



Southeast Region Homeland Security Advisory Council (SRAC)



Training & Exercise and Planning Subcommittee

Meeting Minutes

Meeting held via Zoom.

February 26, 2025 – 2:00 P.M.

Members Present

Capt. Robert Stephanian, PCSO, Chair
Chief Brian Clark, Norton PD
Chief Thomas Lynch, Franklin PD
Stacy Lane, Norwood Public Health

Guests Present

Support Staff Present

Kevin Ham, SRPEDD
Joseph Monet, SRPEDD
Amy Reilly, MAPC

Members Absent: Robert Verdone, SEMRECC; Chief Mike Kelleher, Foxborough FD

1. **Call to Order:** Chairman Stephanian called the meeting to order at 2:00 P.M.
2. **Roll Call:** A roll call was completed by Mr. Ham.
3. **Public Comment:** None.
4. **Approval January 9, 2025 Minutes:** The January 9, 2025, minutes were approved as presented. UNANIMOUSLY APPROVED. A roll call was completed.
5. **Fiduciary Report:** Mr. Ham mentioned that funds are in good shape, and he stated he sent out the budget sheets prior to the meeting for review. He mentioned that FY21 expires in June as a reminder. He discussed the Bearcat refurbishment and indicated that there are money set aside but they didn't have to pay for the refurbishment so there is extra funding. He indicated they are still going through procurement on tires, and they are also working on getting the mechanical parts, and the paint is being worked on as well.

Mr. Ham stated that there will be extra funding in FY21 SELMEC Command Post. He stated they asked for radios, numerous monitors, keyboards and a few other command posts accouterments. He reported there are extra funds because they ended up pulling the radios and they would like to put the radios into a future request. As for FY22 Mr. Ham mentioned they went over \$27 but that should not be an issue. Mr. Ham also discussed the allocation for the Command Post equipment of where funding would come from. He also discussed the need to reallocate funds for election security in 2023.
6. **New Business/Old Business:** Chairman Stephanian mentioned items i through iii are Continuing Education motions. He stated that they are routine conferences that are funded every year.

- a. Continuing Education: Mr. Ham mentioned the Continue Education funds are coming out of



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FY24 Continuing Education line. He mentioned they do not want to use election funds in FY23 but there is still \$75,000 unspent there.

- i. NYTOA Conference, CCRLEC (4), METROLEC (7), \$13,300.00
- ii. NTOA LEAD Week, CCRLEC (4) \$7,000
- iii. NECNA, MVLEC (3), METROLEC (18), SEMLEC (11), \$16,393.00

A motion was made and seconded to approve items i through iii for Continuing Education as read above. UNANIMOUSLY APPROVED. A roll call was completed.

- b. BAPERN SW District Expansion: Chairman Stephanian mentioned to his knowledge, this is, more of a discussion of the response received from BAPERN on the expansion. He mentioned they requested \$250,000 and the subcommittee allocated \$200,000. Chairman Stephanian mentioned that BAPERN did not receive that news well. Mr. Ham mentioned he spoke to Rob Verdone prior to this meeting and mentioned if there are Interop projects that need to be discussed he can schedule an Interop meeting. Mr. Ham mentioned that the funds are there, and we need to know on the Planning side if they will be moving forward or the funds will have to be reallocated.

Mr. Ham mentioned the committee allocated \$200,000 for them, he mentioned the Bristol County Sheriff's Office put their feet down and said they needed the \$250,000. He mentioned other than a little point of contention the committee would pay for the equipment and deliver it all, and then the sheriff's office would install it all on their time. Mr. Ham explained the planning side of the project, including the need for EOPSS and SEIC approval and the potential of relocating funds. Chief Clark expressed concern about the funding challenges and the difficulty in coordinating with Bristol County Chiefs. Chief Clark discussed the challenges of coordinating funding among Bristol County departments and the potential for future funding shortfalls.

Mr. Ham stated that Chief Kelleher has asked that the Council go to quarterly meetings and or meet as needed in between as needed. He mentioned that once a planning cycle comes then the Council will have to schedule meetings. Mr. Ham mentioned that By-Laws will need to be changed with the wording of the quarterly meeting. At the next Council meeting they will need to be amended, with changes placed on the agenda and voted on at the next meeting. He did mention if any have other changes to the by-laws they can discuss at that meeting.

7. **Items not reasonably anticipated by the Chair 48 hours in advance of the meeting:** None

8. **Next Meeting/Adjournment:** The next T&E and Planning subcommittee meeting will be TBD. The meeting was adjourned at 2:15 PM.