



Southeast Region Homeland Security Advisory Council (SRAC)



Training & Exercise and Planning Subcommittee Meeting Minutes

Meeting held via Zoom.

August 5, 2025 – 1:00 P.M.

Members Present

Capt. Robert Stephanian, PCSO, Chair
Chief Brian Clark, Norton PD
Chief Thomas Lynch, Franklin PD
Stacy Lane, Norwood Public Health
Robert Verdone, SEMRECC

Guests Present

Peter McLaughlin, METROLEC
Tim Gover, METROLEC
Todd Castro, TEMA
Erick Berg, SEMRECC

Support Staff Present

Kevin Ham, SRPEDD
Grant King, SRPEDD
Joseph Monet, SRPEDD
Stacy Royer, SRPEDD
Avery Serra, MAPC
Amy Reilly, MAPC
Myesha Auguste, EOPSS

Members Absent: Chief Mike Kelleher, Foxborough FD

1. **Call to Order:** Chairman Stephanian called the meeting to order at 1:04 P.M.
2. **Roll Call:** A roll call was completed by Mr. Ham.
3. **Public Comment:** None.
4. **Approval May 5, 2025 Minutes:** The May 5, 2025, minutes were approved as presented. UNANIMOUSLY APPROVED. A roll call was completed.
5. **Fiduciary Report:** Mr. Ham presented the fiduciary report, noting that they are fully spent out for FY21 and spending down FY22. He mentioned that motions from today's meeting will be finalized at the Council meeting. Mr. Ham mentioned the biggest project currently is the Metro LEC Vineyard Cape Vest procurement, with Metro LEC reviewing and ranking them early next week. He mentioned that the project is expected to go over the allocated \$500,000 and expected to go over the budget. Mr. Ham entertained questions from the members.
6. **New Business/Old Business:**
 - a. FY25 Plan Project Discussion: Mr. Ham shared his screen with the members of the FY25 potential project for the FY25 Plan. Mr. Ham presented a spreadsheet of proposed projects and explained the need to allocate \$1.03 million. Mr. Ham and members reviewed the project lists that should be a A list or B list project. He outlined the minimum spending requirements are 35% on Law Enforcement Terrorism Prevention activity, 3% on soft targets, and 10% on border crisis and border security.



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Members comments and suggestions on the proposed projects to ensure they meet the minimum spending requirements. Mr. Ham discussed the program support budget, suggesting a reduction from \$225,000 to \$215,000 to free up funding elsewhere.

Mr. Ham and other members finalized the allocation of funds, ensuring all minimum spending requirements are met and discussing potential B projects for future consideration.

Mr. Ham summarized the final allocation of funds and the projects to be included in the FY 25 Plan.

A motion was made and seconded to approve the FY25 Plan as discussed. UNANIMOUSLY APPROVED. A roll call was completed.

7. **Items not reasonably anticipated by the Chair 48 hours in advance of the meeting:** None
8. **Next Meeting/Adjournment:** The next T&E and Planning subcommittee meeting will be TBD. The meeting was adjourned at 1:58 PM.