

Southeastern Regional Planning and Economic Development District

Questions & Answers

For

RFP TRN #2023-02

SRPEDD SAFE STREETS AND ROADS FOR ALL



SRPEDD

Southeastern **Regional Planning**
& **Economic Development** District

SRPEDD

88 Broadway

Taunton, MA 02780

1. Are you expecting safety assessments and priority projects to be equally distributed across the entire region? Will you want separate deliverables for each community?

A: The goal of this project is to develop a single Regional Safety Action Plan; separate deliverables for each community will not be created. While SRPEDD wants to ensure that all communities in the SRPEDD region are represented, assessments and projects do not need to be equally distributed across the region, but rather focus on the region's High-Injury Network and Crash Hot Spots, as identified by SRPEDD in the existing conditions analysis. While high-level recommendations may be provided for each community, ideally, the proposed strategies, policies, and process changes should be designed in a way that would allow for subsequent implementation by any SRPEDD community. Specifically, this work is not intended to create an implementation plan for any specific intersection or section of roadway.

2. By “written references,” do you mean contact information or actual letters of references from the clients?

A: Letters of reference are preferred, although contact information for the key client representative, along with a brief description of the work performed, is acceptable if a letter of reference cannot be obtained.

3. Would SRPEDD consider modifications to the sample contract language? [several questions involving specific changes to the contract language were received; as noted in the reply below, SRPEDD is unable to comment on specific modifications at this time]

A: Per Section 5.5, Rule of award and selection process, SRPEDD will attempt to negotiate an agreement, including price, with the Proposer identified as offering the most advantageous proposal. If no mutual agreement can be reached with this Proposer, that firm will be dismissed and SRPEDD will proceed to the second ranked Proposer and so on, until an agreement can be reached that is satisfactory to both parties. Any exceptions or changes to SRPEDD's standard terms and conditions can be negotiated at that time.

While SRPEDD cannot guarantee that any changes such as the ones proposed will be accepted, as any deviations from the standard contract must be reviewed and approved

by our legal counsel, SRPEDD will consider any such requests (that do not materially impact the scope of work) in good faith during the negotiation period.

- 4. Page 17 of the RFP states “A rating of highly advantageous will be given to a Proposer whose staff has ten (10) or more years of experience with safety and safety related design and engineering in accordance with Massachusetts and Federal requirements.” Can you please clarify what “accordance with Massachusetts and Federal requirements” means?**

A: For the purposes of this RFP, this requirement includes any work performed at or above the standards required by a Massachusetts or Federal agency or department. Such work might include projects performed under the oversight (direct or indirect) of the Massachusetts or Federal departments of transportation, or design work done at a local or regional level that were included as part of a document required by state or Federal requirements (e.g., work conducted under or for a Transportation Improvement Program (TIP) or Unified Planning Work Program (UPWP), etc.).

- 5. Would you consider extending the submission deadline [questions substantially similar to this were received from multiple firms]?**

A: The timeline will remain as published in the RFP.

- 6. For public engagement, can proposals include suggestions (and related hours) for engagement activities beyond two public meetings cited in the RFP?**

A: SRPEDD welcomes any and all suggestions/proposals to expand community outreach and engagement; such recommendations will be considered as part of the proposal submission and included in the scoring of the proposal using the Comparative Evaluation Matrix. However, such additional suggestions cannot be used to overcome deficiencies in a proposal; all Proposers should strive to meet the explicit requirements of the RFP as fully as possible. Further, any additional work proposed is still subject to the maximum contract amount of \$710,000.00.

7. Are there limits to the number of project references and project examples?

A: Sufficient references and project experience should be provided to be able to collaborate the selection attributes specified in the Comparative Evaluation Matrix. The specific number of references or projects required to do so may vary depending on the extent and scope of work performed for each previous project; therefore, there is no limit to the number of references or previous projects that may be included.