

Town of Swansea
Open Space and Recreation Plan
2023 - 2030

Appendix B:

ADA Self-Assessment

Part 1:

Open Space and Recreation Excerpts from
Town of Swansea ADA Self-Evaluation
Prepared by Institute for Human Centered
Design

(Full report available by request)

July 2023

Town of Swansea

**Priority for ADA
Transition Plan**

July 2023

Prepared by the



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Town of Swansea

Part A – Executive Summary

July 2023

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Introduction

The Institute for Human Centered Design (IHCD) has prepared this report on behalf of the Town of Swansea as part of the Town’s ongoing effort to assess the current level of ADA compliance in programs, services and activities and Town-owned facilities. In preparing for this report, IHCD teams surveyed the Town’s portfolio of facilities and properties that were included in the Request for Proposal.

The facility survey set includes six (6) municipal buildings. The accessibility survey of those facilities includes all the spaces where the Town offers programs, services and activities to members of the public. The outdoor facility set includes three (3) parks/outdoor areas. The accessibility survey of those spaces encompassed elements such as accessible routes, walking surfaces, slopes, picnic tables, play areas and recreational areas.

IHCD submitted separate reports for each facility that was surveyed. To assist in prioritizing accessibility improvements to ensure compliance with Title II of the ADA, each of the building and outdoor area reports includes an overview that identifies the most substantial accessibility issues and order of magnitude cost estimates for corrective action. Additionally, a detailed catalog that supplements the ADA Self-Evaluation narrative overview is also included. The catalog provides element-by-element photos of compliance issues, location and measurements - when applicable - accompanied by recommendations for corrective action and cost estimation for each accessibility issue. Please note that IHCD only provided cost estimations for indoor elements; cost associated with accessibility renovations for exterior elements was not included.

In addition, a set of spreadsheets detailing priorities for corrective action organized by survey location and including order-of-magnitude costs was provided to the Town of Swansea. When the Town presents findings and recommendations to the community and receives feedback, some recommendations may need cost adjustment. Once fully updated, these spreadsheets are a capital planning and budgeting resource – “ADA Transition Plan” – and are intended as a long-term tool to update as work is completed. The Town should make a good faith effort to complete the work in a reasonable time (IHCD recommends a three to five-year period). The ADA regulations do not set out precise timeframes to complete the work; IHCD bases the recommended timeframes on conversations with the Department of Justice and their Project Civic Access settlement agreements with municipalities. Together, the ADA Self-Evaluation and ADA Transition Plan will enable the Town to make substantial progress in meeting its ADA responsibilities.

The ADA also requires that the transition plan include a schedule for providing curb ramps or other sloped areas at existing pedestrian walkways, giving priority to walkways serving entities covered by the ADA. Furthermore, the Town of Swansea “shall maintain in operable working condition those features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities by the Act” [Title II Regulations 28 CFR Part 35.133]. In other words, if there is standing water, snow or ice at a curb ramp, that needs to be addressed and should be a priority of the Town of Swansea.

A Geographic Information System (GIS) survey of public rights-of-way was also performed. The GIS survey included sidewalks alongside Town Hall and Swansea Public Library, Swansea School Administration Building, and Mount Hope Cemetery and Veteran’s Memorial Park. To ensure the Town is in compliance with Title II of the Americans with Disabilities Act, IHCD uses the U.S. Access Board’s Proposed Public Rights-of-Way Accessibility Guidelines (PROWAG). The Rules and Regulations of the Massachusetts Architectural Access Board – 521 CMR are also part of the survey. The deliverable includes the *GIS Summary Report*, as well as a dashboard and a GIS map layer with the street and sidewalk accessibility issues provided to the Swansea GIS Coordinator.

IHCD also submitted a complete assessment of the Town’s policies, practices and procedures. The ADA administrative requirements help ensure that the needs of people with disabilities are addressed in all services, programs and activities that the Town provides. See the complete summary in *Part B – Evaluation of Non – Discriminatory Policies and Practices in Programs, Services and Activities* report.

The recommendations for corrective action that apply to policies, practices and procedures of the Town are not included in the ADA Transition Plan since the Transition Plan spreadsheet is limited to capital accessibility issues. Policy, practices and procedure recommendations are a blueprint for meeting compliance responsibilities other than capital expenses.

Most of the Town-owned facilities that have been recently altered or renovated are substantially accessible and meet most architectural requirements. Continued facility alterations, and/or renovations will significantly reduce barriers and help realize the Town’s commitment to inclusion and equal rights. In the meantime, the greatest problems posed by existing barriers can be ameliorated by establishing policies and procedures to accommodate members of the community with disabilities. It is worth noting that the Town has taken several significant steps in this direction:

- The Town of Swansea has hired a consultant (IHCD) to undertake its ADA self-evaluation (as the basis for the Town’s Transition Plan).
- The Town of Swansea has met its obligation to designate a responsible employee by naming the Chairman of the Board of Selectmen, Christopher Carreiro as the Town’s ADA Coordinator. In addition to Mr. Carreiro, Mallory Aronstein, Town Administrator is also listed on the Town’s ADA Notice.
- The Town of Swansea has a Notice of Nondiscrimination.
- The Town of Swansea has developed a Grievance Procedure.
- Swansea’s three-seat Commission on Disabilities is currently inactive, but efforts are presently being made to fill the vacant seats and reactivate the Commission.
- After passage of the ADA in 1991, under Title II of the ADA, the Town of Swansea was required to complete a Self-Evaluation and Transition Plan. Swansea last completed a Self-Evaluation and Transition Plan in 1996. Since that time, along with changes in Town buildings and infrastructure, there have been updates to both the federal ADA Standards (in 2010) and to the state code (in 2006).

IHCD’s review and recommendations for Town-owned facilities is based on compliance with the 2010 ADA Standards for Accessible Design if an element or elements are not compliant with the 1991 ADA Standards and/or 521 CMR of the regulations of the Massachusetts Architectural Access Board. Best practice and inclusive design recommendations are also provided for most properties. Inclusive design recommendations include elements that are not required in the accessibility standards but may create enhanced experiences for all users.

Many key facilities are generally usable by people with disabilities but are not in full compliance with current accessibility requirements. Swansea Town Hall, for instance, provides access to many programs but can’t be accessed by many people because the building does not feature accessible entrances. Some of the key areas, such as the Town clerk’s office, the tax department’s office, and the assessor’s office lack accessible service counters, a key component to access some of the services provided by the Town. The Swansea Public Library is another example of a facility that provides access to its programs but yet lacks accessible vertical

circulation to all program areas. Also, while the Town Hall has an accessible single-user toilet room, the single-user toilet room in the Public Library requires a full renovation in order to be fully accessible and useable by individuals with disabilities.

The Town may comply with the requirements of Title II of the ADA through means such as reassignment of programs or services to accessible buildings or delivery of services at alternate accessible sites. The Town may also comply with the requirements by renovation or alteration of existing facilities and/or construction of new facilities, or any other methods that result in making the Town's programs, services and activities readily accessible to and usable by individuals with disabilities. Note that a public entity is not required to make structural changes in existing facilities where other methods are effective in achieving compliance with its Title II obligations. In choosing among available methods for meeting the requirements of the ADA, the Town of Swansea should give priority to those methods that offer programs, services, and activities to qualified individuals with disabilities in the most integrated setting appropriate.

In order to comply with ADA Title II program accessibility obligations, the Town of Swansea should consider:

1. Relocation of programs, services, and activities to an accessible location within a current facility.

Often the simplest solution is for the Town is to use what it already has in place. IHCD strongly recommends the relocation of programs, services, and activities to accessible locations within current facilities when possible.

2. Relocation of programs, services, and activities to an accessible location in another facility.

When it is not possible to relocate them to an accessible location within the current facility, programs, services, and activities should be relocated to an accessible facility.

3. Renovation and/or alteration of Town facilities to ensure access to programs, services, and activities.

The Town may consider the renovation of its facilities or the provision of new accessible facilities to ensure that programs, services, and activities are offered in the most integrated setting appropriate.

Note that any corrective actions needed to ensure program accessibility must comply with the requirements of the 2010 ADA Standards and/or 521 CMR, the Regulations of the

Massachusetts Architectural Access Board (MAAB). Furthermore, when completing alterations and/or renovations, keep in mind that an alteration that decreases the accessibility of a building below the requirements for new construction at the time of the alteration is prohibited.

To determine which buildings must be made accessible, the Town should consider:

- How to provide the program in the most integrated setting appropriate;
- The locations where the activities are offered;
- Which facilities are accessible and to what extent.

The analysis of existing conditions that encompass the basis for the Self-Evaluation is based on observations and documentation completed by IHCD team during site visits. Facilities surveyed include the following:

Town Buildings: The Town Hall Annex Offices were part of the Request for Proposal, during the time the IHCD team was conducting the surveys of the Town facilities, the Annex Offices were temporarily relocated to a trailer due to the eventual demolition of the existing Annex Office building.

Town Buildings		
Town Hall	Police Department	Public Library
Animal Shelter	Town Hall Annex Offices	Highway Department Building

Key Recommendations for Municipal Facilities:

- Ensure there is an accessible route from all arrival points to areas in the buildings where public programs, services, and activities are provided. For example, at the Town Hall, the route to the secondary entrance presents excessive cross slopes, and the Animal Shelter, Public Library, and Town Hall lack a directional sign at the non-accessible (secondary entrances) to the accessible main entrances.
- If parking is provided, ensure fully accessible parking spaces are provided in the correct manner, number and location. There are issues with accessible parking at multiple locations such as lack of or noncompliant accessible parking spaces, access aisles and signs. For example, the parking spaces at the Town Hall Annex Offices lack access aisles and are not connected to an accessible route.
- Ensure that fully accessible toilet rooms are provided in each building that has a toilet room or toilet rooms available for use by members of the public. For instance, the toilet room at

the Swansea Public Library is not accessible. Where it is technically infeasible to provide accessible multi-user toilet rooms, provide an accessible single-user toilet room usable by all genders in the same area as the existing multi-user toilet rooms.

- Ensure that where programs, services, or activities are offered there is a sufficient number of accessible features (accessible counters, accessible work surfaces, etc.). For instance, the Town Hall Annex Offices lacks two (2) accessible work surface (with knee and toe clearance) and the Highway Department does not have an accessible service counter. Particular attention should be given to facilities where key services are being offered to many members of the community like Town Hall or the Police Station.
- When the fire alarm system at the Town Hall and at the Town’s Public Library is updated, ensure that a visible fire alarm is installed in each room, including the single-user toilet room.

Note: IHCD team was told that the library is undergoing a renovation and expansion that will address accessibility issues at the library.

Issues were often encountered with signage. Below are recommendations regarding the most common signage accessibility issues.

1. Signs that designate permanent rooms and spaces, such as classrooms, conference rooms and egress signs should:
 - have raised characters duplicated in braille;
 - have braille located below the corresponding text;
 - have a minimum 18” by 18” clear floor space centered on the tactile characters;
 - have a non-glare finish with text characters that have a high color contrast to the sign background;
 - be located on the wall, alongside the door, on the latch side (door handle) of the door; where a tactile sign is provided at double doors with one (1) active leaf, the sign should be located on the inactive leaf; where a tactile sign is provided at double doors with two (2) active leaves, the sign should be located to the right of the right hand door; where there is no wall space at the latch side of a single door or at the right side of double doors, signs should be located on the nearest adjacent wall.
2. When not all entrances are accessible, accessible entrances should have signage containing the International Symbol of Accessibility (ISA). In addition, inaccessible entrances and exits should have directional signs indicating the location of the nearest accessible entrances/exits.
3. When illuminated exit signs are provided at accessible exits, the sign must include an illuminated International Symbol of Accessibility (ISA).

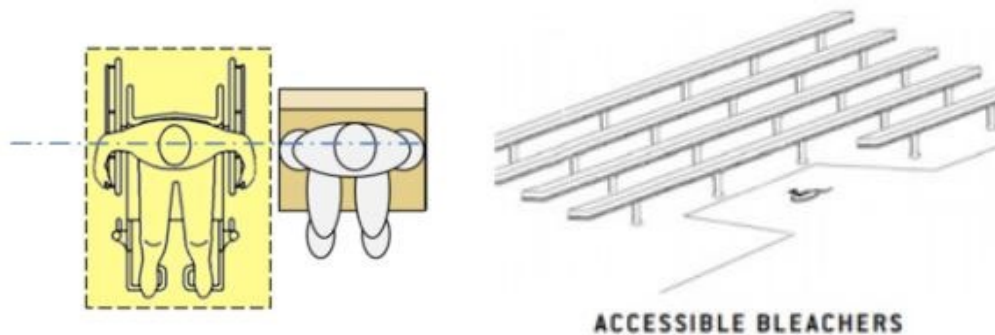
4. When not all public toilet rooms in a facility are accessible, accessible toilet rooms should have signage with the International Symbol of Accessibility (ISA). In addition, inaccessible toilet rooms should have directional signs indicating the location of the nearest accessible toilet room.

Parks and Outdoor Facilities: In addition to the municipal facilities, IHCD also surveyed the following parks/outdoor facilities:

Parks/Outdoor Facilities		
Swansea Independent Baseball League	Veteran’s Memorial Park	Beach Facility and Playground

Key Recommendations for Parks and Outdoor Facilities:

- Ensure there is an accessible route to all elements in the parks/outdoor spaces (baseball fields, basketball courts, playgrounds, picnic areas, toilet facilities, etc.).
- Ensure there is a stable and firm clear floor space adjacent to the bench at team seating areas and spectator seating areas at the baseball fields, softball fields, soccer fields, basketball courts, etc., and that there is an accessible route to the seating. See the following diagrams:



- Ensure that accessible routes are provided to and around playgrounds and to play components. In addition, ensure that an impact-attenuating accessible route is provided under each play component.
Note that the Massachusetts Architectural Access Board (MAAB) does not consider engineered wood fiber (EWF) to comply with its regulation requiring an accessible route to and around playground equipment.
- Provide an accessible route to at least one bench in each distinct area of each park where benches are provided.
- Ensure that at least 5% but no less than one amenity, such as picnic tables, portable toilets, etc. is accessible and is located on an accessible route.

Town of Swansea

Part B – Evaluation of Nondiscriminatory Policies & Practices in Programs, Services & Activities

May 2023

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Part B – Evaluation of Nondiscriminatory Policies & Practices in Programs, Services & Activities

Introduction

In an effort to provide and maintain compliance with the American with Disabilities Act (ADA), the Town of Swansea contracted with the Institute for Human Centered Design (IHCD) to undertake a comprehensive assessment of its policies, practices and procedures as well as its facilities to determine compliance with the requirements of the Americans with Disabilities Act (ADA). The review and recommendations provided in this assessment also go beyond strict compliance assessment to recommend enhancements to current conditions that would result in a more usable, inclusive and welcoming environment for members of the Swansea community.

Information about corrective action will include recommendations based on Title II of the ADA for each aspect that requires action, as well as recommended “*best practices*”.

The assessment included nondiscrimination in policies, practices and procedures for all of the Town’s programs, services and activities including those related to effective communication and policies, practices and procedures relative to employment.

This report summarizes IHCD’s findings of ADA Title II compliance. The information pertinent to this assessment was obtained by an online ADA questionnaire developed by the Institute for Human Centered Design and submitted by departments from the Town of Swansea, and from the Town’s website. IHCD received eleven (11) department questionnaire responses.

This mix of sources constitutes the basis for this compliance assessment report. It is clear that the Town understands many of its obligations under Title II of the ADA, but additional steps are necessary to ensure that people with disabilities enjoy the same opportunities to participate in its programs, services and activities as Swansea residents without disabilities.

Analysis

Title II of the ADA prohibits discrimination on the basis of disability. Specifically, Title II requires that:

No qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any public entity (28 CFR Part 35.100 (a)).

This report is divided into sections where these requirements apply. Each section includes the applicable citation from Title II of the ADA; IHCD's summary of findings after reviewing answers from the ADA questionnaire and information from the website. It also includes IHCD's recommendations for the Town of Swansea to implement.

1 – Designation of Responsible Employee

Title II of the ADA makes clear that a public entity that employs 50 or more persons must designate a responsible employee and adopt grievance processes.

A public entity that employs 50 or more persons shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to it alleging its noncompliance with this part or alleging any actions that would be prohibited by this part. The public entity shall make available to all interested individuals the name, office address, and telephone number of the employee or employees designated pursuant to this paragraph. (28 CFR Part 35.107 (a)).

Title II provides little specific guidance for implementing this requirement but the primary role of the designated employee, also called the ADA Coordinator, is making sure that the Town is in compliance with the ADA.

Finding

The Town of Swansea has met its obligation to designate a responsible employee by naming the Vice Chairman of the Board of Selectmen, Christopher Carreiro as the Town’s ADA Coordinator. In addition to Mr. Carreiro, Mallory Aronstein, Town Administrator is also listed on the Town’s ADA Notice.

Of the survey respondents, five (5) out of eleven (11) named Mr. Carreiro as the ADA Coordinator; two (2) named Mallory Aronstein as Town Administrator and four (4) did not know or were unsure whether an ADA Coordinator had been appointed. It is important to note that in addition to staff confusion, a web search located web pages that identified other named staff as the ADA Coordinator.

Recommendations

The Town should consider providing further clarification for its entire community, including Town employees: the name, phone number, email address and scope of responsibilities of the ADA Coordinator(s), Town Administrator or other controlling authority. The Town can identify one or more people responsible for compliance with the ADA, but the Town should take steps to ensure that the division of responsibilities is updated so it is current and communicated consistently. In addition to the ADA Notice and ADA Grievance Procedure, the Town should include the ADA Coordinator’s contact information on the Town’s main website, the Human Resources webpage, and Swansea public school webpage, in every building open to the public, on public meeting notices and on social media.

Furthermore, clarification regarding the ADA Coordinator will:

- Make it easier for the Town to be proactive in meeting the needs of members of the public with disabilities;
- Help the Town to develop and articulate a clear vision and mission with regard to members of the public with disabilities;
- Reduce confusion and improve the Town’s day-to-day operations with respect to members of the public with disabilities;
- Permit employees to respond more quickly to needs as they arise because they have and can identify a primary contact for addressing their needs;
- Build in-house expertise and capacity;
- Prevent confusion and help ensure that candidates for employment, employees and the public have a clear understanding of their responsibilities and rights under the ADA.

2 – Grievance Procedures

Title II of the ADA requires a public entity to adopt an adequate grievance process.

A public entity that employs 50 or more persons shall adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by this part. (28 CFR Part 35.107 (b))

Findings

The Town of Swansea has a Grievance Procedure which can be found under Employment Policies on the Swansea Human Resources webpage and by using the search engine on the Swansea website home page:

https://cms8.revize.com/revize/swanseama/Document_Center/Departments/Human%20Resources/Policies/Grievance%20Procedure%209.22.pdf.

However, the Town needs to communicate the process(es) to both the community and Town employees. According to three (3) respondents, the Town has formal and informal processes in place, but nine (9) of the eleven (11) survey respondents are not aware of a Grievance Procedure. When asked if the Town has a Grievance Procedure, respondents indicated “no” or “unknown” or “not sure.”

Recommendations

The Town should take steps to clarify its Grievance Procedure for members of the public and Town employees.

IHCD recommends the following:

- Include the Grievance Procedure and state the commitment to provide copies in accessible formats upon request on Swansea’s website homepage.
- Distribute the Grievance Procedure to all department heads, and post copies in noticeable locations in each of the Town’s public buildings.
- Ensure Town employees and the public are aware of the Grievance Procedure process and that Town employees can provide information to members of the public about the process when appropriate.
- Respond to grievances in a timely manner. Ensure and maintain for a reasonable length of time good records of all complaints submitted, including documentation of steps taken towards resolution.

3 – Notice

Title II of the ADA requires that public entities notify program participants and others of its non-discrimination policies:

A public entity shall make available to applicants, participants, beneficiaries, and other interested persons information regarding the provisions of this part and its applicability to the services, programs, or activities of the public entity, and make such information available to them in such manner as the head of the entity finds necessary to apprise such persons of the protections against discrimination assured them, the Act and this part. (28 CFR Part 35.106)

Findings

The Town of Swansea has an ADA Notice, which can be found under Employment Policies on the Human Resources Page and by using the search engine on the Swansea website home page:

https://cms8.revize.com/revize/swanseama/Document_Center/Departments/Human%20Resources/Policies/Grievance%20Procedure%209.22.pdf.

Two (2) respondents indicated that the ADA Notice is posted in their buildings. The other nine (9) respondents indicated that the ADA Notice was not posted in their department or that they did not know whether an ADA Notice was posted in their department

Recommendations

The Town should take steps to clarify the posting requirements of the ADA Notice in compliance with ADA Title II that states that public entities shall take steps to notify program/service participants,

beneficiaries and employees of its obligations. Furthermore, by adopting a uniform policy, the Town has an opportunity to share the positive steps it is taking toward inclusion of all citizens. For example, the Town informs the community about upcoming meetings and other happenings through the Town’s website, meeting agendas, and social media. These communications are opportunities to include a short ADA Notice of Nondiscrimination.

IHCD recommends:

- Publish the ADA Notice in materials and communications distributed by the Town (e.g., reports, contracts, agendas, meeting notes, applications, social media, newsletters, etc.).
- Post copies in public locations in the Town’s municipal buildings.
- Distribute the ADA Notice to all department heads. Copies should also be provided in alternate formats to any person upon request.
- Post the ADA Notice on the Town’s website homepage and the school district webpage.
- Update and include the ADA Coordinator’s name, title, address, telephone number and email address on materials and publications that contain general information disseminated to staff and members of the public.

4 – Reasonable Modification of Policies, Practices and Procedures

Title II of the ADA requires state and local governments to modify its policies when necessary to avoid discrimination:

A public entity shall make reasonable modifications in policies, practices, or procedures when the modifications are necessary to avoid discrimination on the basis of disability, unless the public entity can demonstrate that making the modifications would fundamentally alter the nature of the service, program, or activity. (28 CFR Part 32.100 (b)(7))

Findings

From the responses to the ADA questionnaire, although some of the respondents are aware of the ADA Grievance Procedure and ADA Notice, respondents are not aware of a formal process nor have most departments developed a department-specific reasonable modification process. However, staff are able and willing to assist community members as needed. For example, accessible meeting rooms are provided upon request.

Recommendations

The Town should develop written policies and procedures for providing reasonable modifications to ensure compliance with the ADA.

IHCD recommends:

- Ensure that Town employees can provide information to members of the public about the process of requesting reasonable modification of policies when appropriate.
- Update and include the ADA Coordinator’s name, address, telephone number and email address on materials and publications that contain general information disseminated to staff and members of the public.
- Post the process for requesting reasonable modifications on the Town’s website and school district webpage.
- Develop written policies and procedures that address maintaining or providing an accessible route to and through temporary events. Examples include ensuring that an accessible route is provided around construction sites, to and throughout temporary Town events/festivals, to and through accessible voting venues, around outdoor dining, after a snow storm and a method to deal with objects such as cars and trash cans that become fixtures on the sidewalks blocking the accessible route. This is a non-exhaustive list. Consider creating a reporting mechanism for citizens to report issues as they arise and a method for the Town to address the reported issue in a timely manner.
- Ensure staff is trained to provide assistance upon request.

IHCD, through its New England ADA Center, can provide a training for the Town of Swansea on the Town’s ADA obligations, including the administrative requirements and providing reasonable modifications. This training would be appropriate for department heads and public-facing Town staff. It would build confidence about rights and responsibilities and build capacity within the Town to comply with this important element of the ADA.

5 – Eligibility Criteria

A Title II entity may not impose eligibility criteria that may prevent a person with a disability from participating in its programs, services or activities:

A public entity shall not impose or apply eligibility criteria that screen out or tend to screen out an individual with a disability or any class of individuals with disabilities from fully and equally enjoying

any service, program, or activity, unless such criteria can be shown to be necessary for the provision of the service, program, or activity being offered. (28 CFR Part 35.100 (8)).

Findings

Several programs within the Town of Swansea have eligibility criteria. To vote or attend Swansea Public Schools, citizens must be residents of the Town. Also, certain programs have income restrictions. These requirements might be necessary for the provision of the service, program or activity, and are permitted under the ADA.

6 – Employment and Reasonable Accommodation

Title II of the ADA prohibits discrimination on employment on the basis of disability:

No qualified individual with a disability shall, on the basis of disability, be subjected to discrimination in employment under any service, program, or activity conducted by a public entity. (28 CFR Part 35.140 (a)).

Under the ADA, an employer has to provide reasonable accommodations to qualified individuals with disabilities who are employees or applicants for employment, unless to do so would cause undue hardship (significant difficulty or expense). A reasonable accommodation may include modifying work schedules, job restructuring, and making facilities used by employees readily accessible to employees with a disability.

Findings

The Town of Swansea has posted the Town’s Grievance Procedure and ADA Notice under Personnel Policies on the Human Resources webpage and an employment nondiscrimination statement on some of Swansea’s employment applications:

https://cms8.revize.com/revize/swanseama/Document_Center/Departments/Human%20Resources/Policies/Grievance%20Procedure%209.22.pdf.

More than half, seven (7) of the eleven (11) survey respondents indicated that their department has adopted a nondiscrimination policy; their department has reasonable accommodation policies in place; and that there are policies on non-discrimination in selection criteria and the administration of test in place.

Recommendations

- Clearly provide information on who to contact regarding reasonable accommodation requests for job applicants and municipal employees on the Human Resources webpage.

- Review and update job descriptions with a focus on identifying essential and marginal tasks. For example, one of the more controversial job requirements is a driver’s license which is only sometimes essential. Often a person with a disability can do their job or to get to work on time without a driver’s license. If this is the case, the driver’s license requirement should be removed from the job description. The focus should be on whether the applicant can complete the task with or without reasonable accommodation.
- IHCD recommends that Town of Swansea employees familiarize themselves with the excellent free national resources from the Job Accommodation Network (JAN) (<https://askjan.org>).

7 – Effective Communication through Auxiliary Aids and Services

Title II entities are required to provide appropriate auxiliary aids and services to ensure “effective communication” with people with disabilities. This obligation applies to all members of the public with disabilities including job applicants, program participants and people who are seeking information about the Town’s programs, services or activities. Specifically, Title II requires that:

A public entity shall take appropriate steps to ensure that communications with applicants, participants, members of the public, and companions with disabilities are as effective as communications with others. (28 CFR Part 35.100 (a)).

Auxiliary aids and services are devices or services that enable effective communication for people who have vision, hearing, or speech disabilities (communication disabilities), use different ways to communicate. The type of auxiliary aid or service necessary to ensure effective communication will vary in accordance with the length and complexity of the communication involved (e.g., a query at a service counter in the Town Offices, a meeting, a job description).

The obligation to communicate effectively with people who have disabilities applies to the presentation and exchange of information in all forms including sound, print, graphics and voice.

Furthermore, this requirement may include but is not limited to providing sign language interpreters, telephone handset amplifiers, Telecommunication Devices for Deaf persons (TDD’s), note takers, written materials or transcripts for persons who are deaf or hard of hearing, braille, digital or audio information for persons who are blind or have difficulty seeing.

The decision about which auxiliary aid is appropriate should evolve from a consultation between the ADA Title II entity (Town of Swansea) and individuals with disabilities wherever possible to ensure effective communication. In many cases, more than one type of auxiliary aid or service may make

effective communication possible. While consultation is always strongly encouraged to achieve effective communication, the Town of Swansea and all public entities are required to give primary consideration to the requests of individuals with disabilities. The effective communication obligation does not require the Town to take any action that would result in a fundamental alteration in the nature of its services, programs or activities or that would impose an undue financial and administrative burden.

Findings

There is no evidence that the Town has failed to provide effective communication when required, but from the department responses, it seems that clarifying procedures for providing effective communication could be beneficial. Several respondents indicated a willingness to work with a community member as needed by reading materials to people who are blind. On the other hand, respondents also indicated that the Town does not have assistive listening devices. Nine (nine) respondents indicated, “unsure” or “no” for making written and web-based information accessible.

Some of the videos that IHCD reviewed have captions or auto generated captions which appear accurate, but it is important to review videos for accurate captions.

Recommendations

The Town should maintain and publicize clear processes for members of the public and employees to request auxiliary aids and services.

IHCD recommends:

Distribute the Effective Communication notice to all department heads. Publish it in a local newspaper of general circulation serving the Town; in all materials regarding the Town’s programs, services or activities and on the Town’s website homepage, meeting notice and social media. Copies should also be posted in prominent locations in the Town’s public buildings.

- Staff should clearly understand the responsibility to provide auxiliary aids and services where necessary to afford qualified individuals with disabilities, including applicants, participants, companions, and members of the public, an equal opportunity to participate in, and enjoy the benefits of, a service, program, or activity of a public entity. (28 CFR Part 35.153 (b)). Staff should also clearly understand the process for requesting auxiliary aids and services when needed.

- Staff need to understand the scheduling time necessary in requesting a sign language interpreter or a Computer-Assisted Real Time Interpreter (CART) through the Commission for the Deaf and Hard of Hearing or other provider.
- Interpreters must be qualified. A “qualified” interpreter is someone who is able to interpret effectively, accurately, and impartially, both receptively (i.e., understanding what the person with the disability is saying) and expressively (i.e., having the skill needed to convey information back to that person) using any necessary specialized vocabulary.
- Members of the public also need to have a clear understanding of the process for requesting auxiliary aids and services and the time period in which a request should be made if it involves ASL interpreters, CART, or special equipment such as assistive listening devices that may need to be rented. This information should be included in the general information for the public as well as on the Town’s website.
- In determining what type of auxiliary aid or service is necessary to comply with Title II of the ADA, the Town should give primary consideration to the expressed preference for a particular auxiliary aid or service by deaf and hard of hearing or other covered individuals. Primary consideration means that the Town of Swansea will inquire as to the choice of auxiliary aid or service of the person with a disability and will honor the expressed choice unless the Town can demonstrate that another equally effective means of communicating is available.
- Ideally, the Town should develop a system for training staff to meet these responsibilities especially including knowing the processes for securing braille, making large print, other types of accessible formats, understanding how to request interpreters and the length of time needed prior to an event. It is also important that staff know how to use and maintain the assistive listening systems and other special devices to assist people with disabilities to enjoy effective communication.

IHCD, through its New England ADA Center, can provide a training for the Town of Swansea on effective communication that would be appropriate for department heads and public-facing Town staff in order to build confidence about rights and responsibilities and to build capacity within the Town to comply with this important element of the ADA.

Sample of Effective Communication request:

“The Town of Swansea is committed to the full participation of people with disabilities. Any person with a disability who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in the Town’s programs, services, activities and committee meetings, should contact the office of the ADA Coordinator (Name, Address,

Phone number and Email) as soon as possible but no later than 48 hours* before the scheduled event.” (*if the Town needs 2 or 3 weeks or longer to ensure an interpreter, then it must be clearly stated).

- Ensure that information and resources at each department interacting with the public are available in accessible formats. That could be done by having a large print sign at each department and on each department’s portion of the website stating:

“Materials are available, upon request, in accessible formats such as audio, large print or braille.”

- Ensure that staff interacting with the public is fully trained on how to respond to TTY/Video calls and relay calls for telephone communications with people who are deaf, have difficulty hearing or have speech disabilities. Even though there is a fundamentally changed pattern among people who are deaf or hard-of-hearing in relation to communication technology, TTY remains a compliance requirement. Because of these advances in communication technology, some people who are deaf and people with speech disabilities no longer have TTYs in their homes and rely instead on instant messaging, text messaging, email, or the video communication features of computers or cell phones.
- Ensure that the Town’s website and other web-based services are accessible to people with disabilities. It is the Department of Justice position that when services are provided on a website, those services too must be made accessible (see www.ada.gov/mclennan_pca/mclennan_sa.html — Section K on Web Based Services and Programs).

Note: IHCD will be submitting a web accessibility report with recommendation for the Town to implement.

- To address these Information and Communication Technology (ICT) issues, Swansea should commit to fixes and maintenance of the Town’s website accessibility. All staff should undergo training on accessibility best practices for posting web content and creating accessible documents. All third-party software should be properly vetted for compliance with WCAG 2.0 AA and section 508 of the Rehabilitation Act.
 - IHCD recommends providing web forms or accessible fillable PDF’s for all the forms available on the Town’s website.
 - Include captioning for all the videos available on the Town’s website and social media.
-

- Include alternative text descriptions for all photographs and images available on the Town’s website and social media.
- Provide podcast transcripts upon requests.
- Additionally, under Title II of the ADA, emergency programs, services and activities must be accessible to people with disabilities. Ensure that the Town takes the necessary steps to effectively communicate with people with disabilities and make the emergency plan available on the Town’s website and update the emergency procedure as often as is necessary.

Also, it is the Department of Justice position that police stations provide sign language interpreters in a timely manner when requested.

- Non-scheduled Interpreter Requests: A “non-scheduled interpreter request” means a request for an interpreter made by an inmate, visitor, companion, or other member of the public, who is deaf or hard of hearing with less than two (2) hours advanced notice. For non-scheduled interpreter requests, the interpreter shall be provided no more than two (2) hours from the time of the request for an interpreter if the service is provided through a contract interpreting service or a staff interpreter who is located off-site or 30 minutes from the request for an interpreter if the service is provided through a Video Remote Interpreting service.
- Scheduled Interpreter Requests: A “scheduled interpreter request” is a request for an interpreter made two (2) or more hours before the services of the interpreter are required. For scheduled interpreter requests, the Police Department will make a qualified interpreter available at the time of the scheduled appointment. If an interpreter fails to arrive for the scheduled appointment, upon notice that the interpreter failed to arrive, the Police Department will immediately use reasonable efforts to call an interpreter service for another qualified interpreter or provide a Video Remote Interpreting service.

8 – Emergency Preparedness, Evacuation Plans, and Emergency Shelters

While a review of the Town of Swansea’s emergency preparedness, evacuation plans and emergency shelters was not part of this RFP, as evidenced by recent U.S. Department of Justice’s (DOJ) Project Civic Access settlement agreements, DOJ’s views on emergency preparedness, shelters and evacuation plans are critical components of a Town’s responsibilities related to accessibility.

Recommendations

- Visibly post up-to-date floor plans for all buildings;
- Post information about evacuating people unable to use stairs;

- Develop evacuation plans for each facility;
- As plans are developed or revised, adopt policies to ensure that community evacuation plans enable people with disabilities, including those who have mobility, vision, hearing, or cognitive disabilities, mental illness, or other functional limitations, to safely self-evacuate or to be evacuated by others. Until all emergency shelters are accessible with parking, exterior routes, entrances, interior routes to the shelter area, and accessible toilet rooms serving the shelter area, the Town should identify and widely publicize to the public, including persons with disabilities and the organizations that serve them, the locations of the most accessible emergency shelters.

For more information related to emergency preparedness see the following:

- Making Community Emergency Preparedness and Response Programs Accessible to People with Disabilities: <http://www.ada.gov/emergencyprepguide.htm>
- ADA Tool Kit: Emergency Management — <http://www.ada.gov/pcatoolkit/chap7emergencymgmt.pdf>
- FEMA Guidance on Planning for Integration of Functional Needs Support Services in General Population Shelters — http://www.fema.gov/pdf/about/odic/fnss_guidance.pdf
- Additionally, we recommend considering engaging the National Fire Protection Association (NFPA) for evacuation training and guidance, providing and load verifying backup power source for elevator to address Functional Needs Support Services (FNSS) emergency shelter needs, installing one or more accessible showers to meet emergency shelter needs and providing backup power for charging batteries for wheelchairs or breathing equipment and refrigeration for medication to meet emergency shelter needs.

Based on this review, IHCD recommends the following:

- Ensure that the input and needs of staff and visitors with disabilities are included in all phases of emergency management planning. When developed, involve the participation of members of the municipal Commission on Disability.
- Ensure that communication with members of the public with disabilities is as effective as communication with any members of the public.
- Make the evacuation procedure available on the Town’s website in an accessible format and update the evacuation procedure as often as necessary.

Reference List

ADA Action Guide for State and Local Governments:

- www.adaactionguide.org

Department of Justice:

- Americans with Disabilities Act Title II Regulations:
http://www.ada.gov/regs2010/titleII_2010/titleII_2010_regulations.htm
- Making Community Emergency Preparedness and Response Programs Accessible to People with Disabilities — <http://www.ada.gov/emergencyprepguide.htm>

Federal Emergency Management Agency (FEMA):

- FEMA Guidance on Planning for Integration of Functional Needs Support Services in General Population Shelters — http://www.fema.gov/pdf/about/odc/fnss_guidance.pdf

Job Accommodation Network (JAN):

- <http://www.askjan.org>

New England ADA Center:

- <https://www.newenglandada.org>

Swansea Beach Facility and Playground



Town of Swansea ADA Transition Plan

March 2023



Institute for Human Centered Design

560 Harrison Ave, Unit 401, Boston, MA 02118
www.IHCDesign.org • info@IHCDesign.org
617-695-1225 voice/ tty

Background

Year Built: 2020

Swansea Beach Facility and Playground are located at 474 Ocean Grove Avenue. The facility includes men's and women's multi-user toilet rooms, drinking fountains, two (2) rinsing shower areas, a playground, and parking lot.

Key Accessibility Issues

Parking

Accessibility issues include lack of compliant identification signs at both accessible parking spaces and lack of the designation "Van Accessible", at the sign located at the van accessible parking space.

Doors and Doorways

Accessibility issues include lack of maneuvering clearance at two (2) doors due to the location of trash cans.

Outdoor Rinsing Showers

Accessibility issues include lack of the minimum required clear floor space at one (1) rinsing shower near the toilet rooms and lack of 2 compliant fixed showerheads at the rinsing shower near the playground.

Multi-User Toilet Rooms

Accessibility issues include lack of clear floor space at one (1) baby changing table in the family single-user toilet room and lack of knee and toe clearance at one (1) baby changing table in the men's multi-user toilet room.

Additional Accessibility Issues

- Lack of an accessible route around the playground.
- Lack of clear floor space at a set of exterior drinking fountains due to the location of a trash can.

Order of Magnitude Cost Estimates

- Renovate handrails at outdoor stairs: \$1,136
- Renovate outdoor rinsing showers: \$3,119

- Miscellaneous corrective actions (identification signs at van accessible parking spaces, etc.): \$1,000

Total: \$5,255*





***Note:** IHCD is not providing costs for some exterior issues such as estimating the cost to provide new accessible routes because supply chain and related issues have made actual costs too volatile to estimate with accuracy.

Best Practice and Inclusive Design


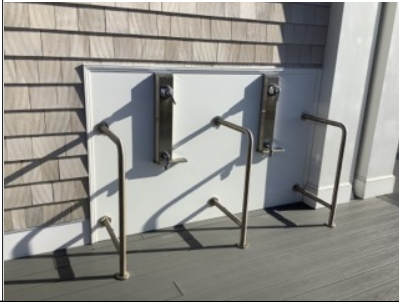



Best practice and inclusive design recommendations include elements that are not required in the standards but may create enhanced experiences for all users.

- Recommend relocating one of the accessible outdoor rinsing showers closer to the start of the accessible route.





**Town of Swansea
Swansea Beach Facility and Playground**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Approach and Entrance												
Off-Street Parking Lot or Garage												
1	Parking Lot	Ext.		Off-Street Parking Lot or Garage	Visitor		Total # of parking Total # of designated car accessible parking spaces Total # of designated van accessible spaces Sign with the International Symbol of Acc. not provided Sign does not have the designation "Van Accessible"	25 - 2 - -	At both parking spaces, provide a sign with the International Symbol of Accessibility (ISA) with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	2	500	\$1000
Access to Goods and Services												
Doors, Doorways, & Gates												
2	Women's Multi-User Toilet Room	1		Doors, Doorways, & Gates	Toilet Room		Maneuvering clearance(s) not provided Door requires > 5 lbs of force to open	8" 11 lbs	Remove the trash can to provide 18" minimum pull-side maneuvering clearance at the door. Adjust closers so doors do not require more than 5 pounds of force to open.	1	Labor	\$0
3	Men's Multi-User Toilet Room	1		Doors, Doorways, & Gates	Toilet Room		Maneuvering clearance(s) not provided Door requires > 5 lbs of force to open	- 14 lbs	Remove the trash can to provide 18" minimum pull-side maneuvering clearance. Adjust closers so doors do not require more than 5 pounds of force to open.	1	Labor	\$0
Stairways												
4	Stairs to Toilet Rooms	Ext.		Stairways	Exterior		Handrails do not extend 12" from stairs	-	Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth minimum beyond last riser nosing in same direction as stair flight. (Cost based on welding four rail extensions on to existing railings.)	4	142	\$568

**Town of Swansea
Swansea Beach Facility and Playground**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
5	Stairs to Toilet Rooms	Ext.		Stairways	Exterior		Handrails do not extend 12" from stairs	-	Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth minimum beyond last riser nosing in same direction as stair flight. (Cost based on welding four rail extensions on to existing railings.)	4	142	\$568
Toilet & Bathing Rooms												
Outdoor Rinsing Showers												
6	By Toilet Rooms	Ext.		Outdoor Rinsing Showers	N/A		Clear floor space not provided at rinsing shower	-	Ensure there is a 60" by 60" clear floor space around outdoor rinsing shower.	1	400	\$400
7	Outdoor Showers	Ext.		Outdoor Rinsing Showers	N/A		2 fixed showerheads not provided	-	Provide two showerheads located 48" max. and 72" min. above the ground.	1	2719	\$2719
Baby Changing Table												
8	Family Single-User Toilet Room	Ext.		Baby Changing Table	N/A		30" x 48" clear floor space not provided	-	Provide a 30" by 48" clear floor space positioned for a forward approach at the baby changing station.	1	Labor	\$0
9	Men's Multi-User Toilet Room	Ext.		Baby Changing Table	N/A		Changing table lacks 27" high knee clearance	24"	Ensure that surface is located between 28" - 34" above the floor with 27" high min. knee and toe clearance positioned for a forward approach.	1	Labor	\$0

**Town of Swansea
Swansea Beach Facility and Playground**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Additional Access												
Drinking Fountains												
10	By Toilet Rooms	Ext.		Drinking Fountains	Hi-Lo		Clear floor space not provided	-	Relocate the trash can to maintain the 30" by 48" clear floor space at each drinking fountain.	1	Labor	\$0
Play and Sport Areas												
Play Areas												
11	Playground	Ext.		Play Areas	N/A		Accessible route not provided around playground	-	Install a 48" wide min. accessible route to and around the playground.	1	-	\$0
Best Practice												
12	Outdoor Showers	Ext.							Recommend relocating the accessible shower, closer to the start of the accessible route.	1	-	\$0
13	Women's Multi-User Toilet Room	Ext.							Good example - hand dryer is recessed and therefore does not protrude into the circulation path.	1	-	\$0

Swansea Independent Baseball League



Town of Swansea ADA Transition Plan

March 2023



Institute for Human Centered Design

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Background

The Swansea Independent Baseball League is located across from 1 Nike Site Road. Park amenities include five (5) baseball fields, two (2) batting cages, two (2) pavilions with picnic tables, a snack bar and picnic table, and a parking lot. There is one park entry off Nike Site Road, on the park's north side, near High Hill Road.

Key Accessibility Issues

Exterior Routes

Accessibility issues include lack of an accessible route to most park amenities including to the snack bar concessions window, to the boundary of sport activity and both player and team seating areas at multiple field locations, to the batting cages and to picnic tables in multiple locations. There are also routes that lack the minimum required clear width, routes not maintained in operable working and one (1) instance of an excessive cross slope. In addition, bat caddies protrude into the accessible route at the Baseball Field C and Baseball Field E team seating areas and at the Baseball Field D third base team seating area.

Parking

Accessibility issues include lack of one (1) van accessible and two (2) car accessible parking spaces, each with a marked access aisle and an identification sign with the International Symbol of Accessibility (ISA). In addition, the designation "Van Accessible" should be added to the sign at the van accessible parking space.

Note: See the image towards the end of this report that illustrates one way to mark accessible parking spaces in unpaved parking lots.

Player and Team Seating Areas

Accessibility issues include lack of a 30" by 48" stable, firm and slip-resistant surface adjacent to the team seating areas and lack of a 30" by 60" stable, firm and slip-resistant area adjacent to the sideline seating areas.

Additional Accessibility Issues

- The service counter at the snack bar is higher than allowed.
- Lack of at least one (1) compliant accessible picnic table located on an accessible route in each distinct area where picnic tables are provided.

Order of Magnitude Cost Estimates

- Lower service counter: \$880
- Provide three (3) accessible picnic tables: \$4,200
- Miscellaneous corrective actions (cane-detectible barrier, etc.): \$1,530

Total: \$6,610*

***Note:** IHCD is not providing costs for some exterior issues such as estimating the cost to repair expanses of sidewalk because supply chain and related issues have made actual costs too volatile to estimate with accuracy.

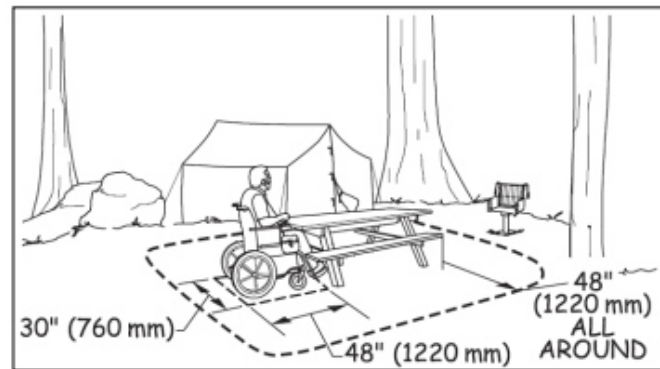
Note: The following image shows location names referenced in this report:



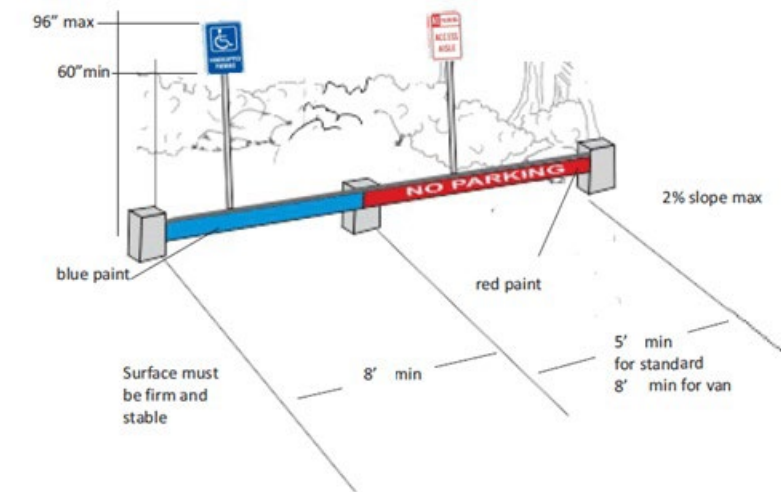
Best Practice and Inclusive Design

Best practice and inclusive design recommendations include elements that are not required in the standards but may create enhanced experiences for all users.

- Recommend providing a stable, firm and slip-resistant surface that is at least 48" wide on all sides of accessible picnic tables. See the following illustration:








- A recommended option for marking accessible parking spaces in an unpaved parking lot:








Unpaved Parking Lots






Town of Swansea
Swansea Independent Baseball League

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Approach and Entrance												
Exterior Access Route												
1	Baseball Field D Route to First Base	Ext.		Exterior Access Route			Exterior route < 36" wide Route not maintained in operable working condition	31" -	Ensure that a clear width of 36" min. is maintained at the accessible route. Ensure that the accessible route is maintained in operable working condition.	1	-	\$0
2	Baseball Field C, Third Base, Team Seating	Ext.		Exterior Access Route	Exterior		Route obstructed by protruding objects Vertical clearance < 80" above ground	6.5" 41"	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	306	\$306
3	Baseball Field C, First Base, Team Seating	Ext.		Exterior Access Route	Exterior		Route obstructed by protruding objects Vertical clearance < 80" above ground	6.5" 41"	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	306	\$306
4	Baseball Field D, Third Base, Team Seating	Ext.		Exterior Access Route	Exterior		Route obstructed by protruding objects Vertical clearance < 80" above ground	8.5" 41"	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	306	\$306
5	Baseball Field E, First Base, Team Seating	Ext.		Exterior Access Route	Exterior		Route obstructed by protruding objects Vertical clearance < 80" above ground	8.5" 41"	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	306	\$306






Town of Swansea
Swansea Independent Baseball League

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
6	Baseball Field E, Third Base, Team Seating	Ext.		Exterior Access Route	Exterior		Route obstructed by protruding objects Vertical clearance < 80" above ground	6.5" 41"	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	306	\$306
7	Between Baseball Field D and Baseball Field E	Ext.		Exterior Access Route	Exterior		Cross slope > 1:50 (2.00%)	8.3%	Reduce the cross slope to be no steeper than 1:50 (2.00%).	1	-	\$0
8	Route to Snack Bar	Ext.		Exterior Access Route	Exterior		Accessible route not provided	-	Ensure a stable, firm and slip resistant accessible route is provided to the snack bar.	1	-	\$0
Off-Street Parking Lot or Garage												
9	Parking Lot	Ext.		Off-Street Parking Lot or Garage	Visitor		Total # of parking Total # of designated car accessible parking spaces Total # of designated van accessible spaces Access aisle not provided Sign with the International Symbol of Acc. not provided Sign does not have the designation "Van Accessible"	60 0 0 - - -	Provide a compliant van accessible parking space and marked access aisle, both at least 96" wide. Include an identification sign with the International Symbol of Accessibility (ISA), and the designation "Van Accessible". Provide two car accessible spaces 96" wide minimum with a marked access aisle 60" wide minimum. Include a sign with the International Symbol of Accessibility (ISA).	3	-	\$0
Access to Goods and Services												
Service Counter												
10	Snack Bar	Ext.		Service Counter			Not connected to a accessible route Counter > 36" high	- 42"	Ensure that the counter is connected to an accessible route. Provide a counter that is 36" max. above the ground.	1	Labor 880	\$880






Town of Swansea
Swansea Independent Baseball League

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Picnic Tables												
11	Picnic Table by Snack Bar	Ext.		Picnic Tables	N/A		Number of seating spaces at picnic tables Number of accessible seating spaces Top of dining/work surfaces < 28" or > 34" Toe or knee clearance at tables not provided Knee clearance less than 19" deep	6 0 26" 24" 4"	Provide at least 5% (minimum one) picnic tables in this area with tops between 28"- 34" above the floor and 27" clear height underneath. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400	\$1400
12	Picnic Tables by Baseball Field B	Ext.		Picnic Tables	N/A		At least 5% accessible spaces not provided Picnic table not on an accessible route	- -	Ensure that at least 5% (minimum one) of picnic tables in this area are accessible. Ensure that the picnic table is connected to an accessible route.	1	1400 -	\$1400
13	Picnic Tables by Baseball Field C and E	Ext.		Picnic Tables	N/A		At least 5% accessible spaces not provided Picnic table not on an accessible route Knee clearance less than 19" deep	- - 16"	Ensure that at least 5% (minimum one) of picnic tables in this area are accessible. Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400 -	\$1400
Play and Sport Areas												
Field												
14	Baseball Field A, First and Third Base, Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
15	Baseball Field B, First and Third Base, Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0






**Town of Swansea
Swansea Independent Baseball League**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
16	Baseball Field D, Third Base, Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	33" -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
17	Baseball Field D, First Base, Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	33" -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
18	Baseball Field E, Third Base, Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	15" -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
19	Baseball Field E, First Base, Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route Field not maintained in operable working condition	42" - -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating. Repair concrete pad to ensure the surface at the team seating is maintained in operable working condition.	1	-	\$0
20	Baseball Field A, First Base Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	-	\$0






**Town of Swansea
Swansea Independent Baseball League**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
21	Baseball Field A, Third Base Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	-	\$0
22	Baseball Field C, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	-	\$0
23	Baseball Field C, First Base Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	-	\$0
24	Baseball Field D, Third Base, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	-	\$0
25	Baseball Field C, Third Base, Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide an accessible route to the baseball field team seating areas. (Ensure stone dust at the gate is maintained in operable working condition to ensure the gate door does not require excessive opening force and opens to a width of 90 degrees.)	1	- Labor	\$0

**Town of Swansea
Swansea Independent Baseball League**


ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
26	Baseball Field C, First Base, Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide an accessible route to the baseball field team seating areas. (Ensure stone dust at the gate is maintained in operable working condition to ensure the gate door does not require excessive opening force and opens to a width of 90 degrees.)	1	- Labor	\$0
27	Baseball Field E, Third Base, Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Repair or replace pole so it does not interfere with the accessible route to or from the team seating area.	1	-	\$0
28	Baseball Field A	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
29	Baseball Field B	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
30	Baseball Field C	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0

**Town of Swansea
Swansea Independent Baseball League**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
31	Baseball Field D	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
32	Baseball Field E	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
33	Practice Batting Cages	Ext.		Field	Baseball		Practice areas are not on an accessible route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip resistant accessible route to batting cage practice areas. Install an accessible route between all areas of sports activity.	1	-	\$0
34	Baseball Field C, Third Base, Team Seating	Ext.		Field	Baseball		Field not maintained in operable working condition	-	Ensure stone dust at the gate is maintained in operable working condition, to ensure the gate has ease of maneuverability and can open to 90 degrees.	1	Labor	\$0
35	Baseball Field E to First Base, Team Seating	Ext.		Field	Baseball		Field not maintained in operable working condition	-	Ensure stone dust at the gate is maintained in operable working condition, to ensure the gate has ease of maneuverability and can open to 90 degrees.	1	Labor	\$0

Best Practice

**Town of Swansea
Swansea Independent Baseball League**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Picnic Tables												
36	Picnic Tables by Baseball Field C and E	Ext.		Picnic Tables	N/A				Recommend providing a stable, firm and slip-resistant surface that is 48" wide min. on all sides of at least one (1) picnic table in each distinct area where picnic tables are provided.	1		\$0

Swansea Public Library



Town of Swansea ADA Transition Plan

March 2023



Institute for Human Centered Design

560 Harrison Ave, Unit 401, Boston, MA 02118

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Background

Year Built: 1890 Year Renovated: 1964, 2023

Swansea Public Library is located at 69 Main Street. The two (2) level building has a basement and a main floor which are connected by an interior staircase. The public accessible entrance is located on the west side of the building. There is also an inaccessible secondary entrance on the south side of the building. The parking lot is shared with the Town Hall; the lot has three (3) accessible spaces. Additional exterior amenities include a gazebo, a bike rack and picnic tables.

The first floor houses the book stacks, circulation desk, computer station and work areas, the Magazine Room, and a single-user toilet room. The basement of the building has the Children's and Teen's book room. Also included in a variety of available programs and services offered, the Library has an ongoing book outreach program which provides books and additional resources to members of the public who are homebound.

Key Accessibility Issues

Exterior Ramp

Accessibility issues include lack of the minimum required clear width, handrails that are located lower than the minimum required height, lack of handrail extensions, and lack of edge protection.

Stairs

Accessibility issues at both interior and exterior stairs include handrails located lower than the minimum height required, lack of handrail extensions and handrails that lack a compliant cross-section.

Signage

Accessibility issues include lack of directional signage indicating the location of the nearest accessible entrance, lack of directional signs indicating the location of the nearest accessible emergency exit, lack of two (2) tactile signs at egress doors (with raised characters and braille) and lack of an illuminated exit sign with the International Symbol of Accessibility (ISA) at the accessible exit (west side). Additionally, there is lack of a compliant tactile

designation signage (with raised characters and braille), lack of a compliant informational signage with characters that have high color contrast with the background, and lack of a designation sign located on the latch side of the door at the single-user toilet room.

Doors and Doorways

Accessibility issues include lack of maneuvering clearance at the main entrance and at the single-user toilet room, lack of the minimum required clear width at the Magazine Room doorway and the single-user toilet room door. Additionally, the door to the single-user toilet room lacks compliant hardware.

Interior Routes

Accessibility issues include lack of an accessible means of vertical access, lack of a 42" clear turning space to the Magazine Room, lack of 36" clear width at some accessible routes, and lack of the 80" minimum vertical clearance in the Children and Teen's Room.

Additional Accessibility Issues

- Lack of an audible and visual fire alarm system throughout the building, including in the single-user toilet room.
- Lack of a compliant single-user toilet room.
- Lack of an accessible route to the exterior bike rack.
- Lack of at least one (1) accessible picnic table located on an accessible route.
- Lack of knee and toe clearance at the work surface at the computer stations and the top of the work surface in the Teen and Children's area is located higher than the maximum allowed.

Order of Magnitude Cost Estimates

- Renovate exterior ramp: \$17,450
- Renovate interior and exterior stairs: \$4,860
- Add a compliant single-user toilet room: \$24,604
- Add means of accessible vertical access: \$90,000*
- Renovate doors and doorways: \$7,216
- Miscellaneous corrective actions (egress and directional signs, automatic door opener, work surface, etc.): \$7,566

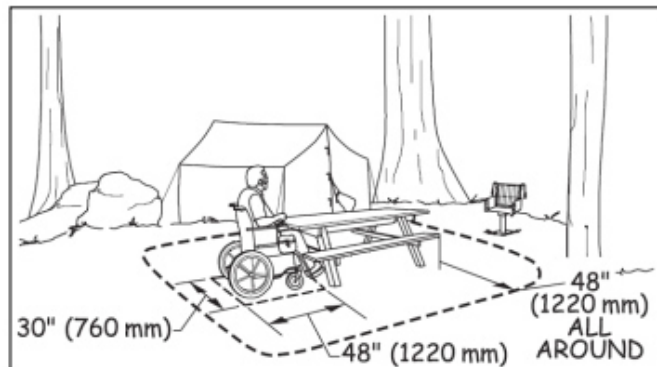
Total: \$151,696*

***Note:** IHCD is not providing costs for some exterior issues such as estimating the cost to repair expanses of sidewalk because supply chain and related issues have made actual costs too volatile to estimate with accuracy. Also, cost to provide an elevator or other means of accessible vertical access is beyond the scope of this survey.





Best Practice and Inclusive Design

Best practice and inclusive design recommendations include elements that are not required in the standards but may create enhanced experiences for all users.

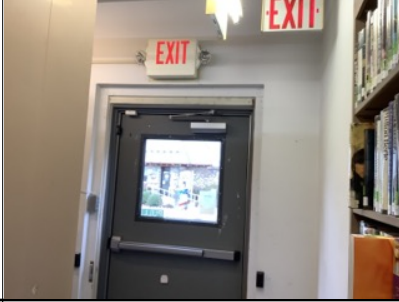




- Recommend providing a marked access aisle that is at least 60" wide at the parallel accessible parking space.
- Recommend providing compliant designation signage at the magazine room and a compliant directional sign to the single-user toilet room.
- Recommend providing a contrasting color on both interior and exterior stair nosings.
- Recommend providing a stable, firm and slip-resistant surface that is 48" clear on all sides of the accessible picnic table. See the following illustration:








**Town of Swansea
Swansea Public Library**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Approach and Entrance												
Exterior Ramp												
1	Main Entrance	Ext.		Exterior Ramp	N/A		No lower handrail 18"-20" high provided Ramp < 48" wide Handrails < 34" or > 38" above ramp surface Handrails do not extend 12" past top & bottom Edge protection < 4" high	15.5" 35" 31" - -	Provide a lower handrail between 18" to 20" high above the ground. Widen ramp so that the clear width is 48" min. Alter so the handrails are 34"- 38" high above the ground. Alter handrails to extend horizontally above the landing for 12" min. beyond the top and bottom of ramp runs. Provide edge protection.	1	17450	\$17450
Exterior Stair												
2	Secondary Entrance	Ext.		Exterior Stair			Handrail height < 34" or > 38" Handrails do not extend 12" from stair Cross section of handrail is not compliant	33" - -	Alter so the handrails are 34"- 38" high above the finished floor or ground. Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth min. beyond last riser nosing in same direction as stair flight. Provide handrails with 1 1/4" - 2" circular cross sections.	1	2220	\$2220
Entrance												
3	Secondary Entrance	Ext.		Entrance	Secondary Entrance		Directional sign to accessible entrance not provided	-	Provide a directional sign indicating the location of the nearest accessible entrance.	1	346	\$346
4	Main Entrance	Ext.		Entrance	Main Entrance		Maneuvering clearance is not provided	-	Provide an automatic door opener. (Door lacks 18" min. pull-side maneuvering clearance.)	1	3060	\$3060
Access to Goods and Services												






**Town of Swansea
Swansea Public Library**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Means of Egress												
5	Main Egress	1		Means of Egress	N/A		Tactile exit sign not provided Illuminated ISA symbol not provided (MAAB)	- -	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48" - 60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced, provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	232	\$232
6	Secondary Egress	1		Means of Egress	N/A		Tactile exit sign not provided Directional sign to accessible emergency exit not provided	- -	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	432	\$432
7	Secondary Egress	1		Means of Egress	N/A		Directional sign to accessible emergency exit not provided	-	Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	232	\$232
Interior Access Route												
8	Book Stacks	1		Interior Access Route	N/A		Route < 36" wide	25"	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	Labor	\$0
9	Book Stacks	1		Interior Access Route	N/A		Route < 36" wide	34"	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	Labor	\$0





**Town of Swansea
Swansea Public Library**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
10	Children and Teen's Room	Basement		Interior Access Route	N/A		Route < 36" wide	27"	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	Labor	\$0
11	To Magazine Room	1		Interior Access Route	N/A		Route < 42" wide	28"	Relocate the table to provide at least 42" turning space at the room entry.	1	Labor	\$0
12	Children and Teen's Room	Basement		Interior Access Route	N/A		Vertical clearance < 80" above finished floor	63"	Further study will be needed to determine whether it is technically feasible to bring the vertical clearance into full compliance with the ADA Standards. Consider adding signage that says, "Low Headroom" or, "Low Ceiling", or provide padding along the vent.	1	-	\$0
13	Staircase	1		Interior Access Route	N/A		Accessible vertical route not provided	-	Provide accessible vertical access. (Cost to provide an elevator or other means of accessible vertical access is beyond the scope of this survey.)	1	90000	\$90000
Bike Racks												
14	Bike Rack	Ext.		Bike Racks	N/A		Bike rack is not connected to an accessible route		Ensure the bike rack is connected to an accessible route. (Provide a stable, firm and slip resistant route to the bike rack, or relocate the bike rack to an accessible route.)	1	-	\$0





**Town of Swansea
Swansea Public Library**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Doors, Doorways, & Gates												
15	Single-User Toilet Room	1		Doors, Doorways, & Gates	Toilet Room		Clear width at door < 32" Maneuvering clearance(s) not provided Hardware not compliant	25" 10" -	Widen the door so that there is 32" min. clear width. Remove the book case to provide 18" min. maneuvering clearance on the pull-side of the door. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	3850 Labor	\$3850
16	Magazine Room	1		Doors, Doorways, & Gates	139		Clear width at doorway < 42" Clear width at door < 32"	27"	Widen the doorway to ensure 42" minimum clear width is provided.(ADA 404.2.4.2)	1	3366	\$3366
Stairways												
17	Staircase	Basement		Stairways	Egress		Handrail height < 34" or > 38" Handrails do not extend 12" from stairs Handrails have noncompliant cross section	30" - -	Alter so the handrails are 34"- 38" high above the floor. Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure handrails extend to one tread depth beyond the last riser. Provide handrails with 1 1/4" - 2" circular cross sections.	1	2640	\$2640
Signage												
18	Single-User Toilet Room	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232
19	Children and Teen's Room	1		Signage	Informational		Non-glare finish and contrast not provided on sign	-	Install a sign with a non-glare finish with characters that have a high color contrast with the background.	1	232	\$232


**Town of Swansea
Swansea Public Library**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Dining or Work Surfaces												
20	Computer Station	1		Dining or Work Surfaces	Work Surface		Knee or toe clearance not provided	25"	Provide at least one work surface with 27" min. high knee and toe clearance. For children, provide at least one work surface with 24" min. high knee and toe clearance.	1	700	\$700
21	Children and Teen's Room	Basement		Dining or Work Surfaces	Work Surface		Top of dining/work surface < 28" or > 34"	36"	Provide at least one work surface with tops between 28"- 34" above the floor.	1	700	\$700
Picnic Tables												
22	Picnic Tables	Ext.		Picnic Tables	N/A		Picnic table not on an accessible route Knee clearance less than 19" deep	- 5"	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400	\$1400
Toilet & Bathing Rooms												
Overall Access												
23	Single-User Toilet Room	1		Overall Access	Toilet Room		Turning space not provided Accessible plumbing fixtures or stalls not provided	36" -	Add an accessible single-user toilet room.	1	24604	\$24604
Additional Access												

**Town of Swansea
Swansea Public Library**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Fire Alarms												
24	Book Stacks	1		Fire Alarms	N/A		No visible fire alarm provided within room	-	When fire system is updated, ensure that a visible fire alarm is installed in each room.	1	-	\$0
Best Practice												
Parking												
25	Parking Lot	Ext.		Parking	N/A				Recommend providing a marked access aisle that is at least 60" wide.	1	-	\$0
Picnic Table												
26	Picnic Tables	Ext.		Picnic Table	N/A				Recommend providing a 48" min. stable, firm and slip resistant surface around the picnic table.	1	-	\$0
Signage												
27	Magazine Room	1		Signage	N/A				Recommend providing accessible signage indicating the Magazine Room and directional signage to the toilet room.	1	-	\$0

**Town of Swansea
Swansea Public Library**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Stairs												
28	Secondary Entrance	Ext.		Stairs	N/A				Recommend providing a contrasting color on both interior and exterior stair nosings.	1	-	\$0

Swansea Town Hall



Town of Swansea ADA Transition Plan

March 2023



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Background

Year Built: 1890 Year Renovated: 1950

Swansea Town Hall is located at 81 Main Street. The three (3) story building's floors are connected by a set of interior stairs, however, the public only has access to the first floor. The public accessible entrance to the Town Hall is located on the east side of the building. The secondary, inaccessible entrance is located on the south side. The parking lot is shared with the Library.

Note: See Library report for additional accessibility issues at the parking lot.

On the first floor the Town Hall there is a meeting room, the tax department, accounting department and office, town clerk, selectman's office, assessor's office and a single-user toilet room.

Note: The IHCD team only surveyed the areas used by the public.

Key Accessibility Issues

Exterior Access Routes

Accessibility issues include surface openings that are greater than allowed and excessive cross and running slopes at the walkways. In addition, the exterior ramp has handrails that are lower than allowed and the ramp lacks edge protection.

Exterior Stairs

Accessibility issues include a lack of handrail extensions at the secondary entrance single staircase handrail, and lack of handrails provided on both sides of the staircase.

Signage

Accessibility issues include the lack of the International Symbol of Accessibility (ISA) at the accessible main entrance door, lack of a directional sign near the secondary entrance directing visitors to the nearest accessible entrance, lack of a directional sign indicating the location of the nearest accessible exit, lack of tactile egress signs (with raised characters and braille) and lack of an illuminated exit sign with the International Symbol of

Accessibility (ISA) at the accessible exit. Additionally, all room designation signage lack raised characters and braille, and some room designation signs are not located on the latch side of the door.

Doors and Doorways

Accessibility issues include a lack of 32" minimum clear width at three (3) doors, doors that require excessive opening force and doors with non-compliant hardware that requires tight pinching, grasping or twisting of the wrist.

Additional Accessibility Issues

- Lack of an audible and visual fire alarm throughout the building, including the single-user toilet room.
- The coat hook in the single-user toilet room is mounted higher than allowed.
- Three (3) service counters are higher than allowed.
- Lack of knee and toe clearance at the work surface by the selectman's office.

Order of Magnitude Cost Estimates

- Renovate exterior stairs: \$1,742
- Renovate exterior ramp: \$1,260
- Lower service counters: \$2,640
- Miscellaneous corrective actions (renovate doors, egress signs, designation signs, etc.): \$14,928

Total: \$20,570*





***Note:** IHCD is not providing costs for some exterior issues such as estimating the cost to repair expanses of sidewalk because supply chain and related issues have made actual costs too volatile to estimate with accuracy.

Best Practice and Inclusive Design





Best practice and inclusive design recommendations include elements that are not required in the standards but may create enhanced experiences for all users.

- Recommend providing designation signage at all permanent rooms that lack an accessible designation sign.






**Town of Swansea
Swansea Town Hall**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Approach and Entrance												
Exterior Access Route												
1	Route to Secondary Entrance	Ext.		Exterior Access Route	Walkway		Cross slope > 1:50 (2.00%)	4%	Reduce cross slope to be no steeper than 1:50 (2.00%).	1	-	\$0
2	Route to Secondary Entrance	Ext.		Exterior Access Route	Walkway		Surface openings > 1/2" Running slope > 1:20 (5.00%)	2" 10.1%	Replace or reposition so that openings are 1/2" max. and the long opening dimension is perpendicular to the dominant direction of travel. Reduce running slope to be no steeper than 1:20 (5.00%).	1	-	\$0
Exterior Ramp												
3	Ramp to Main Entrance	Ext.		Exterior Ramp	N/A		Handrails < 34" or > 38" above ramp surface Edge protection < 4" high	32.5" -	Alter so the handrails are 34"- 38" high above the ground or finished floor. Provide edge protection that prevents the passage of a 4" diameter sphere, where any portion of the sphere is within 4" of the finished floor or ground surface.	1	1260	\$1260
Exterior Stair												
4	Secondary Entrance	Ext.		Exterior Stair	N/A		Handrails do not extend 12" from stair Handrail not provided on both sides	- -	Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth min. beyond last riser nosing in same direction as stair flight. Provide a handrail on each side.	1	1742	\$1742





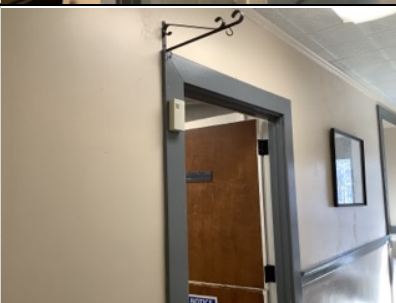
**Town of Swansea
Swansea Town Hall**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Entrance												
5	Secondary Entrance	Ext.		Entrance	Secondary Entrance		Directional sign to accessible entrance not provided Clear width at door is < 32" Door requires > 15 lbs. of force to open	- 25.5" 17 lbs	Provide a directional sign indicating the location of the nearest accessible entrance. Widen at least one active leaf of the door so that there is 32" min. clear width. Adjust closers so doors do not require more than 15 pounds of opening force.	1	3712	\$3712
6	Main Entrance	Ext.		Entrance	Main Entrance		International Symbol of Accessibility not provided Clear width at door is < 32" Door requires > 15 lbs. of force to open	31" 16 lbs	Provide a sign with the International Symbol of Accessibility (ISA). Install offset hinges to ensure that the door has a clear width of 32 inches. Adjust closers so doors do not require more than 15 pounds of opening force.	1	3712	\$3712
Access to Goods and Services												
Means of Egress												
7	Secondary Entrance	1		Means of Egress	N/A		Tactile exit sign not provided Directional sign to accessible emergency exit not provided	- -	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48"- 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	464	\$464
8	Main Entrance	1		Means of Egress	N/A		Tactile exit sign not provided Illuminated ISA symbol not provided (MAAB)	- -	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48"- 60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced, provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	232	\$232





**Town of Swansea
Swansea Town Hall**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Interior Access Route												
9	Accounting Office	1		Interior Access Route	N/A		Route < 36" wide	29"	Ensure that a clear width of 36" min. is maintained at the accessible route. (Relocate cabinets.)	1	Labor	\$0
Doors, Doorways, & Gates												
10	Accounting Office	1		Doors, Doorways, & Gates	Office		Clear width at door < 32" Hardware not compliant	27" -	Widen the door so that there is 32" min. clear width. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	3850	\$3850
11	Meeting Room	1		Doors, Doorways, & Gates	Meeting Room		Hardware not compliant	-	Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	484	\$484
Signage												
12	Tax Department	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232
13	Accounting Office	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232





**Town of Swansea
Swansea Town Hall**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
14	Town Clerk	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232
15	Selectmans Office	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232
16	Assessor Office	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232
17	Single-User Toilet Room	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232
18	Meeting Room	1		Signage	Designation		Raised characters not provided on sign Braille not provided on sign Sign not located on the latch side of the door	- - -	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	232 Labor	\$232

**Town of Swansea
Swansea Town Hall**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Service Counter												
19	Tax Department	1		Service Counter	N/A		Counter > 36" high	42.5"	Provide a counter that is 36" max. above the ground or finished floor.	1	880	\$880
20	Town Clerk	1		Service Counter	N/A		Counter > 36" high	42"	Provide a counter that is 36" max. above the ground or finished floor.	1	880	\$880
21	Assessor Office	1		Service Counter	N/A		Counter > 36" high	42"	Provide a counter that is 36" max. above the ground or finished floor.	1	880	\$880
Dining or Work Surfaces												
22	By Selectmans Office	1		Dining or Work Surfaces	Work Surface		Knee or toe clearance not provided	23"	Provide at least one work surface with 27" min. high knee and toe clearance.	1	700	\$700
Toilet & Bathing Rooms												

**Town of Swansea
Swansea Town Hall**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Overall Access												
23	Single-User Toilet Room	1		Overall Access	Toilet Room		Audible and visible alarm not provided	-	When fire system is updated, ensure that a visible and audible fire alarm is installed.	1	-	\$0
Single-User Toilet												
24	Single-User Toilet Room	1		Single-User Toilet	N/A		Hook located > 54" high	70"	Locate the coat hook no higher than 48" above the finished floor.	1	150	\$150
Additional Access												
Fire Alarms												
25	Town Hall	1		Fire Alarms	Other		No visible fire alarm provided within room	-	When fire system is updated, ensure that a visible fire alarm is installed in each room.	1	-	\$0
Best Practice												
Signage												
26	Accounting Office	1		Signage	Designation			-	Recommend providing accessible designation signage mounted on the latch side of the door at all permanent rooms that lack an accessible designation sign.	1	-	\$0

Swansea Veteran's Memorial Park



Town of Swansea ADA Transition Plan

March 2023



Institute for Human Centered Design

560 Harrison Ave, Unit 401, Boston, MA 02118
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Background

Veteran's Memorial Park is located across from 141 Milford Road. Park amenities include a playground, basketball court, volleyball court, two (2) sets of tennis courts, seven (7) baseball fields with dugouts, a batting cage area, two (2) single-user toilet rooms, a concession stand, benches, picnic tables, and parking lots. There is one park entry off Milford Road, on the park's north side, and a second entry point off the Grand Army of the Republic Highway.

Key Accessibility Issues

Exterior Routes

Accessibility issues include routes with excessive cross and running slopes and changes in level. Additionally, there are routes that do not prevent the accumulation of water, routes that are not maintained in operable working condition, and lack of an accessible route to a bench, and five (5) picnic tables.

Parking Lot

Accessibility issues include lack of a compliant van accessible parking space with marked access aisle and sign in both the parking lot by the tennis courts and across from the tennis courts. There is also lack of a compliant identification sign with the International Symbol of Accessibility (ISA) and lack of the designation "Van Accessible" at the van parking space near Baseball Field F, one (1) identification sign with the top located higher than what is allowed by Baseball Field G, and lack of a striped access aisle at the accessible parking space near the playground.

Areas of Sport Activity

Accessibility issues include lack of an accessible route to the edge of sport activity (baseball, basketball, batting cages, volleyball, tennis), lack of at least a 30" by 48" stable, firm and slip-resistant area adjacent to at the team seating areas and lack of a 30" by 60" stable, firm and slip-resistant area adjacent to the sideline seating. Additionally, the gates at one (1) set of tennis courts and at one (1) baseball field are not maintained in operable working condition.

Single-User Toilet Rooms

Accessibility issues at both single-user toilet rooms include lack of an audible and visual fire alarm system, and hand dryers that protrude into the circulation path. Additionally, the lavatory in the east single-user toilet room lacks clear floor space due to the location of stored objects and the toilet in the west single-user toilet room is located further away from the wall than what is allowed.

Playground

Accessibility issues include lack of an accessible route to and around the playground, lack of a compliant impact-attenuating surface under and around the play components and lack of a surface that is firm, stable and slip-resistant (to areas under and around play components).

Note: The Massachusetts Architectural Access Board (MAAB) does not consider engineered wood fiber (EWF) to comply with its regulation requiring an accessible route to each play component and around the playground.

Additional Accessibility Issues

- Lack of compliant designation signage at both single-user toilet rooms.

Order of Magnitude Cost Estimates

- Renovate parking spaces: \$4,500
- Provide five (5) picnic tables: \$7,000
- Miscellaneous corrective actions (cane-detectable barriers): \$1,076

Total: \$12,576*

***Note:** IHCD is not providing costs for some exterior issues such as estimating the cost to repair expanses of sidewalk because supply chain and related issues have made actual costs too volatile to estimate with accuracy.

Note: The following image shows location names referenced in this report:

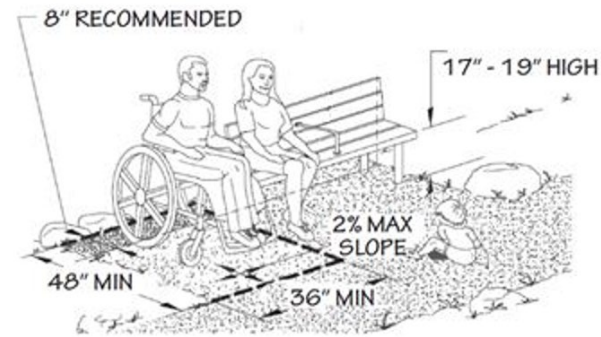


Best Practice and Inclusive Design

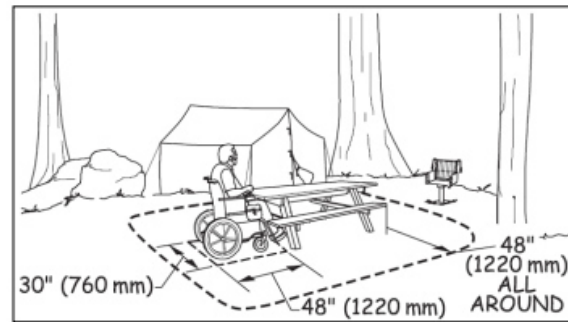
Best practice and inclusive design recommendations include elements that are not required in the standards but may create enhanced experiences for all users.

- Recommend relocating the sign for the park entrance closer to the entrance to the park on Milford Road.
- Recommend providing a 36" by 48" min. stable, firm and slip-resistant area alongside at least one bench in each distinct area where benches are provided so that a person using a

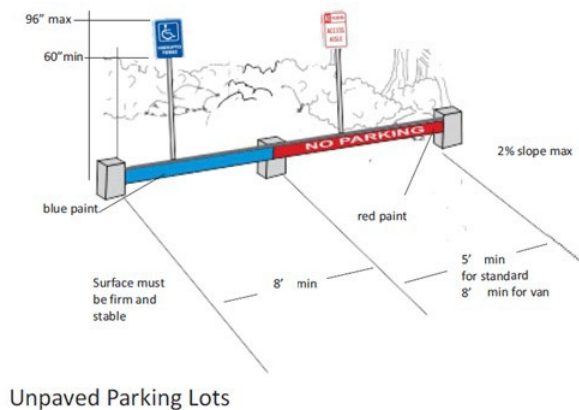
wheelchair or other mobility device is able to sit alongside someone seated on the bench with their shoulders aligned. See the following illustration for best practice recommendations for benches:








- Recommend providing a stable, firm and slip-resistant surface that is 48" wide min. on all sides of the accessible picnic table in each distinct area where picnic tables are provided. See the following illustration:








- A recommended option for marking accessible parking spaces in an unpaved parking lot:








**Town of Swansea
Swansea Veteran's Memorial Park**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Approach and Entrance												
Exterior Access Route												
1	Baseball Field F	Ext.		Exterior Access Route	Walkway		Cross slope > 1:50 (2.00%)	3%	Reduce the cross slope to be no steeper than 1:50 (2.00%).	1	-	\$0
2	Route to Baseball Field C	Ext.		Exterior Access Route	Walkway		Cross slope > 1:50 (2.00%) Running slope > 1:20 (5.00%)	4.5% 9.7%	Reduce the cross slope to be no steeper than 1:50 (2.00%). Reduce the running slope to be no steeper than 1:20 (5.00%).	1	-	\$0
3	Playground Walkway	Ext.		Exterior Access Route	Walkway		Level changes > 1/4"	2"	Alter the change in level to be 1/4" high max.	1	-	\$0
4	By Baseball Field E, Sidelines Seating	Ext.		Exterior Access Route	Walkway		Does not prevent accumulation of water Route not maintained in operable working condition	- -	Repair the surface. Ensure that the accessible route is maintained in operable working condition.	1	-	\$0
5	Route to Tennis Courts	Ext.		Exterior Access Route	Walkway		Route not maintained in operable working condition	-	Ensure that the accessible route is maintained in operable working condition.	1	-	\$0






Town of Swansea
Swansea Veteran's Memorial Park

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
6	Route to Baseball Field B	Ext.		Exterior Access Route	Exterior		Accessible route not provided	-	Ensure an accessible route is provided.	1	-	\$0
Off-Street Parking Lot or Garage												
7	Parking Lot Across From Tennis Courts	Ext.		Off-Street Parking Lot or Garage	Visitor		Total # of designated car accessible parking spaces Total # of designated van accessible spaces Access aisle not provided Sign with the International Symbol of Acc. not provided Sign does not have the designation "Van Accessible"	- - - -	Provide a van accessible parking spaces and marked access aisle each 96" wide min. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1	1850	\$1850
8	Parking Lot by Tennis Courts	Ext.		Off-Street Parking Lot or Garage	Visitor		Total # of designated car accessible parking spaces Total # of designated van accessible spaces Access aisle not provided Sign with the International Symbol of Acc. not provided Sign does not have the designation "Van Accessible"	- - - -	Provide a van accessible parking spaces and marked access aisle each 96" wide min. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1	1850	\$1850
9	Parking Lot by Playground	Ext.		Off-Street Parking Lot or Garage	Visitor		Access aisle not compliant	-	Provide a marked access aisle that is at least 60" wide at the car accessible space and 96" wide at the van accessible space. (Stripe.)	2	300	\$600
10	Parking Near Baseball Field F	Ext.		Off-Street Parking Lot or Garage	Visitor		Sign with the International Symbol of Acc. not provided Sign does not have the designation "Van Accessible" Sign top > 96" above finished grade (MAAB)	- - 120"	Provide a sign with the International Symbol of Accessibility (ISA) with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space. Locate sign with the top of the sign 96" above the ground.	1	500	\$500





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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
11	Parking Near Baseball Field G	Ext.		Off-Street Parking Lot or Garage	Visitor		Sign top > 96" above finished grade (MAAB)	106"	Locate sign with the top of the sign 96" above the ground.	1	Labor	\$0
Access to Goods and Services												
Signage												
12	Single-User Toilet Room A	Ext.		Signage	Designation		Not provided	-	Locate room identification signage alongside the door on the latch side.	1	232	\$232
13	Single-User Toilet Room B	Ext.		Signage	Designation		Not provided	-	Locate room identification signage alongside the door on the latch side.	1	232	\$232
Picnic Tables												
14	Picnic Table Near Baseball Field F	Ext.		Picnic Tables	N/A		Picnic table not on an accessible route Knee clearance less than 19" deep	- 16"	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400	\$1400
15	Picnic Table Near Baseball Field D	Ext.		Picnic Tables	N/A		Picnic table not on an accessible route Knee clearance less than 19" deep	- 16"	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400	\$1400






**Town of Swansea
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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
16	Picnic Table by Baseball Field A	Ext.		Picnic Tables	N/A		Picnic table not on an accessible route Knee clearance less than 19" deep	- 16"	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400	\$1400
17	Picnic Table by Playground	Ext.		Picnic Tables	N/A		Picnic table not on an accessible route Knee clearance less than 19" deep	- 16"	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400	\$1400
18	Picnic Table by Playground	Ext.		Picnic Tables	N/A		Picnic table not on an accessible route Knee clearance less than 19" deep	- 16"	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	1400	\$1400
Benches												
19	Bench by Baseball Field A	Ext.		Benches	N/A		No accessible route to one bench in this area	-	Provide an accessible route to at least one bench in this area.	1	-	\$0
Toilet & Bathing Rooms												
Overall Access												
20	Single-User Toilet Room, West	Ext.		Overall Access	Toilet Room		Audible and visible alarm not provided	-	When fire system is updated, ensure that a visible and audible fire alarm is installed.	1	-	\$0






**Town of Swansea
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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
21	Single-User Toilet Room, East	Ext.		Overall Access	Toilet Room		Audible and visible alarm not provided	-	When fire system is updated, ensure that a visible and audible fire alarm is installed.	1	-	\$0
Lavatory												
22	Single-User Toilet Room, East	Ext.		Lavatory	N/A		Clear floor space not provided at lavatory	-	Relocate the stored item to maintain the 30" min. by 48" min. clear floor space positioned for a forward approach at the lavatory.	1	Labor	\$0
Dispensers												
23	Single-User Toilet Room, West	Ext.		Dispensers	Hand Dryer		Dispenser acts as a protruding object	6"	Relocate dispenser out of the circulation path or provide a cane-detectable barrier 27" above the finished floor below the dispenser.	1	306	\$306
24	Single-User Toilet Room, East	Ext.		Dispensers	Hand Dryer		Dispenser acts as a protruding object	6"	Relocate dispenser out of the circulation path or provide a cane-detectable barrier 27" above the finished floor below the dispenser.	1	306	\$306
Play and Sport Areas												






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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Play Areas												
25	Playground	Ext.		Play Areas	N/A		Accessible route not provided around playground Accessible route not provided at play components		Install an accessible route to and around the playground. Provide a compliant impact-attenuating surface under and around the play components.	1	-	\$0
26	Playground	Ext.		Play Areas	N/A		Accessible route not provided at play components	-	Provide a compliant impact-attenuating surface under and around the play components.	1	-	\$0
27	Playground	Ext.		Play Areas	N/A		Accessible route not provided at play components	-	Provide a compliant impact-attenuating surface under and around the play components.	1	-	\$0
Field												
28	Baseball Field G, First Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating		Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating.	1	-	\$0
29	Baseball Field G, Third Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0






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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
30	Baseball Field F, Third Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
31	Baseball Field F, First Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
32	Baseball Field E, Third Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
33	Baseball Field D, Third Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
34	Baseball Field D, First Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0






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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
35	Baseball Field C, First Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
36	Baseball Field C, Third Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
37	Baseball Field B, Third Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
38	Baseball Field B, First Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
39	Baseball Field A, Third Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0




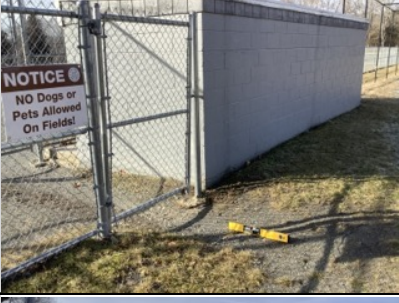

**Town of Swansea
Swansea Veteran's Memorial Park**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
40	Baseball Field A, First Base Team Seating	Ext.		Field	Baseball		Accessible spaces are not provided at team seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
41	Baseball Field G, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route		Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
42	Baseball Field G, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route		Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
43	Baseball Field F, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
44	Baseball Field F, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0





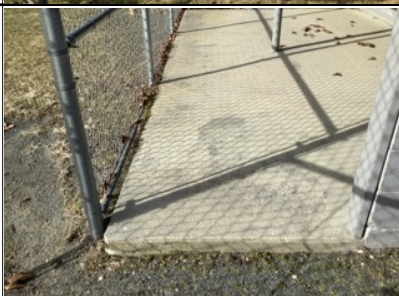
**Town of Swansea
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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
45	Baseball Field E, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
46	Baseball Field E, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
47	Baseball Field E, First Base Team Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	-	\$0
48	Baseball Field D, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
49	Baseball Field C, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0






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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
50	Baseball Field C, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
51	Baseball Field B, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
52	Baseball Field B, Sidelines Seating	Ext.		Field	Baseball		Accessible spaces not provided at sidelines seating Not connected to an accessible-route	- -	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	-	\$0
53	Baseball Field G, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route		Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
54	Baseball Field G, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route		Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0






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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
55	Baseball Field F, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route		Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
56	Baseball Field F, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route		Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
57	Baseball Field E, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
58	Baseball Field E, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
59	Baseball Field E, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0






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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
60	Baseball Field D, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
61	Baseball Field D, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
62	Baseball Field D, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
63	Baseball Field C, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
64	Baseball Field C, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0





**Town of Swansea
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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
65	Baseball Field C, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
66	Baseball Field C, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
67	Baseball Field B, Third Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
68	Baseball Field B, First Base Team Seating	Ext.		Field	Baseball		Not connected to an accessible-route	-	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	-	\$0
69	Batting Cages Near Field G	Ext.		Field	Baseball		Not connected to an accessible-route Practice areas are not on an accessible route	- -	Provide a stable, firm and slip-resistant accessible route to batting cages.	1	-	\$0






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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
70	Baseball Field G	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
71	Baseball Field F	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
72	Baseball Field E	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
73	Baseball Field D	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
74	Baseball Field B	Ext.		Field	Baseball		Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0



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ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
75	Baseball Field A	Ext.		Field			Not connected to an accessible-route No accessible route to all areas of sport activity	- -	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	-	\$0
76	Baseball Field E, Third Base Team Seating	Ext.		Field	Baseball		Practice areas are not on an accessible route	-	Maintain surface to gate can open to 90 degrees and so the gate does not require excessive opening force.	1	-	\$0
Court												
77	Volleyball Court, Team Seating	Ext.		Court	Volleyball		Accessible space is not provided at team seating Not connected to accessible route	- -	Provide a 36" x 48" clear floor space at team seating. Provide an accessible route to the volleyball court team seating.	1	-	\$0
78	Basketball Court, Sidelines Seating	Ext.		Court	Basketball		Accessible spaces are not provided at sidelines seating Not connected to accessible route	- -	Provide a 36" x 60" clear floor space at sidelines seating. Provide an accessible route to the basketball court sideline seating.	1	-	\$0
79	Route to Tennis Courts	Ext.		Court	Tennis		Not connected to accessible route No accessible route between all areas of sport activity	- -	Provide an accessible route to the tennis courts. Install an accessible route between all areas of sport activity.	1	-	\$0

**Town of Swansea
Swansea Veteran's Memorial Park**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
80	Basketball Court	Ext.		Court	Basketball		Not connected to accessible route No accessible route between all areas of sport activity	- -	Provide an accessible route to the basketball court. Install an accessible route between all areas of sport activity.	1	-	\$0
81	Tennis Court	Ext.		Court	Tennis		Not connected to accessible route No accessible route between all areas of sport activity	- -	Provide an accessible route to the tennis court. Install an accessible route between all areas of sport activity.	1	-	\$0
82	Volleyball Court	Ext.		Court	Volleyball		Not connected to accessible route No accessible route between all areas of sport activity	- -	Provide an accessible route to the volleyball court. Install an accessible route between all areas of sport activity.	1	-	\$0
83	Tennis Courts	Ext.		Court	Tennis		Court not maintained in operable working condition	-	Repair gate to ensure door opens to 90 degrees and does not require excessive opening force.	1	-	\$0
Best Practice												
Benches												
84	Bench by Baseball Field A	Ext.		Benches	N/A				Recommend providing a 36" by 48" stable, firm and slip-resistant surface adjacent to the bench so someone seated in a wheelchair is positioned with their shoulders aligned with the back of the bench.	1	-	\$0

**Town of Swansea
Swansea Veteran's Memorial Park**

ID	Location	Floor	Room	Element	Type	Photo	Issues	Current Measure	Recommendations	Quantity	Price	Cost Estimation
Picnic Tables												
85	Picnic Table by Baseball Field A	Ext.		Picnic Tables	N/A				Recommend providing a 48" wide min. stable, firm and slip resistant surface around all sides of the picnic table.	1	-	\$0
Signage												
86	Milford Road Entrance	Ext.		Signage	N/A				Recommend relocating the sign for the park closer to the entrance to the park on Milford Road.	1	-	\$0



Town of Swansea, Massachusetts

GIS Summary

April 2023

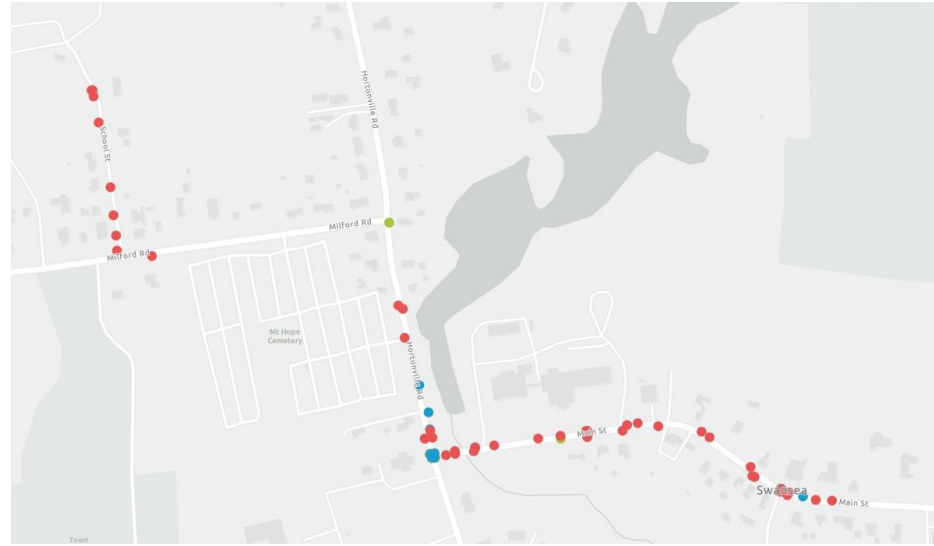


Prepared by the



Institute for Human Centered Design

Sidewalk and Walkway Accessibility Survey



Town of Swansea ADA Transition Plan

April 2023



Institute for Human Centered Design

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617-695-1225 voice/ tty

Background

The Town of Swansea requested an ADA assessment of the Town’s sidewalks and walkways. Swansea is participating in the Massachusetts Department of Transportation (MassDOT) Complete Streets Funding Program as of June 2021.

“Complete Streets are designed to integrate the needs of all users – pedestrians, cars, trucks, freight, cyclists, transit riders, people with disabilities, and abutting businesses and residents – with a priority on safety and usability, within the context and constraints of the roadway. Types of projects include but are not limited to: bike lanes, safe street crossings, signage, traffic calming measures, ADA accessible curb ramps, speed feedback signs, and sidewalks.”

The survey of the sidewalks, pedestrian crossings and curb ramps was performed through GIS. The survey included approximately 1.25 miles of sidewalk. To ensure the Town is in compliance with Title II of the Americans with Disabilities Act (ADA), the Institute for Human Centered Design IHCD uses the U.S. Access Board’s Proposed Public Rights-of-Way Accessibility Guidelines (PROWAG). The Rules and Regulations of the Massachusetts Architectural Access Board (MAAB) 521 CMR are also part of the survey.

Note: Title II of the Americans with Disabilities Act requires that state and local governments ensure that persons with disabilities have access to the pedestrian access routes in the public right of way. An important part of this requirement is the obligation whenever streets, roadways, or highways are altered to provide curb ramps where street level pedestrian walks cross curbs. This requirement is intended to ensure the accessibility and usability of the pedestrian walkway for persons with disabilities.

Alterations of streets, road, or highways include activities such as reconstruction, rehabilitation, resurfacing, widening, and projects of similar scale and effect. Maintenance activities on streets, roads, or highways, such as filling potholes, are not alterations. See *Department of Justice/Department of Transportation Joint Technical Assistance 1 on the Title II of the Americans with Disabilities Act Requirements to Provide Curb Ramps with*

Streets, Roads, or Highways are Altered through Resurfacing at: https://www.fhwa.dot.gov/civilrights/programs/ada/doj_fhwa_ta.cfm

Three (3) areas were surveyed with the GIS tool. One (1) area by Swansea Town Hall and Swansea Public Library included Main Street between Ledge Road and Gardners Neck Road. The second area by the Swansea School Administration Building included the intersection of Main Street, Gardner Neck Road and Hortonville Road to the intersection of Hortonville Road and Milford Road. The third area by the Mount Hope Cemetery and Swansea Veteran’s Memorial Park included from the intersection of Hortonville Road and Milford Road to the intersection of School Street and Milford Road, and to Joseph Case High School located on School Street.

The deliverable includes a dashboard that identifies the top three (3) major accessibility issues, and it also identifies eight (8) accessibility issues by category. Those accessibility issues need to be addressed when the Town undergoes the renovation/alteration of its streets. (See Image #1.)

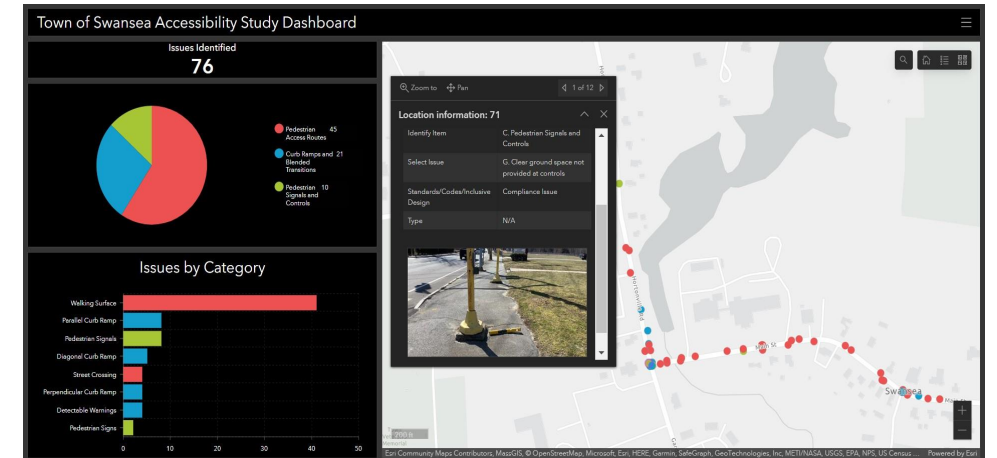


Image #1

The dashboard also provides an interactive map that identifies and shows the exact location of each accessibility issue along the areas that were surveyed. (See Images #2 and #3.)

At the end of this report there are some examples of the different variations of the dashboard depending on the issue selected. (See Images #4 - #6.)

In addition to the dashboard, there is a GIS layer that contains information of non-compliant elements through points collected during the survey. This digital information will allow the Town of Swansea to use the data for corrective actions in the field with a precise location of accessibility issues and easy access to digital photos that illustrate the problems.

Key Accessibility Issues

Exterior Routes

- Some areas along the existing sidewalks have deteriorated surfaces and lack maintenance. As a result, there are frequent instances of excessive changes in level and instances of surface openings greater than allowed.
- Some areas along the existing walkways are less than 36" wide due to the location of mailboxes, electric poles, and pedestrian signs.
- Many of the existing sidewalks have frequent areas with excessive cross slopes.
- Some walkway areas have foliage that protrudes into the walkway. There are also instances where trees, plants, mailboxes or other obstructions reduce the clear width to less than the required 36 inches and limit vertical clearance to less than the required 80 inches.

Curb Ramps

- Some curb ramps lack the minimum required clear width due to dirt or deterioration.
- One (1) curb ramp lacks a landing at the top of the curb ramp.
- Some curb ramps lack a tactile detectable warning.

- There are many instances of curb ramps with excessive running slopes and curb ramps with excessive slopes at the flares.
- Many of the curb ramps lack a flush transition from the curb ramp to the street due to deterioration or other causes that result in an excessive change in level.

Pedestrian Signals and Controls

- Some pedestrian signals lack clear ground space or there are excessive slopes at controls.
- A few controls are not operable with a closed fist.
- Some pedestrian controls are located with the pushbutton facing the wrong direction.
- When the four pedestrian signals that are located at each of the pedestrian street crossings at the intersections of Hortonville Road, Main Street, and Gardners Neck Road are updated or replaced, ensure that audible and visual communication methods for detection of WALK and DON'T WALK countdown intervals for crossing are provided when the pedestrian pushbutton control is activated (PROWAG R209.1, MUTCD 2009: 4E.06). Additionally, ensure that the total time for the pedestrian interval at each of the pedestrian street crossings is at least 20 seconds long (PROWAG R306.2, MUTCD 2009: 4E.06.07, 4E.06.08, 4E.06.14).

Best Practice and Inclusive Design

Best practice and inclusive design recommendations include elements that are not required in the standards but may create enhanced experiences for all users.

- Recommend re-striping the ladder-style crosswalks located at the pedestrian street crossings at the intersections of School Street and Milford Road and Main Street and Ledge Road.
- At the intersection of Milford Street and Hortonville Road recommend creating a pedestrian street crossing with a

marked crosswalk, striped ladder-style (PROWAG R209, MUTCD 2009: 3B.18). Also ensure a pedestrian street crossing sign is provided and installed in a way to face pedestrian approaches (MUTCD 2009: 2A.20).

- For the two (2) warning signs identifying the pedestrian street crossing located in the pedestrian access route along Main Street, recommend that the fluorescent yellow background color is applied to both sides of the warning signs, as foot traffic at the pedestrian access route can arrive from either direction.
- Recommend re-striping the pedestrian crosswalk, located at the intersection of Ledge Road and Main Street, to a ladder-style crosswalk, with the alignment placed perpendicular to the roadway.
- At the pedestrian access route located on the South side of Main Street near the Veterans of Foreign Wars Post 2045, recommend continuing the lack of pedestrian access route to about 110 Main Street. If the recommended continuation of the pedestrian access route cannot be continued due to archaeological, cultural, historical, or significant natural features, see the following recommendation (PROWAG R302.5.5). Alternatively, recommend creating a pedestrian street crossing, with a marked crosswalk (striped ladder-style) to cross between the two sidewalks on Main Street. Recommend locating the first pedestrian street crossing where the pedestrian access route ends (Veterans of Foreign Wars Post 2045), and have the marked crosswalk connect to 137 Main Street (Swansea Fire Station Number 1). Then, provide the second marked pedestrian street crossing around 109 Main Street to lead to 110 Main Street, where the pedestrian access route begins again.

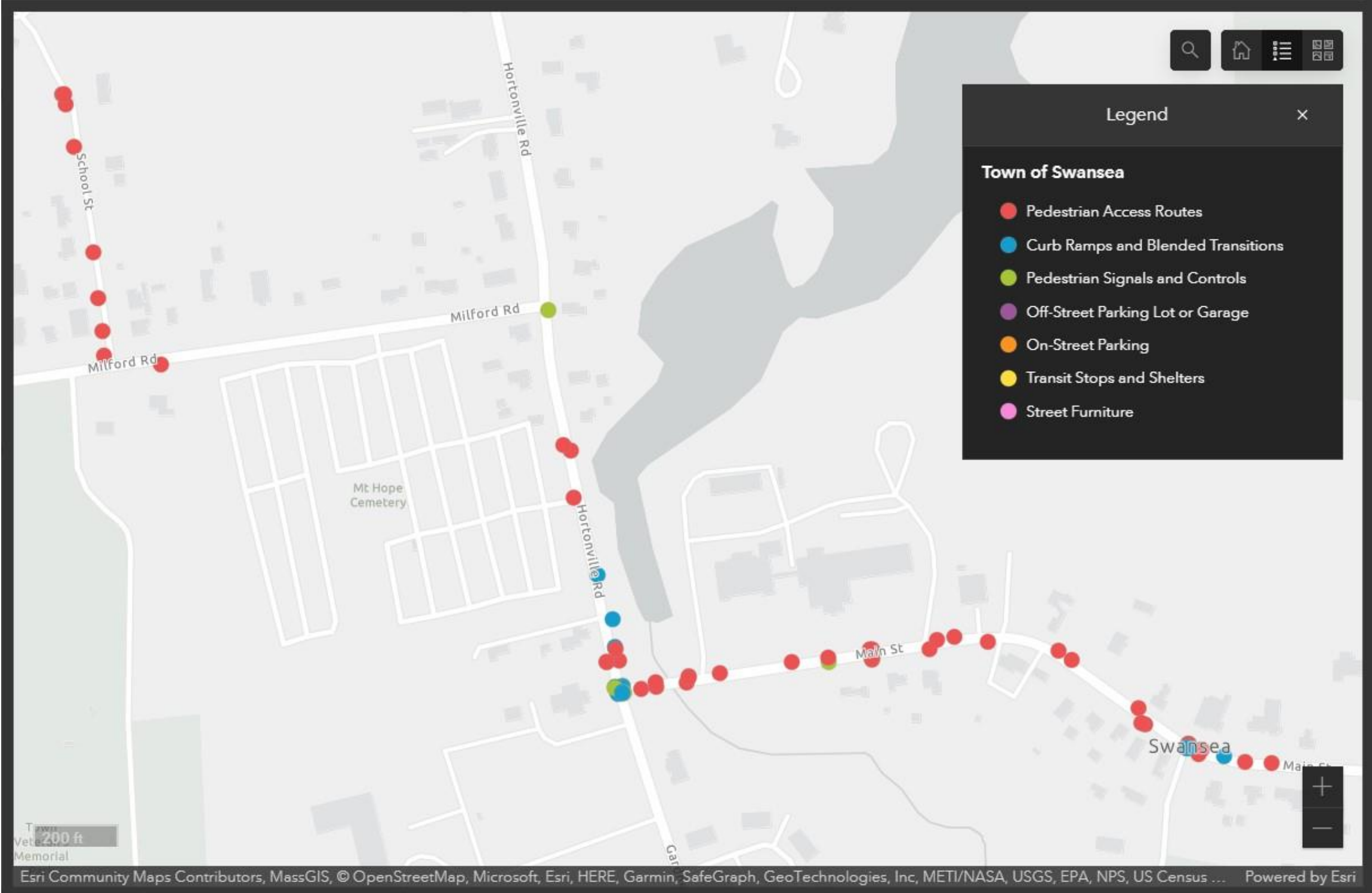


Image #2 – Map with Identity Items

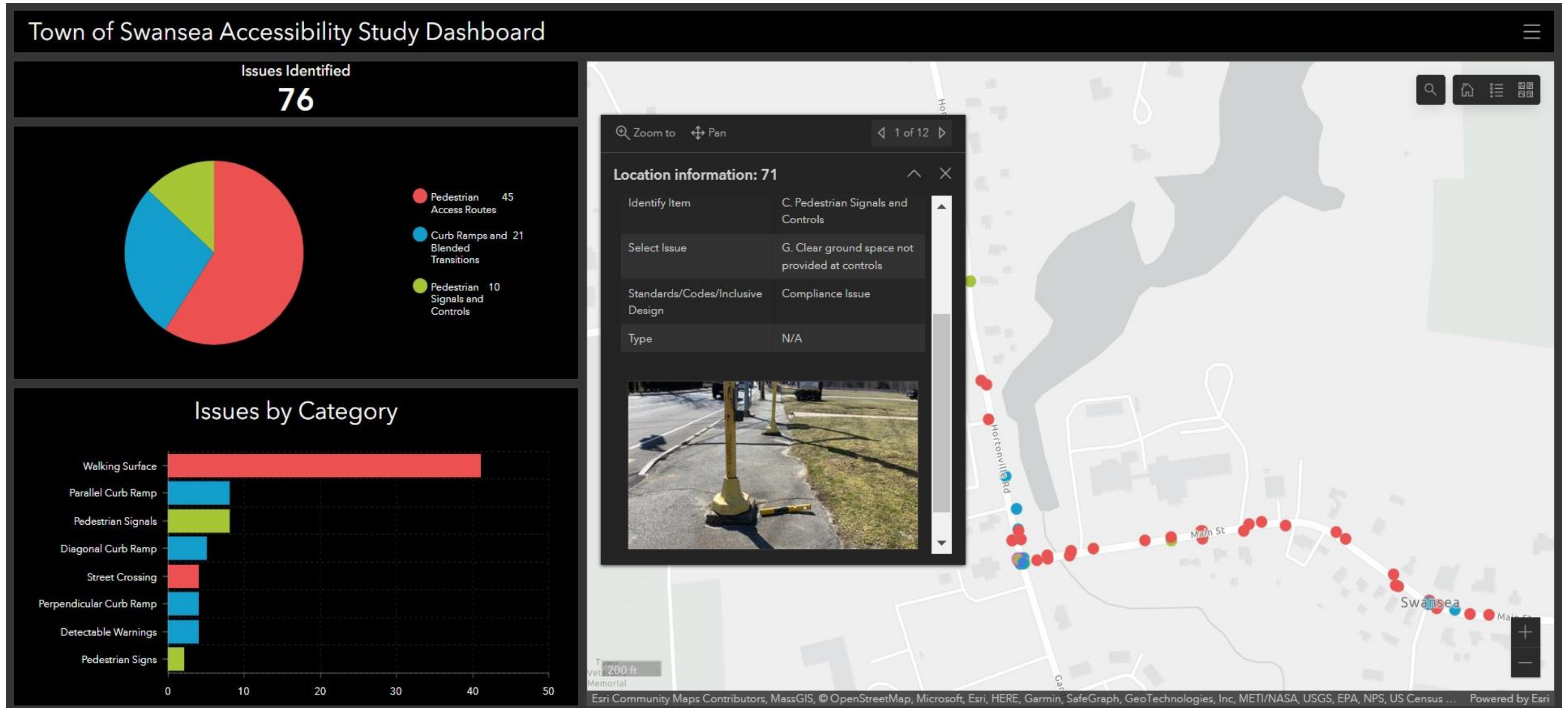


Image #3 – Interactive Dashboard with Accessibility Issues and Locations

The following images show examples of the different configurations of the dashboard.

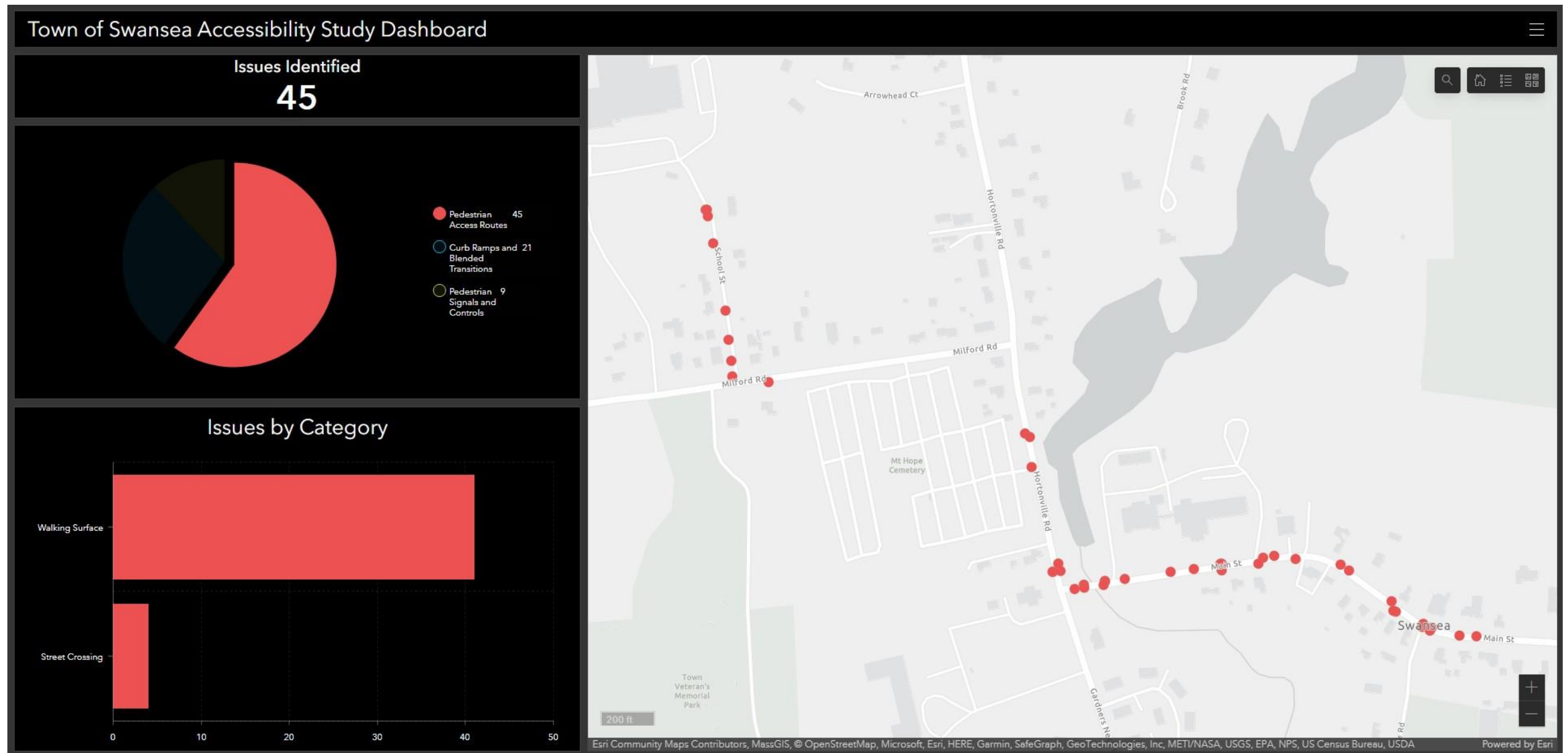


Image #4 – Accessibility Issues at Pedestrian Access Routes

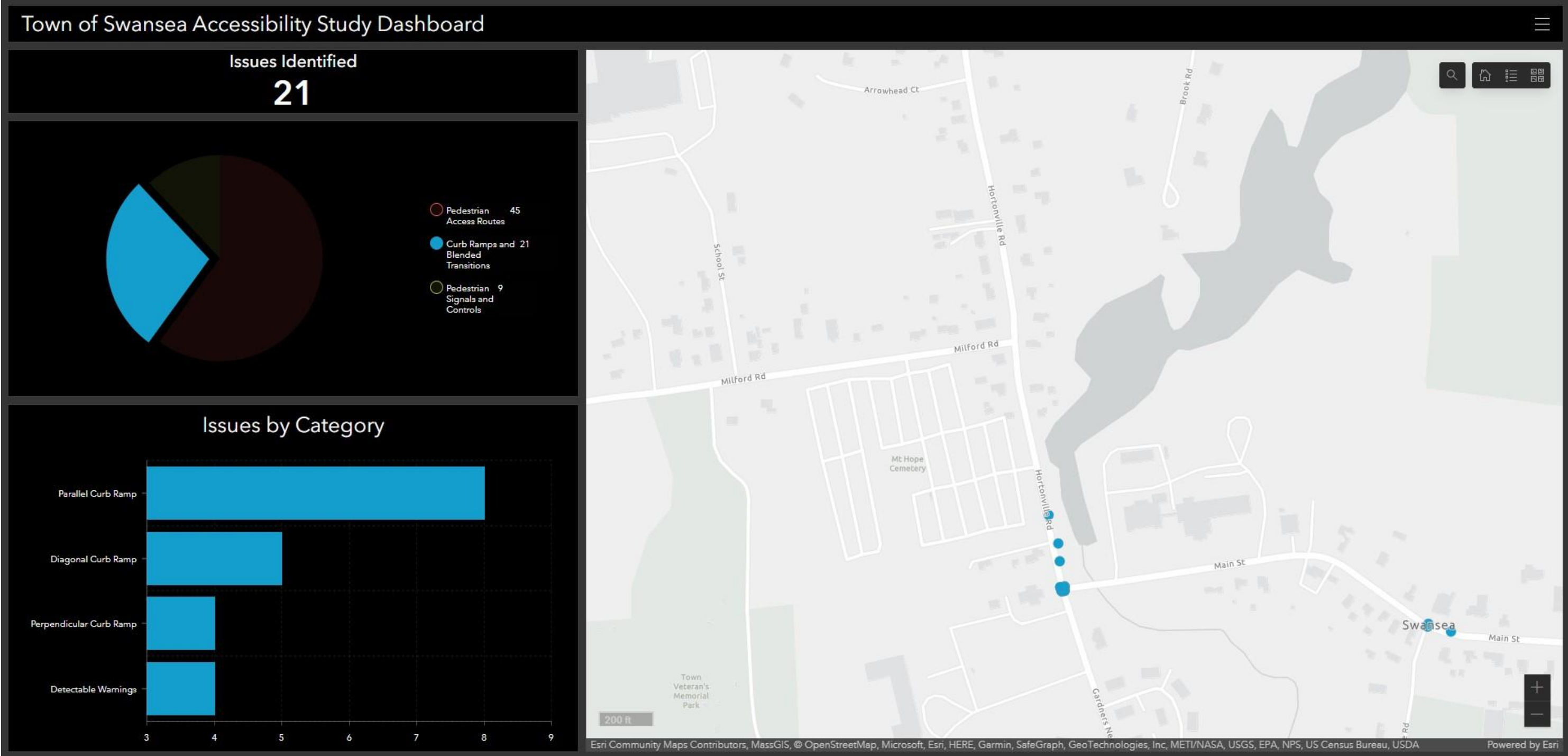


Image #5 – Accessibility Issues at Curb Ramps and Blended Transitions

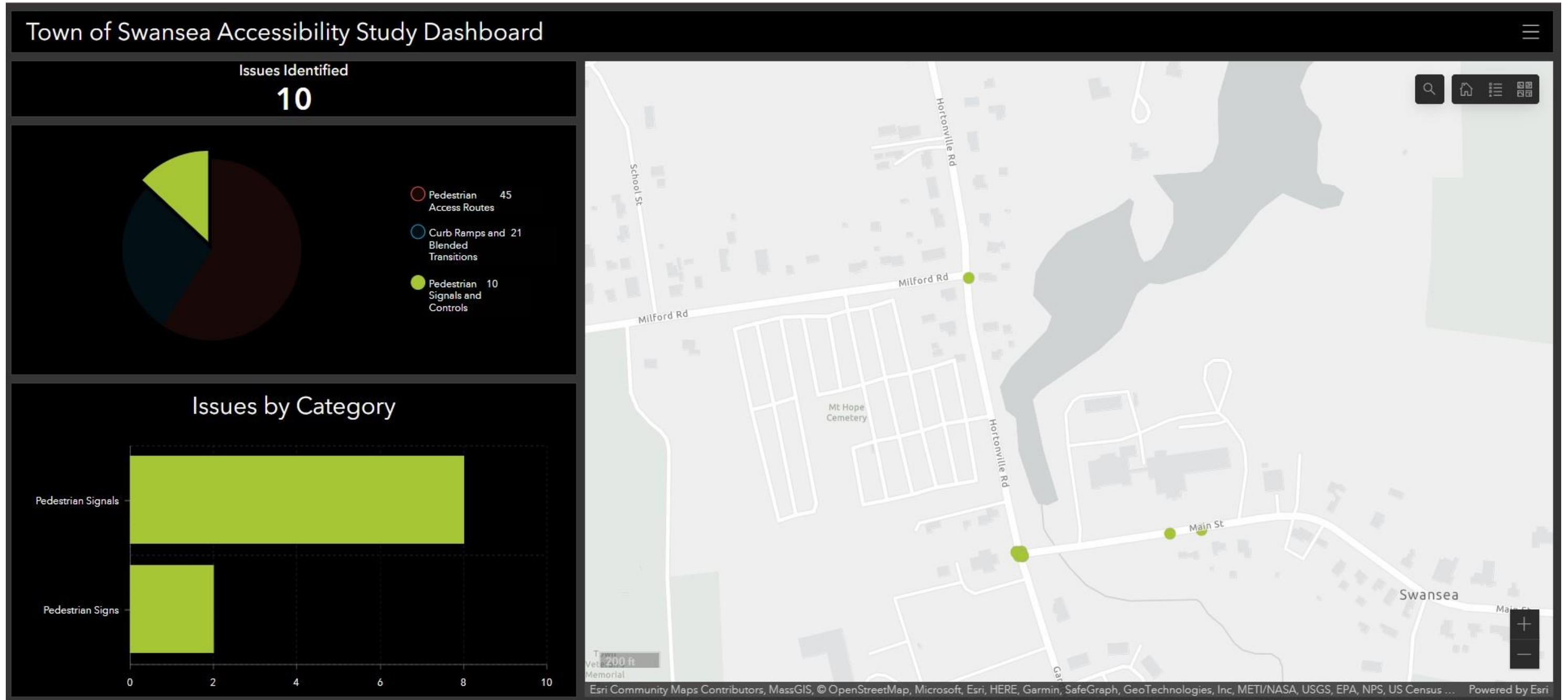


Image #6 – Accessibility Issues at Pedestrian Signals and Controls

Town of Swansea
Open Space and Recreation Plan
2023 - 2030

Appendix B:

ADA Self-Assessment

Part 2:

Supplemental Open Space ADA Self- Assessment

Prepared by the Town of Swansea

August 2023

Facility Inventory

LOCATION: **MILFORD POND DAM**

ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Adequate number
	Grills	Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
Picnic Shelters	Located near accessible water fountains, trash can, restroom, parking, etc.	
Trails		Surface material
		Dimensions
		Rails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Shade provided
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all
	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths
		Berm cuts onto courts
	Equipment	Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
		Handrails
Fishing Facilities	Access Routes	Located adjacent to accessible paths
		Handrails
	Equipment	Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Services and Technical Assistance		Information available in alternative formats i.e. for visually impaired
		Process to request interpretive services (i.e. sign language interpreter) for meetings

LOCATION

PARKING			
Total Spaces	Required Accessible Spaces		
Up to 25	1 space		
26-50	2 spaces		
51-75	3 spaces		
76-100	4 spaces		
101-150	5 spaces		
151-200	6 spaces		
201-300	7 spaces		
301-400	8 spaces		
401-500	9 spaces		
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance		✓	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		✓	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.		✓	
Sign with international symbol of accessibility at each space or pair of spaces		✓	
Sign minimum 5 ft, maximum 8 ft to top of sign		✓	
Surface evenly paved or hard-packed (no cracks)		✓	
Surface slope less than 1:20, 5%		✓	
Curbscut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		✓	
Curbscut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow		✓	
RAMPS			
Specification	Yes	No	Comments/Transition Notes
Slope Maximum 1:12		✓	
Minimum width 4 ft between handrails		✓	
Handrails on both sides if ramp is longer than 6 ft		✓	
Handrails at 34" and 19" from ramp surface		✓	
Handrails extend 12" beyond top and bottom		✓	
Handgrip oval or round		✓	
Handgrip smooth surface		✓	
Handgrip diameter between 1 1/4" and 2"		✓	
Clearance of 1 1/2" between wall and wall rail		✓	
Non-slip surface		✓	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		✓	

* SMALL GRAVEL LOT AT THIS LOCATION WITH NO ADA ACCESS AND NO FACILITIES

LOCATION

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed		✓	
No ponding of water		✓	
Path of Travel			
Path does not require the use of stairs		✓	
Path is stable, firm and slip resistant		✓	
3 ft wide minimum		✓	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	
Continuous common surface, no changes in level greater than 1/2 inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		✓	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		✓	
Curb on the pathway must have curb cuts at drives, parking and drop-offs		✓	
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		✓	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		✓	
At least 18" clear floor area on latch, pull side of door		✓	
Door handle no higher than 48" and operable with a closed fist		✓	
Vestibule is 4 ft plus the width of the door swinging into the space		✓	
Entrance(s) on a level that makes elevators accessible		✓	
Door mats less than 1/2" thick are securely fastened		✓	
Door mats more than 1/2" thick are recessed		✓	
Grates in path of travel have openings of 1/2" maximum		✓	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		✓	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		✓	

NOTES

LOCATION

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs			
No open risers		✓	
Nosings not projecting		✓	
Treads no less than 11" wide		✓	
Handrails on both sides		✓	
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round		✓	
Handgrip has a smooth surface		✓	
Handgrip diameter between 1¼" and 1½"		✓	
1½" clearance between wall and handrail		✓	
Doors			
Minimum 32" clear opening		✓	
At least 18" clear floor space on pull side of door		✓	
Closing speed minimum 3 seconds to within 3" of the latch		✓	
Maximum pressure 5 pounds interior doors		✓	
Threshold maximum ½" high, beveled on both sides		✓	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		✓	
Hardware minimum 36", maximum 48" above the floor		✓	
Clear, level floor space extends out 5 ft from both sides of the door		✓	
Door adjacent to revolving door is accessible and unlocked		✓	
Doors opening into hazardous area have hardware that is knurled or roughened		✓	

NOTES

LOCATION

RESTROOMS – also see Doors and Vestibules

Specification	Yes	No	Comments/Transition Notes
5 ft turning space measured 12" from the floor			
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach		✓	
Mounted without pedestal or legs, height 34" to top of rim		✓	
Extends at least 22" from the wall		✓	
Open knee space a minimum 19" deep, 30" width, and 27" high		✓	
Cover exposed pipes with insulation		✓	
Faucets operable with closed fist (lever or spring activated handle)		✓	
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep		✓	
Stall door is 36" wide		✓	
Stall door swings out		✓	
Stall door is self closing		✓	
Stall door has a pull latch		✓	
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	
Coat hook is 54" high		✓	
Toilet			
18" from center to nearest side wall		✓	
42" minimum clear space from center to farthest wall or fixture		✓	
Top of seat 17"-19" above the floor		✓	
Grab Bars			
On back and side wall closest to toilet		✓	
1 1/4" diameter		✓	
1 1/2" clearance to wall		✓	
Located 30" above and parallel to the floor		✓	
Acid-etched or roughened surface		✓	
42" long		✓	
Fixtures			
Toilet paper dispenser is 24" above floor		✓	
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor		✓	

NOTES

LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface		✓	
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored		✓	
Corridor width minimum is 3 ft		✓	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		✓	
Drinking Fountains			
Spouts no higher than 36" from floor to outlet		✓	
Hand operated push button or level controls		✓	
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		✓	
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	
Telephones			
Highest operating part a maximum 54" above the floor		✓	
Access within 12" of phone, 30" high by 30" wide		✓	
Adjustable volume control on headset so identified		✓	
SIGNS, SIGNALS, AND SWITCHES			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		✓	
Electrical outlets centered no lower than 18" above the floor		✓	
Warning signals must be visual as well as audible		✓	
Signs			
Mounting height must be 60" to centerline of the sign		✓	
Within 18" of door jamb or recessed		✓	
Letters and numbers at least 1 1/4" high		✓	
Letters and numbers raised .03"		✓	
Letters and numbers contrast with the background color		✓	

NOTES

LOCATION

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area			
Specification	Yes	No	Comments/Transition Notes
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides		✓	
Lifting device		✓	
Transfer area 18" above the path of travel and a minimum of 18" wide		✓	
Unobstructed path of travel not less than 48" wide around pool		✓	
Non-slip surface		✓	

LOCATION

SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use			
Specification	Yes	No	Comments/Transition Notes
Stalls 36" by 60" minimum, with a 36" door opening		✓	
Floors are pitched to drain the stall at the corner farthest from entrance		✓	
Floors are non-slip surface		✓	
Controls operate by a single lever with a pressure balance mixing valve		✓	
Controls are located on the center wall adjacent to the hinged seat		✓	
Shower heads attached to a flexible metal hose		✓	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		✓	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long		✓	
Soap trays without handhold features unless they can support 250 pounds		✓	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		✓	
Grab bars are placed horizontally at 36" above the floor line		✓	

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.		✓	
Top of table no higher than 32" above ground		✓	
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions		✓	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		✓	

Facility Inventory

LOCATION:

SANDY BEACH

ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
	Grills	Back and Arm Rests
		Adequate number
	Trash Cans	Height of Cooking Surface
Picnic Shelters	Located adjacent to accessible paths	
	Located adjacent to accessible paths	
Trails		Located near accessible water fountains, trash can, restroom, parking, etc.
		Surface material
		Dimensions
		Rails
Swimming Facilities	Pools	Signage (for visually impaired)
		Entrance
		Location from accessible parking
	Beaches	Safety features i.e. warning for visually impaired
		Location from accessible path into water
		Handrails
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Location from accessible parking
	Access Routes	Shade provided
		Same experience provided to all
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
	Equipment	Berm cuts onto courts
		Height
		Dimensions
Boat Docks	Access Routes	Spectator Seating
		Located adjacent to accessible paths
Fishing Facilities	Access Routes	Handrails
		Located adjacent to accessible paths
	Equipment	Handrails
		Arm Rests
		Bait Shelves
Programming	Are special programs at your facilities accessible?	Handrails
		Fish Cleaning Tables
		Learn-to-Swim
		Guided Hikes
Services and Technical Assistance		Interpretive Programs
		Information available in alternative formats i.e. for visually impaired
		Process to request interpretive services (i.e. sign language interpreter) for meetings

LOCATION

PARKING			
Total Spaces	Required Accessible Spaces		
Up to 25	1 space		
26-50	2 spaces		
51-75	3 spaces		
76-100	4 spaces		
101-150	5 spaces		
151-200	6 spaces		
201-300	7 spaces		
301-400	8 spaces		
401-500	9 spaces		
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance		✓	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		✓	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.		✓	
Sign with international symbol of accessibility at each space or pair of spaces		✓	
Sign minimum 5 ft, maximum 8 ft to top of sign		✓	
Surface evenly paved or hard-packed (no cracks)		✓	
Surface slope less than 1:20, 5%	✓		
Curbcut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		✓	
Curbcut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow		✓	
RAMPS			
Specification	Yes	No	Comments/Transition Notes
Slope Maximum 1:12		✓	
Minimum width 4 ft between handrails		✓	
Handrails on both sides if ramp is longer than 6 ft		✓	
Handrails at 34" and 19" from ramp surface		✓	
Handrails extend 12" beyond top and bottom		✓	
Handgrip oval or round		✓	
Handgrip smooth surface		✓	
Handgrip diameter between 1 1/4" and 2"		✓	
Clearance of 1 1/2" between wall and wall rail		✓	
Non-slip surface		✓	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		✓	

GRAVEL LOT w/ NO ADA ACCESS AT THIS LOCATION

LOCATION

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed		✓	
No ponding of water		✓	
Path of Travel			
Path does not require the use of stairs	✓		
Path is stable, firm and slip resistant		✓	
3 ft wide minimum	✓		
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).	✓		
Continuous common surface, no changes in level greater than 1/2 inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		✓	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		✓	
Curb on the pathway must have curb cuts at drives, parking and drop-offs		✓	
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		✓	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		✓	
At least 18" clear floor area on latch, pull side of door		✓	
Door handle no higher than 48" and operable with a closed fist		✓	
Vestibule is 4 ft plus the width of the door swinging into the space		✓	
Entrance(s) on a level that makes elevators accessible		✓	
Door mats less than 1/2" thick are securely fastened		✓	
Door mats more than 1/2" thick are recessed		✓	
Grates in path of travel have openings of 1/2" maximum		✓	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		✓	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		✓	

NOTES

NO FACILITIES AT THIS LOCATION

LOCATION

STAIRS and DOORS

Specification	Yes	No	Comments/Transition Notes
Stairs			
No open risers		✓	
Nosings not projecting		✓	
Treads no less than 11" wide		✓	
Handrails on both sides		✓	
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round		✓	
Handgrip has a smooth surface		✓	
Handgrip diameter between 1 1/4" and 1 1/2"		✓	
1 1/2" clearance between wall and handrail		✓	
Doors			
Minimum 32" clear opening		✓	
At least 18" clear floor space on pull side of door		✓	
Closing speed minimum 3 seconds to within 3" of the latch		✓	
Maximum pressure 5 pounds interior doors		✓	
Threshold maximum 1/2" high, beveled on both sides		✓	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		✓	
Hardware minimum 36", maximum 48" above the floor		✓	
Clear, level floor space extends out 5 ft from both sides of the door		✓	
Door adjacent to revolving door is accessible and unlocked		✓	
Doors opening into hazardous area have hardware that is knurled or roughened		✓	

NOTES

NO FACILITIES AT THIS LOCATION

LOCATION

RESTROOMS – also see Doors and Vestibules			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		✓	
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach		✓	
Mounted without pedestal or legs, height 34" to top of rim		✓	
Extends at least 22" from the wall		✓	
Open knee space a minimum 19" deep, 30" width, and 27" high		✓	
Cover exposed pipes with insulation		✓	
Faucets operable with closed fist (lever or spring activated handle)		✓	
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep		✓	
Stall door is 36" wide		✓	
Stall door swings out		✓	
Stall door is self closing		✓	
Stall door has a pull latch		✓	
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	
Coat hook is 54" high		✓	
Toilet			
18" from center to nearest side wall		✓	
42" minimum clear space from center to farthest wall or fixture		✓	
Top of seat 17"-19" above the floor		✓	
Grab Bars			
On back and side wall closest to toilet		✓	
1 1/4" diameter		✓	
1 1/2" clearance to wall		✓	
Located 30" above and parallel to the floor		✓	
Acid-etched or roughened surface		✓	
42" long		✓	
Fixtures			
Toilet paper dispenser is 24" above floor		✓	
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor		✓	

NOTES

NO FACILITIES AT THIS LOCATION

LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
Specification	Yes	No	Comments/Transition Notes
Floors			
Non-slip surface		✓	
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored		✓	
Corridor width minimum is 3 ft		✓	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		✓	
Drinking Fountains			
Spouts no higher than 36" from floor to outlet		✓	
Hand operated push button or level controls		✓	
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		✓	
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	
Telephones			
Highest operating part a maximum 54" above the floor		✓	
Access within 12" of phone, 30" high by 30" wide		✓	
Adjustable volume control on headset so identified		✓	
SIGNS, SIGNALS, AND SWITCHES			
Specification	Yes	No	Comments/Transition Notes
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		✓	
Electrical outlets centered no lower than 18" above the floor		✓	
Warning signals must be visual as well as audible		✓	
Signs			
Mounting height must be 60" to centerline of the sign		✓	
Within 18" of door jamb or recessed		✓	
Letters and numbers at least 1/4" high		✓	
Letters and numbers raised .03"		✓	
Letters and numbers contrast with the background color		✓	

NOTES

NO FACILITIES AT THIS LOCATION

LOCATION

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides		✓	
Lifting device		✓	
Transfer area 18" above the path of travel and a minimum of 18" wide		✓	
Unobstructed path of travel not less than 48" wide around pool		✓	
Non-slip surface		✓	

LOCATION

SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Stalls 36" by 60" minimum, with a 36" door opening		✓	
Floors are pitched to drain the stall at the corner farthest from entrance		✓	
Floors are non-slip surface		✓	
Controls operate by a single lever with a pressure balance mixing valve		✓	
Controls are located on the center wall adjacent to the hinged seat		✓	
Shower heads attached to a flexible metal hose		✓	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		✓	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long		✓	
Soap trays without handhold features unless they can support 250 pounds		✓	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		✓	
Grab bars are placed horizontally at 36" above the floor line		✓	

LOCATION

PICNICKING			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.		✓	
Top of table no higher than 32" above ground		✓	
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions		✓	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		✓	

Facility Inventory

LOCATION: **SMOKE RISE CIRCLE PROPERTY**

ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Adequate number
	Grills	Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
Picnic Shelters	Located near accessible water fountains, trash can, restroom, parking, etc.	
Trails		Surface material
		Dimensions
		Rails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Shade provided
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all
	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths
		Berm cuts onto courts
	Equipment	Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
		Handrails
Fishing Facilities	Access Routes	Located adjacent to accessible paths
		Handrails
	Equipment	Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Services and Technical Assistance		Information available in alternative formats i.e. for visually impaired
		Process to request interpretive services (i.e. sign language interpreter) for meetings

LOCATION

PARKING			
<i>Total Spaces</i>	<i>Required Accessible Spaces</i>		
Up to 25	1 space		
26-50	2 spaces		
51-75	3 spaces		
76-100	4 spaces		
101-150	5 spaces		
151-200	6 spaces		
201-300	7 spaces		
301-400	8 spaces		
401-500	9 spaces		
<i>Specification for Accessible Spaces</i>	Yes	No	<i>Comments/Transition Notes</i>
Accessible space located closest to accessible entrance		✓	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		✓	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.		✓	
Sign with international symbol of accessibility at each space or pair of spaces		✓	
Sign minimum 5 ft, maximum 8 ft to top of sign		✓	
Surface evenly paved or hard-packed (no cracks)		✓	
Surface slope less than 1:20, 5%		✓	
Curbside to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		✓	
Curbside is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow		✓	
RAMPS			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Slope Maximum 1:12		✓	
Minimum width 4 ft between handrails		✓	
Handrails on both sides if ramp is longer than 6 ft		✓	
Handrails at 34" and 19" from ramp surface		✓	
Handrails extend 12" beyond top and bottom		✓	
Handgrip oval or round		✓	
Handgrip smooth surface		✓	
Handgrip diameter between 1 1/4" and 2"		✓	
Clearance of 1 1/2" between wall and wall rail		✓	
Non-slip surface		✓	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		✓	

LOCATION

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
Specification	Yes	No	Comments/Transition Notes
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed		✓	
No ponding of water		✓	
Path of Travel			
Path does not require the use of stairs		✓	
Path is stable, firm and slip resistant		✓	
3 ft wide minimum		✓	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	
Continuous common surface, no changes in level greater than 1/2 inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		✓	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		✓	
Curb on the pathway must have curb cuts at drives, parking and drop-offs		✓	
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		✓	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		✓	
At least 18" clear floor area on latch, pull side of door		✓	
Door handle no higher than 48" and operable with a closed fist		✓	
Vestibule is 4 ft plus the width of the door swinging into the space		✓	
Entrance(s) on a level that makes elevators accessible		✓	
Door mats less than 1/2" thick are securely fastened		✓	
Door mats more than 1/2" thick are recessed		✓	
Grates in path of travel have openings of 1/2" maximum		✓	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		✓	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		✓	

NOTES

NO FACILITIES AND LITTLE TO NO ACCESS FROM ROAD AT THIS LOCATION

LOCATION

STAIRS and DOORS

Specification	Yes	No	Comments/Transition Notes
Stairs			
No open risers		✓	
Nosings not projecting		✓	
Treads no less than 11" wide		✓	
Handrails on both sides		✓	
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round		✓	
Handgrip has a smooth surface		✓	
Handgrip diameter between 1 1/4" and 1 1/2"		✓	
1 1/2" clearance between wall and handrail		✓	
Doors			
Minimum 32" clear opening		✓	
At least 18" clear floor space on pull side of door		✓	
Closing speed minimum 3 seconds to within 3" of the latch		✓	
Maximum pressure 5 pounds interior doors		✓	
Threshold maximum 1/2" high, beveled on both sides		✓	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		✓	
Hardware minimum 36", maximum 48" above the floor		✓	
Clear, level floor space extends out 5 ft from both sides of the door		✓	
Door adjacent to revolving door is accessible and unlocked		✓	
Doors opening into hazardous area have hardware that is knurled or roughened		✓	

NOTES

NO FACILITIES AT THIS LOCATION

LOCATION

RESTROOMS – also see Doors and Vestibules			
Specification	Yes	No	Comments/Transition Notes
5 ft turning space measured 12" from the floor		✓	
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach		✓	
Mounted without pedestal or legs, height 34" to top of rim		✓	
Extends at least 22" from the wall		✓	
Open knee space a minimum 19" deep, 30" width, and 27" high		✓	
Cover exposed pipes with insulation		✓	
Faucets operable with closed fist (lever or spring activated handle)		✓	
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep		✓	
Stall door is 36" wide		✓	
Stall door swings out		✓	
Stall door is self closing		✓	
Stall door has a pull latch		✓	
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	
Coat hook is 54" high		✓	
Toilet			
18" from center to nearest side wall		✓	
42" minimum clear space from center to farthest wall or fixture		✓	
Top of seat 17"-19" above the floor		✓	
Grab Bars			
On back and side wall closest to toilet		✓	
1 1/4" diameter		✓	
1 1/2" clearance to wall		✓	
Located 30" above and parallel to the floor		✓	
Acid-etched or roughened surface		✓	
42" long		✓	
Fixtures			
Toilet paper dispenser is 24" above floor		✓	
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor		✓	

NOTES

NO FACILITIES

LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
Specification	Yes	No	Comments/Transition Notes
Floors			
Non-slip surface		✓	
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored		✓	
Corridor width minimum is 3 ft		✓	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		✓	
Drinking Fountains			
Spouts no higher than 36" from floor to outlet		✓	
Hand operated push button or level controls		✓	
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		✓	
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	
Telephones			
Highest operating part a maximum 54" above the floor		✓	
Access within 12" of phone, 30" high by 30" wide		✓	
Adjustable volume control on headset so identified		✓	
SIGNS, SIGNALS, AND SWITCHES			
Specification	Yes	No	Comments/Transition Notes
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		✓	
Electrical outlets centered no lower than 18" above the floor		✓	
Warning signals must be visual as well as audible		✓	
Signs			
Mounting height must be 60" to centerline of the sign		✓	
Within 18" of door jamb or recessed		✓	
Letters and numbers at least 1 1/4" high		✓	
Letters and numbers raised .03"		✓	
Letters and numbers contrast with the background color		✓	

NOTES

NO FACILITIES

LOCATION

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area			
Specification	Yes	No	Comments/Transition Notes
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides		✓	
Lifting device		✓	
Transfer area 18" above the path of travel and a minimum of 18" wide		✓	
Unobstructed path of travel not less than 48" wide around pool		✓	
Non-slip surface		✓	

LOCATION

SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use			
Specification	Yes	No	Comments/Transition Notes
Stalls 36" by 60" minimum, with a 36" door opening		✓	
Floors are pitched to drain the stall at the corner farthest from entrance		✓	
Floors are non-slip surface		✓	
Controls operate by a single lever with a pressure balance mixing valve		✓	
Controls are located on the center wall adjacent to the hinged seat		✓	
Shower heads attached to a flexible metal hose		✓	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		✓	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long		✓	
Soap trays without handhold features unless they can support 250 pounds		✓	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		✓	
Grab bars are placed horizontally at 36" above the floor line		✓	

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.		✓	
Top of table no higher than 32" above ground		✓	
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions		✓	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		✓	

NO FACILITIES

Facility Inventory

LOCATION:

SWANSEA DAM

ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
	Grills	Adequate number
		Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
Picnic Shelters	Located adjacent to accessible paths	
	Located near accessible water fountains, trash can, restroom, parking, etc.	
Trails		Surface material
		Dimensions
		Rails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Location from accessible parking
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Shade provided
		Same experience provided to all
		Access Routes
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
	Equipment	Berm cuts onto courts
		Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
		Handrails
Fishing Facilities	Access Routes	Located adjacent to accessible paths
		Handrails
	Equipment	Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Services and Technical Assistance	Information available in alternative formats i.e. for visually impaired	
		Process to request interpretive services (i.e. sign language interpreter) for meetings

LOCATION

PARKING

Total Spaces	Required Accessible Spaces		
Up to 25	1 space		
26-50	2 spaces		
51-75	3 spaces		
76-100	4 spaces		
101-150	5 spaces		
151-200	6 spaces		
201-300	7 spaces		
301-400	8 spaces		
401-500	9 spaces		
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance		✓	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		✓	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.		✓	
Sign with international symbol of accessibility at each space or pair of spaces		✓	
Sign minimum 5 ft, maximum 8 ft to top of sign		✓	
Surface evenly paved or hard-packed (no cracks)		✓	
Surface slope less than 1:20, 5%		✓	
Curbcut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		✓	
Curbcut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow		✓	
RAMPS			
Specification	Yes	No	Comments/Transition Notes
Slope Maximum 1:12		✓	
Minimum width 4 ft between handrails		✓	
Handrails on both sides if ramp is longer than 6 ft		✓	
Handrails at 34" and 19" from ramp surface		✓	
Handrails extend 12" beyond top and bottom		✓	
Handgrip oval or round		✓	
Handgrip smooth surface		✓	
Handgrip diameter between 1 1/4" and 2"		✓	
Clearance of 1 1/2" between wall and wall rail		✓	
Non-slip surface		✓	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		✓	

SMALL GRAVEL LOT w/ NO ADA PARKING AND NO FACILITIES AT THIS LOCATION

LOCATION

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed		✓	
No ponding of water		✓	
Path of Travel			
Path does not require the use of stairs		✓	
Path is stable, firm and slip resistant		✓	
3 ft wide minimum		✓	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	
Continuous common surface, no changes in level greater than 1/2 inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		✓	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		✓	
Curb on the pathway must have curb cuts at drives, parking and drop-offs		✓	
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		✓	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		✓	
At least 18" clear floor area on latch, pull side of door		✓	
Door handle no higher than 48" and operable with a closed fist		✓	
Vestibule is 4 ft plus the width of the door swinging into the space		✓	
Entrance(s) on a level that makes elevators accessible		✓	
Door mats less than 1/2" thick are securely fastened		✓	
Door mats more than 1/2" thick are recessed		✓	
Grates in path of travel have openings of 1/2" maximum		✓	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		✓	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		✓	

NOTES

LOCATION

STAIRS and DOORS			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Stairs			
No open risers		✓	
Nosings not projecting		✓	
Treads no less than 11" wide		✓	
Handrails on both sides		✓	
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round		✓	
Handgrip has a smooth surface		✓	
Handgrip diameter between 1¼" and 1½"		✓	
1½" clearance between wall and handrail		✓	
Doors			
Minimum 32" clear opening		✓	
At least 18" clear floor space on pull side of door		✓	
Closing speed minimum 3 seconds to within 3" of the latch		✓	
Maximum pressure 5 pounds interior doors		✓	
Threshold maximum ½" high, beveled on both sides		✓	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		✓	
Hardware minimum 36", maximum 48" above the floor		✓	
Clear, level floor space extends out 5 ft from both sides of the door		✓	
Door adjacent to revolving door is accessible and unlocked		✓	
Doors opening into hazardous area have hardware that is knurled or roughened		✓	

NOTES

LOCATION

RESTROOMS – also see Doors and Vestibules			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
5 ft turning space measured 12" from the floor		✓	
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach		✓	
Mounted without pedestal or legs, height 34" to top of rim		✓	
Extends at least 22" from the wall		✓	
Open knee space a minimum 19" deep, 30" width, and 27" high		✓	
Cover exposed pipes with insulation		✓	
Faucets operable with closed fist (lever or spring activated handle)		✓	
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep		✓	
Stall door is 36" wide		✓	
Stall door swings out		✓	
Stall door is self closing		✓	
Stall door has a pull latch		✓	
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	
Coat hook is 54" high		✓	
Toilet			
18" from center to nearest side wall		✓	
42" minimum clear space from center to farthest wall or fixture		✓	
Top of seat 17"-19" above the floor		✓	
Grab Bars			
On back and side wall closest to toilet		✓	
1 1/4" diameter		✓	
1 1/2" clearance to wall		✓	
Located 30" above and parallel to the floor		✓	
Acid-etched or roughened surface		✓	
42" long		✓	
Fixtures			
Toilet paper dispenser is 24" above floor		✓	
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor		✓	

NOTES

LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Floors			
Non-slip surface		✓	
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored		✓	
Corridor width minimum is 3 ft		✓	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		✓	
Drinking Fountains			
Spouts no higher than 36" from floor to outlet		✓	
Hand operated push button or level controls		✓	
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		✓	
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	
Telephones			
Highest operating part a maximum 54" above the floor		✓	
Access within 12" of phone, 30" high by 30" wide		✓	
Adjustable volume control on headset so identified		✓	
SIGNS, SIGNALS, AND SWITCHES			
<i>Specification</i>	<i>Yes</i>	<i>No</i>	<i>Comments/Transition Notes</i>
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		✓	
Electrical outlets centered no lower than 18" above the floor		✓	
Warning signals must be visual as well as audible		✓	
Signs			
Mounting height must be 60" to centerline of the sign		✓	
Within 18" of door jamb or recessed		✓	
Letters and numbers a t least 1¼" high		✓	
Letters and numbers raised .03"		✓	
Letters and numbers contrast with the background color		✓	

NOTES

LOCATION

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area			
Specification	Yes	No	Comments/Transition Notes
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides		✓	
Lifting device		✓	
Transfer area 18" above the path of travel and a minimum of 18" wide		✓	
Unobstructed path of travel not less than 48" wide around pool		✓	
Non-slip surface		✓	

LOCATION

SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use			
Specification	Yes	No	Comments/Transition Notes
Stalls 36" by 60" minimum, with a 36" door opening		✓	
Floors are pitched to drain the stall at the corner farthest from entrance		✓	
Floors are non-slip surface		✓	
Controls operate by a single lever with a pressure balance mixing valve		✓	
Controls are located on the center wall adjacent to the hinged seat		✓	
Shower heads attached to a flexible metal hose		✓	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		✓	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long		✓	
Soap trays without handhold features unless they can support 250 pounds		✓	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		✓	
Grab bars are placed horizontally at 36" above the floor line		✓	

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.		✓	
Top of table no higher than 32" above ground		✓	
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions		✓	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		✓	

Facility Inventory

LOCATION: **VILLAGE PARK**

ACTIVITY	EQUIPMENT	NOTES
Picnic Facilities	Tables & Benches	Located adjacent to accessible paths
		Access to Open Spaces
		Back and Arm Rests
		Adequate number
	Grills	Height of Cooking Surface
	Trash Cans	Located adjacent to accessible paths
		Located adjacent to accessible paths
Picnic Shelters	Located adjacent to accessible paths	
	Located near accessible water fountains, trash can, restroom, parking, etc.	
Trails		Surface material
		Dimensions
		Rails
		Signage (for visually impaired)
Swimming Facilities	Pools	Entrance
		Location from accessible parking
		Safety features i.e. warning for visually impaired
	Beaches	Location from accessible path into water
		Handrails
		Location from accessible parking
Play Areas (tot lots)	All Play Equipment i.e. swings, slides	Same experience provided to all
	Access Routes	Located adjacent to accessible paths
		Enough space between equipment for wheelchair
Game Areas: *ballfield *basketball *tennis	Access Routes	Located adjacent to accessible paths
		Berm cuts onto courts
	Equipment	Height
		Dimensions
		Spectator Seating
Boat Docks	Access Routes	Located adjacent to accessible paths
		Handrails
Fishing Facilities	Access Routes	Located adjacent to accessible paths
		Handrails
	Equipment	Arm Rests
		Bait Shelves
		Handrails
		Fish Cleaning Tables
Programming	Are special programs at your facilities accessible?	Learn-to-Swim
		Guided Hikes
		Interpretive Programs
Services and Technical Assistance		Information available in alternative formats i.e. for visually impaired
		Process to request interpretive services (i.e. sign language interpreter) for meetings

LOCATION

PARKING			
Total Spaces	Required Accessible Spaces		
Up to 25	1 space		
26-50	2 spaces		
51-75	3 spaces		
76-100	4 spaces		
101-150	5 spaces		
151-200	6 spaces		
201-300	7 spaces		
301-400	8 spaces		
401-500	9 spaces		
Specification for Accessible Spaces	Yes	No	Comments/Transition Notes
Accessible space located closest to accessible entrance		✓	
Where spaces cannot be located within 200 ft of accessible entrance, drop-off area is provided within 100 ft.		✓	
Minimum width of 13 ft includes 8 ft space plus 5 ft access aisle		✓	
Van space – minimum of 1 van space for every accessible space, 8 ft wide plus 8 ft aisle. Alternative is to make all accessible spaces 11 ft wide with 5 ft aisle.		✓	
Sign with international symbol of accessibility at each space or pair of spaces		✓	
Sign minimum 5 ft, maximum 8 ft to top of sign		✓	
Surface evenly paved or hard-packed (no cracks)		✓	
Surface slope less than 1:20, 5%		✓	
Curbcut to pathway from parking lot at each space or pair of spaces, if sidewalk (curb) is present		✓	
Curbcut is a minimum width of 3 ft, excluding sloped sides, has sloped sides, all slopes not to exceed 1:12, and textured or painted yellow		✓	
RAMPS			
Specification	Yes	No	Comments/Transition Notes
Slope Maximum 1:12		✓	
Minimum width 4 ft between handrails		✓	
Handrails on both sides if ramp is longer than 6 ft		✓	
Handrails at 34" and 19" from ramp surface		✓	
Handrails extend 12" beyond top and bottom		✓	
Handgrip oval or round		✓	
Handgrip smooth surface		✓	
Handgrip diameter between 1 1/4" and 2"		✓	
Clearance of 1 1/2" between wall and wall rail		✓	
Non-slip surface		✓	
Level platforms (4ft x 4 ft) at every 30 ft, at top, at bottom, at change of direction		✓	

SUFFICIENT PARKING, HOWEVER NO ADA DEDICATED SPACES.
TRAILS ARE PRIMARILY COMPRISED OF DIRT/GRAVEL.

LOCATION

SITE ACCESS, PATH OF TRAVEL, ENTRANCES			
<i>Specification</i>	Yes	No	<i>Comments/Transition Notes</i>
Site Access			
Accessible path of travel from passenger disembarking area and parking area to accessible entrance		✓	
Disembarking area at accessible entrance		✓	
Surface evenly paved or hard-packed		✓	
No ponding of water		✓	
Path of Travel			
Path does not require the use of stairs		✓	
Path is stable, firm and slip resistant		✓	
3 ft wide minimum		✓	
Slope maximum 1:20 (5%) and maximum cross pitch is 2% (1:50).		✓	
Continuous common surface, no changes in level greater than 1/2 inch		✓	
Any objects protruding onto the pathway must be detected by a person with a visual disability using a cane		✓	
Objects protruding more than 4" from the wall must be within 27" of the ground, or higher than 80"		✓	
Curb on the pathway must have curb cuts at drives, parking and drop-offs		✓	
Entrances			
Primary public entrances accessible to person using wheelchair, must be signed, gotten to independently, and not be the service entrance		✓	
Level space extending 5 ft. from the door, interior and exterior of entrance doors		✓	
Minimum 32" clear width opening (i.e. 36" door with standard hinge)		✓	
At least 18" clear floor area on latch, pull side of door		✓	
Door handle no higher than 48" and operable with a closed fist		✓	
Vestibule is 4 ft plus the width of the door swinging into the space		✓	
Entrance(s) on a level that makes elevators accessible		✓	
Door mats less than 1/2" thick are securely fastened		✓	
Door mats more than 1/2" thick are recessed		✓	
Grates in path of travel have openings of 1/2" maximum		✓	
Signs at non-accessible entrance(s) indicate direction to accessible entrance		✓	
Emergency egress – alarms with flashing lights and audible signals, sufficiently lighted		✓	

NOTES

LOCATION

STAIRS and DOORS			
Specification	Yes	No	Comments/Transition Notes
Stairs			
No open risers		✓	
Nosings not projecting		✓	
Treads no less than 11" wide		✓	
Handrails on both sides		✓	
Handrails 34"-38" above tread		✓	
Handrail extends a minimum of 1 ft beyond top and bottom riser (if no safety hazard and space permits)		✓	
Handgrip oval or round		✓	
Handgrip has a smooth surface		✓	
Handgrip diameter between 1 1/4" and 1 1/2"		✓	
1 1/2" clearance between wall and handrail		✓	
Doors			
Minimum 32" clear opening		✓	
At least 18" clear floor space on pull side of door		✓	
Closing speed minimum 3 seconds to within 3" of the latch		✓	
Maximum pressure 5 pounds interior doors		✓	
Threshold maximum 1/2" high, beveled on both sides		✓	
Hardware operable with a closed fist (no conventional door knobs or thumb latch devices)		✓	
Hardware minimum 36", maximum 48" above the floor		✓	
Clear, level floor space extends out 5 ft from both sides of the door		✓	
Door adjacent to revolving door is accessible and unlocked		✓	
Doors opening into hazardous area have hardware that is knurled or roughened		✓	

NOTES

LOCATION

RESTROOMS – also see Doors and Vestibules

Specification	Yes	No	Comments/Transition Notes
5 ft turning space measured 12" from the floor		✓	
At least one Sink:			
Clear floor space of 30" by 48" to allow a forward approach		✓	
Mounted without pedestal or legs, height 34" to top of rim		✓	
Extends at least 22" from the wall		✓	
Open knee space a minimum 19" deep, 30" width, and 27" high		✓	
Cover exposed pipes with insulation		✓	
Faucets operable with closed fist (lever or spring activated handle)		✓	
At least one Stall:			
Accessible to person using wheelchair at 60" wide by 72" deep		✓	
Stall door is 36" wide		✓	
Stall door swings out		✓	
Stall door is self closing		✓	
Stall door has a pull latch		✓	
Lock on stall door is operable with a closed fist, and 32" above the floor		✓	
Coat hook is 54" high		✓	
Toilet			
18" from center to nearest side wall		✓	
42" minimum clear space from center to farthest wall or fixture		✓	
Top of seat 17"-19" above the floor		✓	
Grab Bars			
On back and side wall closest to toilet		✓	
1 1/4" diameter		✓	
1 1/2" clearance to wall		✓	
Located 30" above and parallel to the floor		✓	
Acid-etched or roughened surface		✓	
42" long		✓	
Fixtures			
Toilet paper dispenser is 24" above floor		✓	
One mirror set a maximum 38" to bottom (if tilted, 42")		✓	
Dispensers (towel, soap, etc) at least one of each a maximum 42" above the floor		✓	

NOTES

LOCATION

FLOORS, DRINKING FOUNTAINS, TELEPHONES

Specification	Yes	No	Comments/Transition Notes
Floors			
Non-slip surface		✓	
Carpeting is high-density, low pile, non-absorbent, stretched taut, securely anchored		✓	
Corridor width minimum is 3 ft		✓	
Objects (signs, ceiling lights, fixtures) can only protrude 4" into the path of travel from a height of 27" to 80" above the floor		✓	
Drinking Fountains			
Spouts no higher than 36" from floor to outlet		✓	
Hand operated push button or level controls		✓	
Spouts located near front with stream of water as parallel to front as possible		✓	
If recessed, recess a minimum 30" width, and no deeper than depth of fountain		✓	
If no clear knee space underneath, clear floor space 30" x 48" to allow parallel approach		✓	
Telephones			
Highest operating part a maximum 54" above the floor		✓	
Access within 12" of phone, 30" high by 30" wide		✓	
Adjustable volume control on headset so identified		✓	

SIGNS, SIGNALS, AND SWITCHES

Specification	Yes	No	Comments/Transition Notes
Switches, Controls and Signs			
Switches and controls for light, heat, ventilation, windows, fire alarms, thermostats, etc, must be a minimum of 36" and a maximum of 48" above the floor for a forward reach, a maximum of 54" for a side reach		✓	
Electrical outlets centered no lower than 18" above the floor		✓	
Warning signals must be visual as well as audible		✓	
Signs			
Mounting height must be 60" to centerline of the sign		✓	
Within 18" of door jamb or recessed		✓	
Letters and numbers a t least 1/4" high		✓	
Letters and numbers raised .03"		✓	
Letters and numbers contrast with the background color		✓	

NOTES

LOCATION

SWIMMING POOLS – accessibility can be via ramp, lifting device, or transfer area			
Specification	Yes	No	Comments/Transition Notes
Ramp at least 34" wide with a non-slip surface extending into the shallow end, slope not exceeding 1:6 with handrails on both sides		✓	
Lifting device		✓	
Transfer area 18" above the path of travel and a minimum of 18" wide		✓	
Unobstructed path of travel not less than 48" wide around pool		✓	
Non-slip surface		✓	

LOCATION

SHOWER ROOMS - Showers must accommodate both wheel-in and transfer use			
Specification	Yes	No	Comments/Transition Notes
Stalls 36" by 60" minimum, with a 36" door opening		✓	
Floors are pitched to drain the stall at the corner farthest from entrance		✓	
Floors are non-slip surface		✓	
Controls operate by a single lever with a pressure balance mixing valve		✓	
Controls are located on the center wall adjacent to the hinged seat		✓	
Shower heads attached to a flexible metal hose		✓	
Shower heads attached to wall mounting adjustable from 42" to 72" above the floor		✓	
Seat is hinged and padded and at least 16" deep, folds upward, securely attached to side wall, height is 18" to the top of the seat, and at least 24" long		✓	
Soap trays without handhold features unless they can support 250 pounds		✓	
2 grab bars are provided, one 30" and one 48" long, or one continuous L shaped bar		✓	
Grab bars are placed horizontally at 36" above the floor line		✓	

LOCATION

PICNICKING			
Specification	Yes	No	Comments/Transition Notes
A minimum of 5% of the total tables must be accessible with clear space under the table top not less than 30" wide and 19" deep per seating space and not less than 27" clear from the ground to the underside of the table. An additional 29" clear space (totaling 48") must extend beyond the 19" clear space under the table to provide access		✓	
For tables without toe clearance, the knee space under the table must be at least 28" high, 30" wide and 24" deep.		✓	
Top of table no higher than 32" above ground		✓	
Surface of the clear ground space under and around the table must be stable, firm and slip-resistant, and evenly graded with a maximum slope of 2% in all directions		✓	
Accessible tables, grills and fire rings must have clear ground space of at least 36" around the perimeter		✓	

Town of Swansea
Open Space and Recreation Plan
2023 - 2030

Appendix B:

ADA Self-Assessment

Part 3:

Town of Swansea ADA Transition Plans, By Site,
for Open Space and Recreational Properties

August 2023

Town of Swansea: Priority for ADA Transition Plan

Priorities:
 Priority 1: Program Access* or Safety
 Priority 2: Navigational Issue
 Priority 3: Additional Access*
 Priority 4: Enhanced Usability

***Note:**
 Some toilet rooms issues compromise Program Access.
 Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

****IHCD Cost Estimation Notes:**
 - Cost of design is not included.
 - Does not include costs when note indicates future work.
 - Labor cannot be estimated for all remedies.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Cost based on a national average. Cost is not based on prevailing wage.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Does not include costs for accessibility renovation to outdoor areas.
Estimates are intended as a guide to budgeting access modifications and are not intended to be absolutely comprehensive or definitive.

Site: Town Beach Facility & Playground

Information Provided by Institute for Human Centered Design												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Swansea Beach Facility and Playground	F. Off-Street Parking Lot or Garage	A. Total # of parking B. Total # of designated car accessible parking spaces C. Total # of designated van accessible spaces N. Sign with the International Symbol of Acc. not provided O. Sign does not have the designation "Van Accessible"	Parking Lot	Ext.		Priority 1	Program Access	At both parking spaces, provide a sign with the International Symbol of Accessibility (ISA) with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	2	\$1,000			
2	Swansea Beach Facility and Playground	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided O. Door requires > 5 lbs of force to open	Women's Multi-User Toilet Room	1		Priority 3	Additional Access	Remove the trash can to provide 18" minimum pull-side maneuvering clearance at the door. Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			
3	Swansea Beach Facility and Playground	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided O. Door requires > 5 lbs of force to open	Men's Multi-User Toilet Room	1		Priority 3	Additional Access	Remove the trash can to provide 18" minimum pull-side maneuvering clearance. Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			

Information Provided by Institute for Human Centered Design											Project Management for the Town of Swansea			
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
4	Swansea Beach Facility and Playground	E. Stairways	C. Handrails do not extend 12" from stairs	Stairs to Toilet Rooms	Ext.		Priority 1	Safety	Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth minimum beyond last riser nosing in same direction as stair flight. (Cost based on welding four rail	4	\$568			
5	Swansea Beach Facility and Playground	E. Stairways	C. Handrails do not extend 12" from stairs	Stairs to Toilet Rooms	Ext.		Priority 1	Safety	Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth minimum beyond last riser nosing in same direction as stair flight. (Cost based on welding four rail	4	\$568			
6	Swansea Beach Facility and	H. Outdoor Rinsing Showers	B. Clear floor space not provided at rinsing shower	By Toilet Rooms	Ext.		Priority 3	Additional Access	Ensure there is a 60" by 60" clear floor space around outdoor rinsing shower.	1	\$400			
7	Swansea Beach Facility and	H. Outdoor Rinsing Showers	D. 2 fixed showerheads not provided	Outdoor Showers	Ext.		Priority 1	Program Access	Provide two showerheads located 48" max. and 72" min. above the ground.	1	\$2,719			
8	Swansea Beach Facility and Playground	L. Baby Changing Table	A. 30" x 48" clear floor space not provided	Family Single-User Toilet Room	Ext.		Priority 3	Additional Access	Provide a 30" by 48" clear floor space positioned for a forward approach at the baby changing station.	1	\$0			
9	Swansea Beach Facility and Playground	L. Baby Changing Table	C. Changing table lacks 27" high knee clearance	Men's Multi-User Toilet Room	Ext.		Priority 3	Additional Access	Ensure that surface is located between 28" - 34" above the floor with 27" high min. knee and toe clearance positioned for a forward approach.	1	\$0			
10	Swansea Beach Facility and Playground	A. Drinking Fountains	B. Clear floor space not provided	By Toilet Rooms	Ext.		Priority 3	Additional Access	Relocate the trash can to maintain the 30" by 48" clear floor space at each drinking fountain.	1	\$0			
11	Swansea Beach Facility and	B. Play Areas	A. Accessible route not provided around playground	Playground	Ext.		Priority 1	Program Access	Install a 48" wide min. accessible route to and around the playground.	1	\$0			
12	Swansea Beach Facility and Playground			Outdoor Showers	Ext.		Priority 4	Enhanced Usability	Recommend relocating the accessible shower, closer to the start of the accessible route.	1	\$0			
13	Swansea Beach Facility and Playground			Women's Multi-User Toilet Room	Ext.		Priority 4	Enhanced Usability	Good example - hand dryer is recessed and therefore does not protrude into the circulation path.	1	\$0			

Town of Swansea: Priority for ADA Transition Plan

Priorities:
 Priority 1: Program Access* or Safety
 Priority 2: Navigational Issue
 Priority 3: Additional Access*
 Priority 4: Enhanced Usability

***Note:**
 Some toilet rooms issues compromise Program Access.
 Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

****IHCD Cost Estimation Notes:**
 - Cost of design is not included.
 - Does not include costs when note indicates future work.
 - Labor cannot be estimated for all remedies.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Cost based on a national average. Cost is not based on prevailing wage.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Does not include costs for accessibility renovation to outdoor areas.
Estimates are intended as a guide to budgeting access modifications and are not intended to be absolutely comprehensive or definitive.

Site: Swansea Independent Baseball League

Information Provided by Institute for Human Centered Design												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Swansea Independent Baseball League	A. Exterior Access Route	B. Exterior route < 36" wide M. Route not maintained in operable working condition	Baseball Field D Route to First Base	Ext.		Priority 1	Program Access	Ensure that a clear width of 36" min. is maintained at the accessible route. Ensure that the accessible route is maintained in operable working condition.	1	\$0			
2	Swansea Independent Baseball League	A. Exterior Access Route	E. Route obstructed by protruding objects O. Vertical clearance < 80" above ground	Baseball Field C, Third Base, Team Seating	Ext.		Priority 3	Additional Access	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	\$306			
3	Swansea Independent Baseball League	A. Exterior Access Route	E. Route obstructed by protruding objects O. Vertical clearance < 80" above ground	Baseball Field C, First Base, Team Seating	Ext.		Priority 3	Additional Access	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	\$306			
4	Swansea Independent Baseball League	A. Exterior Access Route	E. Route obstructed by protruding objects O. Vertical clearance < 80" above ground	Baseball Field D, Third Base, Team Seating	Ext.		Priority 3	Additional Access	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	\$306			
5	Swansea Independent Baseball League	A. Exterior Access Route	E. Route obstructed by protruding objects O. Vertical clearance < 80" above ground	Baseball Field E, First Base, Team Seating	Ext.		Priority 3	Additional Access	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	\$306			

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6	Swansea Independent Baseball League	A. Exterior Access Route	E. Route obstructed by protruding objects O. Vertical clearance < 80" above ground	Baseball Field E, Third Base, Team Seating	Ext.		Priority 3	Additional Access	Relocate the bat caddy out of the accessible route (perhaps to the rear fence) or provide a cane-detectable barrier 27" max. above the ground below the bat caddy.	1	\$306			
7	Swansea Independent Baseball League	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	Between Baseball Field D and Baseball Field E	Ext.		Priority 3	Additional Access	Reduce the cross slope to be no steeper than 1:50 (2.00%).	1	\$0			
8	Swansea Independent Baseball League	A. Exterior Access Route	N. Accessible route not provided	Route to Snack Bar	Ext.		Priority 1	Program Access	Ensure a stable, firm and slip resistant accessible route is provided to the snack bar.	1	\$0			
9	Swansea Independent Baseball League	F. Off-Street Parking Lot or Garage	A. Total # of parking B. Total # of designated car accessible parking spaces C. Total # of designated van accessible spaces G. Access aisle not provided N. Sign with the International Symbol of Acc. not provided O. Sign does not have the designation	Parking Lot	Ext.		Priority 1	Program Access	Provide a compliant van accessible parking space and marked access aisle, both at least 96" wide. Include an identification sign with the International Symbol of Accessibility (ISA), and the designation "Van Accessible". Provide two car accessible spaces 96" wide minimum with a marked access aisle 60" wide minimum. Include a sign	3	\$0			
10	Swansea Independent Baseball League	G. Service Counter	A. Not connected to a accessible route B. Counter > 36" high	Snack Bar	Ext.		Priority 1	Program Access	Ensure that the counter is connected to an accessible route. Provide a counter that is 36" max. above the ground.	1	\$880			
11	Swansea Independent Baseball League	K. Picnic Tables	A. Number of seating spaces at picnic tables B. Number of accessible seating spaces D. Top of dining/work surfaces < 28" or > 34" G. Toe or knee clearance at tables not provided	Picnic Table by Snack Bar	Ext.		Priority 1	Program Access	Provide at least 5% (minimum one) picnic tables in this area with tops between 28"-34" above the floor and 27" clear height underneath. Provide at least one picnic table with knee clearance that is 19" deep min.	1	\$1,400			
12	Swansea Independent Baseball League	K. Picnic Tables	C. At least 5% accessible spaces not provided H. Picnic table not on an accessible route	Picnic Tables by Baseball Field B	Ext.		Priority 1	Program Access	Ensure that at least 5% (minimum one) of picnic tables in this area are accessible. Ensure that the picnic table is connected	1	\$1,400			
13	Swansea Independent Baseball League	K. Picnic Tables	C. At least 5% accessible spaces not provided H. Picnic table not on an accessible route K. Knee clearance less than 19" deep	Picnic Tables by Baseball Field C and E	Ext.		Priority 1	Program Access	Ensure that at least 5% (minimum one) of picnic tables in this area are accessible. Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with	1	\$1,400			
14	Swansea Independent Baseball League	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field A, First and Third Base, Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	\$0			

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15	Swansea Independent Baseball League	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field B, First and Third Base, Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	\$0			
16	Swansea Independent Baseball League	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field D, Third Base, Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	\$0			
17	Swansea Independent Baseball League	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field D, First Base, Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	\$0			
18	Swansea Independent Baseball League	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field E, Third Base, Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating.	1	\$0			
19	Swansea Independent Baseball League	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route E. Field not maintained in operable working condition	Baseball Field E, First Base, Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the baseball field team seating. Repair concrete pad to ensure the surface at the team seating is maintained	1	\$0			
20	Swansea Independent Baseball League	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field A, First Base Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	\$0			
21	Swansea Independent Baseball League	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field A, Third Base Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	\$0			
22	Swansea Independent Baseball League	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field C, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	\$0			
23	Swansea Independent Baseball League	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field C, First Base Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	\$0			

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24	Swansea Independent Baseball League	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field D, Third Base, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sidelines seating.	1	\$0			
25	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route	Baseball Field C, Third Base, Team Seating	Ext.		Priority 1	Program Access	Provide an accessible route to the baseball field team seating areas. (Ensure stone dust at the gate is maintained in operable working condition to ensure the gate door does not require excessive opening force and opens to a width of 90 degrees.)	1	\$0			
26	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route	Baseball Field C, First Base, Team Seating	Ext.		Priority 1	Program Access	Provide an accessible route to the baseball field team seating areas. (Ensure stone dust at the gate is maintained in operable working condition to ensure the gate door does not require excessive opening force and opens to a width of 90 degrees.)	1	\$0			
27	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route	Baseball Field E, Third Base, Team Seating	Ext.		Priority 1	Program Access	Repair or replace pole so it does not interfere with the accessible route to or from the team seating area.	1	\$0			
28	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field A	Ext.		Priority 1	Program Access	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
29	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field B	Ext.		Priority 1	Program Access	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
30	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field C	Ext.		Priority 1	Program Access	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
31	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field D	Ext.		Priority 1	Program Access	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
32	Swansea Independent Baseball League	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field E	Ext.		Priority 1	Program Access	Provide a stable, firm and slip resistant accessible route to the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
33	Swansea Independent Baseball League	C. Field	D. Practice areas are not on an accessible route F. No accessible route to all areas of sport activity	Practice Batting Cages	Ext.		Priority 1	Program Access	Provide a stable, firm and slip resistant accessible route to batting cage practice areas. Install an accessible route between all areas of sports activity.	1	\$0			

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34	Swansea Independent Baseball League	C. Field	E. Field not maintained in operable working condition	Baseball Field C, Third Base, Team Seating	Ext.		Priority 1	Program Access	Ensure stone dust at the gate is maintained in operable working condition, to ensure the gate has ease of maneuverability and can open to 90 degrees.	1	\$0			
35	Swansea Independent Baseball League	C. Field	E. Field not maintained in operable working condition	Baseball Field E to First Base, Team Seating	Ext.		Priority 1	Program Access	Ensure stone dust at the gate is maintained in operable working condition, to ensure the gate has ease of maneuverability and can open to 90 degrees.	1	\$0			
36	Swansea Independent Baseball League	Picnic Tables		Picnic Tables by Baseball Field C and E	Ext.		Priority 4	Enhanced Usability	Recommend providing a stable, firm and slip-resistant surface that is 48" wide min. on all sides of at least one (1) picnic table in each distinct area where picnic tables are provided.	1	\$0			

Town of Swansea: Priority for ADA Transition Plan

Priorities:
 Priority 1: Program Access* or Safety
 Priority 2: Navigational Issue
 Priority 3: Additional Access*
 Priority 4: Enhanced Usability

***Note:**
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Site: Swansea Public Library

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ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Swansea Public Library	E. Exterior Ramp	A. No lower handrail 18"-20" high provided B. Ramp < 48" wide E. Handrails < 34" or > 38" above ramp surface F. Handrails do not extend 12" past top & bottom P. Edge protection < 4" high	Main Entrance	Ext.		Priority 1	Safety	Provide a lower handrail between 18" to 20" high above the ground. Widen ramp so that the clear width is 48" min. Alter so the handrails are 34"- 38" high above the ground. Alter handrails to extend horizontally above the landing for 12" min. beyond the top and bottom of ramp runs. Provide edge protection.	1	\$17,450			
2	Swansea Public Library	F. Exterior Stair	C. Handrail height < 34" or > 38" D. Handrails do not extend 12" from stair E. Cross section of handrail is not compliant	Secondary Entrance	Ext.		Priority 1	Safety	Alter so the handrails are 34"- 38" high above the finished floor or ground. Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth min. beyond last riser nosing in same direction as stair flight. Provide handrails with 1 1/4" - 2"	1	\$2,220			
3	Swansea Public Library	G. Entrance	C. Directional sign to accessible entrance not provided	Secondary Entrance	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$346			
4	Swansea Public Library	G. Entrance	G. Maneuvering clearance is not provided	Main Entrance	Ext.		Priority 1	Program Access	Provide an automatic door opener. (Door lacks 18" min. pull-side maneuvering clearance.)	1	\$3,060			

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5	Swansea Public Library	A. Means of Egress	B. Tactile exit sign not provided P. Illuminated ISA symbol not provided (MAAB)	Main Egress	1		Priority 1	Program Access	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48"-60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced, provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$232			
6	Swansea Public Library	A. Means of Egress	Q. Directional sign to accessible emergency exit not provided	Secondary Egress	1		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$232			
7	Swansea Public Library	A. Means of Egress	B. Tactile exit sign not provided Q. Directional sign to accessible emergency exit not provided	Secondary Egress	1		Priority 1	Program Access	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48"-60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$432			
8	Swansea Public Library	B. Interior Access Route	A. Route < 36" wide	Book Stacks	1		Priority 3	Additional Access	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	\$0			
9	Swansea Public Library	B. Interior Access Route	A. Route < 36" wide	Book Stacks	1		Priority 3	Additional Access	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	\$0			
10	Swansea Public Library	B. Interior Access Route	A. Route < 36" wide	Children and Teen's Room	Basement		Priority 3	Additional Access	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	\$0			
11	Swansea Public Library	B. Interior Access Route	A. Route < 42" wide	To Magazine Room	1		Priority 3	Additional Access	Relocate the table to provide at least 42" turning space at the room entry.	1	\$0			
12	Swansea Public Library	B. Interior Access Route	L. Vertical clearance < 80" above finished floor	Children and Teen's Room	Basement		Priority 3	Additional Access	Further study will be needed to determine whether it is technically feasible to bring the vertical clearance into full compliance with the ADA Standards. Consider adding signage that says, "Low Headroom" or, "Low Ceiling", or provide padding along the vent.	1	\$0			
13	Swansea Public Library	B. Interior Access Route	M. Accessible vertical route not provided	Staircase	1		Priority 1	Program Access	Provide accessible vertical access. (Cost to provide an elevator or other means of accessible vertical access is beyond the scope of this survey.)	1	\$90,000			
14	Swansea Public Library	Bike Racks	A. Bike rack is not connected to an accessible route	Bike Rack	Ext.		Priority 1	Program Access	Ensure the bike rack is connected to an accessible route. (Provide a stable, firm and slip resistant route to the bike rack, or relocate the bike rack to an accessible route.)	1	\$0			

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15	Swansea Public Library	C. Doors, Doorways, & Gates	A. Clear width at door < 32" C. Maneuvering clearance(s) not provided L. Hardware not compliant	Single-User Toilet Room	1		Priority 1	Program Access	Widen the door so that there is 32" min. clear width. Remove the book case to provide 18" min. maneuvering clearance on the pull-side of the door. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	\$3,850			
16	Swansea Public Library	C. Doors, Doorways, & Gates	A. Clear width at doorway < 42" A. Clear width at door < 32"	Magazine Room	1		Priority 3	Additional Access	Widen the doorway to ensure 42" minimum clear width is provided.(ADA 404.2.4.2)	1	\$3,366			
17	Swansea Public Library	E. Stairways	B. Handrail height < 34" or > 38" D. Handrails do not extend 12" from stairs E. Handrails have noncompliant cross section	Staircase	Basement		Priority 1	Safety	Alter so the handrails are 34"- 38" high above the floor. Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure handrails extend to one tread depth beyond the last riser. Provide handrails with 1 1/4" - 2" circular cross sections.	1	\$2,640			
18	Swansea Public Library	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Single-User Toilet Room	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
19	Swansea Public Library	K. Signage	H. Non-glare finish and contrast not provided on sign	Children and Teen's Room	1		Priority 2	Navigational Issue	Install a sign with a non-glare finish with characters that have a high color contrast with the background.	1	\$232			
20	Swansea Public Library	O. Dining or Work Surfaces	C. Knee or toe clearance not provided	Computer Station	1		Priority 1	Program Access	Provide at least one work surface with 27" min. high knee and toe clearance. For children, provide at least one work surface with 24" min. high knee and toe clearance.	1	\$700			
21	Swansea Public Library	O. Dining or Work Surfaces	D. Top of dining/work surface < 28" or > 34"	Children and Teen's Room	Basement		Priority 3	Additional Access	Provide at least one work surface with tops between 28"- 34" above the floor.	1	\$700			
22	Swansea Public Library	U. Picnic Tables	H. Picnic table not on an accessible route K. Knee clearance less than 19" deep	Picnic Tables	Ext.		Priority 1	Program Access	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	\$1,400			
23	Swansea Public Library	A. Overall Access	B. Turning space not provided C. Accessible plumbing fixtures or stalls not provided	Single-User Toilet Room	1		Priority 1	Program Access	Add an accessible single-user toilet room.	1	\$24,604			
24	Swansea Public Library	E. Fire Alarms	A. No visible fire alarm provided within room	Book Stacks	1		Priority 3	Additional Access	When fire system is updated, ensure that a visible fire alarm is installed in each room.	1	\$0			

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25	Swansea Public Library	Parking		Parking Lot	Ext.		Priority 4	Enhanced Usability	Recommend providing a marked access aisle that is at least 60" wide.	1	\$0			
26	Swansea Public Library	Picnic Table		Picnic Tables	Ext.		Priority 4	Enhanced Usability	Recommend providing a 48" min. stable, firm and slip resistant surface around the picnic table.	1	\$0			
27	Swansea Public Library	Signage		Magazine Room	1		Priority 4	Enhanced Usability	Recommend providing accessible signage indicating the Magazine Room and directional signage to the toilet room.	1	\$0			
28	Swansea Public Library	Stairs		Secondary Entrance	Ext.		Priority 4	Enhanced Usability	Recommend providing a contrasting color on both interior and exterior stair nosings.	1	\$0			

Town of Swansea: Priority for ADA Transition Plan

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Site: Swansea Town Hall

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1	Swansea Town Hall	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	Route to Secondary Entrance	Ext.		Priority 3	Additional Access	Reduce cross slope to be no steeper than 1:50 (2.00%).	1	\$0			
2	Swansea Town Hall	A. Exterior Access Route	F. Surface openings > 1/2" H. Running slope > 1:20 (5.00%)	Route to Secondary Entrance	Ext.		Priority 3	Additional Access	Replace or reposition so that openings are 1/2" max. and the long opening dimension is perpendicular to the dominant direction of travel. Reduce running slope to be no steeper than 1:20 (5.00%).	1	\$0			
3	Swansea Town Hall	E. Exterior Ramp	E. Handrails < 34" or > 38" above ramp surface P. Edge protection < 4" high	Ramp to Main Entrance	Ext.		Priority 1	Safety	Alter so the handrails are 34"- 38" high above the ground or finished floor. Provide edge protection that prevents the passage of a 4" diameter sphere, where any portion of the sphere is within 4" of the finished floor or ground surface.	1	\$1,260			
4	Swansea Town Hall	F. Exterior Stair	D. Handrails do not extend 12" from stair G. Handrail not provided on both sides	Secondary Entrance	Ext.		Priority 1	Safety	Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure that the sloped bottom extension extends one tread depth min. beyond last riser nosing in same direction as stair flight. Provide a handrail on each side.	1	\$1,742			

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ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
5	Swansea Town Hall	G. Entrance	C. Directional sign to accessible entrance not provided E. Clear width at door is < 32" R. Door requires > 15 lbs. of force to open	Secondary Entrance	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance. Widen at least one active leaf of the door so that there is 32" min. clear width. Adjust closers so doors do not require more than 15 pounds of opening force.	1	\$3,712			
6	Swansea Town Hall	G. Entrance	D. International Symbol of Accessibility not provided E. Clear width at door is < 32" R. Door requires > 15 lbs. of force to open	Main Entrance	Ext.		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA). Install offset hinges to ensure that the door has a clear width of 32 inches. Adjust closers so doors do not require more than 15 pounds of opening force.	1	\$3,712			
7	Swansea Town Hall	A. Means of Egress	B. Tactile exit sign not provided Q. Directional sign to accessible emergency exit not provided	Secondary Entrance	1		Priority 1	Program Access	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48"-60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$464			
8	Swansea Town Hall	A. Means of Egress	B. Tactile exit sign not provided P. Illuminated ISA symbol not provided (MAAB)	Main Entrance	1		Priority 1	Program Access	Ensure that a tactile exit sign with raised characters and braille is provided at the exit door. Mount the sign between 48"-60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced, provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$232			
9	Swansea Town Hall	B. Interior Access Route	A. Route < 36" wide	Accounting Office	1		Priority 3	Additional Access	Ensure that a clear width of 36" min. is maintained at the accessible route. (Relocate cabinets.)	1	\$0			
10	Swansea Town Hall	C. Doors, Doorways, & Gates	A. Clear width at door < 32" L. Hardware not compliant	Accounting Office	1		Priority 1	Program Access	Widen the door so that there is 32" min. clear width. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	\$3,850			
11	Swansea Town Hall	C. Doors, Doorways, & Gates	L. Hardware not compliant	Meeting Room	1		Priority 1	Program Access	Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.	1	\$484			

Information Provided by Institute for Human Centered Design												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
12	Swansea Town Hall	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Tax Department	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
13	Swansea Town Hall	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Accounting Office	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
14	Swansea Town Hall	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Town Clerk	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
15	Swansea Town Hall	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Selectmans Office	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
16	Swansea Town Hall	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Assessor Office	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
17	Swansea Town Hall	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Single-User Toilet Room	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
18	Swansea Town Hall	K. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Meeting Room	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on the sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
19	Swansea Town Hall	L. Service Counter	B. Counter > 36" high	Tax Department	1		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
20	Swansea Town Hall	L. Service Counter	B. Counter > 36" high	Town Clerk	1		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
21	Swansea Town Hall	L. Service Counter	B. Counter > 36" high	Assessor Office	1		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
22	Swansea Town Hall	O. Dining or Work Surfaces	C. Knee or toe clearance not provided	By Selectmans Office	1		Priority 1	Program Access	Provide at least one work surface with 27" min. high knee and toe clearance.	1	\$700			
23	Swansea Town Hall	A. Overall Access	K. Audible and visible alarm not provided	Single-User Toilet Room	1		Priority 3	Additional Access	When fire system is updated, ensure that a visible and audible fire alarm is installed.	1	\$0			

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ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
24	Swansea Town Hall	C. Single-User Toilet	O. Hook located > 54" high	Single-User Toilet Room	1		Priority 3	Additional Access	Locate the coat hook no higher than 48" above the finished floor.	1	\$150			
25	Swansea Town Hall	E. Fire Alarms	A. No visible fire alarm provided within room	Town Hall	1		Priority 3	Additional Access	When fire system is updated, ensure that a visible fire alarm is installed in each room.	1	\$0			
26	Swansea Town Hall	Signage		Accounting Office	1		Priority 4	Enhanced Usability	Recommend providing accessible designation signage mounted on the latch side of the door at all permanent rooms that lack an accessible designation	1	\$0			

Town of Swansea: Priority for ADA Transition Plan

Priorities:
 Priority 1: Program Access* or Safety
 Priority 2: Navigational Issue
 Priority 3: Additional Access*
 Priority 4: Enhanced Usability

***Note:**
 Some toilet rooms issues compromise Program Access.
 Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

****IHCD Cost Estimation Notes:**
 - Cost of design is not included.
 - Does not include costs when note indicates future work.
 - Labor cannot be estimated for all remedies.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Cost based on a national average. Cost is not based on prevailing wage.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Does not include costs for accessibility renovation to outdoor areas.
Estimates are intended as a guide to budgeting access modifications and are not intended to be absolutely comprehensive or definitive.

Site: Veterans Memorial Park

Information Provided by Institute for Human Centered Design												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Swansea Veteran's Memorial Park	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	Baseball Field F	Ext.		Priority 3	Additional Access	Reduce the cross slope to be no steeper than 1:50 (2.00%).	1	\$0			
2	Swansea Veteran's Memorial Park	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%) H. Running slope > 1:20 (5.00%)	Route to Baseball Field C	Ext.		Priority 3	Additional Access	Reduce the cross slope to be no steeper than 1:50 (2.00%). Reduce the running slope to be no steeper than 1:20 (5.00%).	1	\$0			
3	Swansea Veteran's Memorial Park	A. Exterior Access Route	J. Level changes > 1/4"	Playground Walkway	Ext.		Priority 3	Additional Access	Alter the change in level to be 1/4" high max.	1	\$0			
4	Swansea Veteran's Memorial Park	A. Exterior Access Route	L. Does not prevent accumulation of water M. Route not maintained in operable working condition	By Baseball Field E, Sidelines Seating	Ext.		Priority 1	Program Access	Repair the surface. Ensure that the accessible route is maintained in operable working condition.	1	\$0			
5	Swansea Veteran's Memorial Park	A. Exterior Access Route	M. Route not maintained in operable working condition	Route to Tennis Courts	Ext.		Priority 1	Program Access	Ensure that the accessible route is maintained in operable working	1	\$0			
6	Swansea Veteran's Memorial Park	A. Exterior Access Route	N. Accessible route not provided	Route to Baseball Field B	Ext.		Priority 1	Program Access	Ensure an accessible route is provided.	1	\$0			
7	Swansea Veteran's Memorial Park	F. Off-Street Parking Lot or Garage	B. Total # of designated car accessible parking spaces C. Total # of designated van accessible spaces G. Access aisle not provided N. Sign with the International Symbol of Acc. not provided O. Sign does not have the designation "Van Accessible"	Parking Lot Across From Tennis Courts	Ext.		Priority 1	Program Access	Provide a van accessible parking spaces and marked access aisle each 96" wide min. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1	\$1,850			

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8	Swansea Veteran's Memorial Park	F. Off-Street Parking Lot or Garage	B. Total # of designated car accessible parking spaces C. Total # of designated van accessible spaces G. Access aisle not provided N. Sign with the International Symbol of Acc. not provided O. Sign does not have the designation "Van Accessible"	Parking Lot by Tennis Courts	Ext.		Priority 1	Program Access	Provide a van accessible parking spaces and marked access aisle each 96" wide min. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1	\$1,850			
9	Swansea Veteran's Memorial Park	F. Off-Street Parking Lot or Garage	H. Access aisle not compliant	Parking Lot by Playground	Ext.		Priority 1	Program Access	Provide a marked access aisle that is at least 60" wide at the car accessible space and 96" wide at the van accessible space. (Stripe.)	2	\$600			
10	Swansea Veteran's Memorial Park	F. Off-Street Parking Lot or Garage	N. Sign with the International Symbol of Acc. not provided O. Sign does not have the designation "Van Accessible" Q. Sign top > 96" above finished grade (MAAB)	Parking Near Baseball Field F	Ext.		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA) with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space. Locate sign with the top of the sign 96" above the ground.	1	\$500			
11	Swansea Veteran's Memorial Park	F. Off-Street Parking Lot or Garage	Q. Sign top > 96" above finished grade (MAAB)	Parking Near Baseball Field G	Ext.		Priority 1	Program Access	Locate sign with the top of the sign 96" above the ground.	1	\$0			
12	Swansea Veteran's Memorial Park	F. Signage	A. Not provided	Single-User Toilet Room A	Ext.		Priority 1	Program Access	Locate room identification signage alongside the door on the latch side.	1	\$232			
13	Swansea Veteran's Memorial Park	F. Signage	A. Not provided	Single-User Toilet Room B	Ext.		Priority 1	Program Access	Locate room identification signage alongside the door on the latch side.	1	\$232			
14	Swansea Veteran's Memorial Park	K. Picnic Tables	H. Picnic table not on an accessible route K. Knee clearance less than 19" deep	Picnic Table Near Baseball Field F	Ext.		Priority 1	Program Access	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	\$1,400			
15	Swansea Veteran's Memorial Park	K. Picnic Tables	H. Picnic table not on an accessible route K. Knee clearance less than 19" deep	Picnic Table Near Baseball Field D	Ext.		Priority 1	Program Access	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	\$1,400			
16	Swansea Veteran's Memorial Park	K. Picnic Tables	H. Picnic table not on an accessible route K. Knee clearance less than 19" deep	Picnic Table by Baseball Field A	Ext.		Priority 1	Program Access	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	\$1,400			

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ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
17	Swansea Veteran's Memorial Park	K. Picnic Tables	H. Picnic table not on an accessible route K. Knee clearance less than 19" deep	Picnic Table by Playground	Ext.		Priority 1	Program Access	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	\$1,400			
18	Swansea Veteran's Memorial Park	K. Picnic Tables	H. Picnic table not on an accessible route K. Knee clearance less than 19" deep	Picnic Table by Playground	Ext.		Priority 1	Program Access	Ensure that the picnic table is connected to an accessible route. Provide at least one picnic table with knee clearance that is 19" deep min.	1	\$1,400			
19	Swansea Veteran's Memorial Park	M. Benches	A. No accessible route to one bench in this area	Bench by Baseball Field A	Ext.		Priority 1	Program Access	Provide an accessible route to at least one bench in this area.	1	\$0			
20	Swansea Veteran's Memorial Park	A. Overall Access	K. Audible and visible alarm not provided	Single-User Toilet Room, West	Ext.		Priority 3	Additional Access	When fire system is updated, ensure that a visible and audible fire alarm is	1	\$0			
21	Swansea Veteran's Memorial Park	A. Overall Access	K. Audible and visible alarm not provided	Single-User Toilet Room, East	Ext.		Priority 3	Additional Access	When fire system is updated, ensure that a visible and audible fire alarm is	1	\$0			
22	Swansea Veteran's Memorial Park	B. Lavatory	A. Clear floor space not provided at lavatory	Single-User Toilet Room, East	Ext.		Priority 3	Additional Access	Relocate the stored item to maintain the 30" min. by 48" min. clear floor space positioned for a forward approach at the lavatory.	1	\$0			
23	Swansea Veteran's Memorial Park	F. Dispensers	B. Dispenser acts as a protruding object	Single-User Toilet Room, West	Ext.		Priority 3	Additional Access	Relocate dispenser out of the circulation path or provide a cane-detectable barrier 27" above the finished floor below the dispenser.	1	\$306			
24	Swansea Veteran's Memorial Park	F. Dispensers	B. Dispenser acts as a protruding object	Single-User Toilet Room, East	Ext.		Priority 3	Additional Access	Relocate dispenser out of the circulation path or provide a cane-detectable barrier 27" above the finished floor below the dispenser.	1	\$306			
25	Swansea Veteran's Memorial Park	B. Play Areas	A. Accessible route not provided around playground B. Accessible route not provided at play components	Playground	Ext.		Priority 1	Program Access	Install an accessible route to and around the playground. Provide a compliant impact-attenuating surface under and around the play components.	1	\$0			
26	Swansea Veteran's Memorial Park	B. Play Areas	B. Accessible route not provided at play components	Playground	Ext.		Priority 1	Program Access	Provide a compliant impact-attenuating surface under and around the play components.	1	\$0			
27	Swansea Veteran's Memorial Park	B. Play Areas	B. Accessible route not provided at play components	Playground	Ext.		Priority 1	Program Access	Provide a compliant impact-attenuating surface under and around the play components.	1	\$0			
28	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating	Baseball Field G, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team	1	\$0			
29	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field G, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			

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30	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field F, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
31	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field F, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
32	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field E, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
33	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field D, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
34	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field D, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
35	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field C, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
36	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field C, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
37	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field B, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
38	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field B, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
39	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field A, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
40	Swansea Veteran's Memorial Park	C. Field	A. Accessible spaces are not provided at team seating C. Not connected to an accessible-route	Baseball Field A, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			

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41	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field G, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
42	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field G, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
43	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field F, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
44	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field F, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
45	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field E, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
46	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field E, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
47	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field E, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" stable, firm and slip resistant clear floor space at team seating. Provide an accessible route to the	1	\$0			
48	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field D, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
49	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field C, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			

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ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
50	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field C, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
51	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field B, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
52	Swansea Veteran's Memorial Park	C. Field	B. Accessible spaces not provided at sidelines seating C. Not connected to an accessible-route	Baseball Field B, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" stable, firm and slip resistant clear floor space at sidelines seating. Provide an accessible route to the baseball field sideline seating.	1	\$0			
53	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field G, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
54	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field G, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
55	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field F, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
56	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field F, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
57	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field E, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
58	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field E, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
59	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field E, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
60	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field D, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
61	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field D, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
62	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field D, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			

Information Provided by Institute for Human Centered Design												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
63	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field C, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
64	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field C, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
65	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field C, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
66	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field C, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
67	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field B, Third Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
68	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route	Baseball Field B, First Base Team Seating	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the baseball field team seating.	1	\$0			
69	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route D. Practice areas are not on an	Batting Cages Near Field G	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to batting cages.	1	\$0			
70	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field G	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
71	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field F	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
72	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field E	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
73	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field D	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
74	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field B	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			

Information Provided by Institute for Human Centered Design												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
75	Swansea Veteran's Memorial Park	C. Field	C. Not connected to an accessible-route F. No accessible route to all areas of sport activity	Baseball Field A	Ext.		Priority 1	Program Access	Provide a stable, firm and slip-resistant accessible route to the boundary of sport activity at the baseball field. Install an accessible route between all areas of sports activity.	1	\$0			
76	Swansea Veteran's Memorial Park	C. Field	D. Practice areas are not on an accessible route	Baseball Field E, Third Base Team Seating	Ext.		Priority 1	Program Access	Maintain surface to gate can open to 90 degrees and so the gate does not require excessive opening force.	1	\$0			
77	Swansea Veteran's Memorial Park	D. Court	A. Accessible space is not provided at team seating C. Not connected to accessible route	Volleyball Court, Team Seating	Ext.		Priority 1	Program Access	Provide a 36" x 48" clear floor space at team seating. Provide an accessible route to the volleyball court team seating.	1	\$0			
78	Swansea Veteran's Memorial Park	D. Court	B. Accessible spaces are not provided at sidelines seating C. Not connected to accessible route	Basketball Court, Sidelines Seating	Ext.		Priority 1	Program Access	Provide a 36" x 60" clear floor space at sidelines seating. Provide an accessible route to the basketball court sideline seating.	1	\$0			
79	Swansea Veteran's Memorial Park	D. Court	C. Not connected to accessible route F. No accessible route between all areas of sport activity	Route to Tennis Courts	Ext.		Priority 1	Program Access	Provide an accessible route to the tennis courts. Install an accessible route between all areas of sport activity.	1	\$0			
80	Swansea Veteran's Memorial Park	D. Court	C. Not connected to accessible route F. No accessible route between all areas of sport activity	Basketball Court	Ext.		Priority 1	Program Access	Provide an accessible route to the basketball court. Install an accessible route between all areas of sport activity.	1	\$0			
81	Swansea Veteran's Memorial Park	D. Court	C. Not connected to accessible route F. No accessible route between all areas of sport activity	Tennis Court	Ext.		Priority 1	Program Access	Provide an accessible route to the tennis court. Install an accessible route between all areas of sport activity.	1	\$0			
82	Swansea Veteran's Memorial Park	D. Court	C. Not connected to accessible route F. No accessible route between all areas of sport activity	Volleyball Court	Ext.		Priority 1	Program Access	Provide an accessible route to the volleyball court. Install an accessible route between all areas of sport activity.	1	\$0			
83	Swansea Veteran's Memorial Park	D. Court	E. Court not maintained in operable working condition	Tennis Courts	Ext.		Priority 1	Program Access	Repair gate to ensure door opens to 90 degrees and does not require excessive opening force.	1	\$0			
84	Swansea Veteran's Memorial Park	Benches		Bench by Baseball Field A	Ext.		Priority 4	Enhanced Usability	Recommend providing a 36" by 48" stable, firm and slip-resistant surface adjacent to the bench so someone seated in a wheelchair is positioned with their shoulders aligned with the back of the bench.	1	\$0			
85	Swansea Veteran's Memorial Park	Picnic Tables		Picnic Table by Baseball Field A	Ext.		Priority 4	Enhanced Usability	Recommend providing a 48" wide min. stable, firm and slip resistant surface around all sides of the picnic table.	1	\$0			

Information Provided by Institute for Human Centered Design												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
86	Swansea Veteran's Memorial Park	Signage		Milford Road Entrance	Ext.		Priority 4	Enhanced Usability	Recommend relocating the sign for the park closer to the entrance to the park on Milford Road.	1	\$0			

Town of Swansea: Priority for ADA Transition Plan

Priorities:

- Priority 1: Program Access* or Safety
- Priority 2: Navigational Issue
- Priority 3: Additional Access*
- Priority 4: Enhanced Usability

*Note:

Some toilet rooms issues compromise Program Access.
Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

Site: Milford Pond Dam

Information Provided by Town of Swansea (2023)												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Milford Pond Dam	Parking	No designated parking spaces	Milford Road off-street gravel parking lot			Priority 1	Program access	Provide car and van accessible parking spaces and marked access aisle each 60" wide for car and/or 96" wide for van min. Provide a marked access aisle that is at least 60" wide and ensure it adjoins an accessible route. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1				
2	Milford Pond Dam	Access route	Access path not accessible	Access route to kayak launch			Priority 1	Program access	Provide continuous hard-packed path of travel from site access and parking to kayak launch that is stable, firm, slip resistant, min. 3ft wide, max slope 5% and max crosspitch 2%.	1				
3	Milford Pond Dam	Kayak Launch	Launch not accessible	Kayak launch			Priority 1	Program access	Provide hard-packed, adequately sloped launch area with handrail.	1				

Town of Swansea: Priority for ADA Transition Plan

Priorities:

- Priority 1: Program Access* or Safety
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- Priority 3: Additional Access*
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Site: Sandy Beach

Information Provided by Town of Swansea (2023)												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Sandy Beach	Parking	No designated parking spaces Surface not evenly paved or hard-packed	Off-street gravel parking lot			Priority 3	Additional access	Provide car and van accessible parking spaces and marked access aisle each 60" wide for car and/or 96" wide for van min. Provide a marked access aisle that is at least 60" wide and ensure it adjoins an accessible route. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1				
2	Sandy Beach	Access route	Access path not accessible	Access route to beach			Priority 3	Additional access	Provide continuous hard-packed path of travel from site access and parking to beach that is stable, firm, slip resistant, min. 3ft wide, max slope 5% and max crosspitch 2%.	1				
3	Sandy Beach	Beach access	Beach is not accessible	Beach			Priority 3	Additional access	Provide level and stable access ramp to beach	1				

Town of Swansea: Priority for ADA Transition Plan

Priorities:

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- Priority 3: Additional Access*
- Priority 4: Enhanced Usability

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Site: Smoke Rise Circle

Information Provided by Town of Swansea (2023)												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Smoke Rise Circle Property	Access route	Access path not accessible	Access route to ballfield			Priority 1	Program access	Provide continuous hard-packed path of travel from road to field that is stable, firm, slip resistant, min. 3ft wide, max slope 5% and max crosspitch 2%.	1				

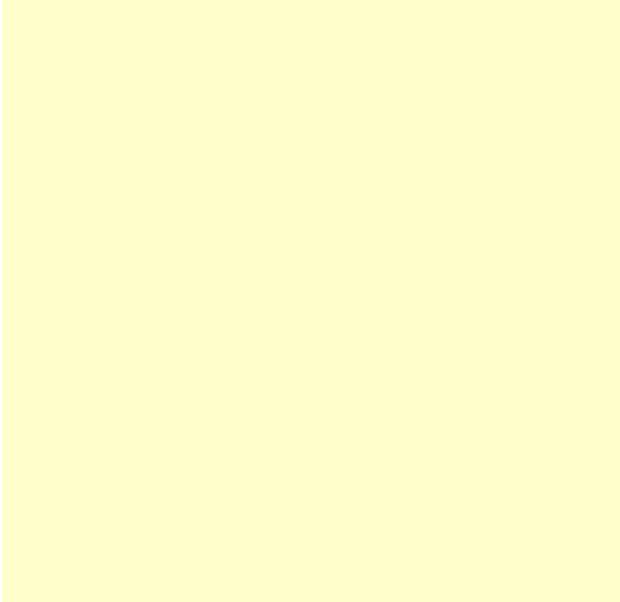
Town of Swansea: Priority for ADA Transition Plan

Priorities:

- Priority 1: Program Access* or Safety
- Priority 2: Navigational Issue
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- Priority 4: Enhanced Usability

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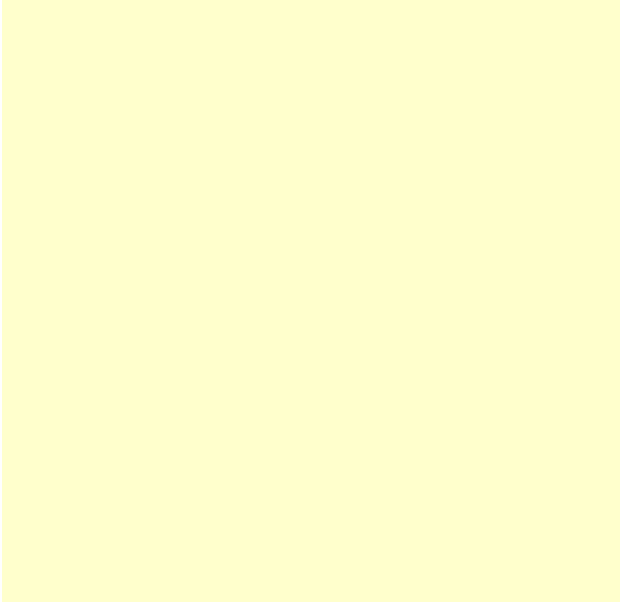
Site: Swansea Dam

Information Provided by Town of Swansea (2023)												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Swansea Dam Site	Parking	No designated parking spaces Surface not evenly paved or hard-packed	Off-street gravel parking lot			Priority 1	Program access	Provide car and van accessible parking spaces and marked access aisle each 60" wide for car and/or 96" wide for van min. Provide a marked access aisle that is at least 60" wide and ensure it adjoins an accessible route. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1				
2	Swansea Dam Site	Benches					Priority 4	Enhanced Usability	Recommend providing a 36" by 48" stable, firm and slip-resistant surface adjacent to the bench so someone seated in a wheelchair is positioned with their shoulders aligned with the back of the bench.	1				

Town of Swansea: Priority for ADA Transition Plan

Priorities:
 Priority 1: Program Access* or Safety
 Priority 2: Navigational Issue
 Priority 3: Additional Access*
 Priority 4: Enhanced Usability

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Site: Village Park

Information Provided by Town of Swansea (2023)												Project Management for the Town of Swansea		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Village Park	Parking	Designated parking spaces are not located within 200ft of entrance	Off-street gravel parking lot			Priority 1	Program Access	Provide car and van accessible parking spaces and marked access aisle each 60" wide for car and/or 96" wide for van min. Provide a marked access aisle that is at least 60" wide and ensure it adjoins an accessible route. Provide a sign with the International Symbol of Accessibility (ISA) at each accessible parking space with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Add the designation "Van Accessible" to the sign located at the van accessible space.	1				
2	Village Park	Trails	Trails not accessible	Throughout park			Priority 1	Program Access	Provide continuous hard-packed path of travel from site access and parking and throughout park that is stable, firm, slip resistant, min. 3ft wide, max slope 5% and max crosspitch 2%.	several				

Town of Swansea
Open Space and Recreation Plan
2023 - 2030

Appendix B:

ADA Self-Assessment

Part 4:

Town of Swansea ADA Coordinator, Grievance
Procedure and Public Notice Documentation



Town of Swansea
Office of the Town Administrator
Town Hall
81 Main Street
Swansea, MA 02777

STEVEN H. KITCHIN, *Chairman*
CHRISTOPHER R. CARREIRO, *Vice Chairman*
ROBERT C. MEDEIROS, *Clerk*

MALLORY E. ARONSTEIN
Town Administrator

TOWN OF SWANSEA
AMERICANS WITH DISABILITIES ACT NOTICE

The Town of Swansea does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. The Town of Swansea does not discriminate on the basis of disability in its hiring or employment practices. The Town complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the Americans with Disabilities Act (ADA)

This notice is provided as required by Title II of the Americans with Disabilities Act of 1990. Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to the Town of Swansea's ADA Coordinator.

Contact:

Christopher R. Carreiro, ADA Coordinator
508-678-2981 – Option 1
ccarreiro@swanseama.gov

Mallory Aronstein, Town Administrator
508-678-2981 – Option 1
maronstein@swanseama.gov

Mailing address:
81 Main Street
Swansea, MA, 02777

Effective Communication: The Town will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the Town's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Town will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all Town programs, services, and activities. For example, individuals with service animals are welcomed in Town offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effect communication, or a modification of policies or procedures to participate in a Town program, service, or activity, should contact Christopher Carreiro, 81 Main Street, Swansea, MA 02777, as soon as possible, but no later than 48 hours before the scheduled event.

The ADA does not require the Town to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

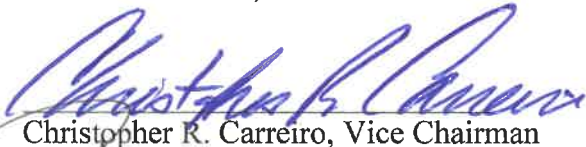
Complaints that a Town program, service or activity is not accessible to persons with disabilities should be directed to Christopher Carreiro, 81 Main Street, Swansea, MA 02777. The Town will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

This notice can be upon request provided in large print, on audio tape, and in Braille, from the ADA Compliance Coordinator.

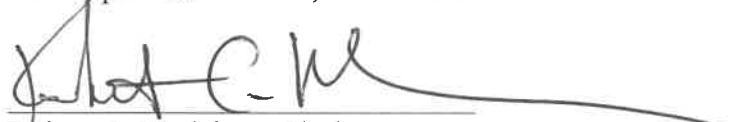
Adopted this 27th day of September, 2022 by vote of the Board of Selectmen.



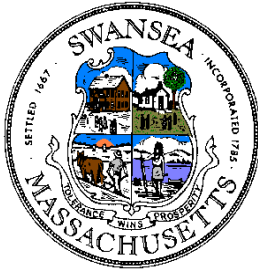
Steven H. Kitchin, Chairman



Christopher R. Carreiro, Vice Chairman



Robert C. Medeiros, Clerk



Town of Swansea
Office of the Town Administrator
Town Hall
81 Main Street
Swansea, MA 02777

STEVEN H. KITCHIN, *Chairman*
CHRISTOPHER R. CARREIRO, *Vice Chairman*
ROBERT C. MEDEIROS, *Clerk*

MALLORY E. ARONSTEIN
Town Administrator

TOWN OF SWANSEA
GRIEVANCE PROCEDURE UNDER
THE AMERICANS WITH DISABILITIES ACT

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Town. The Town's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as the name, address, and phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Christopher Carreiro, 81 Main Street, Swansea, MA 02777

Within 15 calendar days after receipt of the complaint, Christopher Carreiro or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Christopher Carreiro or his designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Town and offer options for the substantive resolution of the complaint.

If the response by Christopher Carreiro or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Town Administrator, Mallory E. Aronstein or her designee.

Within 15 calendar days after receipt of the appeal, the Town Administrator Mallory E. Aronstein or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Town Administrator Mallory E. Aronstein or her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Christopher Carreiro or his designee, appeals to the Town Administrator or her designee, and responses from these two offices will be retained by the Town for at least three years.