



SRPEDD
Southeastern Regional Planning
& Economic Development District

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SENIOR ENVIRONMENTAL PLANNER - OPEN POSITION ANNOUNCEMENT

Southeastern Regional Planning and Economic Development District (SRPEDD)

88 Broadway, Taunton MA / Hybrid Work Environment

Agency Website: www.srpedd.org

Environmental Department Home Page: www.srpedd.org/environment/

Position Summary

SRPEDD's Environmental Planning Department is seeking an early career environmental professional to support our work program, contribute to agency goals, and engage in the work of enhancing environmental quality and resilience across Southeastern Massachusetts. More information about SRPEDD, the Regional Planning Agency serving 27 communities in Southeastern Massachusetts, can be found below the announcement, and on the agency website provided above.

This position is designed as an entry level position for a serious candidate embarking on a career in the environmental planning field after graduating with a degree in the field of community planning, environmental science, sustainability, social sciences or a related field. SRPEDD's office is located in Taunton, Massachusetts. Per our hybrid office policy, employees are physically in the office an average of two days per week. The Environmental Department has a consistent group in-office day on Tuesday, during which we have our weekly staff meeting.

Under the supervision of the Environmental Planning Manager, with potential tasks also to be completed for the Transportation Planning Manager, the Comprehensive Planning Manager, and Principal Planners/project managers, as appropriate, the Senior Environmental Planner contributes to the diverse work program of a busy and growing Regional Planning Agency.

Primary Duties and Responsibilities

The Senior Environmental Planner acts as a creative and technical assistant on numerous plans, civic engagement efforts, and other work products. The position is responsible for acting as the main point of contact for communities in one sub-watershed, but will be engaged in projects throughout the SRPEDD region. The position's work program requires an understanding of and the desire to grow their knowledge in the principles, practices, and methods of environmental planning and related technical assistance across the Environmental Department's seven main programmatic areas: (1) stormwater management; (2) floodwater management; (3) open space & recreation planning; (4) air quality; (5) climate change mitigation and climate change pollution reduction; (6) climate change adaptation; and (7) brownfields cleanup.



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Program specific essential duties and responsibilities include:

- Co-leads and supports several planning projects at one time, including but not limited to Watershed Plans, Open Space and Recreation Plans, targeted restoration studies, and civic engagement efforts, among others.
- Collecting, organizing, describing, and presenting various forms of data, acquired in the field or via desktop analysis, including but not limited to water quality, environmental/habitat assessment, land use, socioeconomic, climate projections, infrastructure, and various other data for plans, studies, and reports.
- Assisting with local project management and program participation under the Department of Energy Resources (DOER) Green Communities Designation and Grant program.
- Assisting with the preparation of grant applications.
- Researching environmental land use and policy best practices and programs.
- Writing reports that summarize community engagement activities, data analysis, GIS methodologies, and research outcomes.
- Authoring sections of watershed management, open space, climate resilience, and other similar planning documents. Experience with the Microsoft Suite (Word, Excel, PowerPoint) is essential.
- Performing other long-range and short-turn around project tasks and responding to internal data requests, as assigned.
- Communicating effectively with internal staff and agency partners.
- Co-presenting and note-taking at public and project team meetings.
- Completing frequent, high-quality GIS analysis and map design within ESRI software (including ArcGIS Pro, ArcMap, and ArcGIS Online).
- Graphic production and design of diagrams, icons, charts, and figures for a variety of projects. Knowledge of the Adobe Creative Suite (especially InDesign & Illustrator) is a plus.
- Working collaboratively to arrive at constructive solutions as part of a team.
- Contributing to regular conversations about the Environmental Program's work culture.
- Assisting with the preparation of invoices for specified contracts.
- Assisting the Environmental Team in keeping up with major events in SREPDD's jurisdictional area.
- Completing occasional field work and site visits.
- Frequent travel to events and meetings throughout the region is expected; therefore, candidate is expected to have a valid driver's license and/or a means of transportation.

Civic engagement is an important aspect of this role and the Senior Environmental Planner will support staff with public outreach efforts across several projects. A background in social science and experience communicating with public audiences is desired. Further experience specifically with Survey Monkey and social media outreach using Canva and Hootsuite is a plus. In addition



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to the above regular duties, the Senior Environmental Planner plays a communications support role, assisting staff with the following tasks:

- Constructing and updating web pages in WordPress.
- Creating flyers, social media posts and press releases in support of public outreach efforts.
- Coordinating with communications staff in other departments on outreach messaging and scheduling the Environmental Department's social media posts.
- Designing and distributing public surveys; analyzing and summarizing survey results.
- Organizing and attending public meetings and community outreach events, as well as helping to facilitate community presentations and discussions.

Qualifications and Educational Requirements

One of the following combinations of education and employment experience must be met in order to be considered for the position:

Education	And	Experience
Preferred: MA/MS in Environmental Science, Urban/Regional/City Planning, or a related field		Approximately 1-year equivalent of relevant internship and/or Teaching Assistant / Research Assistant activities
Minimum requirement: BA/BS in Environmental Science, Urban/Regional/City Planning, or a related field		2-3 years of relevant work experience

The above qualifications are preferred to fill the Senior Environmental Planner role; however, the position may be filled at a higher or lower position level, dependent upon qualifications and previous experience.

Salary and Benefits

Starting Salary: \$50,000 - \$70,000, depending on qualifications.

SRPEDD has a competitive benefits package, inclusive of health insurance through the Massachusetts Group Insurance Commission, dental and vision insurance, disability insurance, life insurance, medical and child care flexible spending accounts, a retirement package through the Massachusetts State Pension Plan, and a Section 457 Deferred Compensation option. SRPEDD has a flexible and hybrid work schedule, competitive time off, a sick leave bank, and twelve paid holidays per year.

Requirements and Deadlines for Applications

Please send a cover letter and resume by email to Danica Belknap, Environmental Planning Manager, at dbelknap@srpedd.org. Preference will be given to applications received by September 29th, 2025; however, position will remain open until filled.



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Work samples (consisting of maps, short writing samples, presentations, etc.) and professional references will be requested from candidates that advance through the initial selection process.

SRPEDD is an Equal Opportunity employer.

About SRPEDD and SRPEDD's Environmental Program

SRPEDD is a collegial workplace with experienced staff. We are looking for a proven self-starter and independent worker who is equally at home in a collaborative working environment.

SRPEDD's work includes habitat restoration and watershed protection, climate and hazard mitigation planning, open space and recreation planning, conventional energy reduction projects, brownfield redevelopment, community master plans, regional transportation and bicycle projects, build-out and fiscal impact scenarios, transit planning, zoning bylaws, drone surveys and 3D interior photography, economic development, infrastructure initiatives, and more. SRPEDD supports the four cities and 23 towns in our region to build community and enhance quality of life for all. Through careful collaboration, SRPEDD seeks to enhance equitable opportunities to envision and plan for the long-term future, foster sustainable growth, and cultivate the systems and networks that emphasize social justice and community development.

The Mission of SRPEDD's Environmental Program is stated as follows:

The human communities of Southeastern Massachusetts exist within, and are part of, an expansive natural landscape. The calling of SRPEDD's Environmental Program is to intentionally situate our region's built, human communities within their natural environment and to explain the forces that human communities, natural communities, and environmental dynamics exert on one another, both positive and negative. To that end, the Environmental Program pursues four types of projects, specifically, those that:

1. Minimize the negative impacts of human communities on the underlying natural landscape;
2. Maximize human stewardship of natural communities;
3. Minimize the impacts of destructive environmental hazards on human communities; and
4. Maximize the benefit to human communities of well-functioning natural systems.

All of our work takes place on a warming world. As such, in all of our work, we explicate the connection between project-based outcomes and the larger effort to mitigate or adapt to the climate crisis and increase community resilience.