

FFY 2022 Unified Planning Work Program (UPWP)
Proposed Administrative Adjustments for SMMPO Meeting – June 21, 2022

Administrative Adjustment – Transfer of Funds

The Southeastern Regional Planning and Economic Development District (SRPEDD) respectfully request the following administrative adjustment to transfer funds within the Federal Fiscal Year 2022 Unified Planning Work Program (UPWP) endorsed by the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) on June 15, 2022. These administrative adjustments are related to direct costs associated with MassDOT contract 114675 as part of the FFY 2022 UPWP.

These proposed changes are:

TASK #	TASK NAME	Existing Budget	Proposed Budget	Difference	% Change
1.1	3C Process	\$295,800	\$296,000	\$200	0.07%
1.2	Pub. Part,	\$295,800	\$295,900	\$100	0.03%
1.5	TIP	\$79,800	\$79,600	(\$200)	-0.25%
2.1	Data Management and GIS	\$206,800	\$207,000	\$200	0.10%
2.6	Community Technical Assistance	\$29,800	\$30,100	\$300	1.01%
3.2	Management Systems	\$197,500	\$198,000	\$500	0.25%
3.3	Bicycle and Pedestrian Planning	\$73,000	\$72,200	(\$800)	-1.10%
3.5	Flood Hazard / Reg Resiliency	\$49,700	\$49,400	(\$300)	-0.60%
	TOTALS	\$1,228,200	\$1,228,200		

With a return to the office, in person meetings, field work and data collection are returning to expenditures experienced before the pandemic. Funding for those expenses were anticipated at lower levels due primarily to all meeting being virtual with no travel costs during 2020, 2021, and 2022 (the COVID 19 Pandemic).

Therefore, the proposed transfer of \$1,300 from Task 1.5 – TIP, Task 3.3 – Bicycle and Pedestrian Planning and Task 3.5 - Flood Hazard / Regional Resiliency to Tasks 1.1 – 3C Process, 1.2 - Public Participation, 2.1 - Data Management and GIS, 2.6 – Community Technical Assistance, and 3.2 – Management Systems are anticipated to cover those travel costs for in person meetings as well as continued support of field work and data collection.

Although these proposal transfers adjust the funds for individual tasks, the overall budget remains unchanged.