

Comprehensive Planner

Southeastern Regional Planning and Economic Development District (SRPEDD)
Taunton, MA

Under the supervision of the Director of Comprehensive Planning and Housing, with potential tasks also to be completed for the Transportation Planning Manager, the Comprehensive Planner contributes to the diverse work program of a busy and growing Regional Planning Agency.

The position's work program requires an understanding of the principles, practices, and methods of land use and transportation planning and related technical assistance. Strong data collection and analysis skills are also essential. Familiarity with Massachusetts zoning, environmental, and housing legislation is preferred, but not required.

The position's work responsibilities include:

- Collecting, organizing, and maintaining various forms of data, including but not limited to land use, socioeconomic, housing market, infrastructure, and various other data for plans, studies, and reports
- Drafting elements of master plans, regional transportation plans, housing production plans, corridor studies and redevelopment plans, open space and recreation plans, etc.
- Managing complex projects and working collaboratively to arrive at constructive solutions as part of a team
- Initiating, scheduling, and presenting work at public meetings
- Communicating effectively with internal staff and agency partners
- Completing occasional field work (e.g., culvert surveys, assisting with drone flights, 3-D building scans)
- Data analysis, interpretation, and effective data presentation
- Performing other duties as needed

Attendance at some night and/or weekend meetings will be required. SRPEDD is working remotely during the COVID-19 pandemic; we will return to in-person operations as soon as it is safe to do so.

Experience with the following items is required:

- Public and community outreach and collaboration
- Strong research and writing skills with the ability to switch between technical and narrative styles
- Strong data analysis skills
- Proven ability to develop succinct and engaging presentations
- Understanding of and ability to discuss various types of justice and diversity (racial, ethnic, linguistic, age, ability, gender, sexual orientation, gender identity and expression,

immigration status, and more), as they relate to planning, data interpretation, and policy

- Microsoft Office Suite
- ESRI software, including ArcGIS Pro, ArcMap, ArcGIS Online
- Adobe Creative Suite

Familiarity with the following items is preferred:

- Knowledge of and/or experience with Affordable Housing development and finance programs
- Proficiency in one or more non-English language spoken in our region (Spanish, Portuguese, Haitian Creole, and/or Chinese)
- Python, SQL, R, or another related programming language

Education Requirements:

A Master's degree in Urban/Regional/City Planning or closely related field; AICP membership a plus.

Preferred Experience:

Two to three years working in urban/Regional/City Planning or a closely related field is preferred.

Starting Salary:

\$50,000 to \$65,000, depending upon qualifications.

Requirements and Deadlines for Applications:

Please forward cover letter, resume, 2 to 4 work samples (maps, short writing samples, presentations, etc.), and 3 professional references via email by January 13, 2021 to:

Grant King, AICP, Director of Comprehensive Planning and Housing
SRPEDD
88 Broadway, Taunton, MA 02780
gking@srpedd.org

SRPEDD is an Equal Opportunity employer. Position is open until filled.

For more information, please see www.srpedd.org/news

About SRPEDD:

SRPEDD is a collegial workplace with experienced staff. We are looking for a proven self-starter and independent worker who is equally at home in a collaborative working environment.

Our work includes community master plans, regional transportation and bicycle projects, habitat restoration and watershed protection, climate and hazard mitigation planning build-out and fiscal impact scenarios, transit planning, zoning bylaws, drone surveys and 3D interior photography, economic development, and infrastructure initiatives, and more. SRPEDD supports the 4 cities and 23 towns in our region to build community and enhance quality of life for all. Through careful collaboration, SRPEDD seeks to enhance equitable economic development opportunities, envision, and plan for the long-term future, foster sustainable growth, and cultivate the systems and networks that emphasize social justice and community development.