

Senior Environmental Planner

Southeastern Regional Planning and Economic Development District (SRPEDD)
Taunton, MA

Under the supervision of the Director of Environmental Programs, with potential tasks also to be completed for the Comprehensive Planning Manager, the Senior Environmental Planner contributes to the diverse work program of a busy and growing Regional Planning Agency.

The position's work program requires an understanding of the principles, practices, and methods of environmental planning and related technical assistance. Strong data collection and analysis skills are also essential. Familiarity with Massachusetts and Federal environmental grants and the SRPEDD region is preferred.

The position's work responsibilities include:

- Co-leading several complex projects while also working collaboratively to arrive at constructive solutions as part of a team.
- Independently executing project component tasks as assigned by the Environmental Programs Manager and the Comprehensive Planning Manager, where applicable
- Scheduling and independently presenting work at public meetings.
- Communicating effectively with internal staff and agency partners, including participation in bi-weekly staff meetings and weekly sync sessions.
- Collecting, organizing, analyzing, synthesizing, maintaining various forms of data.
- Data analysis, interpretation, and effective graphic and verbal data presentation. The preparation of effective powerpoint presentations is a required skill.
- Writing reports, white papers, website content, site visit and meeting summaries and components of grant applications.
- Completing occasional field work (e.g., site visits and assessments).
- Preparation of low-impact development, open space and residential design, or similarly-themed bylaw amendments and community planning documents.
- Collaborating with external partners, especially those in the Resilient Taunton Watershed Network (RTWN).
- Scheduling, note-taking, and assistance in setting agendas for project team meetings.
- Developing content in InDesign and Word for advertising public engagement events, and advertising such events with local press releases and social media posts.
- Assisting with the development of content for the Environmental Program's weekly Facebook and Instagram posts.
- Contributing to regular conversations about the Environmental Program's work culture.
- Other duties as assigned (dependent upon requests from municipalities that may fall within employee's areas of expertise).
- Performing other duties and producing other documents, as needed.
- Contract reporting and monitoring as assigned.

- Assistance with local project management and program participation under the Department of Energy Resources (DOER) Green Communities Designation and Grant program.
- Assistance with the preparation of progress reports for invoices for specified contracts.

Attendance at some night and/or weekend meetings will be required. SRPEDD is working remotely during the COVID-19 pandemic; we will return to hybrid in-person operations as soon as it is safe to do so.

Experience with the following items is required:

- Public and community outreach and collaboration
- Strong research and writing skills with the ability to switch between technical and narrative styles
- Strong data analysis skills
- Proven ability to develop succinct and engaging presentations
- Understanding of and ability to discuss various types of justice and diversity (racial, ethnic, linguistic, age, ability, gender, sexual orientation, gender identity and expression, immigration status, and more), as they relate to planning, data interpretation, and policy
- Microsoft Office Suite
- Bylaw development
- Strong project management skills
- ESRI software, including ArcGIS Pro, ArcMap, ArcGIS Online

Familiarity with the following items is preferred:

- Grant writing
- Adobe Suite

Education Requirements:

A Master's degree in Environmental Science, Urban/Regional/City Planning or a related field.

Preferred Experience:

Three to five years working in environmental planning or a closely related field is preferred.

Starting Salary:

\$50,000 to \$62,000, depending upon qualifications.

Requirements and Deadlines for Applications:

Please forward cover letter, resume, 2 to 4 work samples (maps, short writing samples, presentations, etc.), and 3 professional references via email by July 23, 2021 to:

Helen Zincavage, AICP, CFM, Director of Environmental Programs
SRPEDD
88 Broadway, Taunton, MA 02780
hzincavage@srpedd.org

SRPEDD is an Equal Opportunity employer. Position is open until filled.

For more information, please see www.srpedd.org/news

About SRPEDD and SRPEDD's Environmental Program:

SRPEDD is a collegial workplace with experienced staff. We are looking for a proven self-starter and independent worker who is equally at home in a collaborative working environment.

SRPEDD's work includes community master plans, regional transportation and bicycle projects, habitat restoration and watershed protection, climate and hazard mitigation planning build-out and fiscal impact scenarios, transit planning, zoning bylaws, drone surveys and 3D interior photography, economic development, and infrastructure initiatives, and more. SRPEDD supports the 4 cities and 23 towns in our region to build community and enhance quality of life for all. Through careful collaboration, SRPEDD seeks to enhance equitable economic development opportunities, envision, and plan for the long-term future, foster sustainable growth, and cultivate the systems and networks that emphasize social justice and community development.

The mission of SRPEDD's Environmental Program is stated as follows:

The human communities of Southeastern Massachusetts exist within, and are part of, an expansive natural landscape. The calling of SRPEDD's Environmental Program is to intentionally situate our region's built, human communities within their natural environment and to explain the forces that human communities, natural communities, and environmental dynamics exert on one another, both positive and negative. To that end, the Environmental Program pursues four types of projects, specifically, those that:

1. Minimize the negative impacts of human communities on the underlying natural landscape;
2. Maximize human stewardship of natural communities;
3. Minimize the impacts of destructive environmental forces on human communities; and
4. Maximize the benefit to human communities of well-functioning natural systems.

All of our work takes place on a warming world. As such, in all of our work, we explicate the connection between project-based outcomes and the larger effort to mitigate or adapt to the climate crisis and increase community resilience.