SRPEDD region are Portuguese at 4.8% of the total population and Spanish at 1.5% of the total population.

SRPEDD has included requests for translation on all documents and meeting notices and has translated several vital documents into both Portuguese and Spanish and made these available on the website and upon request.

In the SRPEDD region, according to the 2005-2009 American Community Survey (ACS), an average of 7.6% of the population has a limited ability to speak, write or understand English and is considered Limited English Proficient or LEP.

	Language	Total Population that speaks the specified language	Total population that speaks English less than very well	Percent of total population age 5+ that speaks English less than very well
1	Portuguese or Portuguese Creole	64,980	27,655	4.80%
2	Spanish or Spanish Creole	20,603	8,603	1.49%
3	Mon-Khmer Cambodian	1,996	1,047	0.18%
4	French	6,473	1,031	0.18%
5	French Creole	2,059	799	0.14%
6	Arabic	1,640	790	0.14%
7	Vietnamese	1,229	756	0.13%
8	Chinese	1,363	478	0.08%
9	Polish	1,249	338	0.06%
10	Tagalog	562	312	0.05%
11	Russian	886	283	0.05%
12	Greek	819	234	0.04%
13	Korean	311	205	0.04%
14	Urdu	492	174	0.03%
15	Laotian	344	165	0.03%
16	Other Indo-European languages	460	152	0.03%
17	Italian	696	143	0.02%
18	Other Indic Languages	568	106	0.02%
19	German	701	84	0.01%
20	Japanese	256	84	0.01%
21	African Languages	554	80	0.01%
22	Other Asian Languages	400	62	0.01%
23	Scandinavian	216	46	0.01%
24	Gujarati	139	44	0.01%
25	Hindi	335	39	0.01%
26	Other and unspecified languages	181	39	0.01%
27	Persian	124	27	0.00%
28	Thai	59	22	0.00%
29	Hebrew	50	20	0.00%
30	Armenian	37	16	0.00%
31	Other West Germanic languages	149	13	0.00%
32	Other Slavic languages	86	5	0.00%
33	Other Pacific Island Languages	68	0	0.00%
34	Hungarian	64	0	0.00%
35	Other Native North American Languages	52	0	0.00%
36	Yiddish	42	0	0.00%
37	Navajo	41	0	0.00%
38	Hmong	35	0	0.00%
39	Serbo-Croatian	0	0	0.00%
	TOTAL	110,319	43,852	
	TOTAL POPULATION AGE 5+	575,998		
	SRPEDD REGIONAL AVERAGE			7.61%

Source:

Universe: Population 5 years and over

Table: B16001 - Language spoken at home by the ability to speak English for the population 5 years and over

The second factor to consider is “the frequency with which LEP individuals come in contact with the program.” Although the SMMPO includes statements in both Portuguese and Spanish to request translation services on each meeting notice and public document, no formal requests for translation have been made. No formal requests for interpreters at any of the SMMPO’s various public meetings have been made.

SRPEDD has, however, taken the initiative to provide interpreters at larger public meetings without any formal requests made for such services and we have also provided written translations of non-vital yet important outreach documents. These documents, such as surveys, as well as various meeting notices and pamphlets on pedestrian safety were distributed to the public. Surveys and educational pamphlets are a valid means in which to make contact with persons with Limited English Proficiency and to inform, as well as to invite participation with a population that are often intimidated by any type of bureaucracy and would otherwise not seek out this information.

The third factor to consider is “the importance of the service provided by the program.” Although all of the SMMPO’s programs are important, *“...providing public transportation access to LEP persons is crucial. An LEP person’s inability to utilize effectively public transportation may adversely affect his or her ability to obtain health care, education or access to employment.”* (DOT LEP Guidance Section V {4}).

The Greater Attleboro Taunton Regional Transit Authority (GATRA) and the Southeastern Regional Transit Authority (SRTA), both members of the SMMPO, provide their own protocol to ensure meaningful access to the benefits, services, information, and other important portions of activities for individuals who are Limited English Proficient (LEP), including translations of specific vital documents and bi-lingual staff available.

The fourth factor to consider is “the resources available to the agency.” We utilize our bi-lingual staff and we have managed to translate simple phrases and meeting notices into both Portuguese and Spanish and have served as Portuguese interpreters for public meetings. In addition, we have contracted with both a Portuguese and a Spanish translator for professional translation services for smaller documents. A document of any significant length would place an undue financial burden on the SMMPO’s already constrained resources so SRPEDD is planning to make available abbreviated versions of larger documents, which can then be translated upon request as necessary.

LEP Efforts

According to the 2005-2009 ACS data, the most common language spoken by LEP persons in the SMMPO region is Portuguese at 4.8%, Spanish at 1.5%, followed by Cambodian and French, both at only 0.18%. Although there have been no formal requests for interpretation or translations, the SMMPO has proactively taken the initiative to ensure meaningful access to LEP persons.

There are several bilingual staff members at SRPEDD. Four of the staff are conversant in Portuguese and two are fluent in Portuguese. All are more than capable of providing interpreter services. Two are proficient in the Portuguese written language and are capable of simple written translations. Two staff members are fluent in Chinese (Cantonese and Mandarin), both speaking and in the written language. One staff member is conversant in French, as well as proficient in the written language. All of the Portuguese speaking staff members have provided informal assistance providing simple translations and have attended meetings to provide interpreter services as necessary even when there have been no formal requests made for such services. SRPEDD has contracted with both a Portuguese and a Spanish translator for professional translation services for smaller and vital documents.

SRPEDD's website provides Google Translate as its translation tool for users and website translation counts have been delineated by language. SRPEDD also contracts with Language Line, a service that provides on-demand, phone interpreter services in over 170 languages, as well as written translation services. All staff members were instructed on how to use this service and provided an instruction sheet.

SRPEDD staff has translated several vital documents into both Spanish and Portuguese including a Notice to Beneficiaries of Title VI Rights, SRPEDD's Complaint Process and the accompanying Complaint Forms. These are available on our website in English, Portuguese and Spanish. Statements in both Portuguese and Spanish advising LEP persons to request translation of documents is included on each meeting notice and public document released.

The SRPEDD staff has also taken the initiative to provide written translations of non-vital yet important outreach documents. These documents, including surveys, as well as various meeting notices and pamphlets on pedestrian safety, were distributed to the public. These types of outreach materials, especially the educational pamphlets, are a valid means in which to make contact with persons with Limited English Proficiency and to inform, as well as to invite participation with a population that are often intimidated by any type of bureaucracy and would otherwise not seek out this information.

The SMMPO will continue to be proactive to ensure meaningful access to LEP persons. This written plan is part of the SMMPO's Title VI program and will be reviewed and updated accordingly.



Southeastern Regional Planning and Economic Development District

Appendix J – Google Analytics Language Results

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014



Home

Reporting

Customization

Admin

ssousa@srpedd.org

srpedd.org - http://www.srpedd.org/

All Web Site Data



Find reports & more

		Visitors	Duration	Conversions	Goal Conversion Rate
		3,964	3.96	00:04:08	52.42%
		% of Total: 100.00% (3.964)	Site Avg: 3.96 (0.00%)	Site Avg: 00:04:08 (0.00%)	Site Avg: 52.42% (0.00%)
1.	en-us English	3,912 (98.69%)	3.98	00:04:11	51.81%
2.	pt-br Portuguese- Brazil	10 (0.25%)	1.00	00:00:00	100.00%
3.	en English	9 (0.23%)	2.78	00:01:08	100.00%
4.	en-gb English- Great Britain	9 (0.23%)	3.67	00:00:42	88.89%
5.	fr French	3 (0.08%)	3.33	00:00:45	100.00%
6.	fr-fr French- France	3 (0.08%)	1.00	00:00:00	100.00%
7.	tr-tr Turkish- Turkey	3 (0.08%)	1.33	00:03:12	100.00%
8.	zh-cn Chinese- People's Republic of China	3 (0.08%)	2.33	00:03:39	100.00%
9.	en-ca English- Canada	2 (0.05%)	8.00	00:00:58	100.00%
10.	es-es Spanish- Spain	2 (0.05%)	1.00	00:00:00	100.00%
11.	c - Error Code	1 (0.03%)	1.00	00:00:00	100.00%
12.	el-gr Greek- Greece	1 (0.03%)	1.00	00:00:00	100.00%
13.	en_us English	1 (0.03%)	4.00	00:07:36	100.00%
14.	es-ve Spanish- Venezuela	1 (0.03%)	1.00	00:00:00	100.00%
15.	id-id Indonesian- Indonesia	1 (0.03%)	1.00	00:00:00	100.00%
16.	pl-pl Polish- Poland	1 (0.03%)	1.00	00:00:00	100.00%
17.	ru-ru Russian- Russia	1 (0.03%)	1.00	00:00:00	100.00%

Dashboards

18. vi

Vietnamese

1 (0.03%)

1.00

00:00:00

100.00%

100.00%

Shortcuts

Show rows: 100 ▼ Go to: 1 1 - 18 of 18 [

This report was generated on 5/5/14 at 10:30:45 AM Refresh Report

Intelligence Events

Real-Time

Overview

Locations

Traffic Sources

Content

Events

Conversions

Audience

Overview

Demographics

Overview

Age

Gender

Interests

Geo

Language

Location



Southeastern Regional Planning and Economic Development District

Appendix K
The SMMPO's Public Participation Program
(The Unreleased Working Draft)

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

THE PUBLIC PARTICIPATION PROGRAM (PPP)

DRAFT

2015 UPDATE

Southeastern Massachusetts Metropolitan Planning Organization



Introduction

In accordance with state and federal requirements and to ensure early and continuous public participation and input to the planning process for transportation decision making, the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO), in its role as the designated Metropolitan Planning Organization for the SRPEDD region has developed this Public Participation Program (PPP). The program guides the SMMPO in its public participation efforts in creation of the Transportation Improvement Program (TIP), the Regional Transportation Plan (RTP), transportation studies and Federal Transit Administration Section 5307 grants to the regional transit agencies, Greater Attleboro Taunton Regional Transit Authority (GATRA) and Southeastern Regional Transit Authority (SRTA). In this public participation effort, the SMMPO adheres to the principles of Environmental Justice and Title VI of the Civil Rights Act as part of the metropolitan planning process as continuous, cooperative and comprehensive ("3C") relating to transportation systems and facilities.

These efforts will, in no way exclude persons who are low-income, minority, Limited English Proficient (LEP) or have a disability. The goal of the PPP is to ensure that all citizens, regardless of race, color, national origin, age, gender, disability, religion, sexual orientation or veteran's status have an equal opportunity to participate in the MPO's decision-making process. The SMMPO's public participation program is designed to ensure opportunities for the public to express its views on transportation issues and become active participants in the regional planning and transportation "3C" metropolitan decision-making process. (The SMMPO's LEP Plan and the SMMPO's Title VI Complaint Process and Complaint Form are attached at the end of this document.)

This program is designed to develop partnerships with, and enhance the participation in the transportation planning process, by groups and individuals of traditionally underrepresented populations. Staff activities include, but are not limited to targeted communications with local media outlets; conducting meetings at times and locations that are accessible and on transit routes; and the availability of MPO documents in non-technical, web-based or other easily accessible formats as necessary and appropriate for purposes of obtaining input and comment. To this end, the SMMPO also solicits, to the maximum extent possible, the input of all interested parties in the development of this Program.

This program is a fluid and changing one and these efforts will change and adapt over time as necessary, based on ideas and feedback from the public and from our staff, as well as from occasions or circumstances for public participation that may arise. The

<http://www.srpedd.org/transportation/2012-documents/PPP%202011%20UPDATE%20final.pdf>

The Draft 2015 Public Participation Plan is also available on the SRPEDD website:

The principal responsibilities of the SMMPO include the development of a 25-year long range Transportation Plan for the southeastern Massachusetts region, including the cities of Attleboro, Fall River, Taunton, and New Bedford, that is financially constrained and within the projected federal funds available. Planning activities also include a the scope of planning activities and work tasks, a four-year Transportation Improvement Program, and related planning studies and projects deemed necessary to address transportation issues in the area.

Local transportation needs are re-evaluated annually. Based on this evaluation, project priorities are established and made part of the SMMPO's Transportation Improvement Program (TIP). In addition, the TIP is forwarded to the Massachusetts Department of Transportation (MassDOT) for inclusion into its State Transportation Improvement Program (STIP). The Office of Transportation Planning (OTP) further programs these projects, in priority order, giving consideration to production schedules and funding constraints. By Federal and State law, all regionally significant multi-modal transportation improvement projects (regardless of funding source) must be included in and be consistent (to the maximum extent feasible) with SMMPO's TIP and long range Regional Transportation Plan in order to be eligible for Federal-aid and State funding. Therefore, the SMMPO's Transportation Improvement Program is the primary plan that guides all state and federally funded transportation improvements in southeastern Massachusetts.

THE TRANSPORTATION PLANNING AND DECISION-MAKING PROCESS

What is SRPEDD?

The Southeastern Regional Planning and Economic Development District (SRPEDD) is a public regional planning agency established by state legislature, Chapter 40B, sections 9-19, serving four cities and twenty-three towns in southeastern Massachusetts. SRPEDD is governed by a Commission made up of the chief elected official or designee, and a Planning Board official or designee of each of the 27 municipalities in the region, plus six at-large members representing the interests of low income and minority groups in the region.

SRPEDD has no legislative or regulatory authority, but has advisory powers and is authorized to prepare plans, conduct studies, and provide assistance to cities, towns and agencies and to make recommendations. SRPEDD also serves as technical and support staff to the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) for Southeastern Massachusetts.

What is the SMMPO?

The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) is responsible for transportation policy and federal resource allocation decisions in the region. The SRPEDD Commission is one of thirteen signatories in the SMMPO. Other signatories include the mayors of each of the region's 4 cities (Attleboro, Fall River, New Bedford and Taunton), selectmen from four of the region's

23 towns, the Southeastern Regional Transit Authority (SRTA), the Greater Attleboro-Taunton Regional Transit Authority (GATRA), the Massachusetts Department of Transportation (MassDOT). The SMMPO meets when there are enough business items to warrant a meeting, but must meet a minimum of once a year.

The SMMPO is the body that:

- Endorses the **Transportation Improvement Program (TIP)**—a program of federal highway and transit funding;
- Endorses the **Unified Planning Work Program (UPWP)**— the scope and cost of work tasks of the SRPEDD transportation staff for the coming year;
- Endorses the **Regional Transportation Plan (RTP)**—a comprehensive inventory and assessment of the region's highway and transit resources and needs;
- Endorses amendments to the TIP;
- Endorses the Public Participation Program, functional classification of highways, and air quality conformity of TIP and RTP;
- Certifies the planning process; and
- May endorse special studies conducted by SRPEDD when necessary.

What is the Joint Transportation Planning Group (JTPG)?

The Joint Transportation Planning Group is the advisory group to the SMMPO for all transportation related issues. Voting members of the JTPG include the chief elected officials from each SMMPO community, or their designees; and all at-large SMMPO Commissioners. Non-voting members include FHWA; FTA; MassDOT; SRTA; GATRA; transportation interest groups; citizen groups; and SMMPO transportation staff. The JTPG is the forum for citizen involvement in transportation plans and programs, including the TIP, the RTP and all transportation studies.

The JTPG responsibilities include:

- Prioritizing the list of projects within each TIP funding category;
- Advising the MPO regarding endorsements of the TIP, UPWP and RTP;
- Voting to make adjustments to the TIP; and
- Recommending enhancement and transportation demand management applications from the Congestion Management and Air Quality (CMAQ) program of transportation funding.

The JTPG generally meets on the second Wednesday of each month at the SRPEDD office. Notice of all regular meetings may be publicized five days in advance by distribution of the meeting notice and agenda to all area news media. Meetings are also posted on the SRPEDD website and on SRPEDD's Facebook page and by Twitter. Individuals may be placed on the mailing list by a request in writing,

and shall be sent notice of regular meetings, by e-mail or postal mail at least five days before the meeting.

The Regional Transit Authorities (RTAs)

The two regional transit authorities, SRTA and GATRA, each have an Advisory Board. The Boards are composed of the chief elected official from member communities or their designee. In addition, each transit authority has Consumer Advisory Committees (CAC) that serve as an open forum for consumer issues related to transit. GATRA's CACs meets on the third Thursday of the month in Attleboro or Taunton, the third Wednesday of the month in Plymouth and the last Wednesday of the month in Wareham. SRTA has a Demand Response CAC and a Fixed Route CAC. Each meet quarterly in either Fall River or New Bedford. All meetings are open to the public.

In order for the region to receive federal and state transportation funds, SRPEDD must complete and receive SMMPO endorsement of the following documents:

Transportation Improvement Program (TIP)

- The TIP is the official programming document that lists all transportation projects in the region by federal funding category. It is prepared annually and includes projects for a four-year period.
- All federally funded projects must be in the Annual Element of the TIP, with an assigned regional priority, before federal funds are authorized. The project prioritization process combines an exchange of information and evaluation at meetings of the JTPG. Evaluation criteria include: Community Impact & Support, Maintenance & Infrastructure, Safety & Security, Mobility / Congestion, Livability / Sustainable Development and Environmental & Climate Change.
- Upon SMMPO approval, the TIP becomes part of the Statewide TIP (STIP), which must be approved by the FTA, FHWA and EPA before funds are obligated for TIP projects.
- SMMPO approval following a public comment period and public meeting is needed to make TIP amendments (major changes as defined in the TIP document).
- Adjustments to the TIP can be made by a vote of the JTPG. An adjustment requires a notice to be included in the mailed agenda of a JTPG meeting.

The Unified Planning Work Program (UPWP) describes the scope and cost of work tasks of the SMMPO transportation staff for the coming year. All public participation for the UPWP will be through regularly scheduled meetings of the JTPG.

The Regional Transportation Plan (RTP)

- Is a comprehensive review of the region's needs for highway and transit improvements;
- Highlights transportation issues;

- Provides short-range and long-range guidance to local elected officials, the JTPG, and state and federal implementing agencies;
- Makes recommendations for transportation improvements;
- Contains air quality and financial constraints;
- Identifies all transportation facilities; and
- Is updated every four (4) years (as amended in SAFETEA-LU legislation).

Transportation Studies

Transportation studies are defined as any official, non-official or related transportation planning effort in which the SMMPO is principally involved.

Federal Transit Administration Section 5307 Grants

Section 5307 is a Federal Transit Administration (FTA) formula grant program for urbanized areas providing capital, operating, and planning assistance for mass transportation. Both SRTA and GATRA receive Section 5307 funds. Prior to the Regional Transit Authorities preparing and forwarding grant applications to the FTA and to the state, details of the anticipated grant are published in the TIP.

In accordance with the Planning Rule and Circular C 9030 1B, which streamlined the Public Hearing Requirements for FTA Section 5307 grants, the public involvement process for the development of the TIP satisfies the public hearing requirements for SRTA and GATRA's routine 5307 grants. For FTA projects that are not routine, i.e. Section 5307 applications that require an Environmental Assessment (EA) or an Environmental Impact Statement (EIS), additional public involvement as presented in the joint FHWA/FTA environmental regulations, 23 C. F.R. part 771, will be required by FTA for grant approval.

FEDERAL TRANSPORTATION LEGISLATION

ISTEA - 1991

The 1991 federal legislation known as the **Intermodal Surface Transportation Efficiency Act (ISTEA)** required States and MPOs to significantly expand opportunities for the public to become involved in the metropolitan and statewide transportation planning processes. The Final Rule on Statewide Planning and Metropolitan Planning for ISTEA states: "The metropolitan transportation planning process shall include a proactive public involvement process that provides complete information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in developing plans and TIPs."

In addition, the Rule states that any modification to this public participation program requires a comment period of not less than 45 days. A 30-day public comment period must be provided prior to

the approval or revision of any plan. In addition, MPOs must seek out and consider the needs of those individuals and groups that have been traditionally underserved by transportation systems.

Metropolitan Planning Organizations must establish and periodically review and update public involvement processes. The process should assure early and continued public awareness of, and access to, the transportation decision-making process.

TEA-21 - 1998

The Transportation Equity Act for the 21st Century (TEA-21) enacted in 1998 reaffirms the requirement for public involvement opportunities and additionally requires that:

"before approving a long-range transportation plan [or the annual TIP], each metropolitan planning organization shall provide citizens, affected public agencies, representatives of transportation agency employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transit, and other interested parties with a reasonable opportunity to comment on the long-range transportation plan [or the TIP]."

SAFETEA-LU – August 10, 2005

The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) authorizes the Federal surface transportation programs for highways, highway safety, and transit for the 5-year period 2005-2009. President Obama extended the funding for SAFETEA-LU through September 30, 2010 by signing the HIRE (Hiring Incentives to Restore Employment) Act on March 18, 2010. In March 2010 Congress extended the Safe, Accountable, Flexible, Efficient Transportation Act: A Legacy for Users (SAFETEA-LU) through the end of fiscal-year 2011, freezing funding at 2010 levels for transit and other programs through Sept. 30, 2011 and extended again to March 2012.

MAP-21 - July 6, 2012

MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012. Notable changes included a performance based planning process.

The SAFETEA-LU Act required the Metropolitan Planning Organizations (MPO) to provide for consideration of projects and strategies that will serve to advance eight (8) transportation planning factors. These factors were unchanged with the passage of MAP-21 and are as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;

4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

PUBLIC PARTICIPATION PROCESS

Public Information Dissemination & Techniques

The SMMPO will keep the public informed of on-going transportation related activities on a continuous basis by making all publications and work products available electronically via its website, by making announcements for meeting and studies on its website, on its Facebook page and via Twitter, by the distribution of the SRPEDD newsletter and by utilizing the list of over 500 e-mail contacts as needed.

SRPEDD also holds regular JTPG as well as other public meetings concerning studies, projects, TIP amendments and other transportation and transit issues. The SMMPO staff will be available to provide general and project specific information during normal business hours and after hours at the request of community interest groups with reasonable notice. Staff has been trained in the use of Language Line for callers who are Limited English Proficient and trained in taking calls from MassRelay, the service which makes possible calls from the hearing impaired through relay operators. The SRPEDD web site will be maintained in compliance with the ADA requirements for disabled users, as well as users with Limited English Proficiency.

Public participation is an ongoing activity and an integral part of one-time activities, such as corridor studies, and regularly repeated activities, such as the annual Transportation Improvement Program process and long range Regional Transportation Plan updates. A public outreach effort is initiated before the start of any new project to solicit feedback, garner support or consider objections. An array of public participation techniques are utilized to disseminate information and to seek feedback from the public. Some of these techniques include public meetings, open houses, legal ads, mailings, the

SRPEDD newsletter, flyers, brochures and surveys. Staff regularly attends local and community events, including the annual Connecting for Change event in New Bedford, job fairs and business expos, often including information stands to distribute materials.

Additional techniques include interviews and articles in local newspapers and magazines and press releases, including news outlets serving minority, low-income and LEP populations. Brochures and flyers are translated for distribution among LEP populations and printed in larger font for distribution in older populations. These techniques are used concurrently or individually as the situation dictates. Planners actively cultivate regular contacts with reporters and are available for newspaper and radio interviews on public projects. SRPEDD staff will speak at group meetings about any transportation issues upon request. Staff has geared outreach toward specific audiences, attending bicycle events for children and distributing coloring books designed by the staff concerning bicycle safety. Staff has reached out to the local Councils on Aging, distributing posters and large font brochures and conducting presentations concerning pedestrian safety tips geared toward older adults.

In addition, SRPEDD maintains and strives to continually add to a set of comprehensive mailing lists that include Environmental Justice contacts and transportation providers. The current e-mail list contains over 500 contacts.

Public Meetings

Public meetings, open houses, etc. are regularly held and used to disseminate information, provide a setting for public discussion and receive feedback from the community. Meetings provide an opportunity for direct contact and direct and open dialogue. These conversation and comments are transcribed by staff following the meeting. Comments cards and contact information is supplied for opportunity for later comment. All public meetings are held in accessible locations and whenever possible, on transit routes and centrally located to the related project if applicable. A list of ADA accessible meeting locations on transit routes is maintained in house and constantly updated. Visualization techniques, such as posters, maps, photos, charts and graphs, as well as use of GIS systems, computer simulation and artist's renderings and physical models are used. These techniques are used concurrently or individually as the situation dictates.

Public meetings are posted on the SRPEDD website calendar and public meeting notices are mailed to relevant recipients, including Town Clerks for posting. Meeting notices are sometimes posted in a community's library, or in the bus stations. Public meetings for TIP amendments are also announced in legal ads of the 6 daily newspapers in or near our region. Offers of reasonable requests for language assistance or other accommodations are included on public meeting notices. SRPEDD is in the process of purchasing Assistive Listening Devices for the hearing impaired for public meetings. Public meetings may be combined with other regularly scheduled meetings if convenient or necessary, as long as it is listed in a mailed meeting agenda.

Opportunities for Public Engagement and Comments

Comments on studies, projects, TIP amendments or any transportation or transit issues may be received anytime by phone, fax, mail, email, as well as verbally or in writing at public meetings and on social media outlets. There are several bilingual staff members on the SRPEDD staff and interpreters or reasonable accommodations will be made available for meetings on request. For a meeting being held in a neighborhood identified as containing an LEP population a bilingual staff member is present regardless of a request for an interpreter. The website offers Google Translate and there are also bilingual announcements on the website, as well as full documents available in Portuguese and Spanish.

Public comments will be incorporated into documents and presented to the SMMPO for acceptance. Substantive changes to the T-Plan or TIP, as a result of comments received, shall cause a revised document and additional comment period that follows the same procedure as the initial comment period. The SMMPO, at their discretion, may vote to abbreviate the standard 30-day comment period for the T-Plan, TIP and major amendments under what they consider to be extraordinary circumstances. For instance, a funding opportunity with a grant application deadline of fewer than 30 days (such as the American Recovery and Reinvestment Act) would require a shortened public comment period.

The SRPEDD website and Social and Public Media

All draft documents and final documents are posted on the SRPEDD website. All vital documents, including the Notice of Nondiscrimination Rights and the Title VI Complaint Process and Complaint Forms in three languages are posted on the website. The start of all comment periods are posted on the website, along with an invitation for comments and questions with any relevant draft documents. The website's vast resource library includes all final documents. The website also features a meeting calendar. SRPEDD has a Facebook page, a presence on Twitter and a YouTube page including videos on the Regional Transportation Plan and on how to safely navigate a roundabout to name two.

Transportation Planning Program Development

Program	Public Meeting requirement	Comment Period (minimum)	Advertising
Public Participation Program (PPP)	No requirement	45 days	Advertise in 6 area daily newspapers—prior to comment period.
Transportation Improvement Program (TIP)	One meeting	30 days (The SMMPO may vote to abbreviate this time period under what they consider to be extraordinary circumstances.)	Advertise in 6 area daily newspapers—prior to comment period with announcement of public meeting
Regional Transportation Plan (T-Plan)	2 meetings. 1st at early development. 2 nd meeting to present Draft prior or during comment period. 2 different locations	30 days (The SMMPO may vote to abbreviate this time period under what they consider to be extraordinary circumstances.)	Press release to daily and weekly papers at start of development. Advertise in 6 area daily newspapers--2 meetings and start of 30-day comment period.
Major Amendments	1 meeting	30 days (The SMMPO may vote to abbreviate this time period under what they consider to be extraordinary circumstances.)	Same as initial requirement For TIP
TIP Adjustment	JTPG meeting	None	Notice in mailed agenda of JTPG meeting
Transportation Study	2 meetings. 1st at start of study, if requested. 2 nd meeting to present draft results and recommendations.	No requirement	Press release to relevant news sources announcing study and inviting public participation. Advertise public meeting of draft presentation, no less than 3 days prior.
FTA Section 5307 Grants	Included in TIP process for routine projects	30 days	Included in advertisement for the Draft TIP
Unified Planning Work Plan (UPWP)	No requirement	No requirement	Invitation to suggest future planning studies through JTPG

ONGOING PUBLIC INVOLVEMENT TECHNIQUES

PPP Evaluation

The Public Participation Program is a fluid and living document which allows constant change and improvement. The SMMPO shall perform formal periodic reviews of the PPP to evaluate the public's involvement, education and feedback regarding transportation issues in the region with an emphasis on the success obtained in engaging traditionally underrepresented populations. This review will consider attendance at public meetings, interest in transportation topics on the SRPEDD website, comments received and characteristics of citizen participation.

Distribution Lists – All documents including this PPP, the RTP and the TIP are available on the SRPEDD website. A printed version shall be mailed or emailed to the following upon request:

- State legislators representing the region
- Chief elected officials
- SMMPO Commissioners
- Highway or public works departments
- Town/City Clerks
- JTPG delegates
- SRTA and GATRA administrators
- SRTA and GATRA advisory board members
- SRTA and GATRA consumer advisory committee chairs
- State agencies (including MassDOT, OTP and DEP)
- FHWA and FTA
- The T-Plan is distributed to the main libraries at each of the four cities in SRPEDD's region
- Planning boards
- City/Town Planners
- Community Development Directors
- Airport managers
- Main Public libraries in every community
- Councils on Aging
- Conservation Commissions
- Natural Heritage & Endangered Species Program
- Chambers of Commerce
- Industrial development commissions
- Private transportation companies (freight and passenger)
- Agencies representing minority and low income populations (see EJ / contact mailing list)
- Interested citizens

The SMMPO may seek to gain additional public input and involvement for the TIP, T-Plan and individual transportation studies through the following methods:

Advertise and hold local meetings with businesses and residents, Conduct public surveys (e.g., onboard transit vehicles, housing authority residents)

Following is a list of sources utilized for advertisement and/or press releases, as relevant.

Community	Name	Notes
Attleboro	<u>Attleboro Sun Chronicle</u>	DAILY
Brockton	<u>The Brockton Enterprise</u>	DAILY
Carver	<u>Carver Reporter</u>	
Dartmouth	<u>The Chronicle</u>	
Fairhaven	<u>The Advocate</u>	
Southcoast Region	<u>The South Coast Insider</u>	
Regional / Fall River	<u>El Latino Expreso</u>	Spanish
Fall River	<u>The Herald News</u>	DAILY
Regional / Fall River	<u>O Jornal</u>	Portuguese
Regional / Fall River	<u>O Jornal Brasileiro</u>	Brazilian
Lakeville	<u>The Call</u>	
Mansfield		
Mattapoisett	<u>The Wanderer</u>	
Middleborough	<u>The Middleborough Gazette</u>	
New Bedford	<u>Portuguese Times, Inc.</u>	Portuguese
New Bedford	<u>Vocero Hispano</u>	Hispanic
New Bedford	<u>The Standard Times</u>	DAILY
Norton	<u>Norton Mirror</u>	
Providence	<u>Providence Journal (ProJo)</u>	DAILY
Providence	<u>The Providence American</u>	Minority community in RI & SE Mass.
Raynham	<u>The Call</u>	
Raynham	<u>The Raynham Journal</u>	
Somerset/Swansea	<u>The Spectator</u>	
Taunton	<u>Taunton Daily Gazette</u>	DAILY
Taunton	<u>The Call</u>	
Wareham	<u>The Courier</u>	

Additional and online newspaper sources:

The Attleboro Sun Chronicle – www.thesunchronicle.com

The Brockton Enterprise – www.enterpriseneeds.com

The Fall River Herald News – www.heraldnews.com

The Standard Times - www.s-t.com

The Taunton Gazette – www.tauntongazette.com

Dartmouth & Westport - www.southcoasttoday.com/chronicle

Fairhaven & Acushnet - www.southcoasttoday.com/advocate

Swansea & Somerset – www.southcoasttoday.com/spectator

The Providence Journal - www.projo.com

O Jornal (Portuguese, Brazilian and Latin editions) – www.ojornal.com

Berkley – www.wickedlocal.com/berkley

Carver – www.wickedlocal.com/carver

Dighton – www.wickedlocal.com/dighton

Fall River - www.wickedlocal.com/fall-river

Lakeville - www.wickedlocal.com/lakeville

Mansfield - www.wickedlocal.com/mansfield

Marion - www.wickedlocal.com/marion

Mattapoisett - www.wickedlocal.com/mattapoisett

Middleborough - www.wickedlocal.com/middleborough

North Attleborough - www.wickedlocal.com/northattleborough

Norton - www.wickedlocal.com/norton

Plainville - www.wickedlocal.com/plainville

Raynham - www.wickedlocal.com/raynham

Rehoboth - www.wickedlocal.com/rehoboth

Somerset - www.wickedlocal.com/somerset

Swansea - www.wickedlocal.com/swansea

Taunton - www.wickedlocal.com/taunton

Wareham - www.wickedlocal.com/wareham

www.sippican.villagesoup.com

Westport - www.wickedlocal.com/westport

Radio & TV Stations:

WBSM / FUN107 - New Bedford. For press release: petebraley@wbsm.com

WJAR 10 – Providence. For press release: news@wjar.com

WBZ Ch. 4 – Boston. For press release: go to website: wbztv.com

**Southeastern Massachusetts
Metropolitan Planning Organization (SMMPO)**

Nondiscrimination / Title VI Complaint Process

The SMMPO through the Southeastern Regional Planning and Economic Development District (SRPEDD) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of **race, color, or national origin** (including **limited English proficiency**), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of **age, sex, and disability**. These protected categories are contemplated within SRPEDD's Title VI Programs consistent with federal interpretation and administration. Additionally, SRPEDD provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

SRPEDD also complies with the Massachusetts Public Accommodation Law, M.G.L. c 272 §§ 92a, 98, 98a, prohibiting making any distinction, discrimination, or restriction in admission to or treatment in a place of public accommodation based on **race, color, religious creed, national origin, sex, sexual orientation, disability, or ancestry**. Likewise, SRPEDD complies with the Governor's Executive Order 526, section 4 requiring all programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on **race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status** (including Vietnam-era veterans), or **background**.

As a sub-recipient of the Massachusetts Department of Transportation (MassDOT), the SMMPO has adopted a Nondiscrimination / Title VI complaint procedure as part of its Title VI Program. The purpose of the SMMPO's Nondiscrimination / Title VI Program is also to consider minority and low income populations to prevent the denial, reduction or delay of benefits, to ensure full and fair participation by affected populations in transportation decisions, and to ensure that policies and programs of the SMMPO should avoid disproportionately negative effects on minority and low income populations.

Any person who believes that he or she, individually or as a member of any specific class of persons, has been subjected to discrimination by the SMMPO's programs or activities on the basis of any of the above, may file a complaint.

Filing of Complaints

Complainants, or their representative, may file a written complaint with the SMMPO's Title VI Coordinator at any time within one hundred and eighty (180) days from the date of the alleged discriminatory act. **Assistance will be provided to individuals unable to provide the complaint form in writing.**

Lilia Cabral, Title VI Coordinator
SRPEDD
88 Broadway
Taunton, MA 02780
508 824-1367

Complaints shall state the name and address of the person and, if applicable, the name of the representative filing on behalf of the complainant, the name and address of the entity alleged to have committed the act of discrimination, and shall set forth the particulars of that action and contain such other information as shall be required by the Title VI Specialist.

All complaints will include the following information:

- Name, address, and phone number of the Complainant;
- Name, address, phone number and relationship of Representative to Complainant, (if applicable);
- Basis of complaint (i.e., race, color, national origin, age, sex or disability);
- Date of alleged discriminatory act(s);
- Date complaint received by the SMMPO; and
- A statement of the complaint, including specific details, relevant facts and documentation.

Complaint Forms can be found on SRPEDD's website (www.srpedd.org) by clicking on the static link at the bottom of the home page and also at the end of this document.

Processing of Complaints

Immediately following the receipt of a complaint, the SMMPO's Title VI Coordinator and/or the Transportation Planning Manager will advise MassDOT's Office of Diversity and Civil Rights (ODCR) of receipt of the allegation(s). ODCR will make a jurisdictional determination and assign the obligation to conduct an investigation and issue findings.

Within ten (10) calendar days, the SMMPO's Title VI Coordinator will acknowledge receipt of the allegation(s), inform the Complainant of ODCR's jurisdictional determination, of any additional action taken or proposed action to process the allegation(s), and advise the Complainant of other avenues of redress available.

Within sixty (60) calendar days, the party determined to be responsible will conduct and complete an investigation of the allegation(s). The purpose of an investigation is to determine whether there is a reason to believe that failure to comply with Title VI of the Civil Rights Act of 1964 has occurred. In addition, the SMMPO's Title VI Specialist will render a recommendation for action in a report of findings to the SRPEDD Transportation Planning Manager, who is staff to the SMMPO.

Within ninety (90) calendar days, the SRPEDD Transportation Planning Manager or the party determined to be responsible will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to an appeal before the SMMPO at their next meeting. The Complainant may file a formal complaint with MassDOT's Civil Rights Director, if they are dissatisfied with the final decision rendered by the SMMPO. The SMMPO's Title VI Coordinator will maintain a log of all complaints received by the MPO.

Resolution

If a probable cause of a discriminatory practice based on race, color, national origin, age, sex or disability is found to exist, the SMMPO shall endeavor to eliminate said practice by means of a Remedial Action Plan. The Remedial Plan shall include: a list of all corrective actions accepted by the agency; description of how the corrective action will be implemented; and a written assurance that the agency will implement the accepted corrective action in the manner discussed in the plan.

Where attempts to resolve the complaint fail, the complainant shall be notified in writing of his or her right to submit the complaint to the Federal Transit Administration or the Secretary of Transportation as cited in Circular FTA C 4702.1 Chapter VII – Title VI Discrimination Complaints.

Any person, who believes his/her Title VI protection has been violated, may file a complaint with the SMMPO. If this information is needed in another language, please contact the SRPEDD Title VI Coordinator at 508 824-1367.

Complaint Forms can be found on SRPEDD's website (www.srpedd.org) by clicking on the static link at the bottom of the home page and also at the end of this document.

Qualquer pessoa que achar que seus direitos decorrentes do Capítulo VI tenham sido infringidos poderá protocolar uma queixa à SMMPO. Caso esta informação seja necessária em outro idioma, favor contar o Coordenador em Título VI do SRPEDD pelo telefone 508 824-1367.

Formas de reclamação pode ser encontrada no site da SRPEDD (www.srpedd.org) clicando no link estático na parte inferior da página inicial e também no final deste documento.

Cualquier persona, que crea que su protección de Título VI ha sido violada, podrá llenar una querella con el SMMPO. Si esta información es necesaria en otro idioma, favor de contactar al Coordinador de Título VI SPEDD al 508 824-1367.

Formularios de Querellas pueden ser encontrados en el sitio web de SRPEDD (www.srpedd.org) haciendo un clic en el enlace en la parte de abajo de la página principal y también al finalizar este documento.

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)
Nondiscrimination / Title VI Complaint Form

Complainant

Name: _____

Address: _____
(Street address) (City) (State) (Zip Code)

Tel. Number: (____)_____ Date of Alleged Incident _____

Representative of Complainant (If applicable)

Name: _____ Tel. Number: (____)_____

Address: _____
(Street address) (City) (State) (Zip Code)

You feel you were discriminated on the basis of:

☐ Race ☐ Color ☐ National Origin ☐ Age ☐ Sex ☐ Disability

Please explain your complaint. Include as many specific details as possible, including the dates, times, witnesses and any other information you feel would be helpful. You may attach any other written material that pertains to your complaint.

(Signature)

(Date)

Queixoso: _____

Endereço: _____
(Logradouro) (Cidade) (Estado) (código postal)

Telefone: () Data do suposto incidente:

Nome: _____ Telephone: (____) _____

Endereço: _____
(Logradouro) (Cidade) (Estado) (código postal)

☐ Raça ☐ Cor ☐ Nacionalidade (idioma) ☐ Idade ☐ Sexo ☐ Incapacidade

Explique a sua queixa, incluindo o máximo de detalhes específicos, tais como nomes, data e hora, testemunhas e qualquer outra informação que voce acredite poder ser útil. Pode anexar qualquer outra documentação que corrobore a sua queixa.

[illegible]

(Data)

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)
Formulario de queja Título VI (Spanish)

Nombre

Demandante: _____

Dirección: _____
(Dirección domicilio) (Ciudad) (Estado) (Código postal)

Numero de telefono:() Fecha del supuesto incidente:

Representante del demandante (si es aplicable)

Nombre: _____ Numero de telefono: (____) _____

Dirección: _____
(Dirección domicilio) (Ciudad) (Estado) (Código postal)

Usted cree que se le discrimina a causa de:

☐ Raza ☐ Color ☐ Origen nacional (Idioma) ☐ Edad ☐ Sexo ☐ Discapacidad

Por favor exponga su queja. Incluya tantos detalles específicos como sea posible, como nombres, fechas, horas, testigos y cualquier otra información que crea puede ser útil. Puede adjuntar cualquier otro material escrito concerniente a su queja.

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(Ferma)

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Southeastern Regional Planning and Economic Development District

Appendix L – Detailed List of SRPEDD Staff Public Outreach

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

Public Outreach 2013 thru early 2014

EJ and Title VI specific efforts.

January 2013 - Staff contacted Helena Marques of the Immigrant's Assistance Center and as a result contacted Maria J. Carvalho in New Bedford concerning "on-call" contracting for translation and interpretation services as necessary. Ms. Marques's organization assists LEP persons with case management, citizenship education, elderly services and emergency food and shelter. Ms. Carvalho provides Portuguese translation services for written material and interpretation services for public meetings.

March 2013-Staff began the process of identifying non-vital public outreach materials for translation for public distribution.

June 26- Lilia attended the Baystate Roads Workshop that provided an orientation to Title VI of the Civil Rights Act of 1964 and related state obligations, with a focus on protections these laws afford members of the public and the methodologies used to ensure diverse and compliant public participation in the project development process.

July 2013 - Lilia reviewed and added pertinent contact information to a comprehensive list of non-profit organizations (20,000 plus) to augment MassDOT's Environmental Justice email list.

July 2013 - Lilia worked with Tyler Saia and Jen Chaves on Spanish and Portuguese translations for promotional materials on pedestrian safety. These materials are designed for greater public awareness on pedestrian safety for distribution in urban areas.

August 2013 - Bill and Jacqueline prepared material including the identification of EJ populations around the proposed Minot Avenue bike route for a meeting with the Wareham bicycle committee held on the 23rd.

September 2013 - Staff provided technical assistance to North Attleborough on the Environmental Justice and Environmental Equity sections of their new Open Space Plan.

September 2013 - Lilia forwarded a MassDOT language assistance survey to a numerous EJ contacts within the SRPEDD region and responded to an inquiry from Greg Sobczynski concerning the use of Language Line services for phone translations.

October 2013 - Lilia completed the review of a comprehensive list of 20,000 non-profit organizations organized by county to identify pertinent contacts to augment MassDOT's contact list. The updated SRPEDD contact list results were sent to Greg Sobczynski of MassDOT's Office of Diversity & Civil Rights.

December 2013- January 2014- Lilia prepared a program of Pedestrian Safety Tips for older adults and scheduled presentations at COAs and elderly housing complexes. Five of these presentations have been completed to date and several more are scheduled.

Early 2014 – Jackie and Lilia conceived and designed a coloring book about bicycle safety to be distributed at bike events geared toward school age children. The first coloring books will be distributed at schools and at bicycle events in Mattapoisett and Fall River.

-SRPEDD contracted with Sandra Rivera, the Director of the Language Lab at UMass Dartmouth to provide Spanish translations as needed.

-SRPEDD contacted Mass Relay services and held an in-house informational session to inform and train staff on how to receive and make telephone calls through Mass Relay, a free service that enables individuals who are deaf, hearing impaired, deaf-blind, or have difficulty speaking to make and receive calls through a relay operator.

-In coordination with MassDOT, SRPEDD began the process of researching assistive listening devices to ensure the purchase of a universal system for accessibility in public meetings.

January 2013

3rd - Staff met with South Coast Bikeway public outreach subcommittee in Dartmouth.

8th - Staff attended the Taunton River Trail Committee public meeting.

9th - Staff facilitated a meeting of the South Coast Bikeway Committee in Dartmouth.

9th – Staff attended the MassDOT 25% Design Public Hearing to discuss the proposed Route 79/I-195 Interchange Reconstruction and Structural Repairs and Painting of Braga Bridge Phase II Project in Fall River.

10th 24th & 30th – Staff responded to traffic volume count requests from the public.

15th - Staff attended and compiled minutes for the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) meeting.

17th - Staff attended a MassDOT Public information meeting in Lakeville regarding the Middleborough Rotary improvement project.

23rd - Staff facilitated the “kick-off” public meeting for South Coast Rail Technical Assistance Regional Bike and Pedestrian Connections study at the Westport Public Library.

26th – Staff was interviewed by the Standard Times newspaper for an article regarding the Middleborough Rotary meeting held on the 17th.

29th - Staff attended the Taunton River Trail Committee public meeting.

31st – Staff was contacted by Josh Katz from Massachusetts Representative William Straus’s office regarding the Evaluation Criteria process.

February 2013

4th – Staff responded to a traffic count request from the public.

5th & 26th – Staff attended the multi-municipal “Pathways to the Taunton” project meetings.

5th - Staff also attended a FHWA Sustainable Transportation Webinar at SRPEDD.

10th – Staff conducted a public meeting for comments on TIP amendments at SRPEDD.

13th – Staff facilitated the South Coast Bikeway Committee public meeting in Dartmouth.

19th - Staff attended the SMMPO meeting held at SRPEDD.

26th & 27th – Staff attended and provided technical assistance to the Taunton River Trail group public meetings.

27th - Staff presented the SRPEDD Bicycle Program to the SRPEDD Commission.

28th – Staff met with the Nature Conservancy to review the recommendations and potential project discussed in the Flood Hazard Inundation Study.

28th – Staff attended an all day interview process at MassDOT District 5 of consultants to study the replacement of the Fairhaven/New Bedford swing span bridge.

Staff provided information to the New Bedford Standard-Times newspaper regarding an article about the South Coast Bikeway.

Staff provided information to the Norton Mirror newspaper regarding an article on the proposed Norton Rail Trail project.

March 2013

4th - Staff presented the Flood Hazard Inundation Study to the Rehoboth Land Trust and Agricultural Commission.

4th & 5th - Staff responded to traffic count data requests from the public.

5th - Staff attended the Route 79/Davol Street Corridor Working Group meeting in Fall River.

6th - Staff met with MassDOT to tour the Mount Hope Bay rail right-of-way in Fall River to develop a multi-use path.

11th - Staff attended the Taunton River Trail group public meeting.

12th - Staff facilitated a public information session for the proposed bike path in Norton.

13th & 25th - Staff facilitated public meetings of the South Coast Bikeway Committee.

18th - Staff met with the New Bedford mobility coordinator to conduct a pedestrian/ADA audit of roads surrounding the proposed stations for the South Coast Rail project.

20th - Staff presented potential projects from the Flood Hazard Inundation Study to EPA Region I.

21st - Staff met with UMASS Dartmouth to discuss bicycle issues through the university's property.

21st - Staff attended a public forum on regional transit investments in Gateway Cities at UMass Dartmouth.

21st - Staff attended the Public Information Meeting the Route 79/Davol Street Corridor Study.

26th & 27th - Staff attended meetings for the "Pathways to the Taunton" project.

27th - Staff attended the JTPG meeting held at SRPEDD.

28th - Staff participated in the South Coast Bikeway Summit at the UMass Dartmouth Law School.

Staff responded to various press inquiries from the Attleboro Sun Chronicle and the Boston Globe regarding the Norton Bike Path.

Staff wrote an op-ed article for local newspapers regarding climate change and transportation improvement projects.

Staff produced maps of the East Junction Railroad Line for the town of Seekonk; for the Fall River Bicycle Committee for public distribution; for the South Coast Bikeway for public distribution; of the Scholarship City Bike Route for the city of Fall River; a bicycle route map for

the Mayor of New Bedford; a map of the East Junction Railroad Line for the town of Seekonk.

April 2013

3rd - Staff attended the Taunton River Trail group public meeting with the Dighton Selectmen.

4th - Staff attended a meeting for the proposed Bicycle Trail in Norton.

4th & 18th - Bill met with the Norton Transportation Alternatives Planning Committee regarding issues on the multimodal trail.

10th, 18th, & 23rd - Staff responded to traffic count requests from the public.

11th - Staff attended the New England Bike Walk Summit in Boston.

11th – Lilia & Jackie attended a public meeting of the Fairhaven Bike Path Committee.

17th - Staff met with GATRA to discuss bicycle issues for the Attleboro Intermodal Center.

18th - Staff attended the South Coast Bikeway Steering Committee meeting.

23rd - Staff attended the Taunton River Trail Committee public meeting.

26th - Staff juried presentations by Civil Engineering students at UMASS Dartmouth.

30th - Staff facilitated and attended the SMMPO meeting held at SRPEDD.

Paul responded to a technical assistance request on traffic assessments of potential development in Carver.

Lisa provided data to the design engineer for East Washington Street and Chestnut Street intersection in North Attleborough.

Jackie provided TIP funding and trail planning information requested by the Norton Bicycle Committee.

Jackie provided materials to the South Coast Bikeway Steering Committee for use in public events and route planning purposes.

Lisa continued to provide information to KLS Engineering for the evaluation of Optical Speed Bars.

May 2013

1st - Staff attended the JTPG meeting at the SRPEDD office.

1st, 6th, 7th, 8th, & 9th - Staff responded to traffic count information requests from the public.

2nd - Staff met with the Fairhaven town planner to discuss the potential UPWP circulation study, including public outreach.

2nd & 16th - Staff attended meetings with the Norton Trail Committee.

3rd - Staff attended the South Coast Heritage Trail meeting in Westport.

8th - Staff attended the South Coast Bikeway Steering Committee meeting.

15th - Staff facilitated a public meeting to receive questions and comments regarding TIP amendments at SRPEDD.

22nd - Staff attended the SRPEDD annual dinner public meeting held in New Bedford.

29th - Staff attended the Route 79/Davol Street Corridor Working Group meeting in Fall River.

Jackie attended a National Bike Week sponsored event hosted by the Fairhaven Bike Path Committee.

Bill met with the Mill River Restoration Partnership regarding the Hopewell Dam removal project and multi use trail at the former Taunton State Hospital.

Jackie provided maps to the Norton Bicycle Committee and the South Coast Bikeway Steering Committee for public distribution.

Staff (Jackie) provided materials to support the Fairhaven/Mattapoissett Bay State Bike Week Ride.

Staff coordinated with the New Bedford Bicycle Committee on the New Bedford Bike Safety Rodeo event.

June 2013

3rd, 17th, & 24th - Staff responded to traffic count requests from the public.

4th - Staff facilitated the SMMPO meeting to present the Draft FY2014-2017 and Draft FY2014 UPWP.

12th – Staff attended the South Coast Bikeway Steering Committee meeting.

14th - Staff provided maps for the South Coast Heritage Trail meeting in Westport.

14th - Staff attended a MassDOT sponsored public meeting in Wareham on the Route 6/28 Cranberry Highway corridor project.

17th - Staff responded to meeting invitation requests from Fall River Mass in Motion.

18th - Staff attended a meeting of the proposed Norton Trail Committee.

19th - Staff facilitated a public meeting at SRPEDD for public comments on the Draft FY2014-2017 and Draft FY2014 UPWP.

20th - Staff provided bicycle information for “Founder’s Day”, Norton’s public outreach effort.

20th - Staff assisted the Norton Bicycle Committee with a public outreach effort.

26th - Staff attended a BayState Roads Program on Complete Streets and Title VI.

26th - Staff attended the SRPEDD Commission Orientation meeting.

27th - Staff attended the Route 79/Davol Street Corridor Working Group meeting in Fall River.

Jackie provided maps to the South Coast Bikeway Steering Committee to the South Coast Bikeway Website.

Lisa and Lil spoke to staff and residents of Little Neck Village to garner feedback while assessing the safety of the driveway on Route 6 as requested by the town of Marion.

July 2013

2nd - Staff responded request from Morton Hospital regarding roads with high traffic volumes in Taunton.

9th - Staff facilitated the SMMPO meeting endorsing the FFY2014 UPWP and TIP.

9th - Staff attended a meeting between the Carver and Wareham Bicycle Committees and AD Makepeace on potential bike route trails.

10th - Staff attended a meeting of the Norton Bicycle Committee touring the potential Norton Bicycle Path.

17th - Staff attended the South Coast Rail meeting in Westport.

18th - Staff provided traffic count data to the city of New Bedford.

27th - Staff attended the SRPEDD commission meeting.

Luis responded to a request from UMASS Dartmouth regarding traffic volume counts on Old Westport Road in Dartmouth.

Jackie provided materials for bicycle planning and public outreach efforts to the Norton Bicycle Committee, the Carver and Wareham Bicycle Plans, the South Coast Bikeway Committee, and the Taunton River Trail committee.

Jackie provided a map of the Mount Hope Bay Rail line Mass in Motion of Fall River.

Jackie met with MassCoastal Railroad, Mass in Motion, Fall River Bicycle Committee and the City of Fall River regarding the multi-use path along the Mount Hope Bay Rail line in Fall River.

Bill continued to provide assistance to the Taunton River Trail Committee and National Parks Service on the "Pathways to the Taunton" project.

August 2013

14th - Staff attended the South Coast Bikeway Alliance meeting.

14th - Staff facilitated the JTPG meeting held at Fort Rodman Community Center in New Bedford.

20th - Staff facilitated the SMMPO meeting.

28th - Staff assisted a Wareham resident on traffic problems from an abutting restaurant expansion project on Route 6.

Luis responded to three traffic count volume requests from the public.

Bill provided assistance to the Taunton River Trail Committee and National Parks Service on the "Pathways to the Taunton" project.

September 2013

5th - Staff attended a meeting of the Norton Transportation Alternatives Program Committee and town selectmen.

7th - Staff presented the results of the Dartmouth Pavement Management Report the Board of Selectmen.

9th - Staff attended a meeting of the South Coast Bikeway Alliance.

13th - Staff attended the Route 79/I-195 Braga Bridge Spaghetti Ramps groundbreaking with Governor Patrick and other notable dignitaries in Fall River.

18th, 23rd, & 25th - Staff attended meetings on the proposed Raynham Park Dog track Casino in Lakeville, Middleborough, Norton, and Rehoboth.

18th - Staff attended the Partnerships for a Healthy City Fall River Annual Meeting at Bristol Community College.

23rd - Staff attended the Wareham Bicycle Committee meeting.

23rd - Staff appeared on Wareham Cable Television to discuss the proposed bicycle path in Wareham.

23rd - Staff met with the Wareham Bike Committee to discuss the Project Needs Form for the Minot Avenue bicycle route.

24th - Staff attended the Route 79 Braga Bridge Public Meeting held in Fall River.

Bill provided technical assistance to North Attleborough on the Environmental Justice and Environmental Equity sections of their new Open Space Plan.

Bill provided assistance to the Taunton River Trail Committee and National Parks Service on the "Pathways to the Taunton" project.

Bill met DCS Parks regarding pedestrian and bicycle access to the Sweets Knoll State Park in Dighton.

Jackie facilitated a meeting of the Bicycle Parking Program Review Committee to review the bicycle parking program RFP.

Jackie was interviewed by Old Rochester Cable Television regarding bicycle projects throughout the region.

October 2013

3rd - Staff attended the South Coast Heritage Trail meeting.

4th - Staff attended the New England Bike Walk Summit in Providence.

7th - Staff presented the results of the Dartmouth Pavement Management study to the board of selectmen.

9th - Staff attended a public meeting of the South Coast Bikeway.

10th - Staff met with officials from Fall River and several non profit bicycle groups to discuss safety on bicycle routes.

10th - Staff presented the GRRIP program at the Bay State Roads "Stream Crossings" workshop in Taunton.

15th - Staff responded to a traffic count request for Route 44.

16th & 31st - Staff responded to traffic count requests for Main Street in Lakeville and Davol Street in Fall River.

16th - Staff attended the Norton Alternative Transportation Committee meeting.

18th - Staff was interviewed for "Good Morning Wareham" regarding bicycle planning efforts.

22nd - Staff provided technical assistance to the Taunton River Trail Committee meeting held.

23rd - Staff attended the Baystate Roads Program "Moving Together 2013" conference in Boston.

23rd - Staff attended a Raynham Park Casino meeting held in Easton.

24th - Staff provided a memo on potential traffic impacts from development as requested from Carver.

Jackie was interviewed on Old Rochester Community Television (ORCTV) regarding the Bicycle Parking Program and South Coast Bikeway to air at a future date.

Lilia coordinated the distribution of promotional material on pedestrian safety, specifically tailored for older adults, throughout the SRPEDD area, concentrating on Councils on Aging.

November 2013

1st - Staff met with officials from Mattapoisett and MassDOT District 5 regarding the Mattapoisett Bike Path Phase II project.

7th - Staff provided PVPC with information regarding the methodology of SRPEDD's travel demand forecasting model.

7th - Staff attended the ceremony for the opening of the Attleboro Intermodal Center.

7th - Staff attended the MassDOT Public Hearing for the Route 1/1A/120 Intersection Improvements in North Attleborough.

7th - Staff attended the Route 79/Davol Street Working Group meeting.

12th & 18th - Staff provided traffic count data requested for Cranberry Highway (Route 28) in Wareham and for signalized intersections in Taunton.

13th - Staff attended the South Coast Bikeway Alliance meeting.

16th - Staff attended the South Coast Bikeway's Fireside social event at the Dartmouth YMCA.

18th - Staff attended the Cape Cod Commission's Federal Certification Review held in Barnstable.

21st - Staff met with Rhode Island Statewide Planning regarding data exchange for travel demand modeling efforts.

21st - Staff met Mass in Motion (Fall River) to discuss updates to the city's bicycle plan.

21st - Staff met with the Marion Bicycle Committee regarding funding projects through the TIP.

26th - Staff provided technical assistance to the Taunton River Trail Committee.

28th - Staff was interviewed by Fairhaven's "Neighborhood News" for an article regarding the ITS survey for the Fairhaven/New Bedford Bridge.

Jackie met with officials from Norton and MassDOT District 5 regarding the design for a proposed multi use trail.

Lilia and Lisa sent the safety assessment for the Little Neck Village in Marion to town officials, Senator Pacheco and Representative Straus.

Jackie assisted the Friends of the Mattapoissett Bicycle Path regarding the Mattapoissett Bike Path Phase II 25% design submittal to MassDOT.

Jackie provided information regarding the Plymouth and Bristol County Tourism boards to the East Coast Greenway Alliance.

December 2013

4th - Jackie attended the Norton Alternative Transportation Committee meeting to discuss public outreach and potential funding sources.

8th – Staff conducted a public meeting to address questions and comments concerning the TIP amendments out for 30-day public comment.

11th – Staff attended and completed the minutes of the JTPG meeting. Staff discussed amendments to the TIP.

11th - Jackie attended a meeting of the South Coast Bikeway Alliance.

17th - Staff prepared for and attended the SMMPO meeting. Discussion focused on amendments to the TIP as well as an update on status of studies from the UPWP.

18th - Staff placed a legal ad in 6 local daily newspapers announcing TIP amendments, public meeting information and commenting options.

30th –Lilia provided Jill Barret of Fitzgerald & Halliday, Inc., consulting for MassDOT, with contact information organizations to be included with the New Bedford/Fairhaven Bridge task force meetings. This included discussion of possible LEP implications for the public outreach effort. Census blocks for the study area were extrapolated and LEP levels determined and mapped for Ms. Barrett.

November-December 2013 – Lilia created pedestrian safety posters and tri-fold handouts geared toward an older audience. These materials were distributed to all regional COA's. Follow up materials and an on-site education program were offered.

Lilia reviewed documents supplied by MassDOT, “Ensuring Access to Open Meetings” and “Meeting Location Access Survey Tool” to further familiarize staff with ADA standards for meeting locations.

Lilia spoke to a reporter for the Fairhaven Neighborhood News resulting in an article concerning a study of ITS signs for the closings of the New Bedford Fairhaven Bridge.



Southeastern Regional Planning and Economic Development District

Appendix M – Translated Outreach Documents

- SRPEDD Website Calendar Page with Translations
- Pedestrian Safety Brochure with Portuguese & Spanish Translations
- South Coast Rail Meeting Notice in Portuguese
- SRTA Passenger Survey with Portuguese & Spanish Translations
- SRTA New Fare Notice with Portuguese & Spanish Translations
- Pedestrian Safety Poster with Portuguese & Spanish Translations

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

Southeastern Regional Planning & Economic Development District - SRPEDD | Calendar - Windows Internet Explorer

<http://www.srpedd.org/index.php?id=17&maincat=17>
Google

File Edit View Favorites Tools Help

Google Search More >> Sign In Convert Select

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Southeastern Regional Planning & Economic Developm...

		SRPEDD Personnel Committee M.P.O. Meeting R.E.S.C. Meeting				
18	19	20	21 GCAC-Plymouth	22 SRAC-Council Meeting	23	24
25	26 Memorial Day-Office Closed	27	28 SRPEDD 2014 Annual Meeting	29	30	31

Portuguese

[Calendar of public meetings](#) - calendário de reuniões públicas

[To request a translation to Portuguese, please call 508 824-1367](#)

Para solicitar uma tradução deste documento para o Português, por favor ligue 508 824-1367.

Spanish

[Calendar of public meetings](#) - calendario de reuniones públicas

[To request a translation to Spanish, please call 508 824-1367](#)

Para solicitar una traducción al Español, por favor llame 508 824-1367.

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**If possible,
cross at a corner.**

**If possible, cross at
marked crosswalks or
intersections.**

**Use and obey traffic
signals such as
WALK/DON'T WALK
signs.**

**Don't rely solely on
pedestrian signals;
look before you cross
the road.**

**Look left, right, and
left again before
crossing a street and
keep looking as you
cross.**

A GIANT PEDESTRIAN SAFETY PROBLEM



**Look across ALL lanes.
You must cross and
visually clear each lane
before proceeding.**

**Just because one
motorist stops, do not
presume drivers in
other lanes can see
you.**

**Make eye contact
to be sure
drivers see you!**

**Do not assume that
because you can see
the driver, the driver
can see you.**

**Where no sidewalks
are provided, it is
usually safer to walk
facing traffic and as
far to the left as
possible.**

**Walk, do not run,
across the street.**

**ALWAYS USE
PEDESTRIAN
SIGNALS WHEN
AVAILABLE**



**WAIT FOR
THE WALK**



**SRPEDD
88 Broadway
Taunton, MA 02780
508 824-1367
508 823-1803**

www.srpedd.org



**PEDESTRIAN
SAFETY
TIPS**

**WAIT FOR
THE WALK**



YOUR LIFE DEPENDS ON IT



SRPEDD ~ 88 Broadway Taunton, MA 02780 ~ P: 508 824-1367 ~ F: 508 823-1803 ~ www.srpedd.org

Se possível, atravesse numa esquina.

Se possível, atravesse na passadeiras marcados ou interseções.

Use e obedeça aos sinais de transito tais como WALK/DON'T WALK (Atravesse/Não Atravesse).

Não dependa somente dos sinais para peões; olhe antes de atravessar a estrada.

Olhe para a esquerda, direita, e novamente para a esquerda antes de atravessar a rua e continue olhando enquanto atravessa.

A GIANT PEDESTRIAN SAFETY PROBLEM



Olhe através de todas as linhas de transito. Você tem que atravessar e visivelmente ver cada faixa de transito limpa antes de proceder.

Somente por um motorista parar, não assuma que os motoristas nas outras faixas podem vê-lo.

Faça contacto com os olhos para ter a certeza que os motoristas o podem ver.

Não assuma porque você pode ver o motorist que o motorist possa vê-lo.

Quando não existem passesos para peões, é geralmente mais seguro atravessar olhando para o transito e mantendo-se na extrema esquerda.

Ande, não corra, atravessando a rua.

USE SEMPRE
SINAIS PARA
PEÕES QUANDO
DISPONÍVEIS



ESPERE POR O
SINAL PARA
ANDAR. SUA
VIDA DEPENDE
DISSO



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508 823-1803

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**DICAS DE
SEGURANÇA
PARA
PEÕES**

**WAIT FOR
THE WALK**



YOUR LIFE DEPENDS ON IT



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Portuguese Translation

Si es posible, cruzar en una esquina.

Si es posible, la cruz en los cruces peatonales marcados o intersecciones.

Uso y obedecer WALK/ DON'T WALK (CAMINATA / NO CAMINE) signos.

No dependa exclusivamente en señales peatonales; Mirar antes de cruzar la calle.

Mire a la izquierda, a la derecha, ya la izquierda otra vez antes de cruzar una calle y seguir buscando mientras cruza.

A GIANT PEDESTRIAN SAFETY PROBLEM



Get Real... Wait for the Walk

Mire al otro lado todos los carriles. Usted debe mirar hacia adelante a cada carril antes de proceder.

Sólo porque un coche paradas, no presumáis conductores en otros carriles puedan verle.

Haga contacto visual para ser conductores lo ve usted.

No asuma que porque usted puede ver al conductor, el conductor lo pueda ver.

Cuando no hay aceras, caminar siempre de frente al tráfico y estancia lejos a la izquierda.

Camine, no corra, al cruzar la calle.

**UTILICE SIEMPRE
LAS SEÑALES
PEATONALES
CUANDO ESTÉ
DISPONIBLE**



**ESPERAR A QUE
EL SIGNO DE
CAMINAR.
SU VIDA
DEPENDE DE
ELLO.**



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508 823-1803**

www.srpedd.org



**CONSEJOS DE
SEGURIDAD
PARA
PEATONES**

**WAIT FOR
THE WALK**



YOUR LIFE DEPENDS ON IT

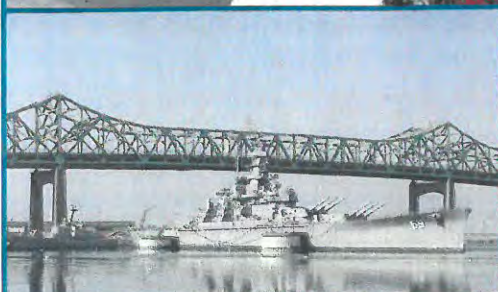


SRPEDD ~ 88 Broadway Taunton, MA 02780 ~ P: 508 824-1367 ~ F: 508 823-1803 ~ www.srpedd.org

Spanish Translation



SOUTH COAST RAIL



Ajuda forma o futuro de Fall River Battleship Cove (a área cercando o navio de guerra) plano de conceito

Como parte do projeto do trilho da costa sul, uma nova estação de trem está sendo proposto na área do Battleship Cove em Fall River. A nova estação assegurarão renovação na vizinhança adjacente.

Venha para uma apresentação e discussão sobre as idéias para o futura reconstrução da área.

Agenda:

- 5:30 – 6:30 Apresentação da planta de conceito da área da estação
- 6:30 – 7:30 Discussão pública sobre o plano e da área da estação

**Terça-feira, dia 14 de Junho
das 17:30 até as 19:30 horas**

Marine Museum

70 Water Street; Fall River, MA

Para mais informação sobre o projeto, vá ao seguinte website: www.mass.gov/southcoastrail.

Apresentado por:



Cidade de Fall River - William A. Flanagan, Mayor

EOHED

Massachusetts Executive Office of
Housing & Economic Development



Southeastern Regional Planning and
Economic Development District



Massachusetts Department of Transportation
Ten Park Plaza, Room 4150, Boston, MA
Kristina Egan, Director, South Coast Rail

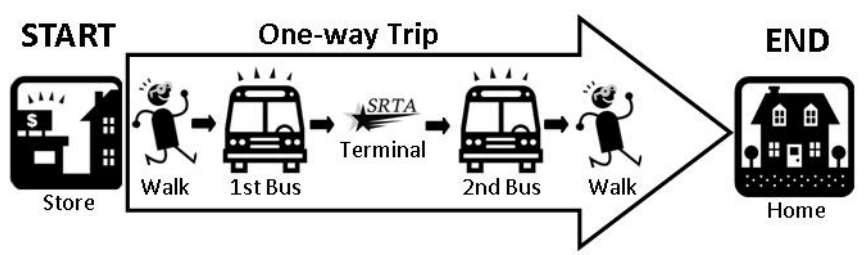


SRTA 2014 Passenger Survey

Thank you for taking this survey. Your answers to this survey are **ANONYMOUS!**



EXAMPLE



The diagram shows an example one-way trip using SRTA buses.

The following questions will ask you about the one-way trip you are making or have just made.

1. Where did you start this trip?

- ☐ Work ☐ Home ☐ Shopping ☐ College/University ☐ School (grades K-12) ☐ Medical
- ☐ Government building (ex. Courthouse, City Hall, Post Office) ☐ Social/church/personal business
- ☐ Other: _____

1a. What is the name of this place or the nearest landmark:

1b. What is the nearest intersection:

_____ & _____
(Street 1) (Street 2)

1c. How did you get from the place you mentioned above to the bus stop (or terminal) to start your trip? ☐ Walked ☐ Car ☐ Bicycle ☐ Taxi ☐ Other:

2. Where are you going now?

- ☐ Work ☐ Home ☐ Shopping ☐ College/University ☐ School (grades K-12) ☐ Medical
- ☐ Government building (ex. Courthouse, City Hall, Post Office) ☐ Social/church/personal business
- ☐ Other: _____

2a. What is the name of this place or the nearest landmark:

2b. What is the nearest intersection:

_____ & _____
(Street 1) (Street 2)

2c. How will you get to your final destination when you get off the SRTA bus?

- ☐ Walk ☐ Car ☐ Bicycle ☐ Taxi ☐ The bus stops at my final destination
- ☐ Other:

3. What bus route(s) are you using to make this one-way trip?

_____ (1st Bus) _____ (2nd Bus)

4. What time did you get on your 1st bus?

_____ : _____ AM or PM

5. How did you (or will you) pay for this trip? (Please Check ONE)

	Cash	Paper Ticket	Charlie Card (Plastic Card)
Full Fare			
Reduced Fare			
1-Day Pass	---		
Week Pass	---		
10 Ride Pass	---		
Student Pass	---		
31-Day Pass	---	---	
31-Day Pass Senior/Disabled	---	---	

6. Did you (or will you) use a transfer to complete your trip today?

- ☐ Yes ☐ No

7. If the bus service did not exist, how would you make this trip?

- ☐ Walk ☐ Taxi ☐ Drive myself
- ☐ Get a ride ☐ Bicycle
- ☐ SRTA Demand Response Service
- ☐ Council on Aging (city/town _____)
- ☐ Other:

Turn Over

M

7. How often do you ride a SRTA bus?

☐ Every day ☐ 2-3 times a week ☐ once a week

☐ 2-3 times a month ☐ less than once a month

8. How long have you been riding SRTA buses?

☐ Less than 1 year ☐ 1-2 year ☐ 2+ years

9. Where do you get your SRTA bus schedules? (check all that apply)

☐ SRTA website (www.SRTAbus.com) ☐ Bus Terminal(s) ☐ I do not know where to get bus schedules

☐ Other:

10. Where do you look for information about SRTA buses? (check all that apply)

☐ SRTA website (www.SRTAbus.com) ☐ Bus Terminal ☐ Bus ☐ Bus Driver ☐ Facebook ☐ Twitter

☐ Local Radio (1420 WBSM,1480 WSAR) ☐ Local TV (WJAR Ch.10) ☐ Call SRTA (508-999-5211)

☐ I don't know where to look for bus information ☐ Other:

23. Do you have access to the internet?	24. Do you have a “smartphone” with access to the internet?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

12. Are there any places in the area you would like to visit that cannot be reached by bus?

14. How old are you?	15. Your gender:	16. What is your home zip code?
<input type="checkbox"/> Under 16 <input type="checkbox"/> 16-18 <input type="checkbox"/> 19-29	<input type="checkbox"/> Male	(Example: <u>0</u> <u>2</u> <u>7</u> <u>4</u> <u>6</u>)
<input type="checkbox"/> 30-49 <input type="checkbox"/> 50-59 <input type="checkbox"/> 60+	<input type="checkbox"/> Female	_____

17. How well do you speak English?	18. What racial or ethnic group do you identify with?
<input type="checkbox"/> Well <input type="checkbox"/> Not Well <input type="checkbox"/> Not at all	(You can choose more than one)
19. What language do you mostly speak at home?	<input type="checkbox"/> White (non-Hispanic) <input type="checkbox"/> Black or African American
	<input type="checkbox"/> Asian <input type="checkbox"/> American Indian/Alaska Native
	<input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Native Hawaiian/Pacific Islander
	<input type="checkbox"/> Cape Verdean <input type="checkbox"/> Other:

20. What is your employment status?	21. What was your total household income last year?	22. How many people live in your household, including yourself?		
<input type="checkbox"/> Employed full-time	<input type="checkbox"/> Less than \$10,000 <input type="checkbox"/> \$10,000-14,999	<table><tr><td></td><td></td></tr></table>		
<input type="checkbox"/> Employed part-time	<input type="checkbox"/> \$15,000-\$24,999 <input type="checkbox"/> \$25,000-\$34,999			
<input type="checkbox"/> Unemployed	<input type="checkbox"/> \$35,000-\$49,999 <input type="checkbox"/> \$50,000-\$74,999			
<input type="checkbox"/> Retired	<input type="checkbox"/> \$75,000 or more <input type="checkbox"/> Unsure			
<input type="checkbox"/> Student	<input type="checkbox"/> Prefer not to answer			
<input type="checkbox"/> Other:				

23. Comments:

Thank You!

To receive a raffle ticket, survey must be returned to staff at the terminal by 2/6/14.
Winner will be announced on 2/10/14.



SRTA 2014 Inquérito de Passageiro

Obrigado por fornecer este inquérito. As suas respostas a este inquérito são ANÓNIMAS!

EXEMPLO



O diagrama mostra um exemplo de uma viagem de um sentido usando os autocarros da SRTA. As seguintes perguntas têm a ver com uma viagem de apenas um sentido que você está fazendo ou já fez.

1. Onde iniciou a sua viagem?

- ☐ Emprego ☐ Casa ☐ Lugar de Compras ☐ Colégio/Universidade ☐ Escola (grau k-12) ☐ Médico
☐ Edifício Governamental (ex. Tribunal, Câmara Municipal, Correios)
☐ Social, igreja, ou outro negócio pessoal ☐ Outro: _____

1a. O nome deste sítio ou local designado mais perto?

1b. Qual é o cruzamento mais perto:

_____ & _____
(rua 1) (rua 2)

1c. Como se deslocou do local acima mencionada até á paragem do autocarro (ou terminal) para iniciar a sua viagem?

- ☐ A pé ☐ Automóvel ☐ Bicicleta ☐ Taxi ☐ Outro método:

2. Para onde se desloca agora?

- ☐ Emprego ☐ Casa ☐ Lugar de Compras ☐ Colégio/Universidade
☐ Escola (grau k-12) ☐ Médico ☐ Edifício Governamental ☐ Social, igreja, ou outro negócio
☐ Outro: _____

2a. Qual o nome deste sítio ou local designado mais perto:

2b. Qual é o cruzamento mais perto:

_____ & _____
(rua 1) (rua 2)

2c. Como vai chegar ao seu destino quando sair do autocarro da SRTA:

- ☐ A pé ☐ Automóvel ☐ Bicicleta ☐ Taxi ☐ o autocarro pára no meu destino final
☐ Outro Método:

3. Que rota(s) de autocarro vai usar para fazer esta viagem de um sentido?

_____ (Primeiro autocarro) _____ (Segundo autocarro)

4. Que horas você chegou em seu primeiro ônibus?

_____ : _____ AM or PM

5. Como pagou (ou vai pagar) por esta viagem?

(Por favor
marque um)

	Dinheiro	Bilhete em papel	Charlie Card (Plástico)
Tarifa Inteira			
Tarifa Reduzida			
Passe de 1 Dia	---		
Passe Semanal	---		
Passe para 10 Viagens	---		
Passe de Aluno	---		
Passe de 31 Dias	---	---	
Passe de 31 Dias Passe de Idoso /Incapacitado	---	---	

6. Você usou (ou vai usar) um transfere para completar a sua viagem hoje?

- ☐ Sim ☐ Não

7. Se serviço da SRTA não existisse, como faria a sua viagem?

- ☐ A pé ☐ Taxi ☐ Conduzir pessoalmente
☐ Arranjar boleia ☐ Bicicleta
☐ Serviço de Resposta Rápida do SRTA
☐ Agência de Idosos (Council on Aging) (cidade/vila: _____)
☐ Outro Método:

Turn Over



8. Qual a frequência que usa autocarro do SRTA:

☐ Todos os dias☐ 2-3 vezes por semana☐ uma vez por semana☐ 2-3 vezes por mês☐ Menos de uma vez por mês

M-Port

9. Há quanto tempo se transporta por autocarro do SRTA?

☐ Menos de 1 ano☐ 1-2 anos☐ 2+ anos

10. Onde arranja o folheto de horários do autocarro SRTA? (marque todos aplicáveis)

☐ Site da SRTA (www.SRTAbus.com)☐ Terminal(ais) de Autocarro☐ Não sei onde arranjar folheto de horário do autocarro☐ Outro local:

11. Onde procura informação sobre os autocarros do SRTA? (marque todos aplicáveis)

☐ Site da SRTA (www.SRTAbus.com)☐ Terminal(ais) de Autocarro☐ Autocarro☐ Condutor do Autocarro☐ Facebook☐ Twitter☐ Rádio Local (1420 WBSM,1480 WSAR)☐ TV Local (WJAR Ch.10)☐ Chama SRTA (508-999-5211)☐ Não sei onde procurar informação sobre autocarro☐ Outro local:

12. Tem acesso á internet?

☐ Sim☐ Não

13. Tem um “smartphone” com acesso á internet?

☐ Sim☐ Não

14. Existem alguns lugares nesta área que você gostaria de visitar mas que não se pode lá chegar por autocarro?

15. Quantos anos tem?

☐ Menos de 16☐ 16-18☐ 19-29☐ 30-49☐ 50-59☐ 60+

16. Qual o seu género:

☐ Homem☐ Mulher

17. Qual o seu código postal?

(Exemplo: 0 2 7 4 6)

18. Que bom é o seu Inglês falado?

☐ Bem☐ Não Tão Bem☐ Não Falo

19. Qual o idioma que mais fala em casa?

20. Com que grupo racial ou étnico é que se identifica? (Pode escolher mais do que um)

☐ Branco (não-Hispano)☐ Preto ou Afro-Americano☐ Asiático☐ Amerian indiano/Nativos do Alasca☐ Hispano ou Latino☐ Natural do Havai/Ilhéu do Pacífico☐ Cabo-Verdiano☐ Outro:

21. Qual o seu estado de emprego?

☐ Empregado a tempo inteiro☐ Empregado a tempo parcial☐ Desempregado☐ Aposentado☐ Aluno☐ Outro:

22. Qual o montante de rendimento total no lar o ano passado?

☐ Menos de \$10,000☐ \$15,000-\$24,999☐ \$35,000-\$49,999☐ \$75,000 ou mais

☐ \$10,000-14,999☐ \$25,000-\$34,999☐ \$50,000-\$74,999☐ Não tenho a certeza

23. Quantas pessoas vivem no seu lar, incluindo você?

24. Comentários:

Obrigado!

Para receber um bilhete de rifa , as pesquisas devem ser devolvidos aos funcionários no terminal por 2/6/14. O vencedor sera anunciado no dia 2/10/14.

SRTA · 700 Pleasant St., Suite 320 · New Bedford, MA 02740 · www.SRTAbus.com



Encuesta para los pasajeros de SRTA 2014

Gracias por tomar esta encuesta. Sus respuestas a esta encuesta serán ANONIMAS!

EJEMPLO

Comienzo



Tienda

Viaje de ida



1er Autobus



Terminal



2° Autobus



Andar

Final



Casa

El diagrama muestra un ejemplo de una ida usando los autobuses de SRTA. Las siguientes preguntas son acerca de los viajes de una ida que ha hecho o acaba de hacer.

1. ¿Dónde inicio este viaje?

- ☐ El Trabajo ☐ Su Casa ☐ Compras/Tienda ☐ Colegio/Universidad ☐ Escuela (grados de K-12)
☐ Medico ☐ Edificios Gubernamentales (ej. La Corte, El Municipio, Oficina del Correo)
☐ Social, Iglesia u otros asuntos personales ☐ Otro: _____

1a. ¿Cuál es el nombre de este lugar o un punto de referencia (lugar muy conocido) más cercano?

1b. ¿Cuál es la intersección más cercana?

(calle 1)

(calle 2)

1c. ¿Cómo llego desde el lugar mencionado anteriormente a la parada de autobús (o terminal) para comenzar su viaje? ☐ Camina ☐ Carro ☐ Bicicleta ☐ Taxi ☐ Otro:

2. ¿Hacia dónde se dirige ahora?

- ☐ El Trabajo ☐ Su Casa ☐ Compras/Tienda ☐ Colegio/Universidad ☐ Escuela (grados de K-12)
☐ Medico ☐ Edificios Gubernamentales (ej. La Corte, El Municipio, Oficina del Correo)
☐ Social, Iglesia u otros asuntos personales ☐ Otro: _____

2a. ¿Cuál es el nombre de este lugar o un punto de referencia (lugar muy conocido) más cercano?

2b. ¿Cuál es la intersección más cercana?

(calle 1)

(calle 2)

2c. ¿Cómo llegara a su destino final después que se baje del autobús SRTA? ☐ Camina

☐ Carro ☐ Bicicleta ☐ Taxi ☐ el autobús se detiene en mi destino final ☐ Otro:

3. ¿Qué rutas de autobús está utilizando para hacer este viaje de ida?

(Autobús 1)

(Autobús 2)

4. ¿Qué hora llegaste a tu primer autobus?

_____:____AM or PM

5. ¿Cómo le hizo para (o va) pagar por este viaje?

(Por favor escoja uno)

	Dinero	Boleto de papel	Tarjeta (Plástica) de Charlie
Tarifa completa			
Tarifa reducida			
Pase de un día	---		
Pase de un semana	---		
Pase de 10 viajes	---		
Pase estudiantil	---		
Pase de 31 días	---	---	
Pase de 31 días de mayores de edad/deshabilitado	---	---	

6. ¿Usted uso (o va a usar) un transfer para completar su viaje de hoy?

☐ Si ☐ No

7. Si el servicio de los autobuses SRTA no existiera, ¿Cómo haría usted este viaje?

- ☐ Caminaría ☐ Taxi ☐ Conducir yo mismo ☐ Conseguir alguien que la lleve
☐ Bicicleta ☐ Servicio de SRTA de respuesta a la demanda
☐ Council on Aging (ciudad/pueblo: _____)
☐ Otro:

Dale la vuelta



8. ¿Con que frecuencia viaja en los autobuses SRTA?

- ☐ Todos los días ☐ 2-3 veces en la semana
☐ Una vez a la semana ☐ 2-3 veces en el mes ☐ Menos de una vez al mes

9. ¿Cuánto tiempo tiene usando los servicios de los autobuses SRTA?

- ☐ Menos de 1 ano ☐ 1-2 años ☐ 2+ años

10. ¿Dónde consigue sus horarios del autobús SRTA? (Marque todas las que correspondan)

- ☐ La página web de SRTA (www.SRTAbus.com) ☐ Terminal(es) de Autobuses
☐ No sé dónde conseguir los horarios de los autobuses ☐ Otro:

11. ¿Dónde busca información sobre los autobuses SRTA? (Marque todas las que correspondan)

- ☐ La página web de SRTA (www.SRTAbus.com) ☐ Terminal(es) de Autobuses ☐ Autobuses
☐ El conductor del autobús ☐ Facebook ☐ Twitter ☐ Estaciones de radios (1420 WBSM,1480 WSAR) ☐ Canal de televisión local (WJAR Ch.10) ☐ Llamada SRTA (508-999-5211)
☐ No sé dónde buscar información de los autobuses ☐ Otro:

12. ¿Tiene acceso al internet?

- ☐ Si ☐ No

13. ¿Tiene un celular “inteligente” con acceso a internet?

- ☐ Si ☐ No

14. ¿Hay lugares en el área que desea visitar pero no se puede llegar en autobús?

15. ¿Cuántos años tiene?

- ☐ Menos de 16 años ☐ 16-18
☐ 19-29 ☐ 30-49 ☐ 50-59 ☐ 60+

16. Su género (sexo):

- ☐ Masculino
☐ Femenina

17. ¿Cuál es su código postal?

(ej: **0 2 7 4 6**)

____ _

18. ¿Qué tan bien usted habla inglés?

- ☐ Bien ☐ No muy Bien ☐ No hablo nada de ingles

19. ¿Qué idioma mayormente habla en casa?

20. ¿Con qué grupo étnico o racial se identifica usted?

(Puede elegir más de uno)

- ☐ Blanco (no hispano) ☐ Negro o afroamericano
☐ Asiático ☐ Indio americano/ nativos de Alaska
☐ Hispano o Latino ☐ Nativo hawaiano/isleño del Pacífico
☐ Caboverdiano ☐ Otros:

21. ¿Cuál es su estado de empleo?

- ☐ Empleado tiempo completo
☐ Empleado medio tiempo
☐ Desempleado
☐ Retirado
☐ Estudiante
☐ Otro:

22. ¿Cuál fue su ingreso familiar total el año pasado?

- ☐ Menos de \$10,000 ☐ \$10,000-14,999
☐ \$15,000-\$24,999 ☐ \$25,000-\$34,999
☐ \$35,000-\$49,999 ☐ \$50,000-\$74,999
☐ \$75,000 o mas ☐ No estoy seguro

23. ¿Cuántas personas viven en su hogar, incluyéndolo a usted mismo?

--	--

24. Comentarios:

Gracias!

Para recibir un boleto para la rifa, la encuesta debe ser devuelto al personal en el terminal por 2/6/14.
Ganador sera anunciado el 2/10/14.



Notice of Restructuring of Fixed Route and Demand Response Fares

Effective January 7, 2013

New Fare Structure

- **No Zones.**
- **One free transfer good for 90 minutes.**
- New stored value Charlie Card available for use on MBTA and SRTA buses.
- 10 Zone passes (full and reduced) will be replaced by using the Charlie Card.
- Current calendar monthly pass for \$55 will be reduced to a \$40 31-day pass.
- New 1-Day and Week Pass Options.

Fixed Route Fare Structure

Full Fare	\$1.50
Reduced Fare*	\$0.75
Transfers	1 Free**
Children under 6	Free
One Ride	\$1.50
1-Day	\$4.00
Week Pass	\$14.00
10 Ride	\$14.00
31-Day Pass	\$40.00
31-Day Senior and Disabled Pass	\$28.00

*Reduced fare for Senior Citizens, Children ages 6-11, Registered Disabled, Medicare Recipients

**One free transfer good for 90 minutes



Introducing the Charlie Card

Can be used on SRTA buses to receive a discount fare

Full Fare	\$1.40
Reduced Fare	\$0.70

Demand Response Fare Structure

	2013	2014	2015
One Zone Fare*	\$1.75	\$2.25	\$3.00
Regular Fare	\$3.00	\$3.00	\$3.00
10 Ride Pass (\$2.50 a trip)	\$25.00	\$25.00	\$25.00
Trips outside 2 mile radius of fixed route	add \$1.00	add \$1.00	add \$1.00
*Trips that would have been calculated as one zone (\$1.25 fare) as of December 2012.			

Visit www.SRTAbus.com or call 508-997-6767 for more information.



Aviso de modificações as tarifas da rota fixo e serviço de requisição

efetiva 07 de janeiro de 2013

Novas tarifas

- Não haverá mais zonas.
- Uma transferência grátis válido por 90 minutos.
- Nova Passes válido para um dia e uma semana.
- Novo cartão de valor "Charlie Card" para uso no MBTA e nos autocarros de SRTA.
- Passe para 10 Zonas (normal e reduzida) será substituído por utilizar o cartão "Charlie Card".
- Passe por um mês de \$55 será reduzida para \$40 para um passe de 31 dias.

Tarifas de autocarro da rota fixo	
Tarifa	\$1.50
Tarifa Reduzida *	\$0.75
Transferências	1 Grátis **
Crianças com menos de 6 anos	Grátis
Uma viagem	\$1.50
Passe por um Dia	\$4.00
Passe por uma semana	\$14.00
10 viagens	\$14.00
Passe para 31 dias	\$40.00
31 dias passa para os idosos e registrado incapacitado	\$28.00
* Tarifa reduzida para os idosos, crianças entre 6-11 anos de idade, registrado incapacitado, Destinatários de Medicare	
** Uma transferência grátis válido por 90 minutos	



Apresentando o cartão de Charlie

Pode ser usado em ônibus Srta a receber uma tarifa reduzida

Tarifa	\$1.40
Tarifa Reduzida	\$0.70

Novas tarifas para serviço de requisição

	2013	2014	2015
Uma tarifa zona*	\$1.75	\$2.25	\$3.00
Tarifa	\$3.00	\$3.00	\$3.00
Passe de 10 Viagens (\$2.50 cada Viagem)	\$25.00	\$25.00	\$25.00
Viagens fora de duas milhas raio de rota fixa	adicionar \$1.00	adicionar \$1.00	adicionar \$1.00
*Viagens que teriam sido calculados como uma zona (\$1.25 tarifa) em dezembro de 2012.			

Visite www.SRTAbus.com ou ligue para 508-997-6767 para mais informações.



Notificación de reestructuración de Ruta Fija (Buses) y Respuesta a la Solicitud (Demand Response)

efectiva 07 de enero 2013

Estructura de las tarifas nueva

- **No Zonas.**
- **Transferencia gratuita durante 90 minutos.**
- Nuevo Pase de 1-Día y opciones de semana.
- Nuevo valor almacenado en la tarjeta Charlie disponible para su uso en los autobuses MBTA y SRTA.
- 10 pases de zona (completo y reducido) van hacer sustituido usando la tarjeta Charlie.
- Pase actual basado en el calendario mensual por \$55 se reducirá a \$40 para pases de 31 días.

Estructura de tarifas de ruta fija	
Pasaje Completo	\$1.50
Tarifa reducida *	\$0.75
Transferencias	1 Gratis**
Los niños menores de 6 años	Gratis
Un Paseo	\$1.50
Pase de un Día	\$4.00
Pase de una Semana	\$14.00
10 Paseos	\$14.00
Pase de 31 días	\$40.00
31 días pase de para la Tercera Edad y Discapacitados Registrados	\$28.00
* Tarifa reducida para la Tercera Edad, Niños de 6-11, Discapacitados Registrados, beneficiarios de Medicare	
** Un buen transporte gratuito durante 90 minutos	



Al presentar la tarjeta de Charlie	
Puede ser utilizado en los autobuses SRTA para recibir una tarifa reducida	
Pasaje Completo	\$1.40
Tarifa reducida	\$0.70

Estructura de tarifas de Respuesta a la Solicitud			
	2013	2014	2015
Una Zona de tarifa*	\$1.75	\$2.25	\$3.00
Pasaje Completo	\$3.00	\$3.00	\$3.00
10 Paseos (\$ 2.50 por viaje)	\$25.00	\$25.00	\$25.00
Viajes fuera de las 2 millas de radio de la ruta fija	añadir \$1.00	añadir \$1.00	añadir \$1.00
*Los viajes que se han calculado como una zona (\$ 1.25 tarifa) a partir de diciembre de 2012.			

Visite www.SRTAbus.com o llame al 508-997-6767 para más información.

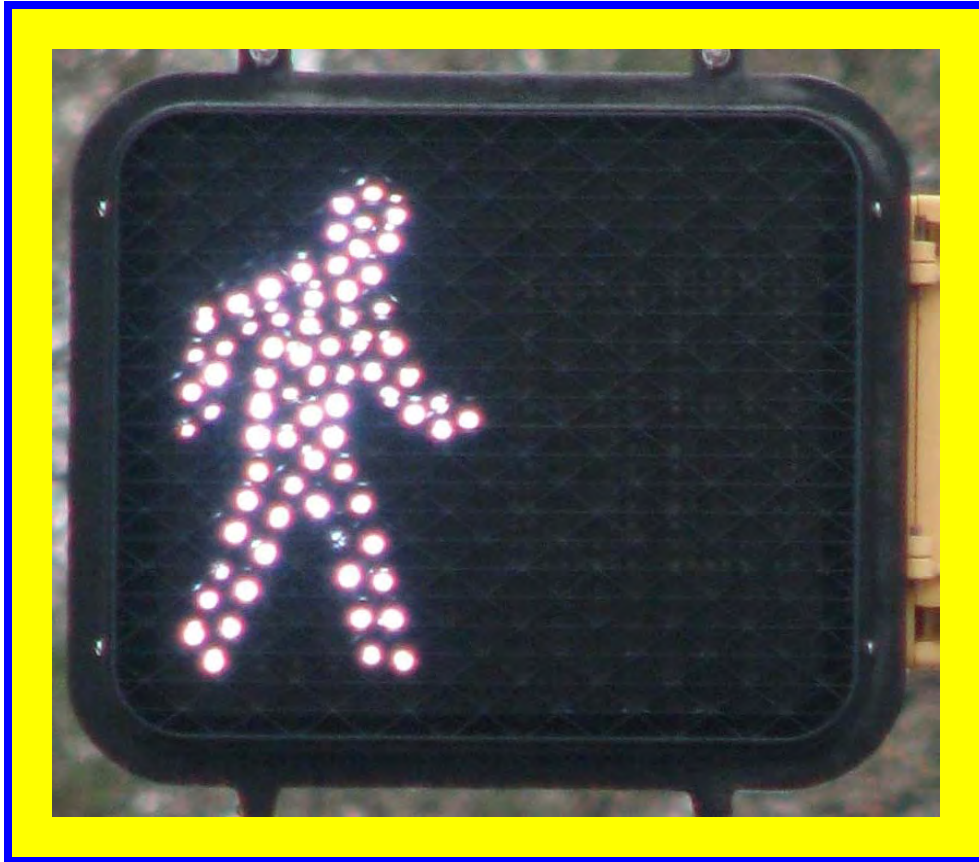
WAIT FOR THE WALK



YOUR LIFE DEPENDS ON IT



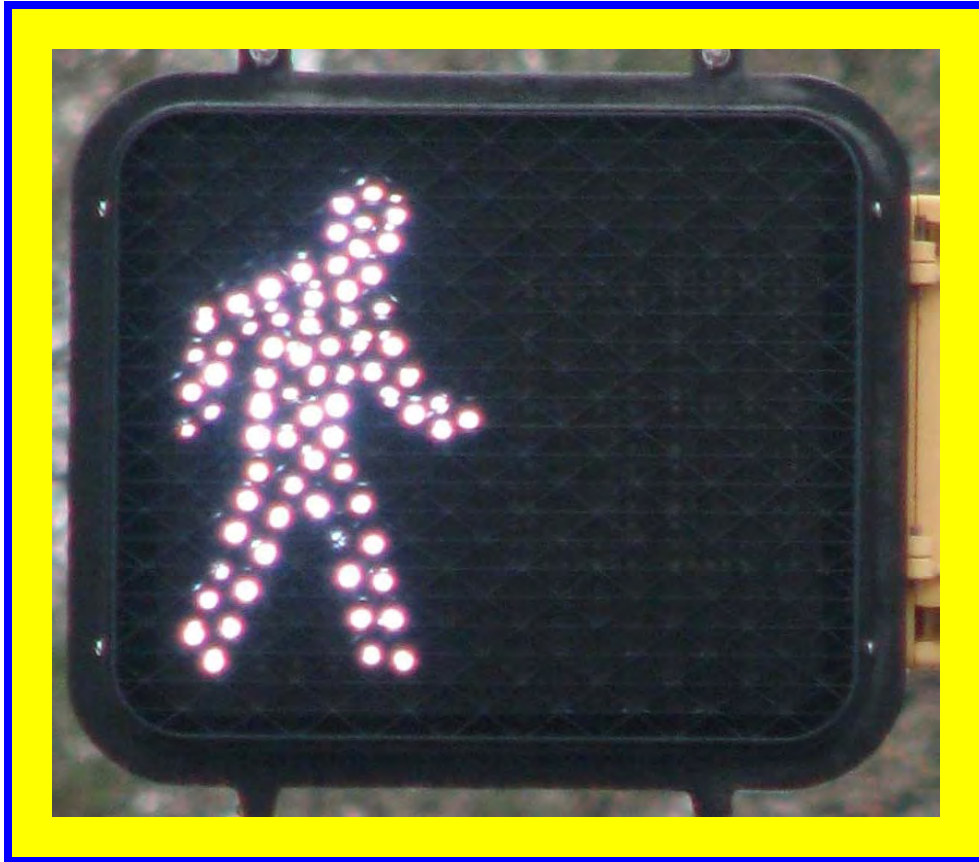
ESPERE POR O SINAL PARA ANDAR



SUA VIDA DEPENDE DISSO



ESPERAR A QUE EL SIGNO DE CAMINAR



SU VIDA DEPENDE DE ELLO



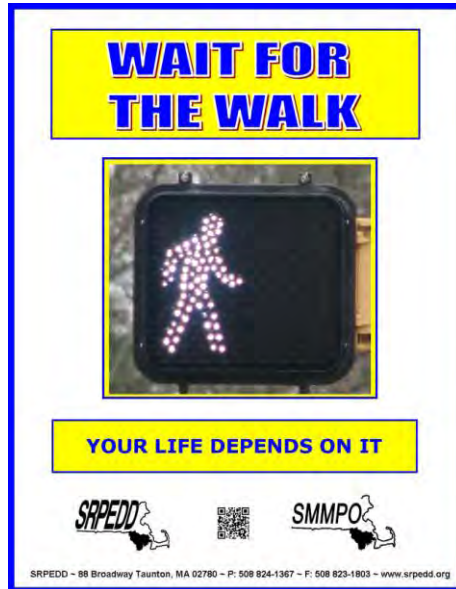


Southeastern Regional Planning and Economic Development District

Appendix N – Targeted Outreach

- Power Point Presentation of Pedestrian Safety Tips for Older Adults
- Sample Page of Coloring Book on Bicycle Safety

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014



Pedestrian Safety Tips

Lilia Cabral
Senior Transportation Planner
SRPEDD
88 Broadway
Taunton, MA 02780
508 824-1367 ph
508 823-1803 fax

www.srpedd.org

If possible, cross at a corner.
If possible, cross at marked crosswalks or intersections.



Use and obey WALK / DON'T WALK signs



Use and obey WALK / DON'T WALK signs



**Don't rely solely on pedestrian signals;
look before you cross the road.**



**Look left, right, and left again before
crossing a street and keep looking as you
cross.**



Look across ALL lanes. You must cross and visually clear each lane before proceeding.

Just because one motorist stops, do not presume drivers in other lanes can see you.



Do not assume that because you can see the driver, the driver can see you.

Make eye contact.





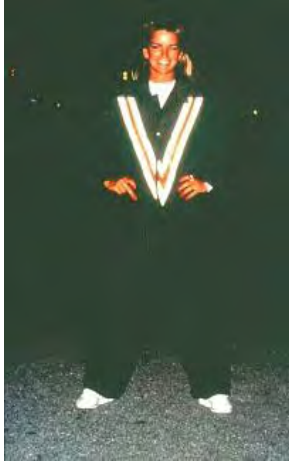
**When there are
no sidewalks,
always walk
facing traffic
and stay far to
the left.**



Watch for backing vehicles.



Wear bright clothing. Walk in a group.



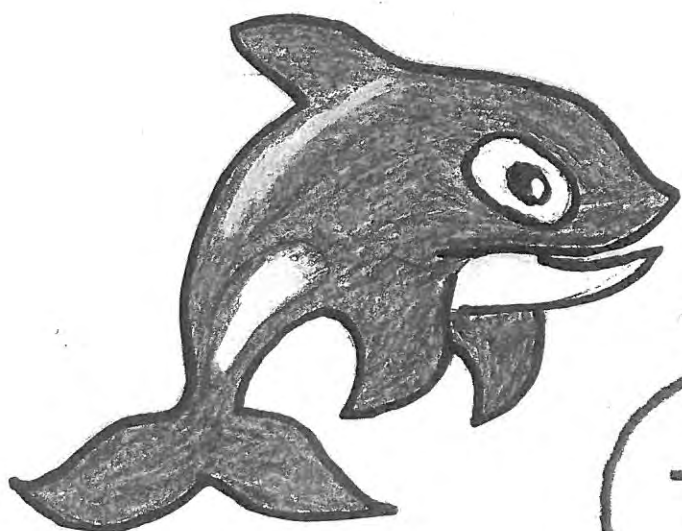
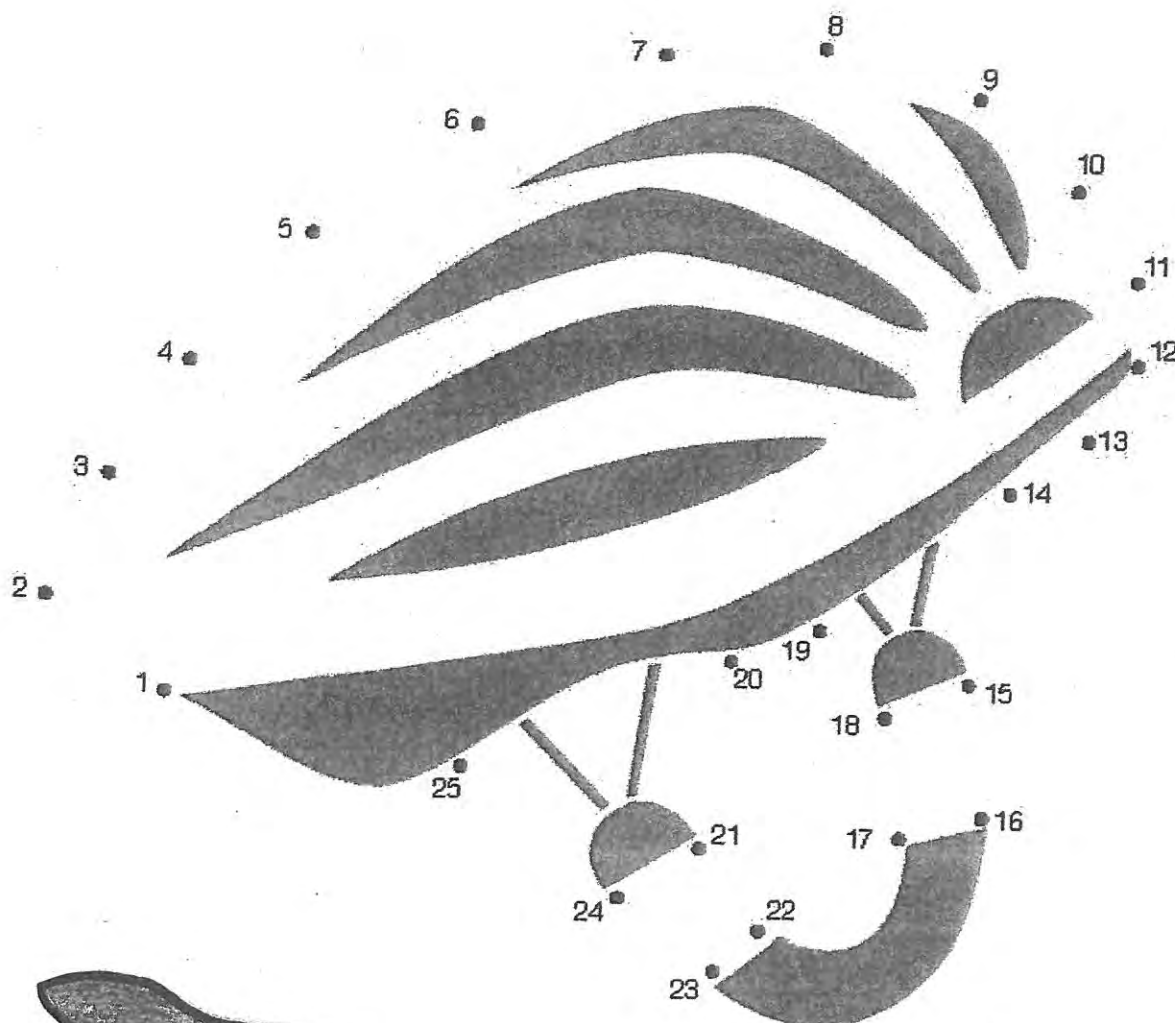
What are they doing wrong?



Not at a corner or at an intersection.

No crosswalk.

They are not looking both ways.





Southeastern Regional Planning and Economic Development District

Appendix O – Additional Public Outreach & Comment Opportunities

- CSA Written Comments Sheets (6)
- Regional T-Plan Written Comment Sheets (4)
- Tip Amendment Legal Ad
- Draft TIP and Draft UPWP Legal Ad
- The SRPEDD Newsletter
- A 'Neighborhood News' Article

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

SRTA Comprehensive Service Assessment (CSA) Public Meeting

Please rank the choices below from 1-5. (1 being your first choice)

- 5 Continue current night service.
- 4 Add night service to additional routes.
- 3 Add buses to make current service more reliable.
- 2 Add fixed route service on Sundays
- 1 Add buses to increase trips so the bus comes more often.

SRTA Comprehensive Service Assessment (CSA) Public Meeting

Please rank the choices below from 1-5. (1 being your first choice)

- 3 Continue current night service.
- 1 Add night service to additional routes.
- 5 Add buses to make current service more reliable.
- 2 Add fixed route service on Sundays
- 4 Add buses to increase trips so the bus comes more often.

SRTA Comprehensive Service Assessment (CSA) Public Meeting

Please rank the choices below from 1-5. (1 being your first choice)

- 2 Continue current night service.
- 3 Add night service to additional routes.
- 5 Add buses to make current service more reliable.
- 1 Add fixed route service on Sundays
- 4 Add buses to increase trips so the bus comes more often.

SRTA Comprehensive Service Assessment (CSA) Public Meeting

Please rank the choices below from 1-5. (1 being your first choice)

- 1 Continue current night service.
- 2 Add night service to additional routes.
- 4 Add buses to make current service more reliable.
- 3 Add fixed route service on Sundays
- 3 Add buses to increase trips so the bus comes more often.

SRTA Comprehensive Service Assessment (CSA) Public Meeting

Please rank the choices below from 1-5. (1 being your first choice)

- 4 Continue current night service.
- 1 Add night service to additional routes.
- 3 Add buses to make current service more reliable.
- 5 Add fixed route service on Sundays
- 2 Add buses to increase trips so the bus comes more often.

SRTA Comprehensive Service Assessment (CSA) Public Meeting

Please rank the choices below from 1-5. (1 being your first choice)

- 2 Continue current night service.
- 1 Add night service to additional routes.
- 3 Add buses to make current service more reliable.
- 4 Add fixed route service on Sundays
- 5 Add buses to increase trips so the bus comes more often.

COMMENT SHEET FOR CONGESTION



E-MAIL US:
TPLAN@SRPEDD.ORG



CALL US: 508 824-1367
FAX US: 508 823-1803



COME AND VISIT US:
88 BROADWAY
TAUNTON, MA 02780

**SHARE YOUR IDEAS AND
COMMENTS.
LET US KNOW WHAT YOU
THINK!**

Currently, I get mostly stuck in traffic on
Rt. 24 around Exit 15, Rt 95 around Exit 7,
Rt. 495 heading North between exits 6 and 7.
mostly due to weekend traffic to the Cape, or
Construction.

Patrick McDonough
YOUR NAME / E-MAIL:
(OPTIONAL)

P1McDonough@gmail.com

THANK YOU!!

8/24/10

0

HI SORKS

It is exciting to have the opportunity to offer input on current and future transit in the Commonwealth.

I live 6 1/2 of a mile off of RT6, in Westport, which as far as I know has recently been renovated. I frequently bike and walk along RT6.

East of the Davis Rd. intersection, the sidewalk was rebuilt, along with the road, and people can be seen walking on it all of the time. However, west of that intersection, the redo, has actually made it more hazardous to be a pedestrian.

Bicycling on any part of RT6 in Westport is, at best, uncomfortable.

I would like to suggest that the SORKS at SRPEDD, (or) come down to Westport for a non vehicular tour of RT6. I offer myself as your guide.

Thanks for all of your good work!

Dave Dionne

Dave Dionne
153 Davis Rd
Westport MA 02790
508 674 5194
774 451 7681

COMMENT SHEET FOR SAFETY



E-MAIL US:
TPLAN@SRPEDD.ORG



CALL US: 508 824-1367
FAX US: 508 823-1803



COME AND VISIT US:
88 BROADWAY
TAUNTON, MA 02780

**SHARE YOUR IDEAS AND
COMMENTS.
LET US KNOW WHAT YOU
THINK!**

*Some Walk signal buttons in New Bedford (Particularly,
Kempston and Rockdale) are outdated/do not work*

YOUR NAME / E-MAIL:
(OPTIONAL)

THANK YOU!!

COMMENT SHEET FOR TRANSIT



E-MAIL US:
TPLAN@SRPEDD.ORG



CALL US: 508 824-1367
FAX US: 508 823-1803



COME AND VISIT US:
88 BROADWAY
TAUNTON, MA 02780

**SHARE YOUR IDEAS AND
COMMENTS.
LET US KNOW WHAT YOU
THINK!**

I ~~for~~ find it extremely difficult
to use the SRTA bus map to determine
the best route and/or time from my
house to the ~~town~~ New Bedford
terminal. I've even gone to the SRTA
office for assistance and was not
able to get an answer, I just received
a map that I thought was very
ineffective.

Tamara da Silva

YOUR NAME / E-MAIL:
(OPTIONAL)

THANK YOU!!

Legal Notices

Legal Notices

Legal Notices

Legal Notices

CZECH V. LUTHER

AD#13101107
Taunton Gazette 4/11, 4/18, 4/25/14

**IMPROVEMENT PROGRAM (TIP)
LEGAL NOTICE
Public Comment Period & Meeting Announcement on
Transportation Improvement Program (TIP)
SRPEDD Offices**

**88 Broadway, Taunton, MA
May 6, 2014 at 4 pm**

The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) has approved an amendment to the FY2014-17 TIP pending public notification and an abbreviated 25-day public comment & review period which starts from the date of posting of these draft documents on our website at www.srpedd.org. These documents are also available upon request. The public involvement process adopted for the development of the SMMPO TIP satisfies the public hearing requirements for the development of the Program of Projects (POP) for regular FTA Section 5307 grant applications for SRTA and GATRA. This notice will serve as the final POP unless projects contained within are amended. Comments: by phone (508) 824-1367, fax (508) 823-1803, by e-mail to lestrela@srpedd.org or in person at the meeting.

AD#13104531
TDG 4/18/14

Legal Notices

Legal Notices

**1094 BAY STREET, TAUNTON
LEGAL NOTICE
NOTICE OF PUBLIC HEARING**

Notice is hereby given that a public hearing will be held by the License Commission of the City of Taunton on **April 30, 2014 at 7:00PM** at Temporary City of Hall, 141 Oak St. Taunton, MA regarding an Alteration of Premise for Home Plate Properties, LLC, 1094 Bay Street – two front entrances two lower dining room entrances and one rear kitchen exit, two lower dining room entrances and one rear kitchen exit, handicapped access to sunroom dining enclosure, dining rooms and lounge/bar area. Licensee is requesting an alteration of the current license to include a 7x6 vestibule to the front of the building, adding a new egress set of stairs to the lower level for deliveries and an exit from the cellar, moving the hostess station to the opposite wall and adding an additional entrance from the bar to the dining area.

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This device measures blood pressure. But it also says something about your common sense. Because using it for regular checkups helps detect high blood pressure before it's too late, which is definitely a smart move. To learn more, visit www.americanheart.org or call 1-800-AHA-USA1.

Legals

**Public Comment Period
& Meeting
Announcement on
Transportation
Improvement Program
(TIP) & Unified Planning
Work Program (UPWP)
SRPEDD Offices
88 Broadway,
Taunton, MA
June 19, 2013 at 4 pm**

The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) has approved the Draft FY2014-2017 TIP and the Draft FY2014 UPWP pending public notification and a 30-day public comment & review period which starts from the date of this advertisement. These documents can be found on our website at www.srpedd.org or upon request. The public involvement process adopted for the development of the SMMPO TIP satisfies the public hearing requirements for the development of the Program of Projects for regular FTA Section 5307 grant applications for SRTA and GATRA. Comments: by phone (508) 824-1367, fax (508) 823-1803, by e-mail to jhadfield@srpedd.org or in person at the meeting. 12955131 6/8/13

The EnterpriseClassified
Plant Operators

the Mayor at City Hall in the Council Chambers prior to final action on the budget. All interested parties shall be given the opportunity to be heard for or against the proposed expenditures or any item thereof. Per Order of The City Council

Anthony J. Zeoli
City Clerk

12954187
6/8, 17, 2013

**ANNOUNCEMENTS****Novena Prayers****SAINT JUDE'S NOVENA**

May the Sacred Heart of Jesus be adored, glorified, loved and preserved throughout the world now and forever. Sacred Heart of Jesus: pray for us. Saint Jude: Worker of miracles, pray for us. Saint Jude: Helper of the Hopeless, pray for us. Say this prayer nine (9) consecutive days. By the eighth day your prayer will be answered. It has never been known to fail. Publication must be promised.

THANK YOU ST. JUDE E.R. S.

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Brockton Campus of High Point Treatment Center.

Proficient computer skills, use of various software applications, demonstrates strong written/verbal communication skills.

JHargrove@hptc.org
Facsimile 508-586-3927

Need to Place an Ad?

Call

The Enterprise

for the Permitting and Inspections Department (Planning Board, Building Department, Board of Health and Conservation Commission). This position will report to the Manager Permitting & Inspection. Candidates must be able to work a somewhat flexible schedule, (including some night meetings), work with the public, and work as a team member to serve the public, work simultaneously on several tasks, possess well-developed communication and organizational skills and have excellent computer skills. Starting salary of \$31,918.

Full job description on www.townofcohasset.org. Send a resume with cover letter to: Tracey Connors, Secretary to the Selectmen and the Town Manager's Office, 41 Highland Avenue Cohasset, MA 02025. Resumes due by noon on June 21, 2013. EOE/AA

Professional & Mgmt Help

**2 FULL TIME
PRE-SCHOOL TEACHERS
1 FT TODDLER TEACHER**
Wollaston Child Care Center
Immediate openings.
Excellent benefits. Must have Assoc. or Bach. degree. Ad to Wollaston T. 47 Weston Ave., Quincy. 617-773-7217 Fax resume: 617-769-0674

**CAREER FAIR**

Jack 'n' Jill Child Care Teachers & Assts. Welcome Sat., 6/8, 9:30-11 a.m. 39 Station St., W. Quincy. Hiring for Quincy & Whitman.

Resume: cbythrow@jncc.org



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SRPEDD Newsletter

March 2014

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[An Opportunity to Reduce Electric Bills for Residents and Small Businesses by 10-15%.](#)

[Community Priority Areas of Regional Significance](#)

[SRPEDD's Bike Rack Program](#)

[MassDOT's Multifaceted Bicycle and Pedestrian Safety Program](#)



QUICK LINKS:

[SRPEDD Website](#)



Join Our Mailing List!

Announcing the 4th Annual Bikeway Summit

4th ANNUAL BIKE SUMMIT

MARCH 27

BUILDING the SOUTH COAST BIKEWAY

Sponsored by
South Coast Bikeway Alliance

5-6:00 PM Reception
6-7:30PM Speaking Program
Mayor John Mitchell
Mayor William Flanagan
Rep. Bill Straus
David Watson, MassBike
Eric Weis, East Coast Greenway

KEYNOTE:
WILLIE WEIR
ADVENTURE CYCLIST

Location:
FORT TABER COMMUNITY CENTER
100 Rodney French Boulevard
New Bedford, MA 02744

7:45-10PM Post-Event Reception
CORK WINE AND TAPAS BAR
90 Front Street, New Bedford

Registration Appreciated. Go to www.southcoastbikeway.com



The summit will be held on March 27th, 2013 from 6:00 - 8:00 pm at the Fort Taber Community Center at 1000 Rodney French Boulevard, on the bike path in New Bedford, MA. A pre-event reception will be held from 5-6 pm and a post event reception will be held from 7:45 - 10 pm at Cork Wine and Tapas Bar.

Come out and join us to support the completion of the South Coast Bikeway which is a component of SRPEDD's Regional Transportation Plan. The bikeway, once realized, will be a 50-mile continuous system of bike paths (or multi-use paths) and bike lanes that will connect Rhode Island to Cape Cod. Cities and towns included in this plan are Swansea, Somerset, Fall River, Westport, Dartmouth, New Bedford,

Swansea, Somerset, Fall River, Westport, Dartmouth, New Bedford, Fairhaven, Mattapoisett, Marion and Wareham. Several segments of the bikeway already exist in Swansea, Fall River, Dartmouth, New Bedford, Fairhaven and Mattapoisett and Wareham.

The keynote speaker will be Willie Weir, adventure cyclist, nationally acclaimed columnist for Adventure Cyclist Magazine and the author of Travels with Willie and Spokesongs. Mr. Weir is also a photographer, radio commentator, inspirational speaker and bicycle advocate. Mr. Weir has cycled over 60,000 miles throughout the world. Speakers include New Bedford Mayor Jon Mitchell and Fall River Mayor William Flanagan, Representative Bill Strauss, David Watson of MassBike and Eric Weis and Molly Henry of East Coast Greenway Alliance.

This event is sponsored by the South Coast Bikeway Alliance, a consortium of South Coast towns that meet monthly with other regional advocates for a regional bikeway, including SRPEDD, Voices for a Healthy South Coast, Mass in Motion both in Fall River and New Bedford.

Pre registration is appreciated. Go to the website, Southcoastbikeway.com and click on 'events calendar' or call SRPEDD (508) 824-1367 and ask for Jackie Schmidt. For more information, email Ms. Schmidt at jschmidt@srpedd.org.

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An Opportunity to Reduce the Electric Bill for Residents and Small Businesses by 10-15%

Municipal Partnerships works to help two or more communities achieve operating efficiencies through reduced purchase prices with group bids for supplies, capital goods, and services; operational improvements through e-Gov solutions (online permitting, records management systems); and improved constituent services through shared or contracted service positions.

The most recent opportunity involves Electricity Supply Purchase Aggregation. For communities served by investor owned utility companies such as N-Star and National Grid, there is an opportunity to reduce the electric bill for residents and small businesses by 10-15%. Consumers continue with their current utility company, continue to receive one electric bill and contact the same company for service.

Through supply aggregation, the power requirements of all participating communities are combined into a bid. If lower prices and beneficial contract terms are received in the bid, the Selectmen through Town Meeting vote, or Mayor sign a contract with the new supplier. Individual

residents and small business owners may opt out at any time and the community can decide to separate from the power purchase contract at any time.

SRPEDD and a power aggregation consultant will handle the bid and the Department of Public Utilities (DPU) and Department of Energy Resources (DOER) notification process. This is a low risk and easy way for communities to help their ratepayers save up to 10-15% on their electric bills. Contact Ross Perry, Director of Municipal Partnerships at rperry@srpedd.org for more details.

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Community Priority Areas of Regional Significance



In the summer of 2013, all 31 South Coast Rail (SCR) communities - finalized the update of their Priority Development Areas (PDAs) and Priority Protection Areas (PPAs). These sites were first designated in 2008 as locations where communities want to emphasize growth (PDAs) and conservation (PPAs). In the fall, the three SCR Regional Planning Agencies (RPAs) reviewed these updated designations and conducted a

regional screening process to identify Community Priority Areas of Regional Significance from among community designations. On September 24 and 26, 2013 the RPAs held two regional workshops in order to seek direct input on these selections. The results of this work, including selection methodology, summary statistics, and a complete project background are presented in the report found at www.srpedd.org/scr-update.

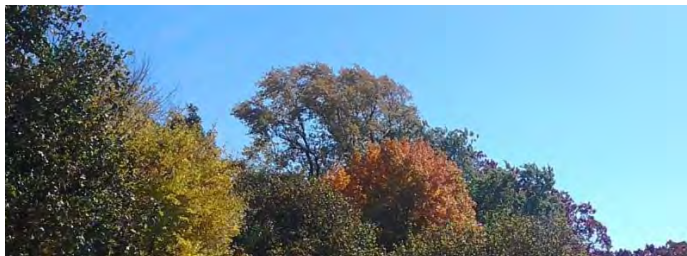
Changes from 2008 to 2013 - The RPAs reduced the overall acreage of regionally significant PDAs by 63% from approximately 29,000 acres to approximately 10,900 acres. RPAs believe that this condensed area represents a more strategic inventory that will permit key sites to reach

their full potential, allow public sector infrastructure dollars to be spent more efficiently, and encourage growth that is consistent with the Commonwealth's Sustainable Development Principles. It is important to note that, despite this reduction in overall area, the build-out of these Regional PDAs can still accommodate more than 50% of the housing units and over 100% of the jobs that are projected for the region in the next two decades.

Regional PPA land area rose 13%, from 156,900 acres to 176,800 acres. These PPA designations constitute 94% of total regional priority acres, representing the RPAs' firm commitment to the region's natural and cultural resources. Of the 176,800 acres designated for protection, 50,300 acres already have permanent protection status and 39,300 acres are wetlands subject to protection under M.G.L. 131 §40, the Wetlands Protection Act. This leaves a total of approximately 87,000 Regional PPA acres that are neither (a) already protected in perpetuity, nor are (b) protected as wetlands. This figure represents 15% of the region's total land area. Conservation efforts should be directed to these areas.

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SRPEDD's Bike Rack Program





SRPEDD is pleased to offer the availability of bicycle parking devices (bike racks) to its member communities and other eligible public entities (GATRA, SRTA and the MBTA) in the SRPEDD region beginning now. This program, funded through the Federal Highway Administration's Congestion Mitigation/Air Quality (CMAQ) Program will allow eligible parties to purchase bicycle parking devices (bike racks) from SARIS Cycling Group and Highland Products Group at a discounted rate and be reimbursed by SRPEDD for the cost of the devices.

That's right. Free bike racks!!

Shipping costs and installation costs are not included in this program, so eligible parties need to arrange these costs independently. All necessary forms and links are now available on the program website: www.srpedd.org/bike-parking. For more information contact Jacqueline Schmidt at jschmidt@srpedd.org

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MassDOT's Multifaceted Bicycle and Pedestrian Safety Program





The Secretary of the Massachusetts Department of Transportation (MassDOT) issued the Healthy Transportation Policy Directive in September which encourages mode shift to walking, cycling and transit use. While fatalities and incapacitating injuries have been trending down in the state over the past few years, pedestrian and bicycle crashes have not followed that trend. Based on MassDOT's goal of reducing fatalities and injuries by 20% in 5 years, it is critical to develop a multi-disciplined strategy to reduce these crashes. This strategy consists of:

- Identifying eligible communities;
- Targeted enforcement;
- Education and outreach; and
- Identifying infrastructure needs.

A number of factors, including the highest total number of reported non-motorist crashes, were used to identify and rank eligible communities in the state for inclusion in this program. Of the 11 communities initially identified as eligible, there are two, New Bedford and Fall River, in our region.

The next facet of the program is targeted enforcement, with the intent to fund stepped up enforcement with local police departments, specifically related to pedestrian and bicycle issues. This, too, has a multi-pronged approach. Police could issue citations and warnings to drivers, pedestrians and bicyclists alike and track feedback from all road users which may help gain a better understanding of infrastructure needs and issues.

The educational and awareness program will include several components aimed at drivers, pedestrians and bicyclists. In Massachusetts, once drivers obtain their licenses, there is no re-testing process and no easy opportunities for drivers to learn about changes that have taken place since they initially received their licenses.

Education, awareness and outreach will be provided so drivers, pedestrians and bicyclists can learn about new bicycle and pedestrian safety elements such as the introduction of sharrows, bike boxes, bike lanes, leading pedestrian indicators and pedestrian countdowns, to name a few. Publicizing these elements and rules of the road related to bicycle and pedestrian safety are a crucial part of this effort.

Based on the crash data for the priority communities, school aged children (ages 5 - 15) account for 14% of all pedestrian injuries and 22% of bicycle injuries. Therefore, this task will also involve working with the Safe Routes to Schools Program and individual schools to increase bicycle and pedestrian safety awareness and training for school aged children.

The fourth task of this program is identifying infrastructure needs to improve facilities for all users. By tracking needs and feedback through education and enforcement components in the first year of the program and through other outreach methods, infrastructure needs, such as sidewalks, crosswalks and bicycle accommodations, to name a few, can be identified. MassDOT would then work with local communities to make the infrastructure improvements in outlying years of the program. For more information, contact Lisa Estrela-Pedro (lestrela@srpedd.org)

[Back to top](#)

.....
Thank you for reading and keep an eye out for our next newsletter!

Regards,

SRPEDD

.....
Title VI Notice of Nondiscrimination: The SMMPO, through SRPEDD, complies with Title VI of the Civil Rights Act of 1964 and related federal and state statutes and regulations. It is the policy of SRPEDD to ensure that no person or group of persons shall on the grounds of Title VI protected categories, including race, color, national origin, or under additional federal and state protected categories including sex, age, disability, sexual orientation, gender identity or expression, religion, creed, ancestry, veteran's status (including Vietnam-era veterans), or background, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity administered by SRPEDD. To request additional information about this commitment, or to file a complaint under Title VI or a related nondiscrimination provision, please contact SRPEDD Title VI Coordinator by phone at (508)824-1367, fax (508) 823-1803 or by e-mail at lcabral@srpedd.org.

If this information is needed in another language, please contact SRPEDD's Title VI Coordinator by phone at (508) 824-1367.

Caso esta informação seja necessária em outra idioma, favor contar o coordenador em Título VI do SRPEDD pelo telephone (508) 824-1367.

Si necesita esta información en otro idioma, por favor contacte al coordinador de SRPEDD del Título VI al (508) 824-1367.

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SRPEDD | 88 Broadway | Taunton | MA | 02780

Now, about that bridge....

By Jean Perry

Neighb News Correspondent

You know that moment you are driving down Route 195, heading home, and the time is 5:25 p.m. Since the start of the bridge construction, a plastic bag covers the sign that used to tell us if the bridge was closed. It is now up to us to make that last second call to either go around the long way, or take the chance onto exit 15 in hope that the bridge is open for traffic.

You turn onto exit 15 and then quickly regret it when you see the line of bridge traffic at a standstill on the entrance ramp to Route 6. Now you've got those stuck-at-the-bridge-blues again.

And oh, those countless times when you raced down Route 6 to get across before 10:00 a.m. and the malevolent, almighty bridge keeper closed the arms right in front of you, 30 seconds earlier than you expected.

Yes, life is different for us living by the New Bedford/Fairhaven Bridge. And unless you're a kid who likes watching the bridge swing open to let the boats by, unconcerned about that optometrist appointment you are now late for, you let out a silent swear word, sigh, and put your car in park.

Sometimes the sign says "closed" so you go around, only to find out that the bridge was, in fact, open the whole time. Is there no better way to inform commuters if the bridge is closed so they can plan their routes (and lives) accordingly? Maybe. Just maybe, the bridge gods have heard our prayers.

The Southeast Regional Planning and Economic Development District (SRPEDD) has put Senior Transportation Manager and fellow Fairhavenite, also at the mercy of the bridge gods, Lilia Cabral in charge of a survey about the effectiveness of the signs, hoping to make recommendations to the state on ways to improve the Intelligent Transportation System (ITS) which could lead to upgrades in how people are informed on the closings of the bridge.

"This is part of a statewide effort for ITS development," said Ms. Cabral, defining it as simply providing real-time information to commuters. "It's a part of our planning efforts and... we had heard some complaints about the bridge and the signs."

ITS applies advanced technologies of electronics, communications, computers, control, sensing and

detecting in all kinds of transportation systems in order to improve safety, efficiency and service, and traffic situations through transmitting real-time information, states a SRPEDD press release.

The best part is that SRPEDD wants YOUR feedback.

The survey asks nine multiple choice questions about things like how often each day do you cross the bridge, if you are aware that the bridge operates on a schedule, if you know where the signs are located, and how often you change your route when the bridge is closed.

Ms. Cabral said she was surprised by the number of area residents who are not aware that the bridge closes on a schedule, believing the closings to be arbitrary whenever a boat wants to pass by. (Only after 7:00 p.m. is this the case, though.)

"We'll see if we can get some changes and improvements to the area," said Ms. Cabral. "I'm not sure if the state is 'there' yet....In a perfect world you could check on the status of the bridge. I can't promise anything...but it's a step toward progress."

Ms. Cabral urges everyone who crosses the bridge to take the survey to help SRPEDD better understand the needs of the community when it comes to our beloved bridge.

Who knows? It could even one day result in a phone app that could follow the closings of the bridge up to the minute and warn us all ahead of time when the bridge will close. Imagine that. So yes, there is hope yet. But until then, keep praying to the bridge gods for an open bridge and plan your lives accordingly.

The direct link to the survey is <http://www.srpedd.org/index.php?id=6&nid=50>, or it can be accessed via the SRPEDD website: www.srpedd.org

For more info contact Lilia Cabral at SRPEDD 508-824-1367.

The bridge schedule

Daily, from 6:00 a.m. to 10:00 a.m., the bridge closes to traffic at the top of each hour: 6:00 a.m., 7:00 a.m., 8:00 a.m., 9:00 a.m., and 10:00 a.m.

Daily from 11:15 a.m. to 6:15 p.m., the bridge closes to traffic 15 minutes past each hour: 11:15 a.m., 12:15 p.m., 1:15 p.m., 2:15 p.m., 3:15 p.m., 4:15 p.m., 5:15 p.m., and 6:15 p.m. After the 6:15 p.m. closing, the bridge closes on-demand for marine traffic to pass.

Some early facts about the Bridge

- **1801:** The Fairhaven-New Bedford Bridge opens to travel. It is 4,500 feet long with a 21-foot wide road and a 5-foot sidewalk. It cost about \$30,000.
- **March 1807:** A storm with an exceptionally high tide sweeps away much of the wooden structure of the bridge. It takes about six months to rebuild and costs approx. \$8,000.
- **Sept. 23, 1815:** A fierce gale demolishes the bridge a second time.
- **1867:** Petitions for making the bridge a free public way are begun.
- **1869:** It is reported that \$5,000 to \$6,000 a year is collected in tolls.
- **Sept. 8, 1869** The Great Gale of 1869 damages the bridge again.
- **Oct. 27, 1869:** The state legislature declares the Bridge a free public way, paying the proprietors about \$21,000.
- **June 1870:** The repaired bridge is reopened as a free bridge. It is later reported that the elimination of the tolls has resulted in the rental of virtually all of the available tenements in Fairhaven.
- **1893:** The construction of a new Bridge is approved by the state. \$350,000 is allocated for the project.
- **1902:** The new bridge, built at a cost of \$1.4 million, opens to traffic.
- **1947:** Automobile traffic on the bridge is given precedence over marine traffic.
- **Mid-1950s:** The bridge is called New Bedford's biggest traffic problem.
- **1984:** The state spends \$211,756 to replace the bridge's hydraulic system.
- **1987:** The state decides not to build a new bridge but to overhaul it.
- **1988:** The bridge breaks down five times in one week.
- **1989:** The bridge is closed 6 weeks for repairs.
- **1994:** Kiewit Construction Co. is the low bidder for the approximately \$16 million bridge rehabilitation project.
- **1995:** The bridge is closed for major repairs. It is estimated that it should be out of service for about 6 months. The project ends up taking eleven months.
- **April 15, 1996:** At a brief ceremony, the repaired bridge is reopened to traffic.
- **May 3, 1996:** 18 days after reopening, the bridge is closed following the breakdown of its two gear reduction units.
- **May 26, 1996:** The bridge is reopened using a temporary crane and winch system to open and close it while its two transmission systems are being repaired.

Special thanks to local historian Chris Richard for this information.



Southeastern Regional Planning and Economic Development District

Appendix P- the Current Contact / EJ List

Southeastern Massachusetts Metropolitan Planning Organization

June 1, 2014

			Acushnet Public Library	Acushnet	MA	acupl@sailsinc.org
Pam	LaBonte	Town Clerk	Acushnet Town Hall	Acushnet	MA	plabonte@acushnet.ma.us
Ronald	Cormier		Acushnet Veterans Agent	Acushnet	MA	rcormier@acushnettown.mec.edu
			Acushnet Wesley United Methodist	Acushnet	MA	bluecat02914@yahoo.com
Heather	Sylvia	Director	Council On Aging	Acushnet	MA	acushnetcoa@comcast.net
Jayme	Viveiros		Russell Memorial Library	Acushnet	MA	jviveiros@sailsinc.org
Tobias	Vanderhoop	Chair	Wampanoag Tribe of Gay Head (Aquinnah) of MA	Aquinnah	MA	chairman@wampanoagtribe.com
Spencer	Booker	Emergency Mgt Direc	Wampanoag Tribe of Gay Head Aquinnah	Aquinnah	MA	sbooker@wampanoagtribe.net
Jacqueline A.	Brown	Town Clerk	Assonet Town Hall	Assonet	MA	townclerk@freetownma.gov
			Crystal Springs	Assonet	MA	info@crystalspringsinc.org
Carl	Broduer			Assonet	MA	cbrodeur1@comcast.net
			Attleboro Access Cable	Attleboro	MA	news@doubleacs.com
Elizabeth	Shockroo	City Clerk	Attleboro City Hall	Attleboro	MA	cityclerk@cityofattleboro.us
Attiya	Chaudary	Chairwoman	Attleboro Cultural Council	Attleboro	MA	info@attleboroculturalcouncil.org
			Attleboro Public Library	Attleboro	MA	APL_REF@sailsinc.org
			Community Development for Attleboro	Attleboro	MA	mis@cityofattleboro.us
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Southeastern Regional Planning and Economic Development District

Appendix Q – Log of Title VI Activities including Technical Standards for Web Accessibility

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

Title VI Log

2013

January- Transportation staff updated the Transportation Evaluation Criteria, adding a category that would award points for public outreach performed and doubling the previous points available from -3 to + 3 to a range of -6 to +6 if a project would negatively affect or would positively improve an EJ area.

February 13, March 20, April 8- As a member of SRPEDD's web committee, met with Blue Lan, the designers of our new website. Instructed the designers that the Title VI / Non-Discrimination link must be static at the bottom of every page on the website. Provided the designers with a copy of ADA requirements for websites. (Copy attached at end of this document.)

June 26- Attended the Baystate Roads Workshop that provided an orientation to Title VI of the Civil Rights Act of 1964 and related state obligations, with a focus on protections these laws afford members of the public and the methodologies used to ensure diverse and compliant public participation in the project development process.

October 2013 – Lilia completed the review of a comprehensive list of 20,000 non-profit organizations organized by county to identify pertinent contacts to augment SRPEDD's and MassDOT's EJ e-mail list. The results were sent to Greg Sobczynski of MassDOT Office of Civil Rights.

November-December 2013 –Created pedestrian safety posters and tri-fold handout geared toward an older audience. These materials were distributed to all regional COA's. Offered follow up materials and an on-site education program.

December 2013-Conducted an evaluation of the SRPEDD offices for ADA standards for public meetings, etc.

Ongoing- Maintained regular e-mail contact with Greg S concerning Title VI questions, Language Line services, the Notice of Rights, the Title VI update submissions, etc.

Staff translated non-vital outreach documents into Portuguese and Spanish, including a pamphlet of Pedestrian Safety Tips and bus passenger surveys.

Continually updated all pertinent Title VI documents and language (including Spanish and Portuguese translations for vital documents) for staff use and for posting on the new website.

Staff maintains a list of accessible meeting spaces on transit routes in the region.

Staff began researching assistive listening devices for purpose of purchasing a system to be used for public meetings.

Continuously updated and maintained the e-mail contact list.

2014

February 20 – Staff spoke at 5 facilities of the Taunton Housing Authority and presented tips on pedestrian safety specifically geared toward this older audience.

February - Transportation staff began the process of revising the Transportation Evaluation Criteria, adding language and criteria making clear that Title VI populations and neighborhoods need to be considered while performing public outreach and in the planning of a project.

Staff translated non-vital outreach documents into Portuguese and Spanish, including Pedestrian Safety Posters.

April – Staff designed a coloring book targeted at grade school age children concerning bicycle and walking safety rules to be distributed at local schools and bicycle events.

May 15- staff spoke at 4 facilities of the Taunton Housing Authority and presented tips on pedestrian safety specifically geared toward this older audience.

Section 508 Technical Standards for Web Accessibility

Web-based intranet and internet information and applications.

- (a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).
- (b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.
- (c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.
- (d) Documents shall be organized so they are readable without requiring an associated style sheet.
- (e) Redundant text links shall be provided for each active region of a server-side image map.
- (f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.
- (g) Row and column headers shall be identified for data tables.
- (h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.
- (i) Frames shall be titled with text that facilitates frame identification and navigation.
- (j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.
- (k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.
- (l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by assistive technology.
- (m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).

(n) When electronic forms are designed to be completed on-line, the form shall allow people using assistive technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.

(o) A method shall be provided that permits users to skip repetitive navigation links.

(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.

Functional performance criteria.

(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for assistive technology used by people who are blind or visually impaired shall be provided.

(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for assistive technology used by people who are visually impaired shall be provided.

(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for assistive technology used by people who are deaf or hard of hearing shall be provided.

(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.

(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for assistive technology used by people with disabilities shall be provided.

(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.



Southeastern Regional Planning and Economic Development District

Appendix R – SRPEDD In House Reference Materials

- 711 Reference Guide
- Proper Terms for ADA Person & Issues
- Title VI Language for Meeting Notices
- Title VI Language for Documents
- Language Line Service Reference Line
- Positive ADA Words & Phrases

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

DIAL 711 TO CALL

Relay Friendly
Business

You can help your organization
be a **Relay Friendly
Business** by understanding
how a relay call works.



Relay Caller

The relay caller places a call using relay, primarily through the use of an assistive communications device.



Relay Operator

A Relay Operator then speaks and/or types what is said between you and the relay caller.



You

Speak as you normally would, just a little slower and say, "go ahead" when you're ready for a response. Turn taking continues in this manner until the call is complete.

Seem easy? **It is!**

Becoming relay friendly is good for business.



For more information contact: **MassRelay Customer Service**
703 W. Housatonic Street, Suite 148 • Pittsfield, MA 01201
1.800.720.3479 Voice • 1.800.720.3480 TTY
customerservice@massrelay.com • Mass.gov/MassRelay

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Maximizing Your Relay Experience

711: Easy, nationwide access to Relay.

711 is the national three-digit number for relay access (similar to 411 for information or 911 for emergencies). Simply dial 711 from wherever you are to be connected with Relay.

To ensure your calls are placed through your state's relay service, you may also dial the direct toll-free numbers found on the inside back cover.

Spanish Relay

All relay connection options are available in Spanish. Bilingual CAs are available to process Spanish-to-Spanish relay calls. Relay calls can be translated between Spanish and English if you and the person you are calling are both within the state. Additional information about services in Spanish can be found at www.hamiltonrelay.com/espanol/index.html

Customer Profile

Individuals may establish a variety of calling preferences that are automatically displayed for the Communication Assistant (CA). This can save on call-time and make relay calls smoother and easier.

To create your profile, please see the *Customer Profile* instructions on the back cover.

The Role of the CA

All relay calls are kept confidential. The CA's sole function is to facilitate your call. Do not attempt to engage the CA in conversation; rather, address your comments directly to the person you are calling. The CA reads aloud everything typed and types everything heard, including background noises

R

or side comments. The CA may also indicate sounds heard on the calls that are not conveyed through the conversation, such as: chuckling, crying, yawning, etc.

The use of GA and SK:

GA or *Go Ahead* is a term used in relay calls for turn-taking purposes. When a person hears or sees GA, they know it is their turn to respond.

SK or *Stop Keying* is a term used in relay calls to indicate that the conversation is over and it is time to hang up.



Put the person first, not the disability.

For example:

A person who uses a wheelchair.

A woman who is legally blind.

Children with disabilities.

A man with mental illness.

A boy with an intellectual disability.

Use the proper terms for ADA issues

Accessible parking (Not 'handicapped')

Accessible restroom (Not 'disabled')

A Service dog (Not 'Seeing Eye')

Use the proper terms for seniors / retirees

Older Adults (Not 'elderly' or 'senior citizen')

Language For All Public Meeting Notices

Title VI Notice of Nondiscrimination: The SMMPO, through SRPEDD, complies with Title VI of the Civil Rights Act of 1964 and related federal and state statutes and regulations. It is the policy of SRPEDD to ensure that no person or group of persons shall on the grounds of Title VI protected categories, including race, color, national origin, or under additional federal and state protected categories including sex, age, disability, sexual orientation, gender identity or expression, religion, creed, ancestry, veteran's status (including Vietnam-era veterans), or background, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity administered by SRPEDD. To request additional information about this commitment, or to file a complaint under Title VI or a related nondiscrimination provision, please contact SRPEDD Title VI Coordinator by phone at (508)824-1367, fax (508) 823-1803 or by e-mail at lcabral@srpedd.org.

If this information is needed in another language, please contact SRPEDD's Title VI Coordinator by phone at (508) 824-1367.

Caso esta informação seja necessária em outra idioma, favor contar o coordenador em Título VI do SRPEDD pelo telephone (508) 824-1367.

Si necesita esta información en otro idioma, por favor contacte al coordinador de SRPEDD del Título VI al (508) 824-1367.

Federal Disclaimer, Title VI and Nondiscrimination Notice of Rights of Beneficiaries, Spanish and Portuguese Requests for Translation

The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code through Massachusetts Department of Transportation contract 69625. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation. (This paragraph pertains to Transportation products only)

The Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) through the Southeastern Regional Planning and Economic Development District (SRPEDD) operates its programs, services, and activities in compliance with federal nondiscrimination laws including Title VI of the Civil Rights Act of 1964 (Title VI), the Civil Rights Restoration Act of 1987, and related statutes and regulations. Title VI prohibits discrimination in federally assisted programs and requires that no person in the United States of America shall, on the grounds of **race**, **color**, or **national origin** (including **limited English proficiency**), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance. Related federal nondiscrimination laws administered by the Federal Highway Administration, the Federal Transit Administration, or both prohibit discrimination on the basis of **age**, **sex**, and **disability**. These protected categories are contemplated within SRPEDD's Title VI Programs consistent with federal interpretation and administration. Additionally, SRPEDD provides meaningful access to its programs, services, and activities to individuals with limited English proficiency, in compliance with US Department of Transportation policy and guidance on federal Executive Order 13166.

Individuals seeking additional information or wishing to file a Title VI/Nondiscrimination complaint may contact the SRPEDD Title VI/Nondiscrimination Coordinator at the contact information below. All such complaints must be received, in writing, within 180 days of the alleged discriminatory occurrence. Assistance will be provided to individuals unable to provide the complaint form in writing.

Massachusetts Public Accommodation Law (M.G.L. c 272 §§92a, 98, 98a) and Executive Order 526 section 4 also prohibit discrimination in public accommodations based on religion, creed, class, race, color, denomination, sex, sexual orientation, nationality, disability, sexual orientation, gender identity and expression, and veteran's status, and SRPEDD and the SMMPO assures compliance with these laws. Public Accommodation Law concerns can be brought to SRPEDD's Title VI/Nondiscrimination Coordinator.

SRPEDD
Lilia Cabral
Title VI/Nondiscrimination Coordinator
88 Broadway
Taunton, MA 02780
Phone: (508) 824-1367
Fax: (508) 823-1803
Email: lcabral@srpedd.org
www.srpedd.org

The SMMPO is equally committed to implementing federal Executive Order 12898, entitled “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.” In this capacity, the SMMPO identifies and addresses disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. The SMMPO carries out this responsibility by involving minority and low income individuals in the transportation process and considering their transportation needs in the development and review of the SMMPO’s transportation plans, programs and projects.

Para solicitar una traducción de este documento al Español, por favor llame **508-824-1367**.

Para solicitar uma tradução deste documento para o Português, por favor ligue **508-824-1367**.

QUICK REFERENCE GUIDE



SRPEDD

Keep this Quick Reference Guide (QRG) nearby for easy reference to effectively utilize Language Line® Over-the-phone Interpretation Service.

WHEN RECEIVING A CALL:

1. Use Conference Hold to place the limited English speaker on hold.
2. Dial: **1-866-874-3972**
3. Enter on your telephone keypad or provide the representative:
 - 6-digit Client ID: **5 2 6 1 1 3**
 - Press 1 for Spanish
 - Press 2 for all other languages and speak the name of the language you need at the prompt.
- An Interpreter will be connected to the call.
4. Brief the Interpreter. Summarize what you wish to accomplish and give any special instructions.
5. ADD THE limited-ENGLISH SPEAKER to the line.
6. Say "End of Call" to the Interpreter when the call is completed.

NOTE: When placing a call to a limited-English speaker, begin at Step 2. If you need assistance placing a call to a limited-English speaker, please inform the interpreter at the beginning of the call.

IMPORTANT TIPS:

UNKNOWN LANGUAGE – If you do not know which language to request, our representative will help you.

LINE QUALITY PROBLEMS – If you have problems before reaching a representative, press "0" to be transferred. If there is a sound quality problem, ask the representative to stay on the line to check for sound quality. If you have problems connecting to an Interpreter call Customer Service at 1-800-752-6096.

WORKING WITH AN INTERPRETER – Give the Interpreter specific questions to relay. Group your thoughts or questions to help conversation flow quickly.

LENGTH OF CALL – Expect interpreted comments to run a bit longer than English phrases. Interpreters convey meaning-for-meaning, not word-for-word. Concepts familiar to English speakers often require explanation or elaboration in other languages and cultures.

INTERPRETER IDENTIFICATION – Our Interpreters identify themselves by first name and number only. For reasons of confidentiality, they do not divulge either their full names or phone number.

DEMONSTRATION LINE – To hear a recorded demonstration of over-the-phone interpretation call our demonstration line at 1-800-996-8808 or visit our website at www.LanguageLine.com

DOCUMENT TRANSLATION – We also provide written translation services, for more information please contact our Document Translation Department at 1-888-763-3364 or email translation@language.com.

CUSTOMER SERVICE – To provide feedback, commend an Interpreter, or report any service concerns, call Customer Service at 1-800-752-6096.

Language Line Services • 1 Lower Ragsdale Drive, Bldg. 2 • Monterey, CA 93940

www.LanguageLine.com



Your Words, Our Image

You are in a unique position to shape the public image of people with disabilities. By putting the person first and using these suggested words, you can convey a positive, objective view of an individual instead of a negative, insensitive image.

Do say

Disability
People with disabilities
Person with spinal cord injury
Person with autism, on the autism spectrum
Person with Down syndrome
Person of short stature
Uses a wheelchair, wheelchair user
Has a learning disability
Has chemical or environmental sensitivities
Has a brain injury
Blind, low vision
Deaf, hard of hearing
Intellectual disability
Amputee, has limb loss
Congenital disability
Burn survivor
Post-polio syndrome
Service animal or dog
Psychiatric disability, mental illness
How should I describe you or your disability?
Accessible parking or restroom

Don't say

Differently abled, challenged
The disabled, handicapped
Cripple
Autistic
Mongoloid
Midget, dwarf
Confined to a wheelchair, wheelchair-bound
Slow learner
Chemophobic
Brain damaged
Visually handicapped, blind as a bat
Deaf-mute, deaf and dumb
Retarded, mental retardation
Gimp, lame
Birth defect
Burn victim
Suffers from polio
Seeing eye dog
Crazy, psycho, schizo
What happened to you?
Handicapped parking, disabled restroom

Want more information?

Download our brochure *Guidelines: How to Write and Report About People with Disabilities* at www.rtcil.org/guidelines.

Research and Training Center on Independent Living
The University of Kansas
4089 Dole Center, 1000 Sunnyside Ave.
Lawrence, KS 66045-7561
E-mail: rtcil@ku.edu
Phone: 785-864-4095
TTY: 785-864-0706
Web: www.rtcil.org

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Southeastern Regional Planning and Economic Development District

Appendix S – Draft Transportation Evaluation Criteria & Worksheet

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

Transportation Evaluation Criteria

Several years ago, the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) determined that the selection of highway projects for funding in southeastern Massachusetts will be based on evaluation criteria. The SMMPO directed the SRPEDD Transportation Planning Staff and the Joint Transportation Planning Group (JTPG) to develop and maintain an evaluation process in selecting transportation projects for inclusion in the regional Transportation Improvement Program (TIP). Each project is reviewed to estimate the impact on, or sensitivity to each of the criteria categories as follows:

- **Community Impact & Support** – the community and public support of a project;
- **Maintenance & Infrastructure** - infrastructure to be repaired;
- **Safety & Security** – improvements to all modes for safer operation;
- **Mobility/Congestion** – to improve efficiency of transportation;
- **Livability/Sustainable Development** – examining the potential impacts to the surrounding land use, neighborhoods, and community; and
- **Environmental & Climate Change** – determining the positive/negative environmental impacts of the project.

The application of the evaluation criteria requires documentation to explain the assumptions, measures of effectiveness, source of data, potential impacts and proof of public outreach and support. Providing this information assists the SRPEDD Transportation Planning Staff to score and prioritize projects within the TIP. This prioritization process is a means to properly fund projects under the fiscal constraints of the TIP. This process also informs communities and state agencies on what should be done by the project proponent to maximize the benefits of federal funding.

The evaluation of transit projects for the Southeastern Regional Transit Authority (SRTA) and the Greater Attleboro Taunton Regional Transit Authority (GATRA), bridge projects and major transit investments to be implemented by the Massachusetts Department of Transportation (MassDOT) are not covered in this document.



COMMUNITY IMPACT & SUPPORT (15 Total Points Possible)

Within this section, questions are intended to determine if the project has the support of the community, including residents and business owners, as well as federal, state, or local elected officials and designated representatives of the town and the residents. It requests documentation as proof of this support through public participation and outreach or discussion with the affected surrounding residents, businesses **and neighborhoods**. It also asks for determination on the impact of the surrounding land use and impact to Environmental Justice **and Title VI** areas.

Every project must also consider Environmental Justice (EJ) principles as defined by the U.S. Department of Transportation and the SMMPO's Public Participation Program as well as the tenets of Title VI. These principals are designed:

- To avoid, minimize, or mitigate disproportionately high and adverse human health or environmental effects, including social and economic effects, on minority populations and low-income populations,
- To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process,
- To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority populations and low-income populations.

In addition every project must comply with Title VI of the Civil Rights Act of 1964 and related federal and state statutes and regulations:

- **To ensure that no person or group of persons shall on the grounds of Title VI protected categories, including race, color, national origin, or under additional federal and state protected categories including sex, age and disability be excluded from participation in, be denied the benefits of, or be otherwise be subjected to discrimination under any program or activity receiving federal assistance.**

A chief measure for meeting the **community impact and support criteria** will be documentation of a public participation process early in the planning of a project and as it progresses from the concept stage to an accepted project by MassDOT. A review of the proponent's efforts to inform all affected parties will be considered, and the community support or opposition duly noted.

Question 1 - Has the project been identified as a need in the Regional Transportation Plan or is it part of a planning or engineering study? (Max 3 Points)



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Scoring Guidance

Positive points can be awarded if the project results from an SRPEDD traffic study, an independent study endorsed by the SMMPO, an environmental impact statement or report.

Negative points might result from a project that is not supported or contradicts recommendations from an engineering/traffic study.

Questions 2 - Has there been any public outreach performed? (Range -3 to 3 Points)

Scoring Guidance

*Positive points are awarded to a project where public informational meetings were held to inform and gather local support, especially before and/or at the inception of the project. This includes town meetings, city council meetings and similar forums where a project's details are presented and allowed to be commented on by elected officials and local citizens. Additional points are awarded if the project proponent has reached out to surrounding residents, businesses and neighborhoods to obtain their input and support through site visits or group meetings. Federal or State legislative support is also a plus. Documentation of all **public outreach efforts are** required.*

Negative points are applied if no public outreach was attempted, or a meeting was held and the project received significant opposition or criticism.

Question 3 - If the project falls within or near an Environmental Justice or Title VI neighborhood, has the proponent made adequate efforts to reach the affected populations? (Range -3 to 3 Points)

Positive points are awarded if the project proponent has reached out to surrounding Environmental Justice and/or Title VI populations to obtain their input and support through site visits or group meetings. Documentation of all public outreach efforts is required.

Negative points are applied if the project falls within an Environmental Justice or Title VI neighborhood and no public outreach was attempted, or a meeting was held and the project received significant opposition or criticism.

Question 4 - Does the project negatively affect or improve an Environmental Justice or Title VI area? (Range -6 to 6 Points)



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Scoring Guidance

Positive points are awarded if a project specifically improves an Environmental Justice (EJ) or Title VI area, promotes alternative transportation including transit or bicycle/pedestrian facilities that are ADA compliant, or implements noise or traffic calming measures within the project area.

Negative points can be applied when the project adversely impacts specific EJ or Title VI areas and the proponent does not make any effort to mitigate those impacts.

“Does the project benefit the neighborhood or simply the people passing through the neighborhood?”

MAINTENANCE & INFRASTRUCTURE (12 Total Points Possible)

Within this section, questions are intended to determine if a project is correcting documented physical defects within the project's traveled way. This requires a pavement condition survey. In the absence of a municipally prepared survey, information gathered by SRPEDD or MassDOT can be used. The survey rating process should consider various types of pavement distress (longitudinal, transverse, alligator, and edge cracking; surface rutting, and drainage issues, etc). The survey should recommend a repair strategy that is used to determine the extent of pavement deterioration. The proposed improvement should be consistent with the recommended repair strategy from a Pavement Management Program or engineering evaluation.

Questions 1 - Does the project improve substandard pavement conditions? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project improves the substandard pavement. Points can also be awarded if the current pavement condition will change prior to the need for federal or state transportation funding because of a pending utility project or if the condition is already poor. Positive points are awarded if the project improves pavement condition where traffic flow is slowed or forced to drive erratically to avoid damage to vehicles, additional points can be considered.

Negative points can be applied when the project does not change or improve the existing pavement condition or applies improvements to a pavement that is



currently considered to be in good to excellent condition according to a pavement condition survey.

Question 2 - Has the project been identified as a need through a Pavement Management program? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project is identified through SRPEDD, Transportation Consulting firm, or highway maintenance department with an established pavement management program.

Negative points can be applied when the project claims specific pavement conditions, but lacks documentation from a qualified pavement management program. Negative points can apply if the project will unnecessarily improve pavement documented in currently good to excellent condition.

Question 3 - Does the project improve traffic control devices? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project includes the improvement or replacement of traffic control devices and addresses poor condition pavement within an intersection. This includes conduits, loop detectors, pavement markings, signage, etc. that make up a signalized / unsignalized intersection.

Negative points can be applied when the project does not address poor pavement conditions within an intersection or simply replaces the pavement and not the related traffic control devices (loop detectors, pavement markings, signs, etc) as part of the project.

Question 4 - Does the project address drainage issues? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project improves structures that maintain adequate drainage of precipitation from the paved surface. Points can be awarded if those structures were identified by the SRPEDD GRRIP program, MEPA, or other documented study.

Negative points can be applied when the project does not improve structures that are known to be or identified as a drainage problem or does not address a



drainage problem identified through GRRIP, MEPA or any other documents studies or agencies.

SAFETY & SECURITY (21 Total Points Possible)

Safety has traditionally been considered the foremost element of a project's importance in the SRPEDD region. The SMMPO's Regional Transportation Plan currently considers safety problems as pre-existing conditions that merit maximum consideration for corrective measures. The project must address the documented safety problem. Paving a corridor that has a high crash problem may not score high if specific relevant safety improvements are not planned. The proponent must provide SRPEDD with copies of the last 3 most current years of police crash reports to substantiate the predominant safety problem(s), or the results of a safety analysis.

The project should identify all improvements to be made to the corridor or intersection that impact the element of safety. It should take into account utility improvements, drainage or stormwater improvements, traffic signals, sidewalk and bicycle accommodations and document how they will improve safety.

Question 1 - Is the project identified on High Crash Listings from SRPEDD or MassDOT? (Range -6 to 6 Points)

Scoring Guidance

Positive points are awarded if a project is proposed for a location listed in SRPEDD's Top Crash Location List, MassDOT Top 100, or documented in the Regional Transportation Plan and the project intends to improve an identified safety issue.

Negative points can be applied when the project is proposed for a location on a documented safety list but does not include measures to address the safety issues

Question 2 - Does the design address the primary safety concerns identified through safety analysis? (Range -6 to 6 Points)

Scoring Guidance

Positive points are awarded if a project is a result of a documented safety study or Road Safety Audit completed by SRPEDD, MassDOT or an engineering firm.



Zero points can be applied if the project has no safety issues or is a non safety project.

Negative points can be applied when the project has no documentation of an identified safety issue or claims it will resolve a safety issue but provides no documented proof of a safety issue.

Question 3 - Does the project affect bicycle and pedestrian safety? (Range - 3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project provides accommodations for improved pedestrian and bicycle safety. This includes increased shoulder width, sidewalks, bike path, markings, etc.

Zero points are applied when no improvements for pedestrian or bicycle safety are proposed and there are no documented safety problems.

Negative points can be applied when the project does not address an identified pedestrian or bicycle safety problem.

Question 4 - Does the project improve an emergency evacuation route or access to emergency facilities? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project is part of a community or regional evacuation route or is part of a route that provides access to hospitals or emergency facilities (Police, Fire, ambulance, shelters)

Zero Points are applied when the project is not part of an evacuation route or routing to an emergency facility.

Negative points can be applied when the project is part of an evacuation route or routing to emergency facilities, yet does nothing to improving congestion or safety issues that might inhibit emergency response.

Question 5 - Does the project improve freight related safety issues? (Range -3 to 3 Points)

Scoring Guidance



Positive points are awarded if a project improves documented issues related to the movement of freight. This might include the elimination of curves on ramps to minimize rollovers, increased height to bridges for greater clearance, greater turning radii at intersections, etc.

Zero Points are awarded if there are no known freight safety issues related to the project.

Negative points can be applied when the project does not address documented safety problems related to the transportation of freight.

MOBILITY & CONGESTION (18 Total Points Possible)

Traffic congestion adversely impacts the movement of people and goods. Congestion is measured based on traffic volume and its impact on the road or intersections' ability to handle that volume. It is calculated in terms of volume to capacity (v/c) ratio and travel delay, and is normally expressed as level of service from A thru F; A being free flow conditions and F being congested.

Traffic congestion can be either an existing measurable condition or it can be a projected future condition. Within the SRPEDD region, we generally consider conditions to warrant attention if the volume to capacity ratio of a corridor is at or above 0.8. This is calculated using the regional Travel Demand Model which determines v/c ratios for all major roadways in a base year (currently year 2010) and future years (to the year 2035).

Intersections are generally handled through a detailed capacity analysis that determines the level of service (LOS) and delay for the intersection as a whole or in fine detail by specific turning movement. Generally, a location with a LOS of D or worse is considered to have a congestion problem. Any changes in traffic controls must be determined by a detailed analysis of the overall characteristics of the intersection. An appropriate warrants analysis should be used as an important component in the ultimate decision to change or install traffic controls.

Question 1 - Does the project address an existing or projected congestion problem (Bottlenecks)? (Range -6 to 6 Points)

Scoring Guidance

Positive points are awarded if a project is determined to improve an identified congestion problem or congested area through a documented study/analysis.



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Zero Points are awarded if no known congestion problem is evident.

Negative points can be applied when the project does not address or worsens the identified congestion problem.

Question 2 - Does the project improve mobility, connectivity or access for multi modes of travel? (Range -6 to 6 Points)

Scoring Guidance

Positive points are awarded if a project improves access to park n ride lots ,ferry parking, multi- modal hubs and/or transit connections, enables ridesharing or carpooling, includes ITS technology or enhances pedestrian and bicycling connections and facilities, etc.

Zero Points are awarded if there are no known congestion issues addressed by the project.

Negative points can be applied when the project if it improves congestions but does not accommodate other modes of transportation as part of those improvements. This might include the lack of Pre-emptive signal controls, high occupancy travel lanes, bicycle/pedestrian accommodations, etc.

Question 3 - Is the project on an existing freight route AND does it address issues identified by a State or SMMPO documented Freight Plans? (Range - 3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project is on an existing Freight route and addresses issues outlined in a documented study by the SMMPO or MassDOT.

Zero Points are awarded if there are no known freight issues with the project.

Negative points can be applied when the project is on an existing Freight route and does not address issues outlined in a documented study by the SMMPO or MassDOT.

Question 4 - Does the project improve reliability for Transit/Emergency Vehicles and/or includes pre-emptive technologies (ITS)? (Range -3 to 3 Points)

Scoring Guidance



Positive points are awarded if a project includes ITS prioritization for transit and emergency vehicles.

Zero Points are awarded if there are no opportunities to incorporate ITS in the project.

Negative points can be applied when the project does not include ITS prioritization for emergency or transit vehicles.

LIVABILITY / SUSTAINABLE DEVELOPMENT EFFECTS (12 Total Points Possible)

The surrounding area of a project will ultimately be impacted by a project. At times, a project can be interpreted as a positive impact with enhanced safety and mobility or as a negative where the project further separates and isolates neighborhoods from the rest of the community or degrades the overall aesthetic appeal of the impacted neighborhood. This particular section looks at the impact from a project in regards to the concepts of Complete Streets, access to transportation options including TOD, Residential Effects and Quality of Life as well as Land Use, Priority Areas and Economic Development.

These particular questions are subjective and require staff to address various issues and questions to determine a project's true impact to the surrounding area.

Question 1 - Does the project meet all of the Complete Streets criteria? (Range -3 to +3 Points)

Scoring Guidance

Positive points are awarded if a project will implement the concepts of complete streets to enhance safe access and travel for pedestrians, bicyclists, transit users as well as automobiles. The total points will depend on specifics regarding complete streets to be implemented with the project.

Zero Points are awarded if there are no issues applicable to the project with regards to the complete street criteria.

Negative points can be applied when the project does not include complete streets as part of the improvements for a known issue or inhibits safe access and travel for modes of transportation other than the automobile.



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Question 2 - Does the project reduce auto dependency or is it located within or improve access to a Transit Oriented Development (TOD) site? (Range -3 to +3 Points)

Scoring Guidance

Positive points are awarded if a project reduces traffic and promotes alternative forms of transportation (transit, bike, pedestrian, ride share, etc) or is integrated with a planned/developed TOD and improves access to the development or site.

Zero Points are awarded if there are no alternative forms of transportation available in the area surrounding the project and there are no TODs related to or near the project.

Negative points can be applied when the project adds more single occupancy vehicles to the traffic flow without providing the options to use other modes of transportation or when the project is near or part of a TOD and does not enhance or improve access to the facility.

Question 3 - Does the project improve residential effects or Quality of Life? (Range -3 to +3 Points)

Scoring Guidance

Positive points are awarded if a project provides a positive improvement to the neighborhood or surrounding land use. This might include improved access, aesthetic improvements, the reduction of additional traffic, discouragement of cut-through traffic or enhanced modes of alternative transportation facilities.

Zero points are awarded if there are no discernible effects on quality of life or residential or neighborhood effects.

Negative points can be applied when the project negatively impacts the quality of life, increasing traffic or noise or decreasing access, etc.

Question 4 - Does the project provide or improve multimodal access to/from/within Economic Target Areas, Economic Opportunity Areas, Priority Development Areas, 43D sites, Environmental Justice or Title VI areas? (Range -3 to +3 Points)

Scoring Guidance



Southeastern Regional Planning & Economic Development District

Positive points are awarded if a project provides or improves multimodal access to/from/within areas identified in SRPEDD's Comprehensive Economic Development Strategy document, and identified as Economic Target Areas, Economic Opportunity Areas, Priority Development Areas, 43D sites, Environmental Justice or Title VI areas.

Zero Points are awarded if there are no economic development areas surrounding the project

Negative points can be applied when the project does not provide improved or multimodal access to an identified economic development or priority area.

ENVIRONMENTAL & CLIMATE CHANGE (15 Total Points Possible)

In addition to the impacts surrounding land use, the impact of a project specific to the environment needs to be considered. MassDOT's GreenDOT policy requires a reduction in air pollutants by 25% by 2020. SRPEDD's Geographic Roadway Runoff Inventory Program (GRRIP) identifies drainage or stormwater problems on federally eligible roadways. There is also growing evidence that climate change and tidal rise are beginning to impact infrastructure along the coastal communities as documented in SRPEDD's Flood Hazard Reduction study of 2012. More than ever before, these particular issues pertaining to the environment need consideration with project development.

Question 1 - Does the project have a negative or positive impact on Air Quality? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project demonstrates the reduction in emissions as part of the documented analysis.

Zero Points are awarded if there are no applicable air quality impacts

Negative points can be applied when the project if a project demonstrates a negative impact as part of a documented analysis.

Question 2 - Does the project have a negative or positive impact on Water Quality? (Range -3 to 3 Points)



Southeastern Regional Planning & Economic Development District

Scoring Guidance

Positive points are awarded if a project is identified in the GRRIP analysis, includes stormwater or drainage improvements, seeks to replicate, repair or improve on any negative impact to the surrounding environment.

Zero Points are awarded if there are no impacts to the surrounding environment.

Negative points can be applied when the project impacts or adversely affects wetlands, public or private water supplies or any other environmental issue related to water.

Question 3 - Does the project have a negative or positive impact on Historical/Cultural Resources? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project positively impacts, improves or preserves historical or cultural resources or scenic and recreational resources.

Zero Points are awarded if there are no historical or cultural resources are near the project.

Negative points can be applied when the project adversely impacts historical or cultural resources or scenic and recreational resources.

Question 4 - Does the project have a negative or positive impact on Habitat/Wildlife? (Range -3 to 3 Points)

Scoring Guidance

Positive points are awarded if a project positively mitigates or impacts any habitat or wildlife in the form of runoff, noise, or other undue hardship as a result of the project.

Zero Points are awarded if there are no applicable impacts identified.

Negative points can be applied when the project does have significant impact to habitat or wildlife in the form of runoff, noise, or other undue hardship as a result of the project.

Question 5 - Does the project have a negative or positive impact on an identified flooding and/or sea level rise area? (Range -3 to 3 Points)



Scoring Guidance

Positive points are awarded if a project was identified in a SRPEDD, MassDOT or other documented analysis and the project will specifically address and/or resolve the issues.

Zero Points are awarded if there are no applicable impacts identified.

Negative points can be applied when the project contributes to, worsens, or will be significantly damaged by continual impacts related to repeat flooding and/or sea level rise.



Community :**Project Description:**

COMMUNITY IMPACT & SUPPORT (15 Total Points)	Explanation / Additional Comments	Point Range	POINTS
Has the project been identified as a need in the Regional Transportation Plan or is it part of a planning or engineering study?		0 to +3	
Has there been adequate public outreach performed?		-3 to +3	
If the project falls within or near an Environmental Justice or Title VI neighborhood, has the proponent made adequate efforts to reach the affected populations?		-3 to +3	
Does the project negatively affect or benefit an Environmental Justice and/or Title VI area?		-6 to +6	
Total COMMUNITY IMPACT & SUPPORT Points			0
MAINTENANCE & INFRASTRUCTURE (12 Points Total)	Explanation / Additional Comments	Point Range	POINTS
Does the project improve substandard pavement conditions?		-3 to +3	
Has the project been identified as a need through a Pavement Management program?		-3 to +3	
Does the project improve traffic control devices?		-3 to +3	
Does the project address drainage issues?		-3 to +3	
Total MAINTENANCE & INFRASTRUCTURE Points			0
SAFETY & SECURITY (21 Points Total)	Explanation / Additional Comments	Point Range	POINTS
Is the project identified on High Crash Listings from SRPEDD or MassDOT?		-6 to +6	
Does the design address the primary safety concerns identified through safety analysis?		-6 to +6	
Does the project effect bicycle and pedestrian safety?		-3 to +3	
Does the project improve an emergency evacuation route or access to emergency facilities?		-3 to +3	
Does the project improve freight related safety issues?		-3 to +3	
Total SAFETY & SECURITY Points			0
MOBILITY/CONGESTION (18 Points Total)	Explanation / Additional Comments	Point Range	POINTS
Does the project address an existing or projected congestion problem (<i>Bottlenecks</i>)?		-6 to +6	
Does the project improve mobility, connectivity or access for multi modes of travel?		-6 to +6	
Is the project on an existing freight route AND does it address issues identified by a State or SMMPO documented Freight Plans?		-3 to +3	
Does the project improve reliability for Transit/Emergency Vehicles and/or uses pre-emptive technologies (ITS)?		-3 to +3	
Total MOBILITY/CONGESTION Points			0

Community :**Project Description:**

LIVABILITY / SUSTAINABLE DEVELOPMENT EFFECTS (12 Points Total)	Explanation / Additional Comments	Point Range	POINTS
Does the project meet all of the complete street criteria?		-3 to +3	
Does the project reduce auto dependency or is it located within or improve access to a Transit Oriented Development (TOD) site?		-3 to +3	
Does the project improve residential effects or Quality of Life?		-3 to +3	
Does the project provide or improve multimodal access to/from/within Economic Target Areas, Economic Opportunity Areas, Priority Development Areas, 43D sites, Environmental Justice or Title VI areas?		-3 to +3	
Total LIVABILITY / SUSTAINABLE DEVELOPMENT EFFECTS Points			0
ENVIRONMENTAL & CLIMATE CHANGE (15 Points Total)	Explanation / Additional Comments	Point Range	POINTS
Does the project have a negative or positive impact on Air Quality?		-3 to +3	
Does the project have a negative or positive impact on Water Quality?		-3 to +3	
Does the project have a negative or positive impact on Historical/Cultural?		-3 to +3	
Does the project have a negative or positive impact on Habitat/Wildlife?		-3 to +3	
Does the project have a negative or positive impact on an identified flooding and/or sea level rise area?		-3 to +3	
Total ENVIRONMENTAL & CLIMATE CHANGE Points			0
Total Project Possible Score 93 Points - Total PROJECT SCORE			0



Southeastern Regional Planning and Economic Development District

Appendix T – Draft May 13, 2014 SMMPO Meeting Minutes

Southeastern Massachusetts Metropolitan Planning Organization
June 1, 2014

DRAFT MINUTES FOR THE MEETING OF THE

Southeastern Massachusetts Metropolitan Planning Organization (SMMPO)**Tuesday May 13, 2014**

Held at Southeastern Regional Planning and Economic Development District (SRPEDD)

88 Broadway, Taunton, MA

The meeting was called to order by Chairman Clinton Bench at 1:06pm.

The following SMMPO Members were in attendance:

Alan Slavin, Town of Wareham

Joan Marchitto, Town of North Attleborough

Stacy Forte

Representing Francis Gay, GATRA Administrator

Mary Ellen DeFrias

Representing Erik Rousseau, SRTA Administrator

Byron Holmes

Representing William Flanagan, Mayor-City of Fall River

Cathal O'Brien

Representing Thomas Hoyer, Mayor-City of Taunton

Charles Cristello

Representing Allin Frawley, Town of Middleborough

Debra Melino-Wender

Representing Shawn McDonald, Town of Dartmouth

Ron Labelle

Representing Jon Mitchell, Mayor-City of New Bedford

Bill Travers

Representing Administrator DePaola, MassDOT Highway Division

Clinton Bench

Representing Richard Davey, Chairman, MassDOT Secretary & CEO

The following SMMPO Members were not in attendance:

Kevin Dumas, Mayor-City of Attleboro

Jonathan Henry, SRPEDD Chairman

The following were also present:

Wayne Lamson, Steamship Authority

Elena Mihaly, Conservation Law Foundation

Bryan Pounds, MassDOT Planning

Timothy Kochan, MassDOT District 5

Stephen Smith, SRPEDD

Paul Mission, SRPEDD

Lisa Estrela-Pedro, SRPEDD

Shayne Trimbelle, SPREDD

Lilia Cabral, SRPEDD

Angela Azevedo, SRPEDD

Gouqiang Li, SRPEDD

Luis DeOliveira, SRPEDD

Jacqueline Schmidt, SRPEDD

Handouts:

1. May 13, 2014 SMMPO Agenda
2. April 15, 2014 SMMPO Minutes (Draft)
3. Transportation Improvement Program FY2014 Highway Amendments for Approval
4. Transportation Improvement Program FY2014 GATRA Amendments for Consideration
5. Transportation Improvement Program FY2014 SRTA Amendments for Consideration
6. Draft FY2015-2018 Transportation Improvement Program Project List
7. Draft FY2015 Unified Planning Work Program – Full Version dated May 6, 2014
8. Title VI Program Update

1. Call to Order: The meeting was called to order at 1:06 pm by Chairman Clinton Bench.

2. Approval of Minutes – APRIL 15, 2014: Ms. DeFrias commented that the buses being purchased under the SRTA were 40 feet buses instead of 45 feet as discussed on page 5 in paragraph 5 and that the minutes should be amended for this correction. A motion was made to enter the minutes for the April 15, 2014 meeting of the SMMPO into the record as amended. The motion was seconded and approved UNANIMOUSLY.

3. TIP Project Status Reports: Mr. Travers discussed the following highway projects and status updates for FY2014 of the FY2014-2017 TIP:

FY2014

- Raynham – Route 44 at Orchard Street and Route 24 Ramps: This project has been advertised.
- Fall River - Bicycle Path Construction from Brayton Avenue to Plymouth Avenue: The Plan, Specifications and Estimates (PS&E) submission is under review by MassDOT and the project is scheduled to be advertised in May.
- Somerset - Park and Ride Expansion on Route 103: This project has been advertised.
- Seekonk – Intersection Improvements at Route 114A, Arcade Avenue and Mill Road: The 75% design submission is under review by MassDOT.
- New Bedford/Fairhaven - Interstate Maintenance and Related work on Interstate 195: This project has been advertised.
- Carver - Route 58 Improvements and Reconstruction: MassDOT is waiting for the 100% design submission.
- Attleboro I-95 SB ramp to I-295 SB: A public hearing is scheduled for May 22, 2014 and 100% design submissions are expected to be filed after.

FY2015

- Taunton – County Street (Route 140) Reconstruction from Route 24 to Mozzone Blvd to Widen RR Tracks Area: A public hearing for this project is scheduled June 3, 2014 and there have been no environmental issues identified.
- Dartmouth – Padanaram Bridge Causeway Project, Bridge Street over Apponagansett River: There is some early environmental coordination underway which is holding up the public hearing for the project.
- Dartmouth – Improvements on Grand Army of the Republic Highway (Route 6) and Faunce Corner Road: The 25% design plans have been submitted and there are a few right of way (ROW) issues that need to be resolved before a public hearing can be scheduled.
- North Attleborough – East Walnut and Chestnut Street Intersection: This project is at the 25% design plans and a design public hearing is expected to be scheduled for summer 2014.
- North Attleborough – Traffic Signal and Intersection Improvements at East Washington Street (Route 1), South Washington Street (Route 1A) and Hoppin Hill Road (Route 120): A public hearing has been held and MassDOT is waiting on the 75% design plans.
- Norton Plain Street over the Canoe River Bridge Project: This project is at the 25% design phase.
- Wareham Papermill Road over the Weweantic River Bridge Project: This project is at the pre-25% design phase.
- Mansfield Safe Routes to School Project: This project has been approved by the Project Review Committee and MassDOT should be receiving a submission relatively soon.

FY2017

- Wareham – Reconstruction of Route 6 and 28, From 500 feet East of Tyler Avenue to East of Red Brook Road: MassDOT is expecting 75% design plans this summer.

Ms. Melino-Wender inquired about the status of construction on the Faunce Corner Road Bridge Project. Mr. Travers replied that construction is set to begin in the Spring of 2014.

Mr. Slavin inquired about a proposed bus system connecting the South Coast Hospitals. Ms. Forte replied that the RTAs are in discussion about this service.

4. Discussion of Proposed FY14-17 TIP Amendments (Vote to endorse amendments presented at April 15th meeting): Mr. Bench explained to the members the Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), and the Regional Transportation planning documents and the importance of, and the process for developing and approving these documents.

Ms. Estrela-Pedro discussed the following amendments to the highway portion of the FY2014 TIP that was released by the SMMPO for a 30 day public comment period on April 15, 2014:

- Addition of “Fairhaven – New Maintenance Building (Fairhaven Vessel Maintenance Facility)” for the Steamship Authority as a new project under Section 1C in FY2014.
- Cost Decrease from \$9.9 million to \$6.3 million for the “New Bedford/Fairhaven Interstate Maintenance and Related Work on Interstate 195” project under Interstate Maintenance. Ms. Estrela-Pedro explained that this cost decrease was due to the removal of a bridge from the project.

Ms. Forte discussed the following changes to the GATRA portion of the FY2014-2017 as a result of needing to spend additional Regional Transit Authority Capital (RTACAP) Funds:

- Price Change for the GATRA “Acquire – Misc Support Equipment” project from \$150,000 to \$300,000.
- Addition of the “Rehab/Renovate – Taunton Bus Terminal” project in FY2014 of the TIP for \$230,000.

Mr. Bench reiterated that these changes had been released for a public comment period. He requested clarification regarding the type of vehicle purchased under the line item “Acquire-Misc Support Equipment.” Ms. Forte replied that they would be purchasing supervisor vehicles under the line item.

A motion was made to endorse the amendments as presented. The motion was seconded and approved UNANIMOUSLY.

5. Consideration for additional Proposed FY14-17 TIP Amendments for GATRA and SRTA: Ms. DeFrias explained that the changes were made at the request of MassDOT and that the Regional Transit Authorities (RTAs) had applied for these projects for the following fiscal year but MassDOT wanted them shown in this fiscal year.

Mr. Bench presented the following proposed amendments to the SRTA Section of the FY2014-2017 TIP:

- Addition of “Buy Replacement Van” for \$377,021 in FY2014 under Section 5310.
- Addition of “Rehab/Renovate – Maintenance Facility” for \$468,750 under Section 5339.

Ms. DeFrias clarified that the “Buy Replacement Van” project is for Mobility Assistance Program (MAP) vehicles and that both projects were slated for after July 1, 2014. Mr. Bench explained that MAP is a competitive grant program through the state, matched by federal funds, where the state purchases vans for curb to curb or door to door service and the individual RTAs can apply for vehicles through this program. He further explained that the funds will be provided after July 1, 2014, but that since the purchases could be made between July 1 and October 21, 2014 it was appropriate to show the project

in FY2014. Ms. DeFrias inquired if the vehicles would be available before October 21, 2014. Mr. Bench suggested contacting Kyle Emge at the MassDOT Rail and Transit Division for more information.

Ms. DeFrias explained that the “Rehab/Renovate – Maintenance Facility” project would rehabilitate the fire suppression system at the SRTA Maintenance Facility in New Bedford. Ms. DeFrias noted that she thought that the match for the project was supposed to come from Toll Development Credits (TDC) category and not the local match category, but that she needed to check the application. Mr. Bench replied that for the purpose of releasing the TIP for a public comment period, that the \$93,750 currently shown in Local Funds should be shifted to TDC and that total cost should be programmed at the total amount of federal funds \$375,000. Mr. Bench explained that TDCs are not hard money; they are funds that have already been spent through maintenance at the turnpike that can be used to match federal funds.

Mr. Bench presented the following proposed amendments to the GATRA Section of the FY2014-2017 TIP:

- Addition of “Bus < 30-ft (8)” for \$467,455 under Section 5307.
- Addition of “ADA Expansion – Hanover/Scituate” for \$41,374 under Section 5310.
- Addition of “Med Wheels Operating” for \$135,000 under Section 5310.

Mr. Bench inquired if the two Section 5310 projects were awarded under the same competitive grant process. Ms. Forte replied in the affirmative. Ms. Forte clarified that the “Bus < 30-ft (8)” was awarded under MAP. Ms. Forte discussed a potential problem with the programmed project (Bus < 30-ft (8)) due to the source year of the matching funds. She explained that if she didn’t have the FY2014 funds and needed to use FY2015 funds, it could create a problem with the grant. Mr. Bench discussed overlap between the state fiscal years and the federal fiscal years for transit.

Ms. Forte explained that GATRA is planning on applying for these projects after October 1, 2014. Mr. Bench replied that if GATRA is not going to apply for a grant from FTA until after September 30, 2014 then the amendments did not need to be made at this time and could be changed in the FY2015 TIP.

Mr. Bench explained that the action requested would be for the SRTA changes and the two Section 5310 GATRA changes only and should reflect the change in match from Local Match to TDC for the “Rehab/Renovate – Maintenance Facility” project.

A motion was made to release the SRTA and GATRA amendments as presented for a 30 day public comment period. The motion was seconded and approved UNANIMOUSLY.

Mr. Mission requested that in the future a better form of communication be developed to provide more notice to SRPEDD in advance of a meeting if changes need to be made. Mr. Bench explained that due to the short time frame for the MAP funds and the passing of the bond bill the changes were made last minute. He further explained that if the staff was not comfortable with the changes that they did not need to be made at this meeting. Ms. Marchitto inquired about the typical timeframe for receiving notice of changes and when SRPEDD was notified of these specific changes. Mr. Mission replied that the changes were received last week when the meeting notice was being prepared. He explained that this time of year can be difficult due to the volume of documents that need to be developed, approved and released by the SMMPO in a short period of time. He cited the TIP and UPWP as examples. He emphasized the importance of being able to provide information to the group as early as possible for

review, and the need for staff to be able to review and become familiar with the information. Mr. Bench discussed changes in staff at SRPEDD and adjustments in responsibilities.

Mr. Kochan inquired if the RTAs have contacts at the MassDOT Rail and Transit Division that could provide guidance about approval timeframes. Ms. Forte and Ms. DeFrias replied that the newly developed Grants Plus system notifies the RTAs when changes are made, but that these specific approvals came much faster than expected. They further explained that they had planned on spending the funding next year and were not prepared to start the specific projects in this fiscal year.

Mr. Bench discussed in detail the composition of the Grants Plus system, the staff that manages the system and the reasoning behind the development of the system.

Mr. Bench emphasized that the TIP year should be the year that the grant is applied for. Ms. DeFrias explained that the individual RTAs apply for the funding, and then MassDOT Transit Division combines those applications and applies to FTA for the funds.

6. Discussion of Draft FY2015-2018 TIP - Vote to commence 30-day comment period: Ms. Estrela-Pedro discussed the development of the Draft FY2015-2018 TIP. She explained that a few changes were made to the text of the document including the addition of information on the Healthy Transportation Initiative. Mr. Travers explained that the text should refer to the Healthy Transportation Policy Directive and not the Initiative. Ms. Estrela-Pedro said that she would make that change. She explained that the Highway portion of the TIP was very similar to the composition presented at the last SMMPO meeting on April 15, 2014. She explained that the following projects were added and that they did not affect TIP targets:

- Raynham – Bridge Replacement, US 44 (Cape Highway) over SR 24 for \$22 million in FY2017
- Carver/Middleborough – Bridge Replacement, Rochester Road over the Weweantic River for \$3.8 million in FY2017
- Randolph to Fall River – Route 24 Sign Upgrade for \$5.5 million in FY2017
- Fall River – Safe Routes to School (Viveiros Elementary) Slade Street Improvements for \$788,400 in FY2017
- Seekonk/Rehoboth Interstate Maintenance and Related Work on I-195 for \$10 million in FY2018

She explained that the Taunton Intersection Improvements at Route 140 (County Street) and Hart Street and Intersection Improvements at the Hon. Gordon M. Owen Riverway and Williams Street projects and the in FY2016 are awaiting approval by the Statewide Congestion Mitigation and Air Quality (CMAQ) committee.

Ms. Estrela-Pedro discussed the lack of access to the project description for transit projects in the Grants Plus System. Mr. Bench said that they would do their best to provide access to that in the future and suggested requesting the project descriptions from the RTAs in the meantime.

Mr. Bench noted that \$2.2 million of target funds was available in FY2015 of the TIP and explained that those funds could be used for potential project cost increases. He pointed out that there was \$1.05 million unallocated in FY2016, and FY2017 allocations were near the target but that the CMAQ target was not fully allocated in that fiscal year. Ms. Estrela-Pedro explained that they are waiting on more information from MassDOT District 5 to see if portions of the Wareham Route 6/28 project would

qualify for CMAQ funding. Mr. Bench explained that the TIP cannot be endorsed without fiscal constraint. Ms. Estrela-Pedro replied that in similar situations they have programmed parts of a project using CMAQ funding and noted in the description that the project is expected to be approved by CMAQ. Mr. Bench suggested that this be done during the public comment period.

Mr. Bench inquired if there were any changes to the transit section of the TIP since the last SMMPO meeting. Ms. Estrela-Pedro explained that the list provided at the last meeting was a needs list and did not show the placement on the TIP and that the draft TIP presented at this meeting shows the placement of transit projects. Mr. Bench discussed the following projects proposed for GATRA:

FY2015

- “Eng/Design - Plymouth BUS TERMINAL” for \$700,000 under Section 5307
- “Buy Replacement 30-FT Bus - 2” for \$527,500 under Section 5307: Mr. Bench inquired if the project would be using discretionary funds. Ms. Forte replied that GATRA is hoping to use a TIGER grant for the purchase.
- “Buy Replacement Van – 8” for \$625,000 under Section 5307.
- “Buy Replacement 30-FT Bus – 3” for \$192,000 under Other Non-Federal. Ms. Forte explained that this change was made at the administrative level at MassDOT and that GATRA has federal funds for the portion and that this is the state match for federal funds spent in FY2014.

FY2016

- “Non Fixed Route ADA Para Serv” for \$1.25 million under Section 5307.
- “Rehab/Renovate Taunton Admin/Maint Facility” for \$650,000 under Section 5307.
- “Purchase – Replacement: Buses – 5” for \$1 million under Section 5307. Mr. Bench asked for clarification regarding the size of the buses. Ms. Forte replied that they would be ordering full size transit buses.
- “Rehab/Renov – Rail Station” for \$827,693 under Section 5337. Mr. Bench inquired about the specific location of the rail station. Ms. Forte replied that this item was for ongoing platform renovations at the Attleboro station.

FY2017

- “Buy Replacement 30-FT Bus – 4” for \$960,000 under Section 5307.
- “Construct Plymouth Terminal, Intermodal Year 1” for \$1.5 million under Section 5307. Mr. Bench inquired if the item was a placeholder for TIGER funds. Ms. Forte replied in the affirmative.

FY2018

- “Preventative Maintenance” for \$3.5 million under Section 5307.
- “Buy Replacement 30-FT bus – 4” for \$960,000 under Section 5307.
- “Buy Replacement Van – 9” for \$700,000 under Section 5307.

Mr. Bench inquired if the replacement vans were for GATRA para-transit services or if they were pass-throughs for other agencies. Ms. Forte replied that they don’t do pass-throughs because they have contracts with individual municipalities to run GATRA services with GATRA vehicles.

Mr. Bench inquired about the lack of large capital purchases for SRTA in FY2015. Ms. DeFrias explained that SRTA is waiting on a number of reports starting in FY2014 that will determine the capital projects and purchases for the next few years. She discussed the consortium procurement that SRTA would be leading to purchase replacement vans and buses statewide in 2017.

Mr. Bench discussed the following projects proposed for SRTA:

FY2015

- “ADA Operating Projects” for \$200,000 under Section 5307.

FY2016

- “Purchase – Replacement/Expansion: Buses (5)” for \$1.4 million under Section 5307.

FY2017

- “Buy Replacement Van (3)” for \$210,000 under Section 5307.
- “Purchase – Replacement: Buses (5)” for \$1.6 million under Section 5307.

FY2018

- “Buy Replacements – Capitol Bus” for \$161,668 under Section 5339. Ms. DeFrias explained that \$129,000 is not enough to buy a bus, and that this line item belongs with another line item, but needs to be programmed as shown due to the funding source.

Ms. Estrela-Pedro inquired about the placement of the “Bus < 30-ft (8)” project for \$467,455 under Section 5307 that was proposed as an amendment to the FY2014-2017 TIP earlier in the meeting, but was determined that it should be placed in the draft FY2015-2018 TIP. Ms. Forte replied that the changes belong in FY2015 Section 5307 in the draft TIP. Ms. Estrela-Pedro requested guidance about making changes in the transit portion of the TIP if the changes hadn’t been made in the Grants Plus System. Mr. Bench replied that she should work with Price (Armstrong, MassDOT) and Mr. Pounds to ensure the change is made in the system, but for the purpose of releasing the TIP the change could be made manually.

A motion was made to approve the draft FY2015-2018 as presented for a 30 day public comment period. The motion was seconded and approved UNANIMOUSLY.

7. Presentation and discussion of Draft FY2015 UPWP (Vote to commence 30-day comment period): Mr.

Mission discussed the development of the draft FY2015 UPWP and explained that the Unified Planning Work Program (UPWP) identifies annual transportation planning activities for Southeastern Massachusetts Metropolitan Area and runs from October 1, 2014 through September 30, 2015. He discussed the Moving Ahead for Progress in the 21st Century Act (MAP-21), and explained that the Act does the following:

- Strengthens America’s highways
- Establishes a performance-based program
- Creates jobs and supports economic growth
- Supports the Department of Transportation’s (DOT) aggressive safety agenda
- Streamlines Federal highway transportation programs
- Accelerates project delivery and promotes innovation

He explained that MAP-21 consolidates certain programs from SAFETEA-LU to improve efficiency and that it targets funding increases for improving the state of good repair of transportation systems. He further explained that the MAP-21 impacts the UPWP by requiring MPO’s to continue to develop performance goals, measures, and targets into the process to identify transportation improvements and projects, public involvement remains an active part the planning process and requirements for the Regional Transportation Plan (RTP) and the TIP .

He explained that the UPWP is broken up into four categories:

- 1) Management and Support of the Planning Process and Certification Activities
- 2) Regional Data Collection, Modeling and Analysis Activities

- 3) Transportation Plan Activities and Studies
- 4) Additional Technical Planning Activities

He discussed the following ongoing tasks and projects:

- JTPG and SMMPO meetings
- Assisting communities with technical requests
- Public Outreach Efforts
- TIP Development
- Data collection efforts
- Signalized Intersection Database
- Traffic Count Program
- Farebox data collection
- National Transit Database data collection efforts
- Travel Demand Modeling
- Pavement Management
- Safety and Congestion Projects
- Bicycle Planning Efforts
- Support to transit staff
- Technical Planning Assistance to the RTAs
- Mobility Management

Mr. Mission also discussed the following highlights of the proposed UPWP:

- Top 100 Most Dangerous Locations publication
- Regional Transportation Plan (RTP) update
- Combination of the congestion and safety categories due to the interconnectivity of the two categories
- Development of a separate task for technical assistance: A small amount reserved for local problems, for example - signal warrants analyses
- Development of performance measures as required under directives from MAP 21
- Development of a Regional Bicycle Plan
- Pedestrian Safety Education
- Regional Transit Studies
- South Coast Rail Extension to Southeastern Massachusetts

Mr. Bench inquired if the ADA transition plan was included in the draft UPWP. Mr. Mission replied that the plan would be covered under the Public Participation category. Mr. Bench inquired if the plan was specifically listed under any task. Mr. Mission replied that he would look into the matter during the public comment period.

Mr. Bench noted a typo on Page 41 that the amount of FHWA/MassDOT funding should be \$70,000 instead of \$7,000.

A vote was made to commence a 30 day public period for the draft FY2015 UPWP. The motion was seconded and approved UNANIMOUSLY.

8. Discussion of the SRPEDD Title VI Submittals- Vote to approve for submittal: Ms. Cabral discussed SRPEDD's annual Title VI update submittal due June 1, 2014. She explained that Title VI refers to the federal laws that prohibit discrimination based on race, color, and national origin as well as additional laws that prohibit discrimination based on age, gender and disability. She discussed commendations received from the last submittal including translation services supplied on the SRPEDD website and the in-house translations available for Portuguese, Chinese, Tagalog and French. She discussed specific areas for improvement highlighted in the previous year's submittal including:

- Improvements to the complaint process
- A comprehensive list of public outreach efforts
- Meeting notices
- Ensuring that meetings are held in locations that are accessible and are on a public transit route and that they are held at times that are convenient for the public.

She announced that the submittal was available on the SRPEDD website: www.srpedd.org

Mr. Bench inquired if the document was a SRPEDD document or an SMMPO document. Ms. Cabral replied that it was an SMMPO document.

Ms. Marchitto inquired about the difference between SRPEDD and the SMMPO. Ms. Cabral replied that SRPEDD is the staff to the SMMPO. Ms. Marchitto questioned the need for an amplification system in the SRPEDD board room and discussed the financial cost for this equipment versus funding levels for public agencies. Discussion ensued regarding the need and potential use of amplification systems.

A motion was made to endorse the Title VI submittal as presented. The motion was seconded and approved UNANIMOUSLY.

9. Other Business: Mr. Smith discussed funding levels for the Highway Trust Fund and the end of MAP-21. He discussed actions by T4 America and announced that the SRPEDD Commission will be sending a letter to legislature to support addition of funding to the Highway Trust Fund. He stated that SRPEDD will post the letter on the SRPEDD website when it is finalized. Mr. Bench discussed issues with the current Highway Trust Fund and the need to raise the gas tax or find another other source of funding. He also discussed the Obama Administration's proposal for a new Transportation Trust Fund in the recently submitted Grow America Act.

Mr. Cristello inquired about the naming of a new project manager for the Middleborough Rotary with the recent staffing change. Mr. Travers replied that he did not know at this time and would follow up at the next meeting.

10. Date, Time, Place for Next Meeting: The next SMMPO meeting will be Tuesday, June 17, 2014 at 1 pm at SRPEDD.

11. Adjourn: A motion was made to adjourn the meeting at 2:47 pm. The motion was seconded and approved UNANIMOUSLY.